



# **SIR C R REDDY COLLEGE FOR WOMEN**

(Affiliated to Adikavi nannaya University, Rajahmahendravaram)  
Vatluru (Post), Pedapadu Mandal, Eluru Dist., (A.P)

## **Add on Course**

On

**CONVERSE WITH CONFIDENCE**

**Course Code-230801**

Date: **23-01-2023 to 03-03-2023**

Time: 4.40 pm to 5.40 pm

Venue: **AV Hall**

Organized by

**DEPARTMENT OF ENGLISH**

**2022 – 2023**

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## **Brief Note**

- ❖ The Department of English organized an Add on Course on **“CONVERSE WITH CONFIDENCE”** for **I B.Sc Life sciences I Semester** students.
- ❖ The objective of learning this course is to enable the students to speak correctly and communicate with ease and confidence in everyday life.
- ❖ Enhance language with rich vocabulary.
- ❖ Learn techniques to communicate with self confidence.
- ❖ This course is conducted after the regular class work is completed.
- ❖ This course is conducted from **23-01-2023 to 03-03-2023** (33 hours)
- ❖ The duration of the class is for one hour (4.40pm to 5.40 pm).
- ❖ 50 students participated in this course.
- ❖ Course material is provided to every registered participant.
- ❖ During the course 2 Internal and 1 Grand test was conducted and evaluated.
- ❖ Certificates were issued to the qualified students

## About Course

### Course Description

Confidence gives us positive energy to take action, to achieve our personal, professional goals and dreams. The more highly motivated and energized we are, the more likely we will get the immediate action. There are many challenges to learn a new language, but none are perhaps more harmful than our lack of confidence. Getting more confident using the English language starts with practice. The more we use the language, the less anxious we will feel when speaking.

This course will help the students how to fluently pronounce words, vocabulary and to improve their ability to frame sentences.

### *Prerequisites and Expected Skills*

There are no course prerequisites to join in this course.

Any student who wants to speak effectively can join in this Course

### *Course Duration*

This course is conducted from **23-01-2023 to 03-03-2023**  
(33days).

The duration of the class is for one hour (4.40pm to  
5.40pm).

### *Criteria to get a Certificate*

- ❖ 70% Course Attendance is compulsory to get the certificate
- ❖ Students who will get 40% marks in the examination are eligible to get Certificate

## **Learning Objectives and Outcomes**

### *Learning Objective.*

- ❖ To make students easily communicate with others by using the English language.
- ❖ To improve students language skills by improving all the essentials.
- ❖ To hearten the students to deliver their speech powerfully and effectively.
- ❖ To boost their career prospects with ease and confidence.
- ❖ To make the students familiar with rich vocabulary.

### *Learning Outcomes*

After successful completion of this course:

- ❖ The students are able to handle situations in a positive way without any nervousness
- ❖ They are able to overcome fear of public speaking
- ❖ They developed a stronger sense of self and unlock their potentials
- ❖ They are able to deliver their speeches powerfully and effectively



## SIR C R REDDY COLLEGE FOR WOMEN

(Affiliated to ADIKAVI NANNAYA UNIVERSITY, Rajamahendravaram)

An ISO - 9001:2015, 14001:2015, 50001:2018 Certified Institution

UGC 2(f) certified institution

Valluru, Eluru - 534007

(Estd : 1987)

e-mail : [sircrrwomen.principal@gmail.com](mailto:sircrrwomen.principal@gmail.com)

Website : [www.sircrrwomen.ac.in](http://www.sircrrwomen.ac.in)

Phone : 08812-231192



### Permission Letter

Dt: 09-01-2023

Eluru.

To  
The Principal  
Sir C.R. Reddy College for Women  
Eluru

**Subject:** Request to grant permission to conduct an Add on Course on "CONVERSE WITH CONFIDENCE" - regarding

This is to bring to your kind notice that, Department of English is planning to conduct an Add on Course on "CONVERSE WITH CONFIDENCE" for I B.Sc Life sciences I Semester students. This is a 30 days course, will be conducted from Monday 23-01-2023 onwards after the regular class work is completed. The duration of the class is for one hour i.e., from 4.40 pm to 5.40 pm on college working days. In this context, we request you to grant permission to conduct the above add on course.

Thanking you madam,

Yours Faithfully,

Swarna Kumari . V

Signature of the HOD

Dept. of English

Permitted  
Asijid  
PRINCIPAL  
Sir C.R.R. College for Women  
ELURU

**Start Date : 23-01-2023      Duration : 30 Hrs**

**Time : 4:40 PM- 5:40PM**

**Venue : AV Hall**

### Faculty Information

**Smt P.Hima Bindu**, MA English

**Smt D.Mary Suguna**, MA English

### Instructions to Students

- 👉 70% Course attendance is Compulsory to get the certificate
- 👉 Students who will get 40% marks in the examination and they will eligible to get Certificate

Further Information, Contact  
**Smt D.Mary Suguna**  
Course Coordinator  
Ph.9966623153



(Estd : 1987)

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**ADD ON COURSE ON**

**CONVERSE WITH CONFIDENCE**



Organized by

**Department of English**



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e-mail : [sircrrwomen.principal@gmail.com](mailto:sircrrwomen.principal@gmail.com)

Website : [www.sircrrwomen.ac.in](http://www.sircrrwomen.ac.in)

Phone : 08812-231192



### Notice to Staff and Students

Date: 10<sup>th</sup> January 2023.

#### NOTICE

This is to inform that Department of English is going to arrange an Add on Course on "CONVERSE WITH CONFIDENCE" from Monday 23-01-2023. The duration of the class is one hour after the college hours i.e., from 4.40pm to 5.40pm. Those who are interested to join the above add on course are hereby informed to contact the members of the English Department to enroll your names on or before 21<sup>st</sup> January 2023.

Principal  
PRINCIPAL

Sir C.R.R. College for Women  
ELURU





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Website : [www.sircrrwomen.ac.in](http://www.sircrrwomen.ac.in)

Phone : 08812-231192



### Inaugural Function

Date: 21<sup>st</sup> January, 2023.

#### NOTICE

This is to inform that the Department of English is going to conduct an Add on Course on “CONVERSE WITH CONFIDENCE”. The inauguration of the program is on 23-01-2023 at 4.30 pm. All the staff and Students are requested to attend the program and make it a grand success.

*Sahid*  
Principal

Sir C.R.R. College for Women  
ELURU



## **SIR C. R. REDDY COLLEGE FOR WOMEN**

(Affiliated to Adikavi Nannaya University, Rajamahendravaram)  
Vatluru(Post), Pedapadu Mandal, Eluru Dist(AP)

### **Invitation**

*You are cordially invited to the inaugural of*

**Add on course on “CONVERSE WITH CONFIDENCE”**

**Chief Guest: Sri Chalasani Viswanadha Rao**  
Correspondent, Sir C R Reddy College for Women, Eluru

**Guest of honor: Smt P. Sailaja**  
Principal, Sir C R Reddy College for Women, Eluru

**Resource Person: Smt.P.Hima Bindu, Smt.D.Meri Suguna**  
Lecturers, Sir C R Reddy College for Women, Eluru

Date: Monday 23<sup>rd</sup> January 2023

Venue: AV Hall

Time: 4.30 pm to 5.30 pm

**Organized by**

**Department of English**

**SIR C.R. REDDY COLLEGE FOR WOMEN, ELURU**

## Course Structure

### *Curriculum for an Add on Course on “Converse with confidence”*

Eligibility: I B.Sc

Medium: English

Duration: 30 Hours

Time: 4.40 pm to 5.40 pm

S.No	Topic	TheoryHours
1	DICTIONARY ENTRY	4 hrs
2	SYNONYMS	4 hrs
3	ANTONYMS	4 hrs
4	WORDS OFTEN CONFUSED	4 hr
5	ANALOGY	5 hrs
6	IDIOMS	5 hrs
7	PHRASAL VERBS	4 hrs
<b>Total Hours</b>		<b>30 Hrs</b>

SIR CRR COLLEGE FOR WOMEN, ELURU  
 Department of English  
 Add on Course on  
**Converse with Confidence**  
 Time Table  
 2022-2023



23/1/23	24/1/23	25/1/23	27/1/23	28/1/23	30/1/23	31/1/23	1/2/23	2/2/23	3/2/23	4/2/23	5/2/23	7/2/23	8/2/23	9/2/23	10/2/23	11/2/23
f	f	f	f	f	f	f	f	f	f	f	f	f	f	f	f	f
13/2/23	14/2/23	15/2/23	16/2/23	17/2/23	20/2/23	21/2/23	22/2/23	23/2/23	24/2/23	25/2/23	27/2/23	28/2/23	1/3/23	2/3/23	3/3/23	f
f	f	f	f	f	f	f	f	f	f	f	f	f	f	f	f	f

Swarnakumari.V  
 Signature of the HOD

*An Add on Course on "CONVERSE WITH CONFIDENCE"*

***Syllabus***

**UNIT-I: (08)**

Synonyms, Antonyms

**UNIT-II: (13 hrs)**

Idioms, One-Word Substitutes, Words often confused

**UNIT-III (09 hrs)**

Dictionary Entry, Analogy

**SIR C R REDDY COLLEGE FOR WOMEN, ELURU**  
**ADD ON COURSE ON "CONVERSE WITH CONFIDENCE"**

<b>S.NO</b>	<b>Roll Number</b>	<b>Name of the Student</b>
1	224001	G. Pujitha
2	224002	J. Ramya Sri
3	224003	K. Indu
4	224004	M. Pujitha
5	224005	M. Durga Maheswari
6	224006	P. Sai Siri
7	224008	S. Bhanu
8	224011	A.Sai Sree
9	224014	Ch. Vasanthi
10	224015	D. Sivatulasi
11	224017	G. Likhitha
12	224018	G. Durga Satwika
13	224019	G. Niharika
14	224020	G. Rashmi
15	224022	K. Durganjani Kumari
16	224025	K. Sri Sai Pujitha
17	224026	M. Vineela
18	224028	M. Meghana
19	224029	M. Prabhu Jyothi
20	224031	V. Geethika
21	224051	A.Vijaya Meghana
22	224052	Ch. Pallavi
23	224054	P. Sravani Sandhya
24	224058	Ch. Divya Sri
25	224059	P. Chandini

26	224060	Ch. Kalyani
27	224062	D. Sudha Rani
28	224067	P. Hema Sri
29	224068	R. Jnani Kumari
30	224069	SK. Nageena Sulthana
31	222601	A.Bhargavi
32	222602	G. Sindhuja
33	222603	G. Praveena
34	222604	P. Lalitha
35	222605	V. Rampandu
36	222606	A. Rachel Jyothi
37	222607	B.Devika
38	222608	B.Madhuru Sri Varsha
39	222611	Ch.Ramya Sai Priya
40	222613	D.Lleepika Lakshmi
41	222614	G.Meghana
42	222618	K.Bhavani
43	222619	K.Vardhini Sai Lakshmi
44	222620	M.Vijaya Durga
45	222623	P.Baby Raja Sri
46	222625	P.Sushma Sri
47	222626	P.Sailu
48	222632	T.Bhargavi
49	222633	T.Vijaya
50	222635	V.Jithapragna

**SIR C R REDDY COLLEGE FOR WOMEN, ELURU**  
ADD ON COURSE ON "CONVERSE WITH CONFIDENCE"

S.NO	Roll Number	Name of the Student	Signature of the Student
1	224001	G. Pujitha	G. Pujitha
2	224002	J. Ramya Sri	J. Ramya Sri
3	224003	K. Indu	K. Indu
4	224004	M. Pujitha	M. Pujitha
5	224005	M. Durga Maheswari	M. D. Maheswari
6	224006	P. Sai Siri	P. Saisiri
7	224008	S. Bhanu	S. Bhanu
8	224011	A. Sai Sree	A. Sai Sree
9	224014	Ch. Vasanthi	Ch. Vasanthi
10	224015	D. Sivatulasi	D. Sivatulasi
11	224017	G. Likhitha	G. Likhitha
12	224018	G. Durga Satwika	G. Durga Satwika
13	224019	G. Niharika	G. Niharika
14	224020	G. Rashmi	G. Rashmi
15	224022	K. Durganjani Kumari	K. Durganjani Kumari
16	224025	K. Sri Sai Pujitha	K. Sri Sai Pujitha
17	224026	M. Vineela	M. Vineela
18	224028	M. Meghana	M. Meghana
19	224029	M. Prabhu Jyothi	M. Prabhu Jyothi
20	224031	V. Geethika	V. Geethika
21	224051	A. Vijaya Meghana	A. Vijaya Meghana
22	224052	Ch. Pallavi	Ch. Pallavi
23	224054	P. Sravani Sandhya	P. Sravani Sandhya
24	224058	Ch. Divya Sri	Ch. Divya Sri
25	224059	P. Chandini	P. Chandini
26	224060	Ch. Kalyani	Ch. Kalyani
27	224062	D. Sudha Rani	D. Sudha Rani
28	224067	P. Hema Sri	P. Hema Sri
29	224068	R. Jnani Kumari	R. Jnani Kumari
30	224069	SK. Nageena Sulthana	SK. Nageena Sulthana
31	222601	A. Bhargavi	A. Bhargavi
32	222602	G. Sindhuja	G. Sindhuja
33	222603	G. Praveena	G. Praveena
34	222604	P. Lalitha	P. Lalitha
35	222605	V. Rampandu	V. Rampandu



S.NO	Roll Number	Name of the Student	Signature of the Student
36	222606	A. Rachel Jyothi	A. Rachel Jyothi
37	222607	B. Devika	B. Devika
38	222608	B. Madhuri Sri Varsha	B. Madhuri Sri Varsha
39	222611	Ch. Ramya Sai Priya	ch. Ramya sai priya
40	222613	D. Leepika Lakshmi	D. Leepika Lakshmi
41	222614	G. Meghana	G. Meghana
42	222618	K. Bhavani	K. Bhavani
43	222619	K. Vardhini sai Lakshmi	K. Vardhini
44	222620	M. Vijaya Durga	M. Vijaya Durga
45	222623	P. Baby Raja Sri	P. Baby Raja Sri
46	222625	P. Sushma Sri	P. Sushma Sri
47	222626	P. Sailu	P. Sailu
48	222632	T. Bhargavi	T. Bhargavi
49	222633	T. Vijaya	T. Vijaya
50	222635	V. Jithapragna	V. Jithapragna

1. P. Himabindu
2. D. Nayyaz Begum

## An Add on Course on "Converse with Confidence"

### Enrollment Form

**SIR C. R. REDDY COLLEGE FOR WOMEN, ELURU**  
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**DEPARTMENT OF ENGLISH**  
**Application for Value Added / Addon / Certificate Course**

Course Name : CONVERSE WITH CONFIDENCE  
Name of the Student : Maddali Vineela.  
Father's Name : M. Srinivasa Rao  
Class Studying : 1st B.Sc CBZ Roll No : 224026  
Phone Number : 9296951875  
e-mail Id : maddalivineela1710@gmail.com.  
Address : Tippaganunta, Bapulapadu mandal, Krishna Dist.  
Door-No : 2-91.

**Declaration**  
I Promise to attend the classes regularly and follow the rules and regulation of the Course.

Place: Eluru,  
Date: 21-01-2023. Program Coordinator M. Vineela.  
Signature of the Student

**SIR C. R. REDDY COLLEGE FOR WOMEN, ELURU**  
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Vatluru (Post), Pedapadu Mandal, Eluru Dist., (A.P)  
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**DEPARTMENT OF ENGLISH**  
**Application for Value Added / Addon / Certificate Course**

Course Name : CONVERSE WITH CONFIDENCE  
Name of the Student : KOMARAPURI. BHAVANI.  
Father's Name : K. Hari Krishna  
Class Studying : I BSc B2BT Roll No : 222618  
Phone Number : 7730055219  
e-mail Id : komarapuribhavani08@gmail.com  
Address : 23B-5-44/1, Venkataraoopeta school street,  
R.R. Peta, Eluru

**Declaration**  
I Promise to attend the classes regularly and follow the rules and regulation of the Course.

Place: Eluru,  
Date: 19.01.2023 Program Coordinator K. Bhavani  
Signature of the Student

## An Add on Course on “Converse with Confidence”

### Study Material

#### LIST OF SYNONYMS

- **Adult** = grown person
- **After** = following, succeeding
- **Aggressive** = hostile
- **Always** = all the time
- **Apparent** = evident, obvious
- **Arrive** = come
- **Artificial** = false, insincere
- **Authentic** = genuine
- **Awkward** = unpleasant
- **Before** = prior to, previous to
- **Believe** = trust
- **Beneficial** = advantageous
- **Brave** = courageous
- **Brief** = short
- **Busy** = occupy
- **Calm** = still
- **Care** = bother
- **Cease** = stop, finish
- **Charming** = delightful, pleasant
- **Chubby** = plump
- **Close** = end
- **Combine** = integrate
- **Complex** = compound
- **Comprehend** = understand
- **Condemn** = criticize
- **Confess** = admit
- **Conflict** = dispute
- **Conform** = obey, follow
- **Congested** = crowded, full
- **Conscientious** = diligent
- **Consecutive** = successive
- **Considerate** = thoughtful
- **Contaminate** = pollute
- **Continue** = go on
- **Convenient** = suitable, appropriate
- **Correct** = right
- **Courteous** = polite, well behaved
- **Cozy** = warm, comfortable
- **Crazy** = mad
- **Cry** = weep
- **Dangerous** = threatening

- **Dark** = unlighted, black
- **Dead** = passed away
- **Deduct** = subtract
- **Defy** = escape, defeat
- **Demolish** = destroy
- **Dense** = thick, heavy
- **Deposit** = prepayment
- **Despise** = detest, hate
- **Destroy** = demolish
- **Deter** = discourage
- **Die** = pass away
- **Difficult** = hard
- **Diminish** = decrease
- **Disagree** = contradict
- **Diverse** = various
- **Docile** = obedient
- **Doubt** = uncertainty
- **Drastic** = serious
- **Dry** = withered
- **Dull** = drab, dreary, somber
- **Early** = advance
- **Eccentric** = abnormal
- **Encourage** = cheer, motivate
- **Enjoy** = like
- **Enormous** = huge, vast
- **Entirely** = totally, fully
- **Evident** = apparent, obvious
- **Exceptional** = abnormal, unusual
- **Exhilarated** = thrill
- **Exquisite** = beautiful, lovely, elegant
- **Fast** = quick
- **Feasible** = possible
- **Few** = any
- **Fill** = enough, sufficient, plenty
- **Follow** = accompany
- **Former** = prior
- **Frank** = straight
- **Frigid** = frozen, freezing
- **Full** = filled
- **Gallant** = gentlemanly
- **Gaunt** = skinny
- **Gentle** = kind
- **Give** = present
- **Gloomy** = dark, shadowy
- **Good** = wonderful, great
- **Gratitude** = gratefulness
- **Hard** = difficult

- **Help** = assist, aid
- **Hold** = carry, keep
- **Hospitable** = friendly
- **Huge** = big, vast
- **Humiliate** = embarrass, mortify, humble
- **Idle** = lazy
- **Immature** = childish
- **Impartial** = neutral
- **Imperative** = vital, crucial
- **Independent** = individualistic
- **Insane** = mad
- **Intelligent** = clever
- **Internal** = interior
- **Irrelevant** = immaterial
- **Join** = connect
- **Keep** = remain, stay
- **Large** = big
- **Least** = smallest
- **Long** = prolonged
- **Magnify** = enlarge
- **Maximum** = highest
- **Mean** = intend, aim
- **Migrant** = immigrant
- **Minor** = slight, small
- **Negligent** = careless, irresponsible
- **Nice** = pleasant
- **Numerous** = many
- **Oblivious** = unaware, unconscious
- **Observe** = notice
- **Offend** = upset
- **Optimistic** = positive
- **Ordinary** = usual, normal
- **Outstanding** = excellent
- **Passive** = submissive
- **Patience** = tolerance
- **Perfect** = ideal
- **Poor** = poverty-stricken
- **Possible** = feasible
- **Precious** = valuable
- **Premature** = early
- **Preserve** = conserve
- **Prevalent** = common
- **Probable** = likely
- **Profit** = gain
- **Prominent** = well known
- **Prosperous** = flourishing, successful,

- **Push** = shove, thrust
- **Question** = inquiry, query
- **Quit** = leave, stop
- **Radiant** = bright
- **Relevant** = pertinent
- **Reluctant** = unwilling
- **Resist** = withstand
- **Ridiculous** = hilarious
- **Sad** = unhappy, sorrowful
- **Scarce** = short, insufficient
- **Seize** = grab
- **Sick** = ill, unwell
- **Smooth** = even
- **Sorrow** = sadness, unhappiness
- **Spontaneous** = unplanned
- **Stationary** = motionless
- **Stop** = end, finish
- **Stupid** = unintelligent, brainless
- **Successful** = victorious
- **Superb** = excellent, superlative
- **Surplus** = excess
- **Tender** = caring, kind
- **Trivial** = unimportant, insignificant
- **Upset** = distress
- **Vacant** = empty, unoccupied, unfilled
- **Valiant** = brave
- **Vicious** = violent
- **Wealth** = affluence, prosperity
- **Wholehearted** = sincere
- **Win** = gain
- **Wonderful** = marvelous, magnificent, superb,
- **Wrong** = incorrect, mistaken

#### LIST OF ANTONYMS

- **Above** – Below
- **Absent** – Present
- **Achieve** – Fail
- **Add** – Subtract
- **Afraid** – Confident
- **After** – Before
- **Amateur** – Professional
- **Ancient** – Modern
- **Argue** – Agree
- **Arrive** – Depart
- **Arrogant** – Humble
- **Ascend** – Descend
- **Attack** – Defend

- **Awake** – Asleep
- **Bad** – Good
- **Beautiful** – Ugly
- **Before** – After
- **Better** – Worse
- **Big** – Little
- **Birth** – Death
- **Black** – White
- **Blunt** – Sharp
- **Bold** – Timid
- **Brave** – Cowardly
- **Brief** – Long
- **Bright** – Dull
- **Busy** – Idle
- **Buy** – Sell
- **Cautious** – Careless
- **Cheap** – Expensive
- **Clean** – Dirty
- **Close** – Open
- **Cold** – Hot
- **Complex** – Simple
- **Compliment** – Insult
- **Cool** – Warm
- **Crazy** – Sane
- **Crooked** – Straight
- **Cruel** – Kind
- **Dark** – Light
- **Day** – Night
- **Deep** – Shallow
- **Decrease** – Increase
- **Demand** – Supply
- **Destroy** – Create
- **Divide** – Unite
- **Down** – Up
- **Drunk** – Sober
- **East** – West
- **Easy** – Difficult
- **End** – Begin
- **Even** – Odd
- **Evening** – Morning
- **Expand** – Contract
- **Fail** – Pass
- **False** – True
- **Fat** – Skinny
- **Fiction** – Fact
- **Float** – Sink
- **Follow** – Lead
- **Foolish** – Wise
- **Forgive** – Blame

- **Freeze** – Boil
- **Full** – Empty
- **Generous** – Stingy
- **Gentle** – Rough
- **Giant** – Dwarf
- **Give** – Receive
- **Gloomy** – Cheerful
- **Grief** – Joy
- **Guilty** – Innocent
- **Happy** – Sad
- **Hard** – Soft
- **Heaven** – Hell
- **Heavy** – Light
- **High** – Low
- **Hire** – Fire
- **Huge** – Tiny
- **Hungry** – Full
- **Idle** – Active
- **In** – Out
- **Include** – Exclude
- **Individual** – Group
- **Innocent** – Guilty
- **Inside** – Outside
- **Joy** – Sadness
- **Kind** – Cruel
- **Knowledge** – Ignorance
- **Last** – First
- **Laugh** – Cry
- **Less** – More
- **Lie** – Truth
- **Like** – Dislike
- **Likely** – Unlikely
- **Liquid** – Solid
- **Lonely** – Crowded
- **Long** – Short
- **Loose** – Tight
- **Lost** – Found
- **Love** – Hate
- **Major** – Minor
- **Man** – Woman
- **Marvelous** – Terrible
- **Mature** – Immature
- **Maximum** – Minimum
- **Mix** – Separate
- **Moist** – Dry
- **More** – Less
- **Most** – Least
- **Move** – Stay
- **Near** – Far



- **Never** – Always
- **New** – Old
- **Noisy** – Quiet
- **None** – All
- **North** – South
- **Nothing** – Something
- **Now** – Then
- **Obvious** – Hidden
- **Odd** – Even
- **Often** – Seldom
- **Old** – Young
- **On** – Off
- **Optimist** – Pessimist
- **Ordinary** – Extraordinary
- **Over** – Under
- **Pain** – Pleasure
- **Panic** – Calm
- **Partial** – Complete
- **Passive** – Active
- **Peace** – War
- **Permanent** – Unstable
- **Play** – Work
- **Plentiful** – Sparse
- **Polite** – Rude
- **Poor** – Rich
- **Positive** – Negative
- **Powerful** – Weak
- **Praise** – Criticism
- **Pride** – Modesty
- **Private** – Public
- **Problem** – Solution
- **Profit** – Loss
- **Quality** – Inferiority
- **Quick** – Slow
- **Raise** – Lower
- **Random** – Specific
- **Rare** – Common
- **Raw** – Cooked
- **Regret** – Rejoice
- **Remember** – Forget
- **Right** – Wrong
- **Rigid** – Flexible
- **Rise** – Sink
- **Rough** – Smooth
- **Rude** – Polite
- **Same** – Different
- **Segregate** – Integrate
- **Seldom** – Often
- **Sell** – Buy

- **Send** – Receive
- **Shame** – Honor
- **Short** – Long
- **Show** – Hide
- **Simple** – Complicated
- **Single** – Married
- **Sour** – Sweet
- **Spend** – Earn
- **Start** – Stop
- **Started** – Finished
- **Stay** – Leave
- **Stiff** – Flexible
- **Stop** – Go
- **Strength** – Weakness
- **Strong** – Weak
- **Student** – Teacher
- **Sturdy** – Weak
- **Sunny** – Cloudy
- **Superb** – Inferior
- **Tame** – Wild
- **Teach** – Learn
- **Temporary** – Permanent
- **Thin** – Wide
- **Tidy** – Messy
- **Timid** – Bold
- **Together** – Apart
- **Top** – Bottom
- **Toward** – Away
- **Tragic** – Comic
- **Transparent** – Opaque
- **Triumph** – Defeat
- **True** – False
- **Union** – Separation
- **Unique** – Common
- **Upset** – Stabilize
- **Urge** – Deter
- **Vacant** – Occupied
- **Vague** – Definite
- **Vertical** – Horizontal
- **Victory** – Defeat
- **Villain** – Hero
- **Visible** – Invisible
- **Wax** – Wane
- **Wealth** – Poverty
- **Well** – Sick
- **Wet** – Dry

- **White** – Black
- **Wild** – Tame
- **Win** – Lose
- **With** – Without
- **Worthy** – Worthless
- **Young** – Old

### LIST OF IDIOMS

1. Break the ice

**Meaning:** To get the conversation going. Provide a conversation prompt.

**Example:** Starting class with a joke or subjects' students like will help to **break the ice**.

2. A dime a dozen

**Meaning:** Very common: quite ordinary

**Example:** I thought it was something special but it turns out they're **a dime a dozen**.

3. Beat around the bush

**Meaning:** To avoid saying something

**Example:** Don't **beat around the bush**. Just tell me what happened.

4. Back against the wall

**Meaning:** Forced to do something that you would rather not.

**Example:** I really don't want to do this but my **back is against the wall**.

5. Bite the bullet

**Meaning:** Doing something you don't want to but also expressing that you're making a proactive choice.

**Example:** I'm going to go ahead and **bite the bullet** rather than waiting around.

6. Wrap one's head around something

**Meaning:** To understand something that may take a bit of time and effort.

**Example:** That's really complicated. It's going to take a moment to **wrap my head around** that.

7. Under the weather

**Meaning:** Sick. Typically used to describe minor illnesses like a cold.

**Example:** Sorry I'm feeling a bit **under the weather** and won't be able to come in today.

8. Better late than never

**Meaning:** Describes things that are better done than not, even if it takes a long time.

**Example:** I went back to college at 30 years old and figured **better late than never**.

9. Cut corners

**Meaning:** To skip steps or not do things completely.

**Example:** This is an important project so don't **cut any corners** on this one.

10. Get out of hand

**Meaning:** When a situation gets out of control.

**Example:** I meant to just have a small party but too many people came and it quickly **got out of hand**.

11. A snowball effect

**Meaning:** Something that can continue to get more and more out of control

**Example:** I just invited a couple of people over but there was a bit of a **snowball effect** and now there's a giant party at my house.

12. We'll cross that bridge when we get to it

**Meaning:** Let's avoid addressing the problem until later on.

**Example:** We won't find out until next month so **we'll cross that bridge when we get there**.

13. To cut someone some slack

**Meaning:** To not manage someone very strictly or to not be critical.

**Example:** **Cut me some slack**. I'm trying.

14. To be hard on someone

**Meaning:** To criticize or to manage someone very strictly.

**Example:** You don't have **to be so hard** on your employees to be successful.

15. Get something out of one's system

**Meaning:** To do something you really want to and have been waiting to.

**Example:** I really want to go to karaoke, sing a few songs and just **get it out of my system**.

16. Burn bridges

**Meaning:** To do something or anger someone to where you cannot go back to how things were and cannot expect help in the future.

**Example:** Don't **burn bridges** with your employer. You may need their help in the future.

17. Sell like hotcakes

**Meaning:** To sell very quickly or be in high demand.

**Example:** I didn't think my crafts would be that popular but they're **selling like hotcakes**.

18. Fish out of water

**Meaning:** To be in an unfamiliar or uncomfortable place.

**Example:** I don't want to change schools and be a **fish out of water**.

19. Step up one's game

**Meaning:** To work harder or perform better.

**Example:** You need to **step up your game** if you want a promotion this year.

20. Your guess is as good as mine

**Meaning:** I don't know either.

**Example:** I haven't found out anything so **your guess is as good as mine**.

21. Leave out in the cold

**Meaning:** To be ignored or not considered.

**Example:** Not being invited to any of the meetings lately has me feeling **left out in the cold**.

22. Keep an ear to the ground

**Meaning:** To listen for new information.

**Example:** I'll **keep an ear to the ground** for any updates on the project.

23. Up in arms

**Meaning:** To be angry or overreact.

**Example:** Don't get **up in arms**. I'm just telling you what happened.

24. Run around in circles

**Meaning:** To put effort into something while making little or no progress.

**Example:** My boss has me **running around in circles** with unnecessary tasks that aren't getting us anywhere.

25. Scrape the barrel

**Meaning:** To make choices you don't want to or normally wouldn't.

**Example:** They're not great but I was really **scraping the barrel** to find something.

26. Blessing in disguise

**Meaning:** Something that seems bad but provides some benefit.

**Example:** I hated that assignment but it was a **blessing in disguise** since it taught me things that I use for the job I have now.

27. Having an Ace up the sleeve

**Meaning:** To have a hidden or untold advantage.

**Example:** I thought he was definitely going to lose but he **had an ace up his sleeve** and caught up in points.

28. Buy it

**Meaning:** To believe something.

**Example:** That guy told me he's related to the president but I don't **buy it**.

29. Hook line and sinker

**Meaning:** To be deceived completely.

**Example:** I told him that I would pay him \$1,000,000 and he bought it **hook line and sinker**.

30. Piece of cake

**Meaning:** Very Easy.

**Example:** Winning the game is a **piece of cake** once you understand how to play.

31. Once in a blue moon

**Meaning:** Very rare.

**Example:** She doesn't like it here and only comes **once in a blue moon**.

32. On the line

**Meaning:** To risk something or have something at risk.

**Example:** I invested my life savings in this business and have everything **on the line**.

33. A quick buck

**Meaning:** An easy way to make money quickly.

**Example:** Translation work is kind of boring for me but it's a **quick buck**.

34. Sights set on | Set sights on

**Meaning:** To desire something or to make a goal.

**Example:** I have my **sights set on** going to France next year. | I **set my sights on** going to France next year.

35. Add fuel to the fire

**Meaning:** To make a situation worse.

**Example:** You should wait until later to say something. Sometimes arguing just **adds fuel to the fire**.

36. Bone to pick

**Meaning:** To be angry about something and want to discuss it.

**Example:** You might not think you did anything wrong but I have a **bone to pick** with you about that.

37. Go the extra mile

**Meaning:** To do extra work or put in extra effort.

**Example:** She **went the extra mile** and got our seats upgraded even though she didn't have to.

38. Hang in there

**Meaning:** To not give up.

**Example:** I know things are hard but **hang in there**.

39. Down for the count

**Meaning:** To give up or not be able to keep going.

**Example:** I tried everything and it took so much out of me. I'm **down for the count** on this one.

40. Rest on your laurels

**Meaning:** To stop trying as hard because of your past achievements.

**Example:** The work still isn't finished and things are just going to get more difficult. This is no time to **rest on your laurels**.

41. Give it a whirl

**Meaning:** To try something.

**Example:** I'm willing to **give it a whirl** even though I've never done it before.

42. It's not rocket science

**Meaning:** It's not as difficult as you might think.

**Example:** Of course, I figured it out. **It's not rocket science**.

43. Get bent out of shape

**Meaning:** To get upset at times when others don't think you should.

**Example:** Hey it's just a joke. Don't **get bent out of shape**.

44. Spill the beans

**Meaning:** To tell a secret.

**Example:** I already know you did it. Your best friend **spilled the beans**.

45. Sit on the fence

**Meaning:** To be undecided.

**Example:** I'm still **sitting on the fence** about whether I'm going to buy that car.

46. Don't cry over spilled milk/ No use in crying over spilled milk

**Meaning:** What has already happened cannot be undone so you shouldn't cry but you should think of what to do going forward.

**Example:** I know it wasn't your fault but there's **no use in crying over spilled milk**. Think of what you're going to do next.

47. Fair and square

**Meaning:** To do things in a fair way with no advantages given to either side.

**Example:** No do-overs. I won **fair and square**.

48. Straight from the horse's mouth

**Meaning:** To hear information directly from the person involved.

**Example:** I already know the truth. I heard **straight from the horse's mouth**.

49. Bigger fish to fry

**Meaning:** There is something more important to take care of.

**Example:** I can't think about that right now. I have **bigger fish to fry**.

50. At face value

**Meaning:** As something seems or as one claims it to be.

**Example:** Don't take what he says **at face value**. He's been known to lie.

51. Read between the lines

**Meaning:** To look for the real meaning when something is said.

**Example:** I don't just listen to what people tell me. I know how to **read between the lines**.

52. Wild goose chase

**Meaning:** To waste time trying to do something you cannot.

**Example:** My mom sent me on a **wild goose chase** trying to find things that aren't available anywhere.

53. Call it a day

**Meaning:** To stop working.

**Example:** Hey let's go home. It's time to **call it a day**.

54. Chip off the old block

**Meaning:** To be similar to one's parents in one way or overall.

**Example:** She's a really higher achiever like her mom. A real **chip off the old block**.

55. The apple doesn't fall far from the tree.

**Meaning:** Similar to one's parents. This is used at the time when you observe that someone is doing something their parents would.

**Example:** Of course, he got into Harvard. **The apple doesn't fall far from the tree**.

56. In for a penny in for a pound

**Meaning:** To make sure a task is complete no matter what once someone has spent any effort or money towards the goal.

**Example:** I'm **in for a penny in for a pound** on this one. I've already spent seven hours getting this project off the ground.

57. By the skin of one's teeth

**Meaning:** To barely get something done.

**Example:** I passed that test **by the skin of my teeth** with a 61/100.

58. Draw the line

**Meaning:** To decide on a stopping past which you will not let something continue.

**Example:** I'm going to have to **draw the line here**. I can't do any more work until you pay your balance.

59. To not see/to lose the forest for the trees

**Meaning:** To fixate on trivial details to the point of ignoring the overall meaning or more important facts.

**Example:** Don't **lose the forest for the trees** here. The first few questions are only worth one point each so make sure you leave enough time for the open-ended questions.

60. Penny wise and pound foolish

**Meaning:** To worry about or obsess over unimportant details while ignoring the important ones.

**Example:** He did every homework assignment but didn't submit his major project.



Absolutely **penny wise and pound foolish**.

61. Cry wolf

**Meaning:** To ask for help or attention by lying about a situation.

**Example:** If you keep **crying wolf**, nobody is going to help you when you really need it.

62. Play devil's advocate

**Meaning:** To present the other side or both sides of an argument.

**Example:** I just need you to support me, not to keep trying to **play devil's advocate**.

63. On thin ice

**Meaning:** In a dangerous or risky situation with much margin for error.

**Example:** I used 9 out of my 10 absences so my teacher told me I'm **on thin ice**.

64. The best thing since sliced bread

**Meaning:** Really, really good.

**Example:** The iPhone was **the best thing since sliced bread**. It really changed the world.

65. Take it with a pinch of salt

**Meaning:** Don't believe it to be 100% true.

**Example:** He lies a lot so **take what he says with a pinch of salt**.

66. The whole nine yards

**Meaning:** Everything to the greatest extent.

**Example:** I want everything on the menu. Appetizers, entrees, desserts, **the whole nine yards**.

67. Bite off more than you can chew

**Meaning:** To take on a task that is more difficult than you can handle.

**Example:** I regret agreeing to cook dinner for 100 people. I really **bit off more than I could chew**.

68. A second wind

**Meaning:** To have more energy or more appetite after being tired or full.

**Example:** I was completely full but once the dessert came, I had **a second wind**.

69. Play it by ear

**Meaning:** To improvise or wait for more information to come to a decision.

**Example:** I can't decide on what to do until I know what my manager's decision will be so I have to **play it by ear**.

70. Put something on ice

**Meaning:** To stop progress on something or put it on hold.

**Example:** Hey I need you to work on this project that's due today so you're going to have to **put what you're doing on ice**.

71. 24/7

**Meaning:** All the time, always. (24 hours a day, 7 days a week)

**Example:** I didn't invite him to my party because he's in medical school and studying **24/7**.

72. Lose one's touch

**Meaning:** To not be as good at something as one used to be.

**Example:** It took me 10 tries to get a basket. I'm really **losing my touch**.

73. Sit tight

**Meaning:** Please wait patiently.

**Example:** Hey I still have a few tasks to do before I can head out to dinner so **sit tight** and I'll be there soon.

74. Twist my arm

**Meaning:** To convince someone with persistence.

**Example:** Alright I wasn't planning on buying a new car today but you **twisted my arm**. I'll take it.

75. Turn a deaf ear

**Meaning:** To ignore someone.

**Example:** I could really use some help but everyone around me has **turned a deaf ear**.

76. Hit the books

**Meaning:** To study (more often used to imply studying hard)

**Example:** Final exams are coming up and I need a high score to maintain my A. I'm going to **hit the books** hard today.

77. Cold turkey

**Meaning:** To quit suddenly rather than gradually.

**Example:** If I start playing video games at all, I won't stop for hours so I had to quit **cold turkey**.

78. Go down in flames

**Meaning:** To fail suddenly and severely.

**Example:** A couple of scandals after her debut caused her career to **go down in flames**.

79. Pitch in

**Meaning:** To put in effort or to make a contribution.

**Example:** It's a lot of work but if everyone **pitches in**, we'll be done in no time.

80. Cut to the chase

**Meaning:** To get directly to the point.

**Example:** I'm in a rush so I need you to **cut to the chase** and just tell me what the

problem is.

81. Off the table

**Meaning:** Unavailable, the offer has been revoked.

**Example:** If your offer is still **on the table**, I'd like to accept the job.

82. Ship has sailed

**Meaning:** It is too late for the opportunity. You waited too long for the opportunity and it is no longer available.

**Example:** You waited too long and the job isn't available anymore. **That ship has sailed** so keep looking.

83. Blow off steam

**Meaning:** To do fun activities to help relieve stress.

**Example:** I had a long day at work and went to the batting cages to **blow off some steam**.

84. Come rain or shine

**Meaning:** No matter what.

**Example:** I promise, **come rain or shine**, I'll be at your graduation. You can count on it.

85. See eye to eye

**Meaning:** To agree, compromise or understand the other person's perspective.

**Example:** It's been six weeks and they can't come to any agreement because they just can't **see eye to eye**.

86. Rings a bell

**Meaning:** Sounds familiar or reminds you of something.

**Example:** What you just said **rings a bell**. There's this thing I forgot to tell you earlier.

87. A class act

**Meaning:** Of great character or able to perform to high standards.

**Example:** He puts on a good show every time and then shakes hands and takes pictures with fans. He's a real **class act**.

88. Break the bank

**Meaning:** To be very expensive.

**Example:** I got the car I wanted but it really **broke the bank**.

89. Cost an arm and a leg

**Meaning:** To be very expensive. (Typically, less used for items less expensive than ones that you would use "break the bank" for).

**Example:** Replacing my broken car stereo **cost me an arm and leg**.

90. Face the music

**Meaning:** To accept reality.

**Example:** You failed every audition. It's time to **face the music** and accept that you're not a very good actor.

91. Darkest before the dawn

**Meaning:** Things will get better (Useful for when several bad things happen at once)

**Example:** I know that a lot of bad things happened to you this week but it's **darkest before the dawn**.

92. Through thick and thin

**Meaning:** Throughout good times and bad times.

**Example:** It doesn't matter if it's difficult or if bad things happen. I said I would help you **through thick and thin**.

93. Fortune favors the bold

**Meaning:** Taking a risk can pay off.

**Example:** There's only a 10% chance of success but the payout is 20 times higher if I win. You know what they say, **fortune favors the bold**.

94. Don't put all your eggs in one basket

**Meaning:** You're taking too big of a risk or putting too much effort and resources into one risky option.

**Example:** I'm really glad that people like my art but I'm not going to make art full time. I don't want to **put all my eggs in one basket**.

95. Throw caution to the wind

**Meaning:** To stop thinking about something and take the risk.

**Example:** My parents told me not to put all my eggs in one basket but I decided to **throw caution to the wind** and be a full-time artist.

96. Look before you leap

**Meaning:** To think before you do something.

**Example:** The opportunity to move to another country is really exciting but I want you to **look before you leap**.

97. Jump on the bandwagon

**Meaning:** To follow a trend or not to do something until it's popular.

**Example:** She didn't care about K-pop before but now that it's popular, she's **jumped on the bandwagon**.

98. Pour one's heart out

**Meaning:** To tell or confess something emotional.

**Example:** I don't like soap operas. They're so unrealistic with the way everyone **pours their heart out** about everything.

99. Right as rain

**Meaning:** There is nothing that can be improved.

**Example:** The dish was **right as rain**. I wouldn't change a thing about it.

100. Pull one's leg

**Meaning:** To lie.

**Example:** That doesn't sound right. Are you pulling my leg?

### LIST OF PHRASAL VERBS

1. Account for – to explain or justify
2. Act up – to misbehave
3. Add up – to make sense; to be logical
4. Ask around – to ask many people the same question
5. Back up – to move backwards
6. Bail out – to provide financial assistance; to rescue
7. Bear out – to confirm or support
8. Blow up – to explode
9. Break down – to stop functioning; to fail
10. Break in – to wear something in; to make comfortable
11. Bring about – to cause to happen
12. Bring up – to raise a topic in conversation
13. Brush up on – to refresh or improve one's knowledge
14. Buckle up – to fasten one's seat belt
15. Burn out – to become exhausted or to make something unusable due to overuse
16. Call off – to cancel; to decide that something will not happen
17. Calm down – to become less agitated; to relax
18. Carry on – to continue with an activity
19. Catch on – to understand; to become popular or fashionable
20. Check in – to register at a hotel or airport
21. Check out – to investigate; to leave a hotel or store after paying
22. Cheer up – to become happier or to make someone else feel happier
23. Clean up – to tidy or to make clean
24. Clear out – to remove things; to leave a place quickly
25. Come across – to find or discover by chance
26. Come down with – to become ill with a disease or sickness
27. Count on – to rely on; to trust
28. Cross out – to delete or remove from a list
29. Cut back – to reduce or decrease
30. Cut down on – to reduce the amount of something; to consume less
31. Cut off – to stop suddenly or to interrupt
32. Cut out – to remove or to stop doing something
33. Do over – to do again or to repeat
34. Draw up – to create a plan or a document
35. Dress up – to wear formal or elegant clothing
36. Drop by – to visit briefly or unexpectedly
37. Drop off – to fall asleep; to leave something or someone in a certain location
38. Eat out – to eat at a restaurant or outside of one's home

39. End up – to ultimately arrive or become; to finish in a certain way
40. Fall apart – to break or disintegrate; to fail completely
41. Fall back on – to use as a last resort; to rely on something for support
42. Fall behind – to fail to keep up with others
43. Figure out – to understand; to solve a problem
44. Fill out – to complete a form or document
45. Find out – to discover or to learn
46. Fix up – to repair or renovate; to make something ready
47. Follow through – to complete an action or promise
48. Get along – to have a good relationship; to like each other
49. Get away – to escape; to take a break or vacation
50. Get by – to manage or to survive with difficulty
51. Get over – to recover from an illness or an emotional shock
52. Get rid of – to eliminate or to remove
53. Get together – to meet or to reunite with others
54. Give in – to yield or to surrender
55. Give up – to quit or to abandon; to relinquish control or hope
56. Go ahead – to begin or to proceed
57. Go off – to explode; to sound an alarm; to go bad (food)
58. Go on – to continue; to happen
59. Grow apart – to drift away from each other
60. Grow up – to become an adult; to mature
61. Hang out – to spend time with friends
62. Hang up – to end a phone call
63. Hold back – to restrain or to prevent from advancing
64. Hold on – to wait; to persevere
65. Keep up – to continue at the same pace or level; to maintain something
66. Kick out – to evict or to expel
67. Knock out – to defeat or to cause unconsciousness
68. Lay off – to dismiss or to fire employees; to stop doing something
69. Lead to – to result in; to cause
70. Leave behind – to abandon or to forget
71. Let down – to disappoint or to fail to fulfill a promise
72. Look after – to take care of; to watch over
73. Look down on – to feel superior to; to have contempt for
74. Look forward to – to be excited about something that will happen in the future
75. Look into – to investigate; to research
76. Look out – to be careful; to watch for danger
77. Look up – to search for information; to improve
78. Make up – to reconcile or to invent; to apply cosmetics
79. Mess up – to make a mistake; to ruin or spoil something
80. Move in – to start living in a new home or apartment
81. Move out – to leave one's current residence
82. Pass out – to faint or to distribute
83. Pass up – to reject or to decline an opportunity
84. Pay back – to return money that was borrowed or to take revenge
85. Pick out – to choose or to select
86. Pick up – to collect or to improve; to lift something from the ground
87. Point out – to draw attention to; to indicate


88. Put down – to criticize or to insult; to write something on paper
89. Put off – to postpone or to delay
90. Put on – to wear clothing or to stage a performance
91. Put out – to extinguish or to inconvenience others
92. Put up – to accommodate or to display
93. Run into – to meet unexpectedly; to collide with
94. Run out – to be depleted or to expire
95. Set up – to establish or to frame
96. Show off – to display one’s abilities or possessions
97. Stand by – to support or to wait for
98. Stand for – to represent or to tolerate
99. Take after – to resemble or to imitate
100. Take on – to accept or to undertake a challenge or responsibility

### **Top 30 Commonly Confusing Words in English**

1. Affect vs Effect
2. Accept vs Except
3. Assure vs Ensure
4. Buy vs By
5. Brought vs Bought
6. Cereal vs Serial
7. Complement vs Compliment
8. Desert vs. Dessert
9. Defence vs Defense
10. Emigrate vs Immigrate
11. Further vs Farther
12. Gray vs Grey
13. Hear vs Here vs Hair
14. It’s vs Its
15. Infer vs Imply
16. Knew vs New
17. Lay vs Lie
18. Lose vs Loose
19. Lead vs Led
20. Piece vs Peace
21. Principle vs Principal
22. Quiet vs Quite
23. Right vs Write
24. Stationary vs Stationery
25. Two vs Too vs To
26. Their vs There
27. Wait vs Weight
28. Who’s vs Whose
29. Woman vs Women
30. Your vs You’re
31. Allude/Elude

32. Coarse/Course
33. Allowed/Aloud
34. Ate/Eight
35. Forth/Fourth
36. Break/Brake
37. Conscience/Conscious
38. Plane/Plain
39. Capitol/Capital
40. Whether/Weather
41. Which/Witch
42. Whom/Who
43. Moral/Morale
44. Pique/Peak
45. Pray/Prey
46. Averse/Adverse
47. All ready/Already
48. Altar/Alter
49. Confidant/Confident
50. Beside/Besides
51. Week/Weak
52. Accident/Incident
53. Can/May
54. Has/Have
55. Was/Were
56. Do/Does
57. Macro/Micro
58. All right/Alright
59. Effective/Efficient
60. Worse/Worst
61. Either/Neither
62. Chose/Choose
63. Of/Off
64. Awhile/A while
65. Four/For
66. Imitate/Intimate



 **SIR C R REDDY COLLEGE FOR WOMEN**   
(Affiliated to ADIKAVI NANNAYA UNIVERSITY, Rajamahendravaram)  
An ISO - 9001:2015, 14001:2015, 50001:2018 Certified Institution  
(Estd : 1987) UGC 2(f) certified institution  
Vatluru, Eluru - 534007  
e-mail : sircrrwomen.principal@gmail.com Website : www.sircrrwomen.ac.in Phone : 08812-231192

### Notice for Internal Exam -1

Date: 06th February, 2023

This is to inform that Department of English is going to conduct first internal examination for an Add on Course on "Converse with Confidence" on Thursday, 09<sup>th</sup> February 2023 from 4.45 pm to 5.15 pm. All the registered participants must attend this exam without fail.

Type of Exam: MCQs(MultipleChoice  
Questions)Max.Marks : 25 marks  
Time :30 Mins

*Swartha Kumari. V*  
HOD  
Dept of English

**SIR C R REDDY COLLEGE FOR WOMEN, ELURU**  
**DEPARTMENT OF ENGLISH**  
**ADD ON COURSE ON CONVERSE WITH CONFIDENCE**  
**2022-2023**  
**INTERNAL-I**

STUDENT NAME : *M. Vineela*  
ROLL NUMBER : *224026*  
1hr

MARKS OBTAINED  
25 MARKS

*23*

**Choose the correct Antonym of the given word**

1. Transmit  
a) Televisе  b) withhold    c) Reply    d) show ✓
2. False  
a) Defective  b) True    c) Incorrect    d) Inaccurate ✓
3. Jocose  
a) Diseased    b) Playful     c) Dull    d) Humorous ✓
4. Fesal  
 a) Tame    b) Unyielding    c) Natural    d) Geim ✓
5. Dilettante  
a) Professional    b) Tidy    c) Rapid     d) Stupid ✓
6. Hyperbole  
a) impression    b) Distortion     c) Understatement    d) Exaggeration ✓
7. Fascimile  
a) Engineered  b) Fact finding    c) Original    d) Sincere ✗
8. Restitution  
a) Constitution  b) Cataclysm    c) Inflation    d) deprivation ✓
9. Doleful  
 a) Mournful    b) Bright    c) Jovial    d) Colorful ✓
10. Bash  
a) Embrace    b) Ignore    c) Neglect     d) Strike ✓
11. Tyranny  
 a) Cruelty    b) Madness    c) Power    d) Misrule ✓
12. Bemoan  
a) Loathe  b) Lament    c) Soothe    d) Denounce ✓
13. Whim  
a) Strange Behaviour    b) Desire    c) Clumsy     d) Fancy ✓
14. Diligent  
 a) Industrious    b) Modest    c) Energetic    d) Intelligent ✓

15. Estrange

- a) Alienate ~~b) Miscalculate~~ c) To become puzzling d) Endanger ~~X~~

16. Fastidious

- a) Over aspiring ~~b) Finicky~~ c) overconfidence d) overfed ✓

17. Baffle

- a) Send away b) Strike c) Tease ~~d) To disconcert~~ ✓

In this question arrange the following words as per order in the dictionary

18. Zebra 2. Zodiac 3. Zootomy 4. Zenith 5. Zoology

- a) 4,2,1,3,5 b) 4,1,5,2,3 c) 2,4,3,5,1 ~~d) 1,4,2,5,3~~ ✓

Choose a word that comes first in the English dictionary from the following

19. 1. Temple 2. Tenant 3. Terminate ~~4. Temperature~~ ✓

Arrange the given words according to the English dictionary order, in which they appear

20. 1. Wage ~~2. Waist~~ 3. Waste 4. West

1, 2, 3, 4

21. Petitionary ~~2. Petitioning~~ 3. Petition 4. Petitioners 5. Petitioned

3, 1, 5, 4, 2

22. Arrange the following words as per the order in the dictionary

1. Direction 2. Directed 3. Director 4. Directing

- a) 1,4,3,2 ~~b) 4,2,3,1~~ c) 2,4,1,3 d) 4,1,2,3,4 ✓

23. 1. Exploit 2. Explosive 3. Exponent 4. Exposition 5. Explore

- a) 1,3,4,5,2 ~~b) 1,5,2,3,4~~ c) 1,5,3,2,4 d) 1,2,5,3,4 ✓

24. Famous 2. Fanatical 3. Farm house 4. Fancy 5. Father

- a) 3,2,1,4,5 b) 2,3,4,1,5 c) 3,1,2,5,4 ~~d) 1,2,4,3,5~~ ✓

25. 1. Prestige 2. Pristine 3. Prescribe 4. Prepaid 5. Premium

- a) 4,5,3,2,1 b) 5,3,4,1,2 ~~c) 5,4,3,1,2~~ d) 4,5,3,1,2 ✓

**SIR C R REDDY COLLEGE FOR WOMEN, ELURU**  
**DEPARTMENT OF ENGLISH**  
**ADD ON COURSE ON “CONVERSE WITH CONFIDENCE”**  
**2022-2023**  
**INTERNAL-I ANSWERS**

1. B
2. B
3. C
4. A
5. D
6. C
7. C
8. B
9. A
- 10.D
- 11.A
- 12.B
- 13.D
- 14.A
- 15.A
- 16.B
- 17.D
- 18.D
- 19.D
- 20.1,2,3,4
- 21.3,1,5,4,2
- 22.B
- 23.B
- 24.D
- 25.C



(Estd : 1987)

e-mail : [sircrrwomen.principal@gmail.com](mailto:sircrrwomen.principal@gmail.com)

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Website : [www.sircrrwomen.ac.in](http://www.sircrrwomen.ac.in)



INTERDISCIPLINARY

Phone : 08812-231192

### Notice for Internal Exam -2

Date: 20<sup>th</sup> February, 2023

This is to inform that Department of English is going to conduct second internal examination for an Add on Course on "Converse with Confidence" on Wednesday, 22<sup>nd</sup> February 2023 from 4.45 pm to 5.15 pm. All the registered participants must attend this exam without fail.

Type of Exam: MCQs(MultipleChoice

Questions)Max.Marks : 25 marks

Time :30 Mins

*Swarnakumari.V*  
HOD  
Dept of English

SIR C R REDDY COLLEGE FOR WOMEN, ELURU  
DEPARTMENT OF ENGLISH  
ADD ON COURSE ON CONVERSE WITH CONFIDENCE  
2022-2023

INTERNAL-II

STUDENT NAME : M. Vinodha  
ROLL NUMBER : 224026  
1hr

MARKS OBTAINED  
25 MARKS

25

1. Man: Trousers :: Woman : ?  
a) Clothing    b) Skirt    c) Hat    d) Blanket ✓
2. University : Institution :: Mayor : ?  
a) Official    b) Town    c) Law    d) Councilman ✓
3. Grass : Soil :: Seaweed : ?  
a) Water    b) Salty    c) River    d) Fish ✓
4. Egg : Fish :: ? : Plant  
a) Leaf    b) Root    c) seed    d) Stem ✓
5. Lion : Animal :: Flower: ?  
a) Plant    b) Grass    c) Roots    d) Rose ✓
6. Wave : Crest :: mountain : ?  
a) Peak    b) Water    c) Top    d) Moving ✓
7. Falling : Gravitation :: Collapse : ?  
a) Balloon    b) Electricity    c) Pressure    d) Destruction ✓
8. Professor : ? :: Musician : Entertainment  
a) Pupils    b) School    c) Homework    d) Instruction ✓
9. Grains : Sand :: Drop : ?  
a) Rain    b) Snow    c) Surf    d) Flood ✓
10. Truthfulness : Court :: Cleanliness : ?  
a) Virtue    b) Restaurant    c) Bath    d) Pig ✓
11. I can resist anything Expect temptation.  
(accept / expect) ✓
12. Weather conditions affect many people's moods.  
(affect / effect) ✓
13. Only the company CEO can affect such a sweeping change.  
(affect / effect) ✓

14. By the time I got to the air port, the plane had already left. ✓  
( already / all ready )

15. The author gave a small allusion to her personal life. ✓  
( allusion / illusion / delusion )

16. Please lay that pipe beside the car in the garage. ✓  
( beside / besides )

17. Who discovered the principle of gravitation. ✓  
( principle / principal )

18. We discussed the multiple literary allusion within the text. ✓  
( allusion / illusion )

19. I am going to lie down for an hour. ✓  
( lie / lay )

20. Michael hung the picture for his mother. ✓  
( hanged / hung )

21. From your words, I can infer that you think he is guilty. ✓  
( infer / imply )

22. The sugar had a effect on the science experiment. ✓  
( effect / affect )

23. She had too many sweaters in her closet. ✓  
( many / much )

24. There are red roses scattered among the carnations. ✓  
( among / between )

25. The gas prices continue to rise. ✓  
( raise / rise )

**SIR C R REDDY COLLEGE FOR WOMEN, ELURU**  
**DEPARTMENT OF ENGLISH**  
**ADD ON COURSE ON “CONVERSE WITH CONFIDENCE”**  
**2022-2023**  
**INTERNAL-II ANSWERS**

1. B
2. D
3. A
4. C
5. D
6. A
7. D
8. D
9. A
- 10.C
- 11.Expect
- 12.Affect
- 13.Affect
- 14.Already
- 15.Allusion
- 16.Beside
- 17.Principle
- 18.Allusion
- 19.Lie
- 20.Hung
- 21.Infer
- 22.Effect
- 23.Many
- 24.Among
- 25.Rise





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Phone : 08812-231192



### Notice for Grand Test

Date:28<sup>th</sup> February, 2023

This is to inform that Department of English is going to conduct Grand test for an Add on Course on "Converse with Confidence" on Thursday, 02<sup>nd</sup> March 2023 from 4.45 pm to 5.15 pm. All the registered participants must attend this exam without fail.

Type of Exam: MCQs (Multiple Choice Questions)  
Max. Marks : 25 marks  
Time : 30 Mins

Swarna Kumari . V  
HOD  
Dept. of English

**SIR C R REDDY COLLEGE FOR WOMEN, ELURU**  
**DEPARTMENT OF ENGLISH**  
**ADD ON COURSE ON CONVERSE WITH CONFIDENCE**  
**2022-2023**  
**GRAND TEST**

STUDENT NAME : *M. Vineela*  
ROLL NUMBER : *224026*  
1hr

MARKS OBTAINED  
25 MARKS

48

**Choose the correct antonym for the following words:**

1. Foremost  
a) Hindmost     b) Unimportant    c) Disposed    d) Mature
2. Protects  
a) Defends    b) Deprives     c) Deserts    d) Devises
3. Terrible  
 a) Soothing    b) Frightening    c) Scaring    d) Delectable
4. Mighty  
a) Forcible    b) Forceful     c) Weak    d) Tough
5. Development  
a) Retardation     b) Retrogression    c) Transgression    d) Progress
6. Haunts  
a) Permeates    b) Includes     c) Repels    d) Attracts
7. Testify  
 a) Falsify    b) Evidence    c) Prove    d) Confide

**Choose the correct synonym for the following words:**

8. Dilate  
a) Spin    b) Weaken     c) Widen    d) Push
9. Abrogate  
a) Elope    b) Gate crash     c) Abolish    d) Destroy
10. Accused  
a) Indicate     b) Indicted    c) Induced    d) Instigated
11. Vocation  
a) Examination    b) Seminar     c) Occupation    d) Holiday
12. Jealous  
a) Interested    b) Hatred     c) Envied    d) Admired
13. Transmission  
a) Administer     b) Conveyance    c) Connect    d) Disconnect
14. Consort  
a) Protect     b) Partner    c) Convey    d) Guide

Which of the following words will come second in the English Dictionary?

15. a) Magical      b) Magnify      c) Material       d) Magnetic

Arrange the given words according to English dictionary order in which they appear

16. 1) Durable 2) Duty 3) Dubious 4) Duster 5) Dustbin  
1) 3,5,1,4,2    2) 1,3,5,4,2    3) 3,1,4,5,2     4) 3,1,5,4,2
17. 1) Remorsed 2) Remenant 3) Reminiscent 4) Renaissance 5) Remittal 6) Remoaner  
1) 5,2,6,4,3,1     2) 2,3,5,6,1,4    3) 2,3,5,6,4,1    4) 2,3,6,5,4,1
18. 1) Blue 2) Bold 3) Blog 4) Blur 5) Blow  
1) 5,3,1,4,2    2) 3,2,4,1,5    3) 5,2,1,3,4     4) 3,5,1,4,2
19. 1) check point 2) Chess board 3) cheese cake 4) chemisorbs 5) chemisette  
 1) 1,3,5,4,2    2) 1,5,3,4,2    3) 1,3,5,2,4    4) 1,5,3,2,4
20. 1) Macaque 2) Macomas 3) Macumba 4) Macrame 5) Macrons  
 1) 1,2,4,5,3    2) 1,4,5,2,3    3) 1,2,5,4,3    4) 1,2,3,4,5

Choose the correct word for the following:

21. Flow : River :: Stagnant : ?  
a) Rain    b) Stream     c) Pool    d) Canal
22. Ornithologist : Bird :: Archeologist : ?  
a) Islands    b) Mediators     c) Archaeology    d) Aquatic
23. Peacock : India :: Bear : ?  
a) Australia    b) America     c) Russia    d) England
24. Violence : Activity :: Melancholy : ?  
a) Evening    b) Cruelty     c) Mood    d) Silence
25. Arrival : departure :: ? : Death  
a) Life    b) Person     c) Birth    d) Train
26. Baiting Hook : Fishing :: ? : Hunting  
a) Loading gun     b) Firing gun    c) Stalking game    d) Aiming gun
27. Elbow : Arm :: Knee : ?  
a) Walking    b) Finger     c) Leg    d) Nose
28. The band will be quitting the stadium in about half an hour  
( exciting / exiting )
29. It was a steep descent into the cave  
( descent / dissent )
30. The senate was in session at the capitol today  
( capital / capitol )
31. He will complement me to make the right decision  
( council / counsel )  proceed
32. A joke should trump your speech  
( proceed / precede )

33. The Capital of Colorado is Denver  
( capital /capitol )
34. Warm bread complimentary meal  
(compliments / complements)
35. He is better at grammar than I am  
( then /than )
36. Give someone the cold shoulder  
a)  Avoid someone    b) Give away the secret    c) Rarely    d) Save money for later
37. Hit the sack  
a) Get eliminated    b) Get fired    c)  Got to sleep    d) Go to long trip
38. Salad days  
a)  Days of one's youthful inexperience    b) Days of one's old age experiences  
c) Days of abstaining from vices    d) Days full of hatred for all
39. By fits and starts  
a) Annoyingly    b) angrily    c)  Irregularly    d) Feverishly
40. To smell a rat  
a) To detect bad smell    b) To misunderstand    c)  To suspect a trick  
d) To see the hidden meaning
41. Break the ice  
a)  Removing the initial hesitations    b) Removing the dust    c) Cleaning the dew  
d) Insulting someone
42. A fish out of water  
a) Face to face with death    b)  In want of house    c) Determined to live    d) In a strange situation
43. A wild goose chase  
a)  A useless enterprise    b) A violent chase    c) A pleasurable hunt    d) A harsh gesture
44. The rains \_\_\_\_\_ very early this year.  
a) set out    b)  set in    c) set off    d) set about
45. She \_\_\_\_\_ nothing from me.  
a) keeps away    b) keeps for    c) keeps over    d)  keeps back
46. Fire \_\_\_\_\_ during the night.  
a)  Broke out    b) Broke up    c) Broke off    d) Broke into
47. Now he \_\_\_\_\_ his father's business.  
a) Looks out    b)  Looks after    c) Looks into    d) Looks back
48. We \_\_\_\_\_ the matter yesterday.  
a) Discussed about    b) Discussed of    c) Discussed well    d)  Discussed
49. The wind \_\_\_\_\_ the candle.  
a) Blew away    b) Blow away    c)  Blew out    d) Blown out
50. The rebellion was \_\_\_\_\_ on no time.  
a) put up    b) put in    c) put off    d)  put down

**SIR C R REDDY COLLEGE FOR WOMEN, ELURU**  
**DEPARTMENT OF ENGLISH**  
**ADD ON COURSE ON “CONVERSE WITH CONFIDENCE”**  
**2022-2023**  
**GRAND TEST ANSWERS**

1. B
2. C
3. A
4. C
5. B
6. C
7. A
8. C
9. C
- 10.B
- 11.C
- 12.C
- 13.B
- 14.B
- 15.D
- 16.D
- 17.B
- 18.D
- 19.A
- 20.A
- 21.C
- 22.C
- 23.C
- 24.C
- 25.C
- 26.B
- 27.C
- 28.Exiting
- 29.Descent
30. Capitol

31.Counsel

32. Proceed

33.Capital

34.Complements

35.Than

36.A

37.C

38.A

39.C

40.C

41.A

42.B

43.A

44.B

45.D

46.A

47.B

48.D

49.C

50.D

SIR C R REDDY COLLEGE FOR WOMEN, ELURU

ADD ON COURSE ON "CONVERSE WITH CONFIDENCE"

MARKS SHEET

S.NO	Roll Number	Name of the Student	Internal Exam-I	Internal Exam-II	Grand Test
1	224001	G. Pujitha	20	22	47
2	224002	J. Ramya Sri	25	25	46
3	224003	K. Indu	23	24	47
4	224004	M. Pujitha	20	23	47
5	224005	M. Durga Maheswari	19	22	44
6	224006	P. Sai Siri	23	24	47
7	224008	S. Bhanu	19	23	47
8	224011	A.Sai Sree	24	25	48
9	224014	Ch. Vasanthi	21	23	47
10	224015	D. Sivatulasi	22	22	44
11	224017	G. Likhitha	21	22	44
12	224018	G. Durga Satwika	23	23	46
13	224019	G. Niharika	19	22	48
14	224020	G. Rashmi	22	18	47
15	224022	K. Durganjani Kumari	19	24	46
16	224025	K. Sri Sai Pujitha	18	23	42
17	224026	M. Vineela	23	25	48
18	224028	M. Meghana	22	20	48
19	224029	M. Prabhu Jyothi	22	23	44
20	224031	V. Geethika	21	24	47
21	224051	A.Vijaya Meghana	22	23	45
22	224052	Ch. Pallavi	23	25	47
23	224054	P. Sravani Sandhya	22	22	48
24	224058	Ch. Divya Sri	22	25	47
25	224059	P. Chandini	20	25	46
26	224060	Ch. Kalyani	23	25	46
27	224062	D. Sudha Rani	22	22	44
28	224067	P. Hema Sri	17	25	42
29	224068	R. Jnani Kumari	19	22	48
30	224069	SK. Nageena Sulthana	23	23	46
31	222601	A.Bhargavi	22	24	47
32	222602	G. Sindhuja	20	25	46
33	222603	G. Praveena	22	23	46
34	222604	P. Lalitha	20	24	44
35	222605	V. Rampandu	25	25	48

P. Hanasri  
D. Mayyugema

S.NO	Roll Number	Name of the Student	Internal Exam-I	Internal Exam-II	Grand Test
36	222606	A. Rachel Jyothi	21	23	45
37	222607	B. Devika	19	25	37
38	222608	B. Madhuri Sri Varsha	20	24	48
39	222611	Ch. Ramya Sai Priya	22	24	47
40	222613	D. Leepika Lakshmi	23	24	46
41	222614	G. Meghana	22	24	48
42	222618	K. Bhavani	23	24	48
43	222619	K. Vardhini sai Lakshmi	23	24	48
44	222620	M. Vijaya Durga	22	24	47
45	222623	P. Baby Raja Sri	21	24	49
46	222625	P. Sushma Sri	21	25	45
47	222626	P. Sailu	23	24	46
48	222632	T. Bhargavi	21	22	47
49	222633	T. Vijaya	20	23	45
50	222635	V. Jithapragna	22	25	44

P. Himabindu  
D. Nayyifugema



**SIR C R REDDY COLLEGE FOR WOMEN, ELURU**  
**ADD ON COURSE ON "CONVERSE WITH CONFIDENCE"**  
**ATTENDANCE SHEET**

S.NO	R.NO	NAME OF THE STUDENT	23/1/22	24/1	25/1	27/1	28/1	30/1	3/11	1/2	2/2	3/2	4/2
1	224001	G. Pujitha	/	/	/	/	/	/	/	/	/	/	/
2	224002	J. Ramya Sri	/	/	/	/	/	/	/	/	/	/	/
3	224003	K. Indu	/	/	/	/	/	/	/	/	/	/	/
4	224004	M. Pujitha	/	/	/	a	/	/	/	/	/	/	/
5	224005	M. Durga Maheswari	/	/	/	/	/	/	/	/	/	/	/
6	224006	P. Sai Siri	/	/	/	/	/	/	/	/	/	/	/
7	224008	S. Bhanu	/	/	/	/	/	/	/	/	/	/	/
8	224011	A.Sai Sree	/	/	/	/	/	/	/	/	/	/	/
9	224014	Ch. Vasanthi	/	/	/	/	/	/	/	/	/	/	/
10	224015	D. Sivatulasi	/	/	/	/	/	/	/	/	/	/	/
11	224017	G. Likhitha	/	/	/	/	/	/	/	/	/	/	/
12	224018	G. Durga Satwika	/	/	/	/	/	/	/	/	/	/	/
13	224019	G. Niharika	/	/	/	/	/	/	/	/	/	/	/
14	224020	G. Rashmi	/	/	/	/	/	/	/	/	/	/	/
15	224022	K. Durganjani Kumari	/	a	/	/	/	/	/	/	/	/	/
16	224025	K. Sri Sai Pujitha	/	/	/	/	/	/	/	/	/	/	/
17	224026	M. Vineela	/	/	/	/	/	/	/	/	/	/	/
18	224028	M. Meghana	/	/	/	/	/	/	/	/	/	/	/
19	224029	M. Prabhu Jyothi	/	/	/	/	/	/	/	/	/	/	/
20	224031	V. Geethika	/	/	/	/	/	/	/	/	/	/	/
21	224051	A.Vijaya Meghana	/	/	/	/	/	/	/	/	/	/	/
22	224052	Ch. Pallavi	/	/	/	/	/	/	/	/	/	/	/
23	224054	P. Sravani Sandhya	/	/	/	/	/	/	/	/	/	/	/
24	224058	Ch. Divya Sri	/	/	/	/	/	/	/	/	/	/	/
25	224059	P. Chandini	/	/	/	/	/	/	/	/	/	/	/
26	224060	Ch. Kalyani	/	/	/	/	/	/	/	/	/	/	/
27	224062	D. Sudha Rani	/	/	/	/	/	/	/	/	/	/	/
28	224067	P. Hema Sri	/	/	/	/	/	/	/	/	/	/	/
29	224068	R. Jnani Kumari	/	/	/	/	/	/	/	/	/	/	/
30	224069	SK. Nageena Sulthana	/	/	/	/	/	/	/	/	/	/	/
31	222601	A.Bhargavi	/	/	/	/	/	/	/	/	/	/	/
32	222602	G. Sindhuja	/	/	/	/	/	/	/	/	/	/	/
33	222603	G. Praveena	/	/	/	/	/	/	/	/	/	/	/
34	222604	P. Lalitha	/	/	/	/	/	/	/	/	/	/	/
35	222605	V. Rampandu	/	/	/	/	/	/	a	/	/	/	/

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S.NO	Roll Number	Name of the Student	23/1/22	24/1	25/1	27/1	28/1	30/1	31/1	1/2	2/2	3/2	4/2
36	222606	A.Rachel Jyothi		/	/			/	/	/		/	
37	222607	B. Devika		/	/			/	/	/		/	
38	222608	B. Madhuri Sri Varsha		/	/			/	/	/		a	
39	222611	Ch. Ramya Sai Priya		/	/			/	/	/		/	
40	222613	D. Leepika Lakshmi		/	/			/	/	/		/	
41	222614	G. Meghana		/	/			/	/	/		/	
42	222618	K. Bhavani		/	/			/	/	/		/	
43	222619	K. Vardhini sai Lakshmi		/	/			/	/	a		/	
44	222620	M. Vijaya Durga		/	/			/	/	/		/	
45	222623	P. Baby Raja Sri		/	/			/	/	/		/	
46	222625	P. Sushma Sri		/	/			/	/	/		/	
47	222626	P. Sailu		/	/			/	/	/		/	
48	222632	T. Bhargavi		/	/			/	/	/		/	
49	222633	T. Vijaya		/	/			/	/	/		/	
50	222635	V. Jithapragna		a	/			/	/	/		/	

**SIR C R REDDY COLLEGE FOR WOMEN, ELURU**  
**ADD ON COURSE ON "CONVERSE WITH CONFIDENCE"**

S.NO	R.NO	NAME OF THE STUDENT	6/2	7/2	8/2	9/2	10/2	11/2	12/2	14/2	15/2	16/2	17/2
1	224001	G. Pujitha	/	/	/	/	/	/	/	/	/	/	/
2	224002	J. Ramya Sri	/	/	/	/	/	/	/	/	/	/	/
3	224003	K. Indu	/	/	/	/	/	/	/	/	/	/	/
4	224004	M. Pujitha	/	/	/	/	/	/	/	/	/	/	/
5	224005	M. Durga Maheswari	/	/	/	/	/	/	/	/	/	/	/
6	224006	P. Sai Siri	/	/	/	/	/	/	/	/	/	/	/
7	224008	S. Bhanu	/	/	/	/	/	a	/	/	/	/	/
8	224011	A.Sai Sree	/	/	/	/	/	/	/	/	/	/	/
9	224014	Ch. Vasanthi	/	/	/	/	/	/	/	/	/	/	/
10	224015	D. Sivatulasi	/	/	/	/	/	/	/	/	/	/	/
11	224017	G. Likhitha	/	/	/	/	/	/	/	/	/	/	/
12	224018	G. Durga Satwika	/	/	/	/	/	/	/	/	/	/	/
13	224019	G. Niharika	/	/	/	/	/	/	/	/	/	/	/
14	224020	G. Rashmi	/	/	/	/	/	/	/	/	/	/	/
15	224022	K. Durganani Kumari	/	/	/	/	/	/	/	/	/	/	/
16	224025	K. Sri Sai Pujitha	/	/	/	/	/	/	/	/	/	/	/
17	224026	M. Vineela	/	/	/	/	/	/	/	/	/	/	/
18	224028	M. Meghana	/	/	/	/	/	/	/	/	/	/	/
19	224029	M. Prabhu Jyothi	/	/	/	/	/	/	/	/	/	/	/
20	224031	V. Geethika	/	/	/	/	/	/	/	/	/	/	/
21	224051	A.Vijaya Meghana	/	/	/	/	/	/	/	/	/	/	/
22	224052	Ch. Pallavi	/	/	/	/	/	/	/	/	/	/	/
23	224054	P. Sravani Sandhya	/	/	/	/	/	/	/	/	/	/	/
24	224058	Ch. Divya Sri	/	/	/	/	/	/	/	/	/	/	/
25	224059	P. Chandini	/	/	/	/	/	/	/	/	/	/	/
26	224060	Ch. Kalyani	/	/	/	/	/	/	/	/	/	/	/
27	224062	D. Sudha Rani	/	/	/	/	/	/	/	/	/	/	/
28	224067	P. Hema Sri	/	/	a	/	/	/	/	/	/	/	a
29	224068	R. Jnani Kumari	/	/	/	/	/	/	/	/	/	/	/
30	224069	SK. Nageena Sulthana	/	/	/	/	/	/	/	/	/	/	/
31	222601	A.Bhargavi	/	/	/	/	/	/	/	/	/	/	/
32	222602	G. Sindhuja	/	/	/	/	/	/	/	/	/	/	/
33	222603	G. Praveena	/	/	/	/	/	/	/	/	/	/	/
34	222604	P. Lalitha	/	/	/	/	/	/	/	/	/	/	/
35	222605	V. Rampandu	/	/	/	/	/	/	/	/	/	/	/

\* \* \* \* \*

S.NO	Roll Number	Name of the Student	012	212	312	412	1012	1112	1212	1412	1512	1612	1712
36	222606	A.Rachel Jyothi	/			/		/		/	/		
37	222607	B. Devika	/			/		/		/	/		
38	222608	B. Madhuri Sri Varsha	/			/		/		/	/		
39	222611	Ch. Ramya Sai Priya	/			/		/		/	/		a
40	222613	D. Leepika Lakshmi	/			/		/		/	/		
41	222614	G. Meghana	/			/		/		/	/		
42	222618	K. Bhavani	/			/		/		/	/		
43	222619	K. Vardhini sai Lakshmi	/			/		/		/	/		
44	222620	M. Vijaya Durga	a			/		/		/	/		
45	222623	P. Baby Raja Sri	/			/		/		/	/		
46	222625	P. Sushma Sri	/			/		/		/	/		
47	222626	P. Sailu	/			/		/		a	/		
48	222632	T. Bhargavi	/			/		/		/	/		
49	222633	T. Vijaya	/			/		/		/	/		
50	222635	V. Jithapragna	/			/		/		/	/		

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**SIR C R REDDY COLLEGE FOR WOMEN, ELURU**  
**ADD ON COURSE ON "CONVERSE WITH CONFIDENCE"**

S.NO	R.NO	NAME OF THE STUDENT	2012	212	222	232	242	252	262	272	282	13	213	223
1	224001	G. Pujitha	/	/	/	/	/	/	/	/	/	/	/	/
2	224002	J. Ramya Sri	/	/	/	/	/	/	/	/	/	/	/	/
3	224003	K. Indu	/	/	/	/	/	/	/	/	/	/	/	/
4	224004	M. Pujitha	/	/	/	/	/	/	/	/	/	/	/	/
5	224005	M. Durga Maheswari	/	/	/	/	/	/	/	/	/	/	/	/
6	224006	P. Sai Siri	/	/	/	/	/	/	/	/	/	/	/	/
7	224008	S. Bhanu	/	/	/	/	/	/	/	/	/	/	/	/
8	224011	A.Sai Sree	/	/	/	/	/	/	/	/	/	/	/	/
9	224014	Ch. Vasanthi	/	/	/	/	/	/	a	/	/	/	/	/
10	224015	D. Sivatulasi	/	/	/	/	/	/	/	/	/	/	/	/
11	224017	G. Likhitha	/	/	/	/	/	/	/	/	/	/	/	/
12	224018	G. Durga Satwika	/	/	/	/	/	/	/	/	/	/	/	/
13	224019	G. Niharika	/	/	/	/	/	/	/	/	/	/	/	/
14	224020	G. Rashmi	/	/	/	/	/	/	/	/	/	/	/	/
15	224022	K. Durganjani Kumari	/	/	/	/	/	/	/	/	/	/	/	/
16	224025	K. Sri Sai Pujitha	/	/	/	/	/	/	/	/	/	/	/	/
17	224026	M. Vineela	/	/	/	/	/	/	/	/	/	/	/	/
18	224028	M. Meghana	/	/	/	/	/	/	/	/	/	/	/	/
19	224029	M. Prabhu Jyothi	/	/	/	/	/	/	/	/	/	/	/	/
20	224031	V. Geethika	/	/	/	/	/	/	/	/	/	/	/	/
21	224051	A.Vijaya Meghana	/	/	/	/	/	/	/	/	/	/	/	/
22	224052	Ch. Pallavi	/	/	/	/	/	/	a	/	/	/	/	/
23	224054	P. Sravani Sandhya	/	/	/	/	/	/	/	/	/	/	/	/
24	224058	Ch. Divya Sri	/	/	/	/	/	/	/	/	/	/	/	/
25	224059	P. Chandini	a	/	/	/	/	/	/	/	/	/	/	/
26	224060	Ch. Kalyani	/	/	/	/	/	/	/	/	/	/	/	/
27	224062	D. Sudha Rani	/	/	/	/	/	/	/	/	/	/	/	/
28	224067	P. Hema Sri	/	/	/	/	/	/	/	/	/	/	/	/
29	224068	R. Jnani Kumari	/	/	/	/	/	/	/	/	/	/	/	/
30	224069	SK. Nageena Sulthana	/	/	/	/	/	/	/	/	/	/	/	/
31	222601	A.Bhargavi	/	/	/	/	/	/	/	/	/	/	/	/
32	222602	G. Sindhuja	/	/	/	/	/	/	/	/	/	/	/	/
33	222603	G. Praveena	/	/	/	/	/	/	/	/	/	/	/	/
34	222604	P. Lalitha	/	/	/	/	/	/	/	/	/	/	/	/
35	222605	V. Rampandu	/	/	/	/	/	/	/	/	/	/	/	/

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S.NO	Roll Number	Name of the Student	20h	21h	22h	23h	24h	25h	27h	28h	13	23	23
36	222606	A.Rachel Jyothi	/	/	/	/	/	/	/	/	/	/	/
37	222607	B. Devika	/	/	/	/	/	/	/	/	/	/	/
38	222608	B. Madhuri Sri Varsha	/	/	/	/	/	/	/	/	/	/	/
39	222611	Ch. Ramya Sai Priya	/	/	/	/	/	/	/	/	/	/	/
40	222613	D. Leepika Lakshmi	/	/	/	/	/	/	/	/	/	/	/
41	222614	G. Meghana	/	/	/	/	/	a	/	/	/	/	/
42	222618	K. Bhavani	/	/	/	/	/	/	/	/	/	/	/
43	222619	K. Vardhini sai Lakshmi	/	/	/	/	/	/	/	/	/	/	/
44	222620	M. Vijaya Durga	/	/	/	/	/	/	/	/	a	/	/
45	222623	P. Baby Raja Sri	/	/	/	/	/	/	/	/	/	/	/
46	222625	P. Sushma Sri	a	/	/	/	/	/	/	/	/	/	/
47	222626	P. Sailu	/	/	/	/	/	/	/	/	/	/	/
48	222632	T. Bhargavi	/	/	/	/	/	/	/	/	/	/	/
49	222633	T. Vijaya	/	/	/	/	/	/	/	/	/	/	/
50	222635	V. Jithapragna	/	/	/	/	/	/	/	/	/	/	/

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SIR C R REDDY COLLEGE FOR WOMEN, ELURU  
ADD-ON COURSE ON "CONVERSE WITH CONFIDENCE"

Department of English  
Student Feedback Form

1. Do you think this add-on course is beneficial for you?

Yes

No

2. Did the faculty explained clearly and used relevant examples?

Yes

No

3. Is the syllabus employment and entrepreneurship oriented?

Yes

No

4. Are you able to use the good vocabulary in your conversations?

Yes

No

5. Are you satisfied with the assessment/exam pattern of the course?

Yes

To some extent

No

6. How do you rate the programme on five point scale?

1	2	3	4	5 <input checked="" type="checkbox"/>
---	---	---	---	---------------------------------------

7. Additional comments and suggestions if any

I have learned a good number of vocabulary.

M. Vineela.  
Signature of the Student

SIR C R REDDY COLLEGE FOR WOMEN, ELURU  
ADD-ON COURSE ON "CONVERSE WITH CONFIDENCE"

Department of English  
Student Feedback Form

1. Do you think this add-on course is beneficial for you?

Yes

No

2. Did the faculty explained clearly and used relevant examples?

Yes

No

3. Is the syllabus employment and entrepreneurship oriented?

Yes

No

4. Are you able to use the good vocabulary in your conversations?

Yes

No

5. Are you satisfied with the assessment/exam pattern of the course?

Yes

To some extent

No

6. How do you rate the programme on five point scale?

1	2	3	4	5 <input checked="" type="checkbox"/>
---	---	---	---	---------------------------------------

7. Additional comments and suggestions if any

that topics are useful to learn good vocabulary

K. Bhavani  
Signature of the Student





(Estd: 1987)

## SIR C R REDDY COLLEGE FOR WOMEN

(Affiliated to ADIKAVI NANNAYA UNIVERSITY, Rajamahendravaram)

An ISO - 9001:2015, 14001:2015, 50001:2018 Certified Institution

UGC 2(f) certified institution

Vatluru, Eluru - 534007

e-mail : [sircrrwomen.principal@gmail.com](mailto:sircrrwomen.principal@gmail.com)

Website : [www.sircrrwomen.ac.in](http://www.sircrrwomen.ac.in)

Phone : 08812-231192



### Valedictory Function

Date: 03<sup>rd</sup> March, 2023

#### NOTICE

This is to inform that the Department of English is going to conduct a Valedictory function for Add on course on **Add on Course on "CONVERSE WITH CONFIDENCE"** on 03-03-2023 at 4.40 pm in A.V Hall. All the staff and Students are requested to attend the function and make it a grand success.

*S. Chidambaram*  
Principal

PRINCIPAL

Sir C.R.R. College for Women  
ELURU



(Estd : 1987)

## SIR C R REDDY COLLEGE FOR WOMEN

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Vatluru, Eluru - 534007

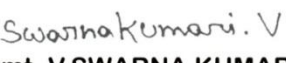
### DEPARTMENT OF ENGLISH

#### *Certificate of Participation*

This is to certify that Miss/Mrs **Komarapuri Bhavani** Class **IB.Sc (BZBT)**  
Roll. No. **222618** has successfully completed her training on **Add on Course on**  
**“Converse with Confidence”** from 23-01-2023 to 03-03-2023 during  
the academic year 2022-2023

Date  
03-03-2023

  
Smt. P.HIMA BINDU  
Prog. Convener

  
Smt. V.SWARNA KUMARI  
HOD, Dept. of English

  
Smt. P. SAILAJA  
Principal



(Estd : 1987)

## SIR C R REDDY COLLEGE FOR WOMEN

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UGC 2(f) certified institution  
Vatluru, Eluru - 534007

### DEPARTMENT OF ENGLISH

#### *Certificate of Participation*

This is to certify that Miss/Mrs **Maddali Vineela** Class **IB.Sc (CBZ)**  
Roll. No. **224026** has successfully completed her training on **Add on Course on**  
**“Converse with Confidence”** from 23-01-2023 to 03-03-2023 during  
the academic year 2022-2023

Date  
03-03-2023

  
Smt. P.HIMA BINDU  
Prog. Convener

  
Smt. V.SWARNA KUMARI  
HOD, Dept. of English

  
Smt. P. SAILAJA  
Principal

## **Report**

Department of English organized an Add-on Course on “Converse with Confidence” for I B. Sc I Semester Life science students. 50 students enrolled themselves for the course. It is conducted for 33 hours, i.e, from 23-01-2023 to 03-03-2023 and the classes were conducted after the class hours i.e, from 4.40pm to 5.40pm. We have provided the study material to the enrolled students. We have started this course with an aim to make the students familiar with rich vocabulary and to make easily communicate with others in English with the learned vocabulary.

In the middle of the course we have conducted two Internal exams each for 25 marks and at the end one Grand Test for 50 marks. Many students scored good marks and proved that they have learned well. Certificates were given to those who scored 40% marks in the exams we conducted.

Now they are able to overcome their fear of public speaking and delivering their speeches powerfully and effectively.



(Estd : 1987)

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Vatluru, Eluru - 534007

e-mail : [sircrrwomen.principal@gmail.com](mailto:sircrrwomen.principal@gmail.com)

Website : [www.sircrrwomen.ac.in](http://www.sircrrwomen.ac.in)

Phone : 08812-231192



## **56<sup>th</sup> A D Shroff Memorial Elocution Competition**

**Sponsored by**

**Forum of Free Enterprise**

**Date: 30-09-2022**

**Venue: SIR C R REDDY COLLEGE FOR WOMEN, ELURU**

**Organized by**

**DEPARTMENT OF ENGLISH**

**2022 – 2023**

 **SIR C R REDDY COLLEGE FOR WOMEN**  
(Affiliated to ADIKAVI NANNAYA UNIVERSITY, Rajamahendravaram)  
An ISO - 9001:2015, 14001:2015, 50001:2018 Certified Institution  
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Vatluru, Eluru - 534007  
e-mail : sircrwomen.principal@gmail.com Website : www.sircrrwomen.ac.in Phone : 08812-231192

Dt: 19/09/2022

To  
The Principal  
Sir C.R.Reddy College for Women  
Eluru



Subject: Request to grant permission to conduct A.D Shroff Memorial Elocution Competition on 24/09/2022.

This is to bring to your kind notice that, department of English in association with The Forum of Free Enterprise is planning to conduct A.D.Shroff Memorial Elocution Competition on 24/09/2022 at 10.am for all the degree students. In this context, we request you to grant permission to conduct the Elocution competition for the degree students in P.G Seminar Hall on 24<sup>th</sup> September 2022.

Thanking You Madam

*Swarnakumari.V*  
Signature of HOD

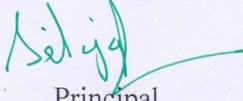
*Permitted*  
*Sidiff*  
PRINCIPAL  
Sir C.R.R. College for Women  
ELURU

 **SIR C R REDDY COLLEGE FOR WOMEN**   
(Affiliated to ADIKAVI NANNAYA UNIVERSITY, Rajamahendravaram)  
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Vatluru, Eluru - 534007  
e-mail : [sircrrwomen.principal@gmail.com](mailto:sircrrwomen.principal@gmail.com) Website : [www.sircrrwomen.ac.in](http://www.sircrrwomen.ac.in) Phone : 08812-231192

Dt: 20/09/2022

### NOTICE

This is to inform that, Department of English is going to conduct A.D.Shroff Memorial Elocution Competition for all the Degree students on 24/09/2022 at 10.am in the P.G Seminar Hall. In this context, we request all the students to participate in the competition and avail the opportunity.

  
Principal  
PRINCIPAL  
Sir C.R.R. College for Women  
ELURU

## **Forum of Free Enterprise**

### **A.D Shroff Memorial Elocution Competition**

The Forum of Free Enterprise is a non- political and non- partisan organization started in 1956, to educate public opinion in India on free enterprise and close relationship with the democratic way of life. The forum seeks to stimulate public thinking on vital economic problems through booklets, meetings, and other means as befit a democratic society.

In recent years, the forum has also been focusing on the youth with a view of developing good and well-informed citizenship. A number of youth activities, including elocution contests and leadership training camps are organized every year towards this goal.

Nani Palkhivala has associated with the Tata group for about four decades. He was the chairman of Tata consultancy services, Tata International Ltd. Tata InfoTech Ltd, the ACC Ltd, and was the Director of Tata sons Ltd, and several other companies of the A D Shroff Memorial Trust. Nani Palkhivala passed away on 11<sup>th</sup> December 2002. Nani A.Palkhivala Memorial Trust was set up in 2004 to perpetuate his memory.

Mr.Nani A. Palkhivala was the Forum's president from 1968-1977 and 1979- February 2000

“Free enterprise was born with man and shall survive as long as man survives”

A D Shroff, Founder president of Forum of Free Enterprise.

## **A.D Shroff Memorial Elocution Competition**

### **Forum of Free Enterprise**

The competition is being conducted since 1965 in memory of the late Mr.A D Shroff, an eminent Industrialist, banker and economist of India, with the object of encouraging college students to think and speak on economics and other subjects besides enabling them to display their oratory skills. The main intention of the competition is to motivate students to take an active interest in different subjects related to economics. The forum sends cash prizes, certificates, and booklets to the winners every year.

### **56th A D Shroff Memorial Elocution Competition**

The 56<sup>th</sup> A D Shroff Memorial Elocution Competition for degree students was conducted on 30<sup>th</sup> September 2022 in Sir.C.R.Reddy College for Women, Eluru.

For this Competition, 3 topics were provided, namely:

1. Managing the Economy during a Pandemic.
2. Making India a \$5 Trillion economy by 2027 (80 years of Independence)
3. The changing role of international finance in developing economies.
4. The Menace of Increasing cyber-crimes and solution.

Each participant will be allowed to speak for five minutes, either in English or in Telugu.

Certificates and cash awards were sponsored by the forum of Rs.2500/, Rs.1500/-, and Rs.1000/- were awarded to the first, second, and third prize winners respectively.

The prize winners are as follows:

First prize- K.Suma (First B.Sc. – MSCS)



Second prize- S.Jayalakshmi (Third B.Sc. –MECS)

Third prize - B.Meghana(Third B.Sc. – MPCS)

Students who were shortlisted from among 25 in the Preliminary round.

1. Dr. T.Rajesh, Professor, Sir.C.R.Reddy College, Eluru.

2. G.V.S.Ravindra Babu,Assistant Professor, Management Studies, MBA Programme,  
Sir.C.R.Reddy College, Eluru

3. B. Eswari, HOD of Telugu, Sir.C.R.Reddy College for Women, Eluru were the panelists.



Sep 30, 2022 3:02:57 PM  
 304° NW  
 Chennai - Kolkata Highway  
 Duggirala  
 West Godavari  
 Andhra Pradesh  
 Altitude: 57.5m  
 DEPARTMENT OF ENGLISH  
 Index number: 37

Student participation in Elocution Competition



Sep 30, 2022 2:36:34 PM  
 308° NW  
 Vatluru  
 West Godavari  
 Andhra Pradesh  
 Altitude: -57.5m  
 DEPARTMENT OF ENGLISH  
 Index number: 26

Student participation in Elocution Competition



Prize Distribution to the Winner



Prize Distribution to the Winner

# **SIR C R REDDY COLLEGE FOR WOMEN**

**(Affiliated to Adikavi Nannaya University, Rajamahendravaram)  
Vatluru(post), Pedapadu Mandal, West Godavari Dist(AP)**



## **Certificate Course**

**on**

**“SPOKEN ENGLISH”**

**Course code: 210801**

**Date: 1-09-2021 to 26-10-2021**

**Time: 4.40 pm to 6.10 pm**

**Venue: Seminar hall**

**Organized by**

**DEPARTMENT OF ENGLISH**

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## Brief Note

- ❖ Department of English organized a certificate course on “**Spoken English**” for I B.Com (G) & I B.Com (Vocational) II Semester students.
- ❖ The objective of learning this course is to enable the students to speak English fluently and to improve their conversation and communication skills.
- ❖ English is the most commonly spoken language in the world. It is the language of Science, computers, diplomacy and tourism. Knowing English increases chances of getting a good job. English speakers have more opportunities to work with others and to share ideas and innovations. Spoken English can make a person a good orator; help in getting better job opportunities and also in socializing.

This course will be conducted after the regular class work is completed.

- ❖ This course is conducted from 01- 09- 2021 to 26 – 10 – 2021 (60hours)
- ❖ The duration of the class is for one hour (4.40pm to 6.10pm).
- ❖ 80 students participated in this certificate course.
- ❖ Course material was provided to every registered participant.
- ❖ During the course 2 Internal and 1 Grand test was conducted and evaluated.
- ❖ Participation Certificates were issued to the participants.

## **About Course**

### **Course Description**

Spoken English course is designed to educate students to enhance their English speaking and learning skills as it improves quality of life.

Spoken English can help you to communicate with people from all around the world. English is also the Internet's language, where most websites are present in English. Having control over spoken English can help students to understand what is present on the internet in a much better way.

This spoken English course instructs and guides the student's right from the basic diagnosis of individual pronunciation to refining one's communication and conversational skills.

### **Prerequisites and Expected Skills**

There are no course prerequisites to join in this course.

Any student who wants to learn how to speak English can join in this Course

### **Course Duration**

This course is conducted from 01- 09- 2021 to 26 - 10- 2021(40 days) the duration of the class is for one and half hour (4.40pm to 6.10 pm).

### **Criteria to get a Certificate**

- ❖ 70% Course Attendance is Compulsory to get the Certificate
- ❖ Students who will get 40% marks in the examination are eligible to get the Certificate.

## **Learning Objectives and Outcomes**

### **Learning Objectives**

This course is designed to provide

- ❖ Intelligible pronunciation, stress and intonation patterns.
- ❖ Listening comprehension skills.
- ❖ Vocabulary beyond that of the subject matter.
- ❖ Control of English Grammar.
- ❖ Coherent Organization of information at sentence and discourse levels.
- ❖ All the necessary knowledge and skills to the students to remember to make a life-long goal to have good English pronunciation.

### **Learning Outcomes**

After successful completion of this course, students will have

- ❖ Learned correct English sounds.
- ❖ Gained speaking skills to communicate effectively with any listener.
- ❖ Improved their speaking ability in English both in terms of fluency and comprehensibility.
- ❖ Knowledge of using appropriate greetings and invitation phrases.
- ❖ Ability to describe the pictures, narrate stories and discuss the matters.
- ❖ Awareness on sentence structures and other syntactical for





**SIR C R REDDY COLLEGE FOR WOMEN** (Estd : 1987)

Affiliated to ADIKAVI NANNAYA UNIVERSITY, Rajamahendravaram

Vatluru, Eluru - 534007

e-mail : sircrrwomen.principal@gmail.com

Website : www.sircrrwomen.ac.in

Phone : 08812-231192

**Permission Letter**

Dt: 26-08-2021,  
Eluru.

To

The Principal  
Sir C.R. Reddy College for  
Women, Eluru

**Subject:** Request to grant permission to conduct a Certificate Course on “Spoken English” – regarding.

This is to bring to your kind notice that, Department of English is planning to conduct a Certificate Course on “Spoken English” for I B.Com, II semester Students. This is a 40 days course, will be conducted from Monday 01-09-2021 onwards after the regular class work is completed. The duration of the class is for one and half hour i.e., 4.40 pm to 6.10 pm during college working days. In this context, we request you to grant permission to conduct the above Certificate Course.

Thanking you madam,

*Permitted*  
*Sabiyah*

**Principal**  
**Sir C.R.Reddy College for Women**  
**ELURU**

Yours Faithfully,

*Swarna Kumari.V*

Signature of the HOD

Dept. of English

## Brochure

Start Date : 01-09-2021 End Date : 26-10-2021

Duration : 40 Days

Time : 4:40 PM to 6:10PM

Venue : Seminar hall

### Faculty Information

Smt. K.Venkat Lakshmi, MA, English

Smt. S.L.Lalitha Kumari, MA, English

### Instructions to Students

→ 70% COURSE ATTENDANCE IS COMPULSORY TO GET THE CERTIFICATE

→ STUDENTS WHO WILL GET 40% MARKS IN THE EXAMINATION ARE ELIGIBLE TO GET THE CERTIFICATE

### Further Information, Contact

Smt S.L.Lalitha Kumari, MA.English  
Course Coordinator  
Ph.no: 9010179709



(Estd : 1987)

## SIR C R REDDY COLLEGE FOR WOMEN

(Affiliated to ADIKAVI NANNAYA UNIVERSITY, Rajamahendravaram)

Vatluru, Eluru - 534007

*Certificate Course on*

## Spoken English



Organized by

**Department of English**



**SIR C R REDDY COLLEGE FOR WOMEN** (Estd : 1987)

Affiliated to ADIKAVI NANNAYA UNIVERSITY, Rajamahendravaram

Vatluru, Eluru - 534007

e-mail : [sircrrwomen.principal@gmail.com](mailto:sircrrwomen.principal@gmail.com)

Website : [www.sircrrwomen.ac.in](http://www.sircrrwomen.ac.in)

Phone : 08812-231192

**Notice to Staff and Students**

**28<sup>th</sup> August, 2021.**

This is to inform that Department of English is going to conduct a Certificate course on **“Spoken English”** from Monday 01-09-2021. This course will be conducted after the regular class work is completed. The duration of the course is 40 days. The duration of the class is for one and half hours (4.40 pm to 6.10 pm) during college working days.

Students are requested to apply for this course till 31<sup>st</sup> August 2021.

Those who are interested to join the above Certificate course are hereby informed to contact the HOD of English and register the course.

  
Principal  
PRINCIPAL

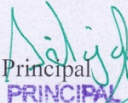
Sir C.R.R. College for Women  
ELURU

## Inaugural function

Date:30<sup>th</sup> August, 2021.

### NOTICE

This is to inform that Department of English is going to conduct an Inaugural function for Certificate course on “**SPOKEN ENGLISH**” on 01-09-2021 at 4.30 pm. All staff and Students are requested to attend the function and make it a grand success.

  
Principal

PRINCIPAL

Sir C.R.R. College for Women  
ELURU



**SIR C. R. REDDY COLLEGE FOR WOMEN**  
(Affiliated to Adikavi Nannaya University, Rajamahendravaram)  
Vatluru(Post), Pedapadu Mandal,  
W G Dist(AP)

**INVITATION**

You are cordially invited to inaugurate

**Certificate course on  
SPOKEN ENGLISH**

Chief Guest: **Sri Paladugu Sri Rangam garu**  
Correspondent, Sir C R Reddy College for Women, Eluru

Guest of honor : **Smt P.Sailaja**  
Principal, Sir C R Reddy College for Women, Eluru

Resource Persons: **Smt K.Venkata Lakshmi,**  
**Smt S L Lalitha Kumari.**  
Lecturers, Sir C R Reddy College for Women, Eluru

Date: 1<sup>st</sup> September, 2021

Venue: Seminar Hall

Time: 4.30 pm

Organized by  
**Department of English**  
**SIR C.R. REDDY COLLEGE FOR WOMEN, ELURU**

## Course Structure

### Curriculum for Certificate Course on “Spoken English”

Eligibility: I B.Com Students

Medium: English

Duration: 60 Hours

Time: 4.40 pm to 6.10pm

S.No	Topic	Theory Hours
1	Importance of Speaking Skills	3
2	Parts of Speech –Noun-Pronoun-Verb-Adverb-Adjective-Conjunction-Preposition-Interjection-examples	5
3	Tenses –Definition –Past Tense – Present Tense – Future Tense	5
4	Verb-Definition-Types-Modals-Phrasal verbs-list of Phrasal verbs	5
5	Sentence transformation-Direct and Indirect Speech-Voice-Degrees of Comparison	9
6	Vocabulary-Synonyms-Antonyms-One word substitutes	5
7	Daily Conversations	5
8	Speaking and Pronunciation-Sound-Stress-Intonation	5
9	Role Play-importance-activities	5
10	Picture Description	5
11	Greetings and Invitation	5
12	Story Making	3
Total Hours		60

SIR CR REDDY COLLEGE FOR WOMEN, ELURU

Department of English

Certificate Course on "Spoken English"

Time Table

2020-2021



19/12/21	21/12/21	23/12/21	24/12/21	26/12/21	27/12/21	28/12/21	29/12/21	31/12/21	1/1/22	2/1/22	3/1/22	4/1/22	5/1/22	6/1/22	7/1/22	8/1/22	9/1/22	10/1/22	11/1/22	12/1/22	13/1/22	14/1/22	15/1/22	16/1/22	17/1/22	18/1/22	19/1/22	20/1/22	21/1/22	22/1/22	23/1/22	24/1/22	25/1/22	
KKA	KKA	KKA	KKA	*	*	*	♀	♀	♀	♀	♀	♀	♀	♀	♀	♀	♀	♀	♀	♀	♀	♀	♀	♀	♀	♀	♀	♀	♀	♀	♀	♀	♀	♀
27/12/21	28/12/21	29/12/21	30/12/21	31/12/21	1/1/22	2/1/22	3/1/22	4/1/22	5/1/22	6/1/22	7/1/22	8/1/22	9/1/22	10/1/22	11/1/22	12/1/22	13/1/22	14/1/22	15/1/22	16/1/22	17/1/22	18/1/22	19/1/22	20/1/22	21/1/22	22/1/22	23/1/22	24/1/22	25/1/22	26/1/22				
♀	♀	♀	♀	KKA	KKA	KKA	*	*	*	♀	♀	♀	♀	♀	♀	♀	♀	♀	♀	♀	♀	♀	♀	♀	♀	♀	♀	♀	♀	♀	♀	♀	♀	♀

Suvarnakumari . V  
Signature of the HOD

## **Certificate Course on “Spoken English”**

### **Syllabus**

Duration- 60 hours

Credits-4

#### **UNIT-I: (18hrs)**

Importance of Speaking Skills- Parts of Speech –Noun-Pronoun-Verb-Adverb- Adjective- Conjunction-Preposition-Interjection-examples- Tenses –Definition – Past Tense – Present Tense – Future Tense- Verb-Definition-Types-Modals-Phrasal verbs-list of Phrasal verbs

#### **UNIT-II: (24hrs)**

Sentence transformation-Direct and Indirect Speech-Voice-Degrees of Comparison- Vocabulary-Synonyms-Antonyms-One word substitutes- Daily Conversations- Speaking and Pronunciation-Sound-Stress-Intonation

#### **UNIT-III (18 hrs)**

Role Play-importance-activities- Picture Description- Greetings and Invitation- Story Making



## Certificate Course on “Spoken English” Registrations



SIR C R REDDY COLLEGE FOR WOMEN, ELURU.

DEPARTMENT OF ENGLISH

CERTIFICATE COURSE

ENROLLMENT FORM

Roll Number : 208202  
Name of the Student : B. Krishna prasanna  
Father's Name : B. prasad  
Date of Birth : 05 - 02 - 2002  
Phone Number : 8688869610  
Permanent Address : H.NO 18-1-292/c/64, Uppuguda,  
Bandlaguda MND,  
Hyderabad Dt. 500053

B. Krishna prasanna  
Signature of the Student



SIR C R REDDY COLLEGE FOR WOMEN, ELURU.

DEPARTMENT OF ENGLISH

CERTIFICATE COURSE

ENROLLMENT FORM

Roll Number : 208201  
Name of the Student : Battula Akila  
Father's Name : B. yohan  
Date of Birth : 11 - 08 - 2003  
Phone Number : 9550880820  
Permanent Address : Main Road, Ayyaparaju Gudem  
Ungapalem Mandal,  
W.G DIST. 534462

B. Akila  
Signature of the Student

**SIR C R REDDY COLLEGE FOR WOMEN, ELURU**  
**Certificate Course on “Spoken English”**

<b>S.no</b>	<b>Roll No</b>	<b>Name of the student</b>
1	208201	B. Ahila
2	208202	B.Krishna Prasanna
3	208209	K.Chaitanya Sri
4	208212	M.Santhoshi
5	208213	M.Pravallika
6	208214	A.Amrutha Bindhu
7	208215	A.kanchana
8	208216	B.Harika
9	208222	Ch.Rahitha Rani
10	208225	Ch.Rishika Durga Priya
11	208226	D.Soumya
12	208227	D.Gayathri Devi
13	208228	D. Madhavi
14	208233	G.Madhuri
15	208235	G.Haritha
16	208237	G.Priyanka
17	208238	I.Kavitha
18	208239	J.Disowja
19	208241	K.Nimisha
20	208242	K.Aswini
21	208245	K.Venkata Prasanna
22	208648	K.Nithyasri
23	208250	K.Likhitha
24	208257	P.Swathi Beaulah
25	208258	P.Swathi
26	208260	T.Sushma
27	208261	T.SS Rama Durga
28	208262	V.Yamini
29	208263	V.Leela Vinodini
30	208265	Y.Latha Sagari

**SIR C R REDDY COLLEGE FOR WOMEN, ELURU**  
**Certificate Course on “Spoken English”**

<b>S.no</b>	<b>Roll No</b>	<b>Name of the student</b>
31	208267	K.Susmitha
32	208269	M.Hemavalli
33	208271	M.Lavanya
34	208272	M.Keerthi
35	208274	M. Sravani
36	208275	M.Guna Vardhini
37	208276	M.Mallika
38	208278	P.Navitha
39	208279	P.Jyothi
40	208281	P.N P Deekshitha
41	208284	P.Yamini Mahalakshmi
42	208287	P.Jaya Sri
43	208288	P.Prasanna Kumari
44	208289	R.Sai Sireesha
45	208295	Sk.Shabeena
46	208297	S.Mounika
47	208298	Sd.Jasmin
48	208301	T.Aswini
49	208302	T.Sireesha
50	208303	V.Ramya
51	208304	V.Madhuri Priyadarshisni
52	208305	V.Mallika
53	208306	Y.Sunitha
54	208101	B.Sujana Priya
55	208102	S.Ganga Bhavani
56	208104	Abdul Habeebunnisa
57	208106	D.Bala Tripura Sundari
58	208107	D.Anitha
59	208111	G.Lakshmi Kala
60	208114	K.Sumanjili

**SIR C R REDDY COLLEGE FOR WOMEN, ELURU**  
**Certificate Course on “Spoken English”**

<b>S.no</b>	<b>Roll No</b>	<b>Name of the student</b>
61	208115	K.Eswaree Kalyani
62	208117	K.Sirisha
63	208118	K.Madhura
64	208120	N.Sai Suseela
65	208121	N.Durga
66	208122	N.N A B Sri Sravani
67	208128	V. Sravani
68	208129	V.Pujitha
69	208131	M.MounikaV N L Vasavi
70	208133	P.Bala Tripura Sundari
71	208134	P.Amala
72	208136	Ch. Latha sri
73	208137	D.Pavani
74	208138	D.Harika
75	208139	E.Prasanna Sai
76	208140	K.Alekhyia
77	208142	K.Sardisha
78	208143	K.Swathi
79	208144	M.Likhithavalli
80	208145	M.Teja Sri

**SIR C R REDDY COLLEGE FOR WOMEN, ELURU  
, Certificate Course on "Spoken English"**

S.no	Roll No	Name of the student	Signature of the Student
1	208201	B. Akhila	B. Akhila
2	208202	B.Krishna Prasanna	B. Krishna Prasanna
3	208209	K.Chaitanya Sri	K. Chaitanya Sri
4	208212	M.Santhoshi	M. Santhoshi
5	208213	M.Pravallika	M. Pravallika
6	208214	A.Amrutha Bindhu	A. Amrutha Bindhu
7	208215	A.kanchana	A. Kanchana
8	208216	B.Harika	B. Harika
9	208222	Ch.Rahitha Rani	Ch. Rahitha Rani
10	208225	Ch.Rishika Durga Priya	Ch. Rishika Durga Priya
11	208226	D.Soumya	D. Soumya
12	208227	D.Gayathri Devi	D. Gayathri Devi
13	208228	D. Madhavi	D. Madhavi
14	208233	G.Madhuri	G. Madhuri
15	208235	G.Haritha	G. Haritha
16	208237	G.Priyanka	G. Priyanka
17	208238	I.Kavitha	I. Kavitha
18	208239	J.Disowja	J. Disowja
19	208241	K.Nimisha	K. Nimisha
20	208242	K.Aswini	K. Aswini
21	208245	K.Venkata Prasanna	K. Venkata Prasanna
22	208648	K.Nithyasri	K. Nithyasri
23	208250	K.Likhitha	K. Likhitha
24	208257	P.Swathi Beulah	P. Swathi Beulah
25	208258	P.Swathi	P. Swathi
26	208260	T.Sushma	T. Sushma
27	208261	T.SS Rama Durga	T. SS Rama Durga
28	208262	V.Yamini	V. Yamini
29	208263	V.Leela Vinodini	V. Leela Vinodini
30	208265	Y.Latha Sagari	Y. Latha Sagari

**SIR C R REDDY COLLEGE FOR WOMEN, ELURU**  
**Certificate Course on "Spoken English"**

S.no	Roll No	Name of the student	Signature of the Student
31	208267	K.Susmitha	K.Susmitha
32	208269	M.Hemavalli	M.Hemavalli
33	208271	M.Lavanya	M. Lavanya
34	208272	M.Keerthi	M. Keerthi
35	208274	M. Sravani	M. Sravani
36	208275	M.Guna Vardhini	M. Guna Vardhini
37	208276	M.Mallika	M. Mallika
38	208278	P.Navitha	P. Navitha
39	208279	P.Jyothi	P. Jyothi
40	208281	P.N P Deekshitha	P.N.P Deekshitha
41	208284	P.Yamini Mahalakshmi	P. Yamini Mahalakshmi
42	208287	P.Jaya Sri	P. Jaya Sri
43	208288	P.Prasanna Kumari	P. prasanna kumari
44	208289	R.Sai Sireesha	R. Sai Sireesha
45	208295	Sk.Shabeena	Sk. Shabeena
46	208297	S.Mounika	S. Mounika
47	208298	Sd.Jasmin	Sd. Jasmin
48	208301	T.Aswini	T. Aswini
49	208302	T.Sireesha	T. sireesha
50	208303	V.Ramya	V. Ramya
51	208304	V.Madhuri Priyadarshini	M. madhuri priyadarshini
52	208305	V.Mallika	V. Mallika
53	208306	Y.Sunitha	Y. Sunitha
54	208101	B.Sujana Priya	B. Sujana Priya
55	208102	S.Ganga Bhavani	S. Ganga Habeebunnisa
56	208104	Abdul Habeebunnisa	Abdul Habeebunnisa
57	208106	D.Bala Tripura Sundari	D. Bala Tripura sundari.
58	208107	D.Anitha	D. Anitha.
59	208111	G.Lakshmi Kala	G. Lakshmi kala.
60	208114	K.Sumanjili	K. Sumanjili

**SIR C R REDDY COLLEGE FOR WOMEN, ELURU**  
**‘ Certificate Course on “Spoken English”**

S.no	Roll No	Name of the student	Signature of the Student
61	208115	K.Eswaree Kalyani	K. Eswaree kalyani
62	208117	K.Sirisha	K. Sirisha
63	208118	K.Madhura	K. Madhura
64	208120	N.Sai Suseela	N. Sai Suseela
65	208121	N.Durga	N. Durga
66	208122	N.N A B Sri Sravani	N. NAB Sri Sravani
67	208128	V. Sravani	V. Sravani
68	208129	V.Pujitha	V. Pujitha
69	208131	M.MounikaV N L Vasavi	M. Mounika VNL Vasavi
70	208133	P.Bala Tripura Sundari	P. Bala tripura Sundari
71	208134	P.Amala	P. Amala
72	208136	Ch. Latha sri	Ch. Latha sri
73	208137	D.Pavani	D. Pavani
74	208138	D.Harika	D. Harika
75	208139	E.Prasanna Sai	E. Prasanna Sai
76	208140	K.Alekhya	K. Alekha
77	208142	K.Sardisha	K. Sardisha
78	208143	K.Swathi	K. Swathi
79	208144	M.Likhithavalli	M. Likhithavalli
80	208145	M.Teja Sri	M. Teja Sri

Sivasakimani. V  
K. V. Kalshani



## Certificate Course on “Spoken English” Study Material

### Parts of Speech

Parts of speech are among the first grammar topics we learn when we are in school or when we start our English language learning process. Parts of speech can be defined as words that perform different roles in a sentence. Some parts of speech can perform the functions of other parts of speech too.

#### Parts of Speech Definition

- The Oxford Learner’s Dictionary defines parts of speech as “one of the classes into which words are divided according to their grammar, such as noun, verb, adjective, etc.”
- The Cambridge Dictionary also gives a similar definition – “One of the grammatical groups into which words are divided, such as noun, verb, and adjective”.

#### Different Parts of Speech with Examples

Parts of speech include nouns, pronouns, verbs, adverbs, adjectives, prepositions, conjunctions and interjections.

#### 8 Parts of Speech Definitions and Examples:

1. **Nouns** are words that are used to name people, places, animals, ideas and things. Nouns can be classified into two main categories: Common nouns and Proper nouns. Common nouns are generic like ball, car, stick, etc., and proper nouns are more specific like Charles, The White House, The Sun, etc.

#### Examples of nouns used in sentences:

- She bought a **pair of shoes**. (thing)
- I have a **pet**. (animal)
- Is this your **book**? (object)

- Many people have a **fear** of **darkness**. (ideas/abstract nouns)
- He is my **brother**. (person)
- This is my **school**. (place)

Also, explore Singular Nouns and Plural Nouns.

2. **Pronouns** are words that are used to substitute a noun in a sentence. There are different types of pronouns. Some of them are reflexive pronouns, possessive pronouns, relative pronouns and indefinite pronouns. I, he, she, it, them, his, yours, anyone, nobody, who, etc., are some of the pronouns.

#### **Examples of pronouns used in sentences:**

- I reached home at six in the evening. (1st person singular pronoun)
- Did **someone** see a red bag on the counter? (Indefinite pronoun)
- Is this the boy **who** won the first prize? (Relative pronoun)
- That is **my** mom. (Possessive pronoun)
- I hurt **myself** yesterday when we were playing cricket. (Reflexive pronoun)

3. **Verbs** are words that denote an action that is being performed by the noun or the subject in a sentence. They are also called action words. Some examples of verbs are read, sit, run, pick, garnish, come, pitch, etc.

#### **Examples of verbs used in sentences:**

- She **plays** cricket every day.
- Darshana and Arul **are going** to the movies.
- My friends **visited** me last week.
- **Did** you **have** your breakfast?
- My name **is** Meenakshi Kishore.

4. **Adverbs** are words that are used to provide more information about verbs, adjectives and other adverbs used in a sentence. There are five main types of adverbs namely, adverbs of manner, adverbs of degree, adverbs of frequency, adverbs of time and adverbs of place. Some examples of

adverbs are today, quickly, randomly, early, 10 a.m. etc.

### Examples of adverbs used in sentences:

- Did you come **here** to buy an umbrella? (Adverb of place)
- I did not go to school **yesterday** as I was sick. (Adverb of time)
- Savio reads the newspaper **everyday**. (Adverb of frequency)
- Can you please come **quickly**? (Adverb of manner)
- Tony was so sleepy that he could **hardly** keep his eyes open during the meeting. (Adverb of degree)

5. **Adjectives** are words that are used to describe or provide more information about the noun or the subject in a sentence. Some examples of adjectives include good, ugly, quick, beautiful, late, etc.

### Examples of adjectives used in sentences

- The place we visited yesterday was **serene**.
- Did you see how **big** that dog was?
- The weather is **pleasant** today.
- The **red** dress you wore on your birthday was lovely.
- My brother had only **one** chapati for breakfast.

6. **Prepositions** are words that are used to link one part of the sentence to another. Prepositions show the position of the object or subject in a sentence. Some examples of prepositions are in, out, besides, in front of, below, opposite, etc.

### Examples of prepositions used in sentences:

- The teacher asked the students to draw lines **on** the paper so that they could write **in** straight lines.
- The child hid his birthday presents **under** his bed.
- Mom asked me to go to the store **near** my school.
- The thieves jumped **over** the wall and escaped before we could reach home.

7. **Conjunctions** are a part of speech that is used to connect two different parts of a sentence, phrases and clauses. Some examples of conjunctions

are and, or, for, yet, although, because, not only, etc.

### Examples of conjunctions used in sentences:

- Meera **and** Jasmine had come to my birthday party.
- Jane did not go to work **as** she was sick.
- **Unless** you work hard, you cannot score good marks.
- I have not finished my project, **yet** I went out with my friends.

8. **Interjections** are words that are used to convey strong emotions or feelings. Some examples of interjections are oh, wow, alas, yippee, etc. It is always followed by an exclamation mark.

## Tenses

A tense is a form of the verb that allows you to express time. The tense of the verb tells us when an event or something existed or when a person did something. Past, present, and future are the three main types of tenses.

### Present tense

The simple present tense or present tense is one of the most basic tenses in English. We use present tense to talk about something that is currently going on, something that is habitually performed, or a state that generally or currently exists.

Structural formula:

Subject + verb (s/es) + object.

Examples:

- She *lives* in Spain.
- Bob *drives* a taxi.

### Present continuous tense

The present continuous tense is used to talk about the ongoing actions, events, or conditions that are still not finished.

Structural formula:

Subject + helping verb (is / am/ are) + main verb (ing) + object.

Examples:

- She *is playing* basketball.
- Birds *are flying* in the sky.

Present perfect tense

The present perfect tense is used to describe a situation or event that has already occurred but has immediate ramifications. The present perfect tense can be used to describe experiences, and situations that occurred in the past but still have an influence on the present. We don't use it with time markers.

Structural formula:

Subject + helping verb (have/has) + verb (ed) + object.

Examples:

- *She has not finished* her work yet.
- *I have seen* that movie twice.

Present perfect continuous tense

The present perfect continuous tense shows a situation that has started in the past and continues in the present.

Structural formula:

Subject + helping verb (have/has) + been + verb (ing) + object (optional) + since / for + time duration + object.

Examples:

- *I have been learning* English for many years.
- *He has been working* here since 2010.

Past tense

The past tense is used to describe an activity or an event that has happened

in the past or a past state of being and needs to include a time marker for when the event or action took place.

Structural formula:

Subject + verb (2nd form) + object.

Examples:

- We met *yesterday*.
- He bought a new laptop *last week*

Past continuous tense

The past continuous tense is used to describe events or actions that have already occurred in the past. It's employed to describe any action which has happened in the past.

Structural formula:

Subject + helping verb (was/were) + verb (ing) + object.

Examples:

- I *was* watching TV.
- We *were* sleeping.
- She *wasn't* eating her lunch.

Past perfect tense

The past perfect tense is used to describe an event that occurred before a completed action in the past.

Structural formula:

Subject + had + verb (ed) + object.

Examples:

- He *had gone* when she became ill.
- She *had not lived* in New York.
- *They had not been married long when I was born.*

## Past perfect continuous tense

The past perfect continuous tense represents any action or event that started in the past and sometimes continued into another action or another time.

Structural formula:

Subject + had been + Verb (ing) + object (optional) + time of action.

Examples:

- *We had been playing games for 6 hours when Dad came home.*
- *She had been reading magazines for 1 month before she decided to apply for the job.*

## Future tense

The future tense is a verb tense used to describe an event or action that has not yet happened and is expected to happen in the future. Structural formula, Subject + shall/will+ verb (s/es) + object.

Example:

- He *will* be here soon.

## Future continuous tense

The future continuous tense is used to describe an ongoing action that will occur or occur in the future.

Structural formula:

Subject + shall/will be + verb (ing) + object.

Example:

- He *will be coming* to visit us next week.
- She *will be watching* TV.

## Future perfect tense

The future perfect is used to describe an action that will be completed between now and a certain point in the future.

Structural formula:

Subject + shall/will + have + verb (3rd form) + object.

Examples:

- *They will have finished the film before we get home.*
- *She will have cleaned the house by 9pm.*

Future perfect continuous tense

We use the future perfect continuous to focus on the duration of an action before a specific time in the future.

Structural formula:

Subject + shall/will + have been + verb (ing) + object (optional) + time instant.

Examples:

- He will have been studying hard for 2 weeks before the exam.
- *By the time the alarm goes off, we will have been sleeping for 8 hours.*

### Verb Forms

A **verb** is a word or a combination of words that indicates action or a state of being or condition. A verb is the part of a sentence that tells us what the subject performs. Verbs are the hearts of English sentences.

**Examples:**

- Jacob walks in the morning. (A usual action)
- Mike is going to school. (A condition of action)

Modal Verbs

Modal verbs are helping verbs that are used along with main verbs to represent the ability, possibility and probability of a subject to do an action and emphasise the necessity of an action.



- It **would** be better if you did it the other way.
- I **could** help you if you want.
- **Shall** I bring you some water to drink?
- **Could** you please pass me the science record?
- **Will** you please take care of my son for an hour? I have some grocery shopping to be done

A phrasal verb combines a normal verb with an adverb or a preposition, referred to as the **particle** of the phrasal verb, to create an entirely new verbal phrase—the phrasal verb. The meaning of a phrasal verb is usually unrelated to the meanings of the words that compose it, so think of a phrasal verb as an entirely new and independent word.

### Types of phrasal verbs

To better understand phrasal verbs, it helps to organize them into two kinds of pairs: transitive and intransitive; separable and inseparable. A phrasal verb can belong to only one type within each pair (and *all* separable phrasal verbs are transitive).

#### Transitive phrasal verbs

Transitive phrasal verbs use a direct object, just like normal transitive verbs.

*Charlie couldn't **put up with** the meowing cats any longer.*

#### Intransitive phrasal verbs

Intransitive phrasal verbs do *not* use an object.

*The regional director was late, so the sales team **went ahead** without her.*

## Separable phrasal verbs

With transitive phrasal verbs, you can sometimes put the direct object between the verb and the particle, as in “pick *you* up,” for example. There are, however, a few rules to follow with separable phrasal verbs, so pay attention to our next section, about word order.

*He forgot **to shut the lights off** before he left.*

## Inseparable phrasal verbs

Inseparable phrasal verbs cannot be split up; the verb and the particle must stay together. All intransitive phrasal verbs are inseparable.

*The wayward son **carried on** without his father.*

Some transitive phrasal verbs are also inseparable.

*They **went over** the contract meticulously before signing it.*

## Word order with phrasal verbs

Most of the time, the words in a phrasal verb stay together. For intransitive and inseparable transitive phrasal verbs, the verb and the particle *must* go next to each other and should never be split up.

Separable phrasal verbs follow different rules, however. For starters, separable phrasal verbs are always transitive, so they always have a direct object. **You can put the direct object in the middle of separable phrasal verbs**, between the verb and the particle:

*Augustus never **let Hazel down**.*

This remains true when the direct object is a noun phrase; you can put all the words of the noun phrase between the verb and the particle of a separable phrasal verb:

*You never **let any of your friends down**.*

With some separable phrasal verbs, putting the direct object between the verb and the particle is not just an option, it's required. For example, let's look at the phrasal verb *get down*.

*The beginning of the movie Up **gets down everyone**.*

*The beginning of the movie Up **gets everyone down**.*

### **Direct Speech**

The exact same words are quoted using direct speech. When writing in direct speech, we enclose the said words in quotation marks (“”) and leave them alone. We might be writing in inverted commas what is being said (for instance, during a phone call) or subsequently enquiring about a past conversation.

For examples:

Rohan said, “There is a dog inside the house.”

They said, “We will go to the party.”

She said, “I don't know.”

### **Indirect speech**

We use indirect speech when we don't use the exact copy of the speaker's words. In simple words, we can say that in indirect speech we convey what someone has said but in our own words. No inverted commas will be used in indirect speech. Instead of commas ‘that’ conjunction will be used.

For examples:

Rohan said, "There is a dog inside the house." (Direct Speech)

Rohan said that there was a dog inside the house. (Indirect Speech)

They said, "We will go to the party." (Direct Speech)

They said that they would go to the party. (Indirect Speech)

She said, "I don't know." (Direct Speech)

She said that she didn't know. (Indirect Speech /

## Voice

The term 'voice' is a term that is used to denote the form of the verb which shows if the subject in a given sentence is the doer or receiver of the action. The voice of a verb describes the relationship between the action and the participants (subject or object) in a sentence.

### Types of Voices of Verb

Verbs have two voices (i) Active Voice (ii) Passive Voice

**Active Voice** – When an action performed by the subject is expressed by the verb, it is an active voice. Active voice is used when more straightforward relation and clarity is required between the subject and the verb.

#### Active Voice example:

- Hens lay eggs.
- Birds build nests.

**Passive Voice** – When the action expressed by the verb is received by the subject, it is passive voice. Passive voice is used when the doer of the action is not known and the focus of the sentence is on the action and not the subject.

#### Passive Voice Examples:

- Eggs are laid by hens.
- Nests are built by birds.

## **Rules for Active – Passive Voice Conversions**

**Rule 1.** Identify the (S+V+O) Subject, Verb and object in the active sentence to convert to passive voice

### **Example:**

He drives car. (Subject – He, verb – Drives, object – Car)

**Rule 2.** Interchange the object and subject with each other, i.e. object of the active sentence become the subject of the passive sentence.

### **Example :**

Active voice : She knits sweater. (Subject – She, Verb – Knits, Object – Sweater)

Passive Voice : The sweater is knitted by her. (Object sweater is interchanged with the subject She).

**Rule 3.** In passive voice sometimes the subject is not used, i.e. the subject in passive voice can be omitted if the sentence without it gives enough meaning.

### **Example :**

Milk is sold in litres

**Rule 4.** Change the base verb in the active sentence into the past participle ie. third form verb in a passive sentence i.e. preceded by (By, With, to, etc). Base verbs are never used in passive voice sentences.

### **Example:**

- Active voice: She prepares dinner.
- Passive voice: The dinner is prepared **by** her.
- Active voice: She knows him.
- Passive voice: He is known **to** her.
- Active voice: Juice fills the jar.
- Passive voice: The jar is filled **with** juice.

**Rule 5.** While conversion of Active voice sentence to Passive voice sentence, the pronoun used in the sentence also changes in the following manner.

Active Voice Pronoun	Passive Voice Pronoun
I	Me
We	Us
He	Him
She	Her
They	Them
You	You
It	It

**Rule 6.** Use the suitable helping or auxiliary verb (is/am/are/was, etc.). The rules for using auxiliary verbs in passive voice sentences are different for each tense.

**Example:**

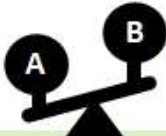
- The letter **is** written by her
- A book **was** not bought by her
- Chocolates **are being** eaten by them.

## What Are the Degrees of Comparison? (with Examples)

In grammar, the degrees of comparison relate to adjectives and adverbs. Every adjective and adverb can be written in one of three degrees:

- **The Positive Degree.** This offers no comparison. It just tells us about the existence of a quality. For example:
  - adjectives: slow, beautiful, happy
  - adverbs: slowly, beautifully, happily
- **The Comparative Degree.** This compares two things to show which has the lesser or greater degree of the quality. For example:
  - adjectives: slower, more beautiful, happier
  - adverbs: more slowly, more beautifully, more happily
- **The Superlative Degree.** This compares more than two things to show which has the least or greatest degree of the quality. For example:
  - adjectives: slowest, most beautiful, happiest
  - adverbs: most slowly, most beautifully, most happily

### Degrees of Comparison

	adjectives	adverbs
 positive degree	<ul style="list-style-type: none"> <li>• angry</li> <li>• calm</li> <li>• wonderful</li> </ul>	<ul style="list-style-type: none"> <li>• angrily</li> <li>• calmly</li> <li>• wonderfully</li> </ul>
comparative degree	<ul style="list-style-type: none"> <li>• angrier</li> <li>• calmer</li> <li>• more wonderful</li> </ul>	<ul style="list-style-type: none"> <li>• more angrily</li> <li>• more calmly</li> <li>• more wonderfully</li> </ul>
superlative degree	<ul style="list-style-type: none"> <li>• angriest</li> <li>• calmest</li> <li>• most wonderful</li> </ul>	<ul style="list-style-type: none"> <li>• most angrily</li> <li>• most calmly</li> <li>• most wonderfully</li> </ul>

## Easy Examples of Degrees of Comparison

Here is the adjective "hungry" in all three degrees of comparison:

- Lee is hungry. (positive degree)
- Lee is hungrier than Mark. (comparative degree)
- Lee is the hungriest of all. (superlative degree)

Here is the adverb "dangerously" in all three degrees of comparison:

- Lee played dangerously today. (positive degree)
- Lee played more dangerously than Mark. (comparative degree)
- Lee played most dangerously. (superlative degree)

## Real-Life Examples of Degrees of Comparison

Here's the adjective "ugly" in all three degrees of comparison.

- I may be drunk, Miss, but in the morning, I will be sober and you will still be ugly. (Winston Churchill)  
(*Ugly* is in the positive degree. It offers no comparison.)
- At the age of 18, children are thrust into the real world and shown its uglier side, but not before. (Australian author Margo Lanagan)  
(*Uglier* is in the comparative degree, describing adulthood as having the trait *ugly* to a greater degree than childhood.)
- Last week, I stated that this woman was the ugliest woman I had ever seen. I have since been visited by her sister and now wish to withdraw that statement. (Writer Mark Twain)  
(*Ugliest* is in the superlative degree, describing the woman as having the trait *ugly* to the greatest degree of all.)

Here is the adverb "beautifully" in all three degrees of comparison:

- Making money is a hobby that will complement any other hobbies you have beautifully. (Businessman Scott Alexander)
- This will be our reply to violence: to make music more intensely, more beautifully, more devotedly than ever before. (Composer Leonard Bernstein)  
(*More beautifully* (the comparative degree) tells us how music will be made compared to the past; i.e., it's a comparison of **two** things.)
- Palermo is the most beautifully situated town in the world – it dreams away its life in the Conca d'Oro, the exquisite valley that lies between two seas. (Playwright Oscar Wilde)  
(*Most beautifully* (the superlative degree) tells us that Palermo trumps every other town for its location; i.e., it's a comparison of **more than two** things.)



## Forming the Comparative and Superlative Degrees

Here are the rules for forming the comparative and superlative degrees of adjectives:

Type of Adjective	Example in the Positive Degree	How to Form the Comparative Degree	How to Form the Superlative Degree
one syllable	<ul style="list-style-type: none"> <li>strong</li> </ul>	<b>add <i>er</i></b> <ul style="list-style-type: none"> <li>stronger</li> </ul>	<b>add <i>est</i></b> <ul style="list-style-type: none"> <li>strongest</li> </ul>
one syllable ending vowel consonant	<ul style="list-style-type: none"> <li>thin</li> </ul>	<b>double consonant and add <i>er</i></b> <ul style="list-style-type: none"> <li>thinner</li> </ul>	<b>double consonant and add <i>est</i></b> <ul style="list-style-type: none"> <li>thinnest</li> </ul>
more than one syllable	<ul style="list-style-type: none"> <li>famous</li> </ul>	<b>add <i>less or more</i></b> <ul style="list-style-type: none"> <li>more famous</li> </ul>	<b>add <i>most or least</i></b> <ul style="list-style-type: none"> <li>least famous</li> </ul>
more than one syllable ending y	<ul style="list-style-type: none"> <li>silly</li> </ul>	<b>remove y add <i>ier</i></b> <ul style="list-style-type: none"> <li>sillier for less</li> <li>less silly</li> </ul>	<b>remove y add <i>iest</i></b> <ul style="list-style-type: none"> <li>silliest for least</li> <li>least silly</li> </ul>
irregular	<ul style="list-style-type: none"> <li>bad</li> <li>good</li> <li>many</li> </ul>	<b>no rules</b> <ul style="list-style-type: none"> <li>worse</li> <li>better</li> <li>more</li> </ul>	<b>no rules</b> <ul style="list-style-type: none"> <li>worst</li> <li>best</li> <li>most</li> </ul>

Here are the rules for forming the comparative and superlative degrees of adverbs:

Type of Adverb	Example in the Positive Degree	How to Form the Comparative	How to Form the Superlative
one syllable	<ul style="list-style-type: none"> <li>fast</li> </ul>	<b>add <i>er</i></b> <ul style="list-style-type: none"> <li>faster</li> </ul>	<b>add <i>est</i></b> <ul style="list-style-type: none"> <li>fastest</li> </ul>
more than one syllable	<ul style="list-style-type: none"> <li>carefully</li> </ul>	<b>add <i>less or more</i></b> <ul style="list-style-type: none"> <li>more carefully</li> </ul>	<b>add <i>most or least</i></b> <ul style="list-style-type: none"> <li>most carefully</li> </ul>

irregular	<ul style="list-style-type: none"> <li>• badly</li> <li>• well</li> </ul>	<b>no rules</b> <ul style="list-style-type: none"> <li>• worse</li> <li>• better</li> </ul>	<b>no rules</b> <ul style="list-style-type: none"> <li>• worst</li> <li>• best</li> </ul>
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### Synonyms Definition

One of two or more words or expressions of the same language that have the same or nearly the same meaning in some or all senses.

Words that, in some contexts, have the same meanings as other words are said to be synonyms. The adjectival form is equivalent. The association between words having closely related meanings is known as synonymy. The word is Greek in origin and means “identical name.” Compare with its opposite. Poecilonym is a synonym for the word synonym.

### Synonyms Examples

Here we give you a list of 50 common synonyms to get you started:

Beautiful: Attractive, Gorgeous, Stunning, Lovely, Pretty

Happy: Joyful, Delighted, Content, Pleased, Ecstatic

Big: Large, Huge, Enormous, Massive, Gigantic

Small: Tiny, Little, Miniature, Petite, Compact

Angry: Furious, Enraged, Incensed, Wrathful, Irritated

Funny: Hilarious, Amusing, Comical, Entertaining, Witty

Sad: Sorrowful, Miserable, Gloomy, Depressed, Melancholic

Brave: Courageous, Fearless, Valiant, Daring, Bold

Intelligent: Smart, Clever, Bright, Genius, Intellectual

Tired: Exhausted, Fatigued, Weary, Drained, Worn-out

Kind: Benevolent, Compassionate, Generous, Caring, Considerate

Difficult: Challenging, Hard, Complicated, Complex, Arduous

Beautiful: Pretty, Gorgeous, Lovely, Stunning, Attractive

Friendly: Amicable, Affable, Sociable, Warm, Cordial

Rich: Wealthy, Affluent, Prosperous, Opulent, Well-off

Poor: Destitute, Impoverished, Penniless, Needy, Indigent

Brave: Courageous, Fearless, Valiant, Heroic, Bold

Loud: Noisy, Boisterous, Vociferous, Blaring, Raucous

Clever: Smart, Intelligent, Brilliant, Sharp, Wise

Shy: Timid, Reserved, Bashful, Introverted, Reticent  
Fast: Quick, Rapid, Swift, Speedy, Expedient  
Slow: Sluggish, Lethargic, Gradual, Leisurely, Tardy  
Strong: Powerful, Mighty, Robust, Sturdy, Resilient  
Weak: Feeble, Frail, Fragile, Debilitated, Delicate  
Funny: Hilarious, Humorous, Comical, Witty, Entertaining  
Happy: Joyful, Delighted, Content, Satisfied, Elated  
Sad: Sorrowful, Mournful, Depressed, Gloomy, Despondent  
Honest: Truthful, Sincere, Genuine, Candid, Trustworthy  
Beautiful: Attractive, Stunning, Lovely, Gorgeous, Exquisite  
Angry: Furious, Enraged, Irritated, Incensed, Wrathful  
Smart: Intelligent, Clever, Bright, Wise, Brilliant  
Brave: Courageous, Fearless, Valiant, Heroic, Bold  
Funny: Hilarious, Amusing, Comical, Entertaining, Humorous  
Kind: Benevolent, Compassionate, Generous, Caring, Considerate  
Difficult: Challenging, Hard, Complex, Complicated, Arduous  
Big: Large, Huge, Enormous, Massive, Gigantic  
Small: Tiny, Little, Miniature, Petite, Compact  
Happy: Joyful, Delighted, Content, Pleased, Ecstatic  
Sad: Sorrowful, Miserable, Gloomy, Depressed, Melancholic  
Friendly: Amicable, Affable, Sociable, Warm, Cordial  
Rich: Wealthy, Affluent, Prosperous, Opulent, Well-off  
Poor: Impoverished, Destitute, Penniless, Needy, Indigent  
Brave: Courageous, Fearless, Valiant, Daring, Bold  
Honest: Truthful, Sincere, Genuine, Candid, Trustworthy  
Strong: Powerful, Mighty, Robust, Sturdy, Resilient  
Weak: Feeble, Frail, Fragile, Debilitated, Delicate  
Funny: Hilarious, Humorous, Comical, Witty, Entertaining  
Smart: Intelligent, Clever, Bright, Wise, Brilliant  
Happy: Joyful, Delighted, Content, Satisfied, Elated  
Sad: Sorrowful, Mournful, Depressed, Gloomy, Despondent...

## Antonyms

**An antonym, in contrast to a synonym, is a term that has the exact opposite meaning to another word in the same language.** Its roots may be found in the Greek words "anti," which means opposing, and "onym," which means "name."

**For example,** the antonym for happy is sad, and the antonym for the left is right. In the English language, antonyms are really rather helpful. Sometimes understanding a tough word's context and meaning may be simplified by understanding what the word's opposite signifies.

Consider the term "plagiarism," which is synonymous with "infringement". The antonym of Plagiarism is original and unique. Now, the term plagiarism is far more precise and can be easily understood.

### Examples

- **Allow** – prohibit, deny, prevent, forbid
- **Barbarian** – civilized, educated, cultivated, cultured
- **Comfort** – upset, disturb, distrust, torment
- **Delay** – Hurry, accelerate, advance, hasten
- **Huge** – Small, tiny, little, diminutive
- **Tired** – Fresh, lively, energetic, invigorated

### Antonyms: Opposite or Contrasting?

The term "contrast" denotes a little difference in meaning compared to the source word. "Opposite" widens the distance until the words contradict each other. Words that are opposed to one another or that contrast one another are both called antonyms.

In the English language antonyms are used based on the following situation –

**Context** – Which of the antonyms fits the situation best depends on the context. Ugly, ordinary, disgusting, unattractive, or hideous are some antonyms of the word "beautiful."

### Example

Ugly, ordinary, disgusting, unattractive, or hideous are some antonyms of the word "beautiful." Depending on how a guy is dressed, how he looks, and the speaker's or commenter's emotions or word choice, he may be judged "ugly," "unattractive," or "disgusting" for his actions.

**Gender** – Words that denote the opposing gender sometimes serve as antonyms. It is because of this that the English term "Man" has "Woman" as its antonym.

### One word substitutes

One word substitution is the use of a specific one word to replace a sentence or wordy phrase. It is a process to make the sentence structure clear. One word substitute as the expression shows itself are the words that supplant a gathering of words or a full sentence actually without making any sort of uncertainty in the significance of the sentences. In the English language, there is a bunch of one words for a gathering of words that can be utilized successfully to make the composition to the point that too without losing the importance of the specific situation.

### **One Word Substitution**

One word for many terms, study, group, sound, etc., is given below.

- A temporary police force – Posse
- A large group of people – Horde
- The study of plants – Botany
- Several fish swimming together – Shoal
- The one who loves mankind – Philanthropist
- The one who looks at the brighter side of everything – An optimist
- The one who looks at the negative/dark side of everything – Pessimist
- The one who does not believe in God is – Atheist
- The one who eats human flesh – Cannibal
- Someone who regards the world as their country – Cosmopolitan
- Space where animal hides are tanned – Tannery
- Changing the direction of one's path suddenly -Veer
- A government that has a monarch as the head – A monarchy
- Events manifested by festivities – Fiesta
- Extreme physical or mental sufferings – Agony
- The one who loves good food and knows a lot about it – Gourmet
- Someone who lives in solitude – Recluse
- Someone who speaks more than one language – Polyglot

- A person who boasts of one's achievements – An egotist
- The sound of Camels – Grunt
- People who can vote in an election – Electorate
- Using a word or name that is inappropriate – Misnomer
- A person who loves himself the most – Narcissist
- A person who draws maps – Cartographer
- Absolute freedom to act as one wishes – Carte blanche
- A person who abandons his religion – Apostate
- A soldier who fights for the sake of money – Mercenary
- A person was appointed to settle a dispute between two parties – An arbitrator
- An accolade or honour bestowed in recognition of achievement – Laurel
- The one who knows everything – Omniscient
- Charging a politician with a serious crime – Impeach
- The one who is all-powerful – Omnipotent
- Believer of fate – Fatalist
- The one who is present in everything – Omnipresent
- Someone who is eighty years old – Octogenarian
- The one who settles in another country – Immigrant
- Someone who cares about mankind. Humanitarian
- A group of sheep – Flock
- Many people travel together in a big van or jeep – A caravan
- Appreciation of beauty, by a set of principles – Aesthetics
- A family of young animals – Brood
- Study of stars – Astronomy
- A series of stars – Constellation

- Spartan snowstorms with uncontrollable winds – Blizzard
- Indefinite period – Aeon
- Study of statistics – Demography
- The ancient search for a panacea, and of the philosopher's stone – Alchemy
- Dwarfed varieties of trees and shrubs in pots – Bonsai
- An eccentric manner of living – Bohemian
- The remote regions of a country that are far away from the rivers – Hinterland
- Huge fire for celebration – Bonfire
- Complex situation or a mix-up – Imbroglio
- Not showing enough care and attention – Remiss
- A shelter for a Dog – Kennel
- The study of ancient writing and scriptures – Paleography
- Make someone feel young – Rejuvenate
- Ordinary and Dull – Mundane
- Where wild animals live – Lair
- The study of the evolution of mankind – Anthropology
- The practice of writing dictionaries – Lexicography
- The study of the human mind – Psychology
- Published after someone's death – Posthumous
- A place where coins are made – Mint
- The symbols of royalty – Regalia
- A person promises to tell the truth in court – Oath
- Beginning to exist and evolve – Nascent
- The study of rocks and soil – Geology

- The profession of teaching or the approach or style of teaching – Pedagogy

One word substitution is the use of one word in place of a wordy phrase in order to make the sentence structure clearer. The meaning, with the replacement of the phrase remains identical while the sentence becomes shorter.

• Phrase	One Word
Printing using a stone or a metal plate with a completely smooth surface	Lithography
Mapping of earth and its formation	Geography
Art related to ornate, good handwriting	Calligraphy
Scientific study of bodily diseases	Pathology
Study of birds	Ornithology
Study of celestial bodies	Astronomy
Study of collection of coins, tokens, paper money etc.	Numismatics
Study of earth and rocks	Geology
Study of election trends	Psephology
Study of flying aero planes	Aviation
Study of handwriting	Graphology
Study of hereditary, genes and variation in living organisms	Genetics
Study of human development	Anthropology
Study of languages	Philology
Study of living things	Biology
Study of religion	Theology
Study of science of insects	Entomology
Study of sound and sound waves	Acoustics



Study of the influence of planets and stars on human events	Astrology
Study of the law of the flow of water and other liquids	Hydraulics
Study of the relation between the organism and their environment	Ecology
Study of various aspects of aging	Gerontology
The science of time order	Chronology
Study of religion	Theology
The science of human development	Anthropology

### List of One Word Substitutions – 2

*Words used for experts and people with various qualities, habits and abilities.*

Phrase	One Word
One with unlimited power	Autocrat
One who walks on ropes	Funambulist
An expert in writing by hand	Chirographer
The doctor who attends to child delivery	Obstetrician
The doctor who attends to corns in the feet and hands	Chiropodist
The doctor who deals with the female reproductive system	Gynecologist
The doctor who specializes in root canal and nerve treatment	Endodontist
The doctor who straightens teeth	Orthodontist
The doctor who treats bone problems	Orthopedician
The doctor who treats eye diseases	Ophthalmologist
The doctor who treats gums	Perodontist
The doctor who treats heart problems	Cardiologist
The doctor who treats skin diseases	Dermatologist
One who is all powerful	Omnipotent
One who is all knowing	Omniscient

One who is present all over	Omnipresent
One who can throw his voice	Ventriloquist
One who talks while sleeping	Somniloquist
One who takes part in dialogue or conversation	Interlocutor
One who walks in sleep	Somnambulist
One who walks at night	Noctambulist
One who is violently against established beliefs and traditions	Iconoclast
One who turns his thoughts inwards	Introvert
One who turns his thoughts outwards	Extrovert
One who is both inwards and outwards at times	Ambivert
One who demands strict conformity to rules	Martinet
One who believes in ruthless self-aggrandizement	Egoist
One who doesn't consume alcohol	Teetotaler
One who exhibits courage or fearlessness	Intrepid
One who easily believes others	Credulous
One who is capable of using both hands	Ambidextrous
One who knows a lot about good food and wine	Connoisseur
One who is beyond reform	Incorrigible
Well known for bad qualities	Notorious
Perfectly, highly skilled reached the zenith of art	Consummate
A shrewish loud-mouthed female	Virago
One who is extravagantly romantic, chivalrous and impractical	Quixotic

### Daily conversations

Jane: Good morning, Doctor Rudra, how are you doing?

Doctor Rudra: Good morning, Jane. I am doing well. And you?

Jane: I'm great, thank you. This is my friend Leila. She is thinking about joining the hospital but she has a few questions about the administration there. Would you mind telling her about the administration, please?

Doctor Rudra: Hello, Leila! It's a pleasure to meet you. I'm more than happy to speak with you. Please stop by my chamber tomorrow.

Leila: It's a pleasure to meet you, Doctor. Thank you so much for helping us.

Doctor Rudra: Don't mention it. Hopefully, I will be able to help you out in this matter.

### **Informal Greeting**

Rann: "Hey Harry, how have you been? Long time no see!"

Harry: "Hey! What a surprise! Yes, you are right, we haven't seen each other in a long time. How have you been?"

Rann: "There is an important campaign next week which is keeping me busy otherwise rest is going good in my life. How about you?"

Harry: "Oh! I just finished a meeting with a very important client of mine and now I finally have some free time. I feel relieved that I'm done with it."

Rann: "Good for you then. Hey! Let's make a plan and catch up with each other after next week. What do you say?"

Harry: "Sure, why not? Give me a call when you are done with your project."

Rann: Sure, then. Bye, take care.

Harry: Bye buddy.

Daily Life English Dialogues- Introduction

### **Formal Introduction**

Aylin: Good morning Mr. David, I'd like you to meet Dr. Sen.

Mr. David: Good morning. It's nice to meet you, Dr. Sen

Dr. Sen: Pleasure to meet you, too.

Aylin: Dr. Sen is from the UK. She just finished writing a book on cancer prevention.

Mr. David: I also belong to that field. I work for the United Nations.

Dr. Sen: If I am not wrong, are you from the development program team?

Mr. David: Yes you are right but how did you know?

Dr. Sen: I've read some of your previous articles. They're very good.

### **Informal Introduction**

Sourav: Who's that woman in a red dress next to Reema?

Raunak: That's her friend Surabhi. Didn't you meet her at the picnic last month?

Sourav: No, I couldn't make it to the picnic, my mother was not well at that time.

Raunak: Oh! Yes, I forgot that. Then let me introduce you to her now. Surabhi, this is my friend Sourav.

Surabhi: Hi, Sourav. Nice to meet you, hope you are doing fine.

Sourav: Yes, hope you are well too. Would you like to have some coffee?

Surabhi: Sure, let's go get and have two cups of espresso.

Telephonic Dialogues for Everyday Conversations in English

Rancho: Hi, Aditi, it's Rancho. How are you? What are your plans for today?

Aditi: Oh, hi, Rancho! I was just thinking about giving you a call. Well, I am free today, what about you?

Rancho: That's nice. I was wondering if you'd like to go to a dinner party tonight

Aditi: Sure, I'd love to! Where is the party?

Rancho: It's in the Park Hotel?

Aditi: Sounds great!

Rancho: Ok I'll pick you up around 8:30. We will probably reach the hall by 9 p.m.

Aditi: Great! See you then. Bye!

### **Daily Conversation Dialogue in English for Coincidences**

Srini: Hey!, hello there, Jenny! Long time no see!

Jenny: Srini! Hi! Wow! What a coincidence! It's been ages that I haven't seen you! What are you doing here?

Srini: Yes Jenny, you are right. Probably the last time we met was in 2006. Well, I just got a new job in the city, so I'm shopping for some trousers. Hey, what do you think of these trousers?

Jenny: Hmmm ... well, you know how much I love black. See? I am even wearing a top of the same colour!

Srini: Yes I already noticed that. You always did have good taste!

## Daily Life English Dialogues about Weather

Jenny: It's like flooding outside! What happened to the weather report? I thought this depression was supposed to pass.

Kim: Yeah, we all thought so too. That's what I read online this morning. I missed my office for this too.

Jenny: I guess a thunderstorm is on its way too.

Kim: Can we go inside? I am already half wet!

### Stress and intonation

Stress and intonation are important elements of speaking that can greatly impact how a message is perceived by the listener. Stress refers to the emphasis placed on particular syllables or words, while intonation refers to the melody or pitch changes used in speech to convey meaning.

Stress is an important feature of spoken English. Clear, accurate pronunciation of all English words relies on correct articulation and placement of stress.

Additionally, listeners rely on stress as a way to identify words. For instance, if you say "Arabic" instead of the correct "Arabic," listeners might hear "a rabbit."

### What is stress?

Stress is a quality of vowel sounds. It has three primary characteristics:

1. Length ↔
2. Volume
3. Pitch ↑

What is intonation?

Intonation and stress are closely linked. In fact it's impossible to dissociate them. They go hand in hand. Intonation is about how we say things, rather than what we say, the way the voice rises and falls when speaking, in other words the music of the language. Just as words have stressed syllables, sentences have regular patterns of stressed words. In addition, the voice tends to rise, fall or remain flat depending on the meaning or feeling we want to convey (surprise, anger, interest, boredom, gratitude, etc.).

Intonation therefore indicates the mood of the speaker. There are two basic patterns of intonation in English: falling intonation and rising intonation. In the following examples a downward arrow (↘) indicates a fall in intonation and an upward arrow (↗) indicates a rise in intonation. Again, these are not rules but patterns generally used by native speakers of English. Just remember that content words are stressed, and intonation adds attitude or emotion. This explanation on intonation is intended to serve as a general guide to help learners.

It should in no way make them unnecessarily anxious! It should be remembered that a written explanation can never be a substitute for a 'live' conversation with a native speaker. Attitudinal intonation is something that is best acquired through talking and listening to English speakers.

### **Falling Intonation (↘)**

(The pitch of the voice falls at the end of the sentence.)

Falling intonation is the most common intonation pattern in English. It is commonly found in statements, commands, wh-questions (information questions), confirmatory question tags and exclamations.

- Statements
  - Nice to meet ↘you.
  - I'll be back in a ↘minute.
  - She doesn't live here ↘anymore.
  - Dad wants to change his ↘car.
  - Here is the weather ↘forecast.
  - Cloudy weather is expected at the end of the ↘week.
  - We should work together more ↘often
  - I'm going for a walk in the ↘park.
- Commands

- Write your name ↘here.
- Show me what you've ↘written.
- Leave it on the ↘desk.
- Take that picture ↘down.
- Throw that ↘out.
- Put your books on the ↘table.
- Take your hands out of your ↘pockets.
- Wh- questions (requesting information.)

(questions beginning with 'who', 'what', 'why', 'where', 'when', 'which', and 'how')

- What country do you come ↘from?
- Where do you ↘work?
- Which of them do you ↘prefer?
- When does the shop ↘open?
- How many books have you ↘bought?
- Which coat is ↘yours?
- Whose bag is ↘this?
- Questions Tags that are statements requesting confirmation rather than questions

Not all tag questions are really questions. Some of them merely ask for confirmation or invite agreement, in which case we use a falling tone at the end.

- He thinks he's so clever, doesn't ↘he?
- She's such a nuisance, isn't ↘she?
- I failed the test because I didn't revise, did ↘I?
- It doesn't seem to bother him much, does ↘it?
- Exclamations
  - How nice of ↘you!
  - That's just what I ↘need!
  - You don't ↘say!
  - What a beautiful ↘voice!
  - That's a ↘surprise!

### **Rising Intonation (↗)**

(The pitch of the voice rises at the end of a sentence.)



Rising intonation invites the speaker to continue talking. It is normally used with yes/no questions, and question tags that are real questions.

- Yes/no Questions

(Questions that can be answered by 'yes' or 'no'.)

- Do you like your new ↗teacher?
- Have you finished ↗already?
- May I borrow your ↗dictionary?
- Do you have any ↗magazines?
- Do you sell ↗stamps?
- Questions tags that show uncertainty and require an answer (real questions).
  - We've met already, ↗haven't we?
  - You like fish, ↗don't you?
  - You're a new student ↗aren't you?
  - The view is beautiful, ↗isn't it?

We sometimes use a combination of rising and falling intonation in the same sentence. The combination is called Rise-Fall or Fall-Rise intonation.

### **Rise-Fall Intonation (↗↘)**

(The intonation rises and then falls.)

We use rise-fall intonation for choices, lists, unfinished thoughts and conditional sentences.

- Choices (alternative questions.)
  - Are you having ↗soup or ↘salad?
  - Is John leaving on ↗Thursday or ↘Friday?
  - Does he speak ↗German or ↘French?
  - Is your name ↗Ava or ↘Eva?
- Lists (rising, rising, rising, falling)

Intonation falls on the last item to show that the list is finished.

- We've got ↗apples, pears, bananas and ↘oranges.
- The sweater comes in ↗blue, white pink and ↘black.
- I like ↗football, tennis, basketball and ↘volleyball.

- I bought ↗a tee-shirt, a skirt and a ↘handbag.
- Unfinished thoughts (partial statements)

In the responses to the following questions, the rise-fall intonation indicates reservation.

The speaker hesitates to fully express his/her thoughts.

- Do you like my new handbag? Well the ↗leather is ↘nice... ( but I don't like it.)
- What was the meal like? Hmm, the ↗fish was ↘good... (but the rest wasn't great).
- So you both live in Los Angeles? Well ↗Alex ↘does ... (but I don't).
- Conditional sentences

(The tone rises in the first clause and falls gradually in the second clause.)

- If he ↗calls, ask him to leave a ↘message.
- Unless he ↗insists, I'm not going to ↘go.
- If you have any ↗problems, just ↘contact us.

### **Fall-Rise Intonation (↘↗)**

(The voice falls and rises usually within one word.)

The main function of fall-rise intonation is to show that the speaker is not certain of the answer they are giving to a question, or is reluctant to reply (as opposed to a falling tone used when there is no hesitation). It is also used in polite requests or suggestions.

- Hesitation/reluctance:
  - So you'd be willing to confirm that? ...Well ... I ↘sup↗pose so ...
  - You didn't see him on Monday? I don't quite ↘re↗member ...
- Politeness-Doubt-Uncertainty: (You are not sure what the answer might be.)
  - Perhaps we could ↘vis↗it the place?
  - Should we ↘cop↗y the list?
  - Do you think it's ↘al↗lowed?

## **Role play**

Meaning of role-play in English. to pretend to be a particular character and to behave and react in the way that character would: Some kids really enjoy role-playing and acting.

### **Examples of Role Play Scenarios**

- Pushing a doll in a pram.
- Pretending to be a super-hero.
- Going shopping and “paying” for items.
- Having an adult conversation on a toy phone.

## In the classroom



Answer the questions with complete sentences.

1. Where are the children?

.....

2. What time is it?

.....

3. How many children are in the picture?

.....

4. What is the teacher doing?

.....

5. What is there on the tables?

.....

6. What are the children in the first row doing?

.....

7. What color are the chairs?

.....

8. What is swimming in the aquarium?

.....

9. What is the teacher wearing?

.....

10. What do you see on the board?

.....



**PICTURE DESCRIPTION – A GREAT DAY AT THE CIRCUS**



- Take a look at the above picture and describe this picture by using 4-5 adjectives. Write 5-7 sentences about it.

## Picture Description Writing



**Useful words: Net - Oar - Round - Pull - Horizon - Wave - Clear - Sand**

## Greetings and invitations

When we give somebody an invitation, we ask if they would like to go somewhere or do something or have something. We can use the formal phrase *would you like (to)* and the more informal phrase *do you want (to)*:

**Would you like to** *come to dinner on Friday night?*

*Karen, would you like some cake?*

**Do you want to** *go for a coffee?*

We can accept or reject an invitation. *Thanks* on its own means 'yes':

**A:***Frank, would you like a chocolate?*

**B:***Yes, please.*

**A:***Would you like to come to the cinema with us tonight?*

**B:***Thanks. That would be great.*

## Reject

**A:***Do you want some more coffee?*

**B:***No thanks. I'm fine.*

A more forceful but polite way of inviting someone to do something is to use an imperative, including emphatic imperatives with *do*:

**Come** *and join us.*

**Do** *sit down anywhere you like.*

**Don't be afraid** *to ask if you want anything.*

We often use *you'll have to* and *you must* when we are not specific about the time, for example *soon, in the New Year, some time*:

**You'll have to** *come over soon. (come over means 'visit us')*

**You must** *come for a walk with us some time.*

We can also make invitations with *Why don't you ...?:*

**A:***Why don't you join us for lunch on Sunday*

**B:***Thanks, that's very kind of you.*

What is Story Writing?

Story Writing is a fictional writing method that is written in a simpler way and has its own natural flow. Story Writing covers five elements: Character (Crucially a



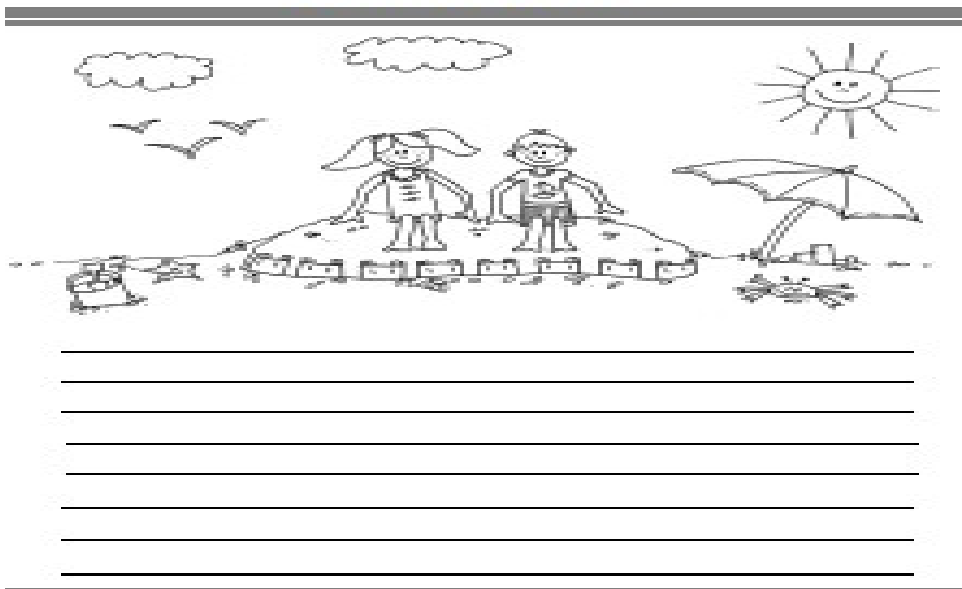
Protagonist and Antagonist), Setting, Plot, Conflict, and Theme. Through story writing, you share the experience of characters in a physical setting with a plot that makes it story-worthy, a conflict that causes a rift or relationship core of the characters, and finally the theme of the story as in what the story wants to share.

- **Order:** The story should be narrated in a sequential order starting from the beginning when the characters are introduced, important events happen and then the conclusion which brings the ending.
- **Theme:** Every student must follow the theme provided in the starting lines of the story writing question and should avoid inserting or inventing newer story themes.
- **Concise and Short:** Adhere to the word limit provided for writing the story and weave an interesting narrative within the limit.
- **Key Elements:** Every story should have a beginning, major event and then conclusion.

Narrative is a written or oral form of expression, narrative writing involves event and experience.

1. **Heading**
2. **Writer's name and class**
3. **Body (include incident/experience information, reaction, factual information and more**

## Beach Story



[www.kidspuzzlesandgames.co.uk](http://www.kidspuzzlesandgames.co.uk)

**Certificate Course on “Spoken English”**  
**Exam Notices, Question Papers with Key, Valued Answer**  
**Scripts**

**Notice for Internal Exam -1**

**Date: 17<sup>th</sup>September,2021.**

**NOTICE**

This is to inform that Department of English is going to conduct first internal examination for Certificate course on “**Spoken English**” on Monday, 20<sup>th</sup> September, 2021 from 4.45 pm to 5.15 pm. All the registered participants must attend this exam without fail.

Type of Exam : MCQs (Multiple Choice  
Questions) Max. Marks : 25 marks  
Time : 30 Mins

*Swarnakumari.V*  
HOD  
Dept. of English

**SIR C R REDDY COLLEGE FOR WOMEN, ELURU**  
**Certificate Course on Spoken English**  
**Internal Exam – 1**

**Student name:** \_\_\_\_\_

**Roll No:** \_\_\_\_\_

**MarksObtained**

**Max.Marks:25**

**Time :30 Min**

**Choose the Correct answer**

1. The boy **who** called yesterday Came to see you. ( )  
(a) Adjective (b) Noun (c) Pronoun (d) Adverb
2. The bridegroom looked so **handsome**. ( )  
(a) Adverb (b) Adjective (c) verb (d) Pronoun
3. **oh dear!** what happened? ( )  
(a) Pronoun (b) Interjection (c) Adverb (d) verb
4. He **often** makes mistakes. ( )  
(a) Adverb (b) verb (c) Noun (d) Pronoun
5. Birds migrate every year. ( )  
(a) Simple present (b) Past perfect (c) Simple past (d) Present perfect
6. I was writing a letter. ( )  
(a) Present continuous (b) Future continuous (c) Past continuous (d) Present perfect
7. I have never seen a cobra. ( )  
(a) Simple past (b) Present perfect (c) Past perfect (d) Simple future
8. It will be done tomorrow. ( )  
(a) Simple present (b) Future perfect (c) Future continuous (d) Simple future
9. A ghaat of cold wind **blew**. ( )  
(a) Intransitive verb (b) Regular verb (c) Irregular verb (d) Transitive verb
10. She **went** to the fair. ( )  
(a) Finite verb (b) Regular verb (c) Transitive verb (d) Intransitive verb
11. Robert **plays** hockey. ( )  
(a) Infinitive verb (b) Finite verb (c) Regular verb (d) Irregular verb
12. She **drove** all the way back. ( )

(a) Irregular verb (b) Finite verb (c) Regular verb (d) Infinitive verb

13. Our English teacher \_\_\_\_\_ all our needs. ( )

(a) Look for (b) Look into (c) Carry out (d) Look after

14. The NCC cadets were asked to \_\_\_\_\_ at once. ( )

(a) Fall in (b) Found out (c) Act up (d) Look up

15. He \_\_\_\_\_ agriculture as his part time occupation. ( )

(a) Look up (b) Took up (c) Take up (d) Look over

16. He quickly \_\_\_\_\_ all his bags. ( )

(a) Look at (b) Zipped up (c) Use up (d) Wake up

17. You \_\_\_\_\_ forget your medicine. ( )

(a) Needn't (b) Shouldn't (c) Couldn't (d) Mustn't

18. I really \_\_\_\_\_ try to get fit. ( )

(a) Must (b) May (c) Should (d) Would

19. \_\_\_\_\_ I stay with you? ( )

(a) Can (b) Could (c) May (d) should

20. You \_\_\_\_\_ worry about that. ( )

(a) Shouldn't (b) Couldn't (c) Mustn't (d) Wouldn't

21. Consent ( )

(a) Sympathy (b) Agreement (c)Arrogant (d) Imperious

22. Sad-eyed ( )

(a) Serious (b) Happy (c) Unhappy (d)Bad-tempered

23. Kindred ( )

(a) Careful (b) Related (c) Impressive (d) Loyal

24. Corpse ( )

(a) Living (b) Animal (c) Dead body (d) Worker

25. Crooked ( )

(a) Dishonest (b) A momentary (c)Beauty (d) Dang

## Answers

### Key 1

1. c

2. b

3. b

4. a

5. a

6. c

7. b

8. d

9. a

10.c

11.b

12.a

13.d

14.a

15.b

16.b

17.d

18.a

19.b

20.a

21.b

22.a

23.b

24.c

25.a

## Valued Script

SIR C R REDDY COLLEGE FOR WOMEN, ELURU  
Certificate Course on Spoken English  
Internal Exam – 1

Student name: B. Akhila  
Roll No: 208201

Marks Obtained

20

Max. Marks: 25

Time : 30 Min

Choose the Correct answer

1. The boy who called yesterday Came to see you. (c) ✓  
(a) Adjective (b) Noun (c) Pronoun (d) Adverb
2. The bridegroom looked so handsome. (b) ✓  
(a) Adverb (b) Adjective (c) verb (d) Pronoun
3. oh dear! what happened? (b) ✓  
(a) Pronoun (b) Interjection (c) Adverb (d) verb
4. He often makes mistakes. (a) ✓  
(a) Adverb (b) verb (c) Noun (d) Pronoun
5. Birds migrate every year. (a) ✓  
(a) Simple present (b) Past perfect (c) Simple past (d) Present perfect
6. I was writing a letter. (c) ✓  
(a) Present continuous (b) Future continuous (c) Past continuous (d) Present perfect
7. I have never seen a cobra. (a) ✓  
(a) Simple past (b) Present perfect (c) Past perfect (d) Simple future
8. It will be done tomorrow. (d) ✓  
(a) Simple present (b) Future perfect (c) Future continuous (d) Simple future
9. A ghaat of cold wind blew. (b) ✓  
(a) Intransitive verb (b) Regular verb (c) Irregular verb (d) Transitive verb
10. She went to the fair. (c) ✓  
(a) Finite verb (b) Regular verb (c) Transitive verb (d) Intransitive verb
11. Robert plays hockey. (b) ✓  
(a) Infinitive verb (b) Finite verb (c) Regular verb (d) Irregular verb
12. She drove all the way back. (a) ✓  
(a) Irregular verb (b) Finite verb (c) Regular verb (d) Infinitive verb

13. Our English teacher \_\_\_\_\_ all our needs.

(d) ✓

(a) Look for (b) Look into (c) Carry out (d) Look after

14. The NCC cadets were asked to \_\_\_\_\_ at once.

(a) ✓

(a) Fall in (b) Found out (c) Act up (d) Look up

15. He \_\_\_\_\_ agriculture as his part time occupation.

(b) ✓

(a) Look up (b) Took up (c) Take up (d) Look over

16. He quickly \_\_\_\_\_ all his bags.

(a) ✗

(a) Look at (b) Zipped up (c) Use up (d) Wake up

17. You \_\_\_\_\_ forget your medicine.

(b) ✗

(a) Needn't (b) Shouldn't (c) Couldn't (d) Mustn't

18. I really \_\_\_\_\_ try to get fit.

(a) ✓

(a) Must (b) May (c) Should (d) Would

19. \_\_\_\_\_ I stay with you?

(b) ✓

(a) Can (b) Could (c) May (d) should

20. You \_\_\_\_\_ worry about that.

(a) ✓

(a) Shouldn't (b) Couldn't (c) Mustn't (d) Wouldn't

21. Consent

(b) ✓

(a) Sympathy (b) Agreement (c) Arrogant (d) Imperious

22. Sad-eyed

(a) ✓

(a) Serious (b) Happy (c) Unhappy (d) Bad-tempered

23. Kindred

(b) ✓

(a) Careful (b) Related (c) Impressive (d) Loyal

24. Corpse

(a) ✗

(a) Living (b) Animal (c) Dead body (d) Worker

25. Crooked

(a) ✓

(a) Dishonest (b) A momentary (c) Beauty (d) Dang

**Notice for Internal Exam -2**

**Date: 5<sup>th</sup>October,2021.**

**NOTICE**

This is to inform that Department of English is going to conduct second internal examination for Certificate course on **“Spoken English”** on Monday, 11<sup>th</sup> October, 2021 from 4.45 pm to 5.15 pm. All the registered participants must attend this exam without fail.

Type of Exam : MCQs (Multiple Choice  
Questions) Max. Marks : 25 marks  
Time : 30 Mins

*Swarna Kumari. V*  
HOD  
Department of English.



**SIR C R REDDY COLLEGE FOR WOMEN, ELURU**  
**Certificate Course on Spoken English**

**Internal Exam -2**

**Student Name:** \_\_\_\_\_

**Roll No:** \_\_\_\_\_

**Marks Obtained**

**Max.Marks:25**

**Time :30 Min**

**Choose the correct Answer**

1. She would rather die than fail. ( )  
(a) she prefers death to failure (b) She wants death to failure  
(c) She prefers death over failure (d) She prefers to die than failure
2. Hardly had he seen me when he ran away. ( )  
(a) He seen me when he was ran away (b) He saw me. He ran away  
(c) He see me. He ran away (d) He saw me while running
3. The box was so heavy that it couldn't be lifted. ( )  
(a) The box was heavy to lift (b) The box was too heavy to lift it  
(c) The box was heavy so couldn't lift (d) The box was so heavy to lift
4. Unless you study well, you won't pass the examination ( )  
a) Study well lest you should fail (b) If you study well, you will pass  
(c) If you won't study, you won't pass (d) You should study well to pass the examination
5. Democracy ( )  
(a) Democra'cy (b) Demo'cracy (c) 'Democracy (d) De 'mocracy
6. Amplify ( )  
(a) ' Amplify (b) Am 'plify (c) Ampli 'fy (d) Amp 'lify
7. Corrupt ( )  
(a) Cor ' rupt (b) Corr 'upt (c) ' Corrupt (d) Corru 'pt
8. Apology ( )  
(a) ' Apology (b) Apo 'logy (c) Ap 'ology (d) A 'pology
9. You've been in ,London ( )  
(a) Question (b) Statement (c) Demand (d) Request
10. ' Kiran is working in A`merica ( )  
(a) Statement (b) Request (c) Inquiry (d) Demand

11. You can ' speak ,French ( )  
(a) Statement (b) Question (c) Demand (d) Request
12. 'Don't , trouble me ( )  
(a) Demand (b) Statement (c) Request (d) Inquiry
13. Where do you want to go? ( )  
(a) Teacher (b) Lawyer (c) Bus conductor (d) Clerk
14. You must complete this project by weekend. ( )  
(a) Teacher (b) Lawyer (c) Student (d) Clerk
15. Good morning. How can I help you? ( )  
(a) Teacher (b) Receptionist (c) Lawyer (d) Doctor
16. What is your account number? ( )  
(a) Bank clerk (b) Teacher (c) Doctor (d) Student
17. How is your health now? ( )  
(a) Lawyer (b) Doctor (c) Clerk (d) Receptionist
18. When your friend gets the first rank ( )  
(a) Best of luck (b) Good luck (c) Congratulations (d) Happy journey
19. When someone preparing for an examination ( )  
(a) Good luck (b) Congratulations (c) Better luck next time (d) Take it easy
20. When someone is I'll ( )  
(a) Congratulations (b) Get well soon (c) Happy vacation (d) Good luck
21. When we meet someone ( )  
(a) Glad to meet you (b) Welcome (c) Good luck (d) Thank you
22. Wishing someone for a festival ( )  
(a) Happy.....(any festival) (b) Welcome (c) Thank you (d) Happy journey
23. When someone is leaving abroad ( )  
(a) Happy vacation (b) Welcome (c) Happy journey (d) Congratulations
24. Inviting someone for an occasion ( )  
(a) Thank you (b) Welcome (c) Glad to meet you (d) Congratulations
25. Your sister's birthday ( )  
(a) Thank you (b) Good luck (c) Welcome (d) Happy birthday

## Answer Key for Internal Exam – 2

### Key 2

1. a
2. b
3. b
4. a
5. c
6. a
7. a
8. d
9. a
10. a
11. b
12. c
13. c
14. a
15. b
16. a
17. b
18. c
19. a
20. b
21. a
22. a
23. c
24. b
25. d

Valued Script

SIR C R REDDY COLLEGE FOR WOMEN, ELURU  
Certificate Course on Spoken English

Internal Exam -2

Student Name: B.Akhila  
Roll No: 208201

Marks Obtained

21

Max.Marks:25

Time :30 Min

Choose the correct Answer

1. She would rather die than fail. (a) ✓  
(a) she prefers death to failure (b) She wants death to failure  
(c) She prefers death over failure (d) She prefers to die than failure
2. Hardly had he seen me when he ran away. (b) ✓  
(a) He seen me when he was ran away (b) He saw me. He ran away  
(c) He see me. He ran away (d) He saw me while running
3. The box was so heavy that it couldn't be lifted. (b) ✓  
(a) The box was heavy to lift (b) The box was too heavy to lift it  
(c) The box was heavy so couldn't lift (d) The box was so heavy to lift
4. Unless you study well, you won't pass the examination (d) ✓  
a) Study well lest you should fail (b) If you study well, you will pass  
(c) If you won't study, you won't pass (d) You should study well to pass the examination
5. Democracy (c) ✓  
(a) Democra'cy (b) Demo'cracy (c) 'Democracy (d) De 'mocracy
6. Amplify (a) ✓  
(a) ' Amplify (b) Am 'plify (c) Ampli 'fy (d) Amp 'lify
7. Corrupt (a) ✓  
(a) Cor ' rupt (b) Corr 'upt (c) ' Corrupt (d) Corru 'pt
8. Apology (d) ✓  
(a) ' Apology (b) Apo 'logy (c) Ap 'ology (d) A 'pology
9. You've been in ,London (b) ✓  
(a) Question (b) Statement (c) Demand (d) Request
10. ' Kiran is working in A 'merica (a) ✓  
(a) Statement (b) Request (c) Inquiry (d) Demand

11. You can ' speak ,French

( b ) ✓

(a) Statement (b) Question (c) Demand (d) Request

12. 'Don't , trouble me

( c ) ✓

(a) Demand (b) Statement (c) Request (d) Inquiry

13. Where do you want to go?

( c ) ✓

(a) Teacher (b) Lawyer (c) Bus conductor (d) Clerk

14. You must complete this project by weekend.

( c ) ✓

(a) Teacher (b) Lawyer (c) Student (d) Clerk

15. Good morning. How can I help you?

( b ) ✓

(a) Teacher (b) Receptionist (c) Lawyer (d) Doctor

16. What is your account number?

( a ) ✓

(a) Bank clerk (b) Teacher (c) Doctor (d) Student

17. How is your health now?

( b ) ✓

(a) Lawyer (b) Doctor (c) Clerk (d) Receptionist

18. When your friend gets the first rank

( c ) ✓

(a) Best of luck (b) Good luck (c) Congratulations (d) Happy journey

19. When someone preparing for an examination

( a ) ✓

(a) Good luck (b) Congratulations (c) Better luck next time (d) Take it easy

20. When someone is I'll

( a ) ✓

(a) Congratulations (b) Get well soon (c) Happy vacation (d) Good luck

21. When we meet someone

( a ) ✓

(a) Glad to meet you (b) Welcome (c) Good luck (d) Thank you

22. Wishing someone for a festival

( a ) ✓

(a) Happy.....(any festival) (b) Welcome (c) Thank you (d) Happy journey

23. When someone is leaving abroad

( c ) ✓

(a) Happy vacation (b) Welcome (c) Happy journey (d) Congratulations

24. Inviting someone for an occasion

( b ) ✓

(a) Thank you (b) Welcome (c) Glad to meet you (d) Congratulations

25. Your sister's birthday

( d ) ✓

(a) Thank you (b) Good luck (c) Welcome (d) Happy birthday

**Notice for Final Exam**

**Date: 21<sup>st</sup> October, 2021.**

**NOTICE**

This is to inform that Department of English is going to conduct Final exam for Certificate course on **“Spoken English”** on Saturday, 23<sup>rd</sup> October, 2021 from 4.40 pm to 5.30 pm. All the registered participants must attend this exam without fail.

Type of Exam : MCQs (Multiple Choice  
Questions) Max. Marks : 50 marks  
Time : 1 Hr

*Swartha Kumari. V*  
HOD  
Dept. of English

**SIR C R REDDY COLLEGE FOR WOMEN, ELURU**  
**Certificate Course on Spoken English**  
**Final Exam**

**Student Name:** \_\_\_\_\_

**Roll No:** \_\_\_\_\_

**Marks Obtained**

**Max.Marks:50**

**Time :1 Hour**

**Choose the correct answer**

1. Hold the rope **tight** . ( )  
(a) verb (b) Adverb (c) Noun (d) Pronoun
2. He **burnt** his fingers. ( )  
a) verb (b) Adverb (c) Noun (d) Pronoun
3. He has just gone out. ( )  
(a) Past Perfect (b) Simple future (c) Present perfect (d) Present perfect continuous
4. My father will retire next year. ( )  
(a) Present Perfect (b) Simple future (c) Future continuous (d) Past perfect
5. He plays guitar. ( )  
(a) Regular verb (b) Linking verb (c) Transitive verb (d) Finite verb
6. We walked around the block. ( )  
(a) Irregular verb (b) Regular verb (c) Intransitive verb (d) Finite verb
7. He is \_\_\_\_\_ some financial assistance ( )  
(a) Takes after (b) Looking for (c) Look up (d) Looking after
8. The plane \_\_\_\_\_ exactly at 7.05 AM ( )  
(a) Set up (b) Move on (c) Took off (d) Turned off
9. It is raining outside so I \_\_\_\_\_ take an umbrella ( )  
(a) May (b) Should (c) Must (d) Shall
10. \_\_\_\_\_ you mind if I borrow your bike? ( )  
(a) Should (b) Could (c) Would (d) Shouldn't
11. Catastrophic ( )  
(a) Arrangement (b) Agreement (c) Partial view (d) A bad situation
12. Surly ( )  
(a) Arrogant (b) Polite (c) Plunder (d) Laborer
13. He was so weak that he couldn't walk ( )  
(a) He was so weak to walk (b) He was too weak to walk

(c) He was weak to walk (d) He was too weak so he can't walk

14. I would rather drink coffee than tea ( )

(a) I prefer coffee to tea (b) I prefer coffee over tea (c) I prefer coffee than tea (d) I prefer coffee

15. Employee ( )

(a) ' Employee (b) Em ' ployee (c) Emplo ' yee (d) Emp ' loyee

16. Communication ( )

(a) ' Communication (b) Com ' munication (c) Communi ' cation (d) Communica ' tion

17. ' Pay the `dues. ( )

(a) Command (b) Request (c) Question (d) Inquiry

18. ' John is a ,doctor. ( )

(a) Question (b) Command (c) Request (d) Inquiry

19. I will provide some extra classes. ( )

(a) Principal (b) Doctor (c) Lawyer (d) Friend

20. How can I help you? ( )

(a) Bank clerk (b) Teacher (c) Friend (d) Bus conductor

21. Inviting someone to a party. ( )

(a) Well done (b) Welcome (c) Celebrate (d) Good luck

22. Your friend birthday ( )

(a) Happy birthday (b) Get well soon (c) Happy vacation (d) Drive safe

23. Inviting for a festival ( )

(a) Welcome (b) Celebrate (c) Congratulations (d) Happy.....(any festival)

24. When someone is ill ( )

(a) Get well soon (b) Celebrate (c) Welcome (d) Good luck

25. Going on a trip ( )

(a) Welcome (b) Happy vacation (c) Good luck (d) Celebrate

26. She came yesterday ( )

(a) Verb. (b) Adverb. (c) Noun. (d) pronoun

27. This is a weekly magazine. ( )

(a) adverb. (b) Adjective. (c) Preposition. (d) verb

28. Hello! How are you? ( )

(a) Interjection. (b) Adverb. (c) Adjective. (d) Verb

29. They will have built a dam by next year. ( )

(a) Simple future (b) Simple present (c) Future perfect (d) Future continuous



30. Has a dog ever bitten you? ( )  
(a) Present continuous (b) Present perfect (c) Past perfect (d) Future perfect
31. Its time I bought a new bag ( )  
(a) Simple past (b) Simple present (c) Present perfect (d) Future continuous
32. I have been there before. ( )  
(a) Transitive verb (b) Auxiliary verb (c) Linking verb (d) Regular verb
33. You seem like a thoughtful person ( )  
(a) Auxiliary verb (b) Transitive verb (c) Regular verb (d) Linking verb
34. The minister promised to \_\_\_\_\_ our proposal. ( )  
(a) Took off (b) Put up (c) Think over (d) Open up
35. We \_\_\_\_\_ even in biting cold ( )  
(a) Sent back (b) Moved on (c) Drag on (d) Give away
36. Many cases in Indian courts \_\_\_\_\_ for decades. ( )  
(a) Drag on (b) Drop out (c) Give away (d) Look after
37. There was a time when I \_\_\_\_\_ stay up very late ( )  
(a) Could (b) Should (c) Would (d) Might
38. I \_\_\_\_\_ talk already before I was two years old ( )  
(a) Should (b) Would (c) Could (d) Shouldn't
39. Sort ( )  
(a) Social rank (b) booty (c) Civil (d) Complicate
40. Magistrate ( )  
(a) officer (b) judge (c) Lawyer (d) Victim
41. The mirchi bajji is very hot. I cannot eat it. ( )  
(a) Mirchi bajji is too hot to eat it  
(b) The mirchi bajji is too hot to eat it  
(c) The mirchi bajji is too hot so cannot eat it  
(d) The mirchi bajji is too hot
42. I would rather beg than serve under him. ( )  
(a) I beg rather than serve to him  
(b) Rather than begging I prefer serve to him  
(c) I prefer begging to serving under him  
(d) I don't prefer serving him

43. Phonetics ( )  
(a) Phone ' tics (b) Pho ' netics (c) Phon ' etics (d) ' phonetics
44. Miserable ( )  
(a) ' Miserable (b) Mi ' serable (c) Mise ' rable  
(d) Misera ' ble
45. Cover your answer sheet with question paper. ( )  
(a) Principal (b) Teacher (c) Attender (d) Invigilator
46. Take him to custody ( )  
(a) Lawyer (b) Teacher (c) Police (d) Doctor
47. Patients condition is very critical. ( )  
(a) Lawyer (b) Teacher (c) Doctor (d) Patient
48. When you have met someone ( )  
(a) Congratulations (b) Welcome (c) Good luck (d) Nice to meet you
49. Inviting your friend to your home ( )  
(a) Welcome (b) Better luck next time (c) Come (d) Happy journey
50. When your friend is going on a vacation ( )  
(a) Happy journey (b) Welcome (c) Congratulations (d) Happy vacation.

## Answers

### Key 3

1. b
2. a
3. c
4. b
5. c
6. b
7. b
8. c
9. b
10. c
11. d
12. a
13. b
14. a
15. c
16. c
17. a
18. a
19. a
20. a
21. b
22. a
23. d
24. a
25. b

Valued Script

SIR C R REDDY COLLEGE FOR WOMEN, ELURU  
Certificate Course on Spoken English  
Final Exam

Student Name: B. Akhila

Roll No: 208201

Marks Obtained

45

Max.Marks:50

Time: 1 Hour

Choose the correct answer

1. Hold the rope tight. (b) ✓  
(a) verb (b) Adverb (c) Noun (d) Pronoun
2. He burnt his fingers. (a) ✓  
a) verb (b) Adverb (c) Noun (d) Pronoun
3. He has just gone out. (c) ✓  
(a) Past Perfect (b) Simple future (c) Present perfect (d) Present perfect continuous
4. My father will retire next year. (b) ✓  
(a) Present Perfect (b) Simple future (c) Future continuous (d) Past perfect
5. He plays guitar. (c) ✓  
(a) Regular verb (b) Linking verb (c) Transitive verb (d) Finite verb
6. We walked around the block. (b) ✓  
(a) Irregular verb (b) Regular verb (c) Intransitive verb (d) Finite verb
7. He is \_\_\_\_\_ some financial assistance (b) ✓  
(a) Takes after (b) Looking for (c) Look up (d) Looking after
8. The plane \_\_\_\_\_ exactly at 7.05 AM (c) ✓  
(a) Set up (b) Move on (c) Took off (d) Turned off
9. It is raining outside so I \_\_\_\_\_ take an umbrella (d) ✓  
(a) May (b) Should (c) Must (d) Shall
10. \_\_\_\_\_ you mind if I borrow your bike? (c) ✓  
(a) Should (b) Could (c) Would (d) Shouldn't
11. Catastrophic (d) ✓  
(a) Arrangement (b) Agreement (c) Partial view (d) A bad situation

12. Surly (a) ✓  
 (a) Arrogant (b) Polite (c) Plunder (d) Laborer
13. He was so weak that he couldn't walk (b) ✓  
 (a) He was so weak to walk (b) He was too weak to walk  
 (c) He was weak to walk (d) He was too weak so he can't walk
14. I would rather drink coffee than tea (a) ✓  
 (a) I prefer coffee to tea (b) I prefer coffee over tea (c) I prefer coffee than tea (d) I prefer coffee
15. Employee (c) ✓  
 (a) ' Employee (b) Em ' ployee (c) Emplo ' yee (d) Emp ' loyee
16. Communication (c) ✓  
 (a) ' Communication (b) Com ' munication (c) Communi ' cation (d) Communica ' tion
17. ' Pay the `dues. (a) ✓  
 (a) Command (b) Request (c) Question (d) Inquiry
18. ' John is a ,doctor. (c) ✓  
 (a) Question (b) Command (c) Request (d) Inquiry
19. I will provide some extra classes. (a) ✓  
 (a) Principal (b) Doctor (c) Lawyer (d) Friend
20. How can I help you? (a) ✓  
 (a) Bank clerk (b) Teacher (c) Friend (d) Bus conductor
21. Inviting someone to a party. (b) ✓  
 (a) Well done (b) Welcome (c) Celebrate (d) Good luck
22. Your friend birthday (a) ✓  
 (a) Happy birthday (b) Get well soon (c) Happy vacation (d) Drive safe
23. Inviting for a festival (d) ✓  
 (a) Welcome (b) Celebrate (c) Congratulations (d) Happy.....(any festival)
24. When someone is ill (a) ✓  
 (a) Get well soon (b) Celebrate (c) Welcome (d) Good luck
25. Going on a trip (b) ✓  
 (a) Welcome (b) Happy vacation (c) Good luck (d) Celebrate

26. She came yesterday (d) ✓  
 (a) Verb. (b) Adverb. (c) Noun. (d) pronoun
27. This is a weekly magazine. (b) ✓  
 (a) adverb. (b) Adjective. (c) Preposition. (d) verb
28. Hello! How are you? (a) ✓  
 (a) Interjection. (b) Adverb. (c) Adjective. (d) Verb
29. They will have built a dam by next year. (a) ✓  
 (a) Simple future (b) Simple present (c) Future perfect (d) Future continuous
30. Has a dog ever bitten you? (b) ✓  
 (a) Present continuous (b) Present perfect (c) Past perfect (d) Future perfect
31. Its time I bought a new bag (a) ✓  
 (a) Simple past (b) Simple present (c) Present perfect (d) Future continuous
32. I have been there before. (b) ✓  
 (a) Transitive verb (b) Auxiliary verb (c) Linking verbverb (d) Regular verb
33. You seem like a thoughtful person (d) ✓  
 (a) Auxiliary verb (b) Transitive verb (c) Regular verb (d) Linking verb
34. The minister promised to \_\_\_\_\_ our proposal. (c) ✓  
 (a) Took off (b) Put up (c) Think over (d) Open up
35. We \_\_\_\_\_ even in biting cold (c) ✓  
 (a) Sent back (b) Moved on (c) Drag on (d) Give away
36. Many cases in Indian courts \_\_\_\_\_ for decades. (a) ✓  
 (a) Drag on (b) Drop out (c) Give away (d) Look after
37. There was a time when I \_\_\_\_\_ stay up very late (a) ✓  
 (a) Could (b) Should (c) Would (d) Might
38. I \_\_\_\_\_ talk already before I was two years old (c) ✓  
 (a) Should (b) Would (c) Could (d) Shouldn't
39. Sort (a) ✓  
 (a) Social rank (b) booty (c) Civil (d) Complicate
40. Magistrate (b) ✓  
 (a) officer (b) judge (c) Lawyer (d) Victim

SIR C R REDDY COLLEGE FOR WOMEN, ELURU

Certificate Course on "Spoken English"

MARKS REGISTER

S.no	Roll No	Name of the student	Internal Exam -I	Internal Exam - II	Grand Test
1	208201	B. Ahila	20	21	45
2	208202	B.Krishna Prasanna	19	19	44
3	208209	K.Chaitanya Sri	20	20	42
4	208212	M.Santhoshi	20	20	43
5	208213	M.Pravallika	15	19	45
6	208214	A.Amrutha Bindhu	18	20	43
7	208215	A.kanchana	19	20	41
8	208216	B.Harika	22	21	40
9	208222	Ch.Rahitha Rani	23	21	47
10	208225	Ch.Rishika Durga Priya	19	20	43
11	208226	D.Soumya	20	21	46
12	208227	D.Gayathri Devi	18	20	44
13	208228	D. Madhavi	18	18	44
14	208233	G.Madhuri	20	20	45
15	208235	G.Haritha	20	19	44
16	208237	G.Priyanka	21	22	45
17	208238	I.Kavitha	23	23	47
18	208239	J.Disowja	19	17	45
19	208241	K.Nimisha	20	20	45
20	208242	K.Aswini	21	23	43
21	208245	K.Venkata Prasanna	19	21	43
22	208648	K.Nithyasri	20	19	40
23	208250	K.Likhitha	18	20	41
24	208257	P.Swathi Beaulah	20	19	44
25	208258	P.Swathi	18	18	42
26	208260	T.Sushma	22	15	43
27	208261	T.SS Rama Durga	19	22	43
28	208262	V.Yamini	22	19	45
29	208263	V.Leela Vinodini	21	18	44
30	208265	Y.Latha Sagari	19	14	44

Swarnakumari.V

K.Vhaksini

SIR C R REDDY COLLEGE FOR WOMEN, ELURU

Certificate Course on "Spoken English"

MARKS REGISTER

S.no	Roll No	Name of the student	Internal Exam - I	Internal Exam - II	Grand Test
31	208267	K.Susmitha	22	22	46
32	208269	M.Hemavalli	22	22	45
33	208271	M.Lavanya	20	18	40
34	208272	M.Keerthi	20	20	43
35	208274	M. Sravani	19	21	45
36	208275	M.Guna Vardhini	22	21	47
37	208276	M.Mallika	22	25	47
38	208278	P.Navitha	20	19	43
39	208279	P.Jyothi	20	16	43
40	208281	P.N P Deekshitha	21	23	47
41	208284	P.Yamini Mahalakshmi	20	19	43
42	208287	P.Jaya Sri	20	18	44
43	208288	P.Prasanna Kumari	19	14	41
44	208289	R.Sai Sireesha	23	23	46
45	208295	Sk.Shabeena	19	21	42
46	208297	S.Mounika	15	20	45
47	208298	Sd.Jasmin	18	20	42
48	208301	T.Aswini	17	19	43
49	208302	T.Sireesha	22	19	46
50	208303	V.Ramya	21	22	44
51	208304	V.Madhuri Priyadarshini	21	19	44
52	208305	V.Mallika	18	21	42
53	208306	Y.Sunitha	21	24	43
54	208101	B.Sujana Priya	20	19	43
55	208102	S.Ganga Bhavani	22	21	46
56	208104	Abdul Habeebunnisa	20	19	43
57	208106	D.Bala Tripura Sundari	22	21	47
58	208107	D.Anitha	21	22	45
59	208111	G.Lakshmi Kala	24	20	47
60	208114	K.Sumanjili	21	22	46

Sasankumari.V

K.V Lakshmi



SIR C R REDDY COLLEGE FOR WOMEN, ELURU

Certificate Course on "Spoken English"

MARKS REGISTER

S.no	Roll No	Name of the student	Internal Exam -I	Internal Exam - II	Grand Test
61	208115	K.Eswaree Kalyani	19	20	44
62	208117	K.Sirisha	24	23	42
63	208118	K.Madhura	21	21	44
64	208120	N.Sai Suseela	22	22	47
65	208121	N.Durga	19	21	45
66	208122	N.N A B Sri Sravani	18	19	44
67	208128	V. Sravani	18	20	46
68	208129	V.Pujitha	17	19	44
69	208131	M.MounikaV N L Vasavi	18	19	45
70	208133	P.Bala Tripura Sundari	18	19	44
71	208134	P.Amala	19	19	44
72	208136	Ch. Latha sri	20	19	44
73	208137	D.Pavani	18	20	44
74	208138	D.Harika	21	20	44
75	208139	E.Prasanna Sai	19	19	44
76	208140	K.Alekhyia	16	17	41
77	208142	K.Sardisha ✓	22	20	41
78	208143	K.Swathi	19	16	40
79	208144	M.Likhithavalli ✓	21	23	45
80	208145	M.Teja Sri	20	12	44

Swarnakumari. V  
K.V Lakshmi

SIR C R REDDY COLLEGE FOR WOMEN, ELURU  
 CERTIFICATE COURSE ON SPOKEN ENGLISH  
 ATTENDANCE REGISTER 2020-2021

S.no	Name of the student	Roll No	1/9/21	2/9/21	3/9/21	4/9/21	6/9/21	7/9/21	8/9/21	9/9/21	13/9/21	14/9/21
1	B. Ahila	208201	✓	✓	✓	✓	a	✓	✓	✓	✓	✓
2	B.Krishna Prasanna	208202	✓	✓	a	✓	✓	✓	✓	a	✓	✓
3	K.Chaitanya Sri	208209	✓	✓	✓	✓	✓	✓	a	✓	✓	✓
4	M.Santhoshi	208212	✓	✓	✓	✓	✓	✓	✓	✓	✓	a
5	M.Pravallika	208213	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
6	A.Amrutha Bindhu	208214	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
7	A.kanchana	208215	✓	✓	a	✓	✓	✓	✓	✓	✓	✓
8	B.Harika	208216	✓	✓	✓	✓	✓	✓	✓	✓	a	✓
9	Ch.Rahitha Rani	208222	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
10	Ch.Rishika Durga Priya	208225	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
11	D.Soumya	208226	✓	✓	✓	✓	a	✓	✓	✓	✓	✓
12	D.Gayathri Devi	208227	✓	a	✓	✓	✓	✓	✓	✓	✓	✓
13	D. Madhavi	208228	✓	✓	✓	a	✓	✓	✓	✓	✓	✓
14	G.Madhuri	208233	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
15	G.Haritha	208235	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
16	G.Priyanka	208237	✓	✓	✓	✓	✓	✓	a	✓	✓	✓
17	I.Kavitha	208238	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
18	J.Disowja	208239	✓	✓	a	✓	✓	✓	✓	✓	✓	✓
19	K.Nimisha	208241	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
20	K.Aswini	208242	✓	✓	✓	a	✓	✓	✓	a	✓	✓
21	K.Venkata Prasanna	208245	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
22	K.Nithyasri	208648	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
23	K.Likhitha	208250	✓	a	✓	✓	✓	✓	✓	✓	✓	✓
24	P.Swathi Beulah	208257	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
25	P.Swathi	208258	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
26	T.Sushma	208260	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
27	T.SS Rama Durga	208261	✓	✓	✓	✓	✓	a	✓	✓	✓	✓
28	V.Yamini	208262	✓	✓	✓	✓	✓	✓	✓	✓	a	✓
29	V.Leela Vinodini	208263	✓	✓	✓	a	✓	✓	✓	✓	✓	✓
30	Y.Latha Sagari	208265	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓

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**SIR C R REDDY COLLEGE FOR WOMEN, ELURU**  
**CERTIFICATE COURSE ON SPOKEN ENGLISH**  
**ATTENDANCE REGISTER 2020-2021**

S.no	Name of the student	Roll No	1/9/21	2/9/21	3/9/21	4/9/21	6/9/21	7/9/21	8/9/21	9/9/21	13/9/21	14/9/21
31	K.Susmitha	208267	/	/	/	/	a	/	/	/	/	/
32	M.Hemavalli	208269	/	/	/	a	/	/	/	/	/	/
33	M.Lavanya	208271	/	/	/	/	/	/	/	/	/	/
34	M.Keerthi	208272	/	/	/	/	/	/	/	/	/	/
35	M. Sravani	208274	/	/	/	/	/	/	a	/	/	/
36	M.Guna Vardhini	208275	/	/	/	/	/	/	/	/	/	/
37	M.Mallika	208276	/	/	/	/	/	/	/	/	/	/
38	P.Navitha	208278	/	/	/	a	/	/	/	/	/	/
39	P.Jyothi	208279	/	/	/	/	/	/	/	/	/	/
40	P.N P Deekshitha	208281	/	/	/	/	/	/	/	/	a	/
41	P.Yamini Mahalakshmi	208284	a	/	/	/	/	/	/	/	/	/
42	P.Jaya Sri	208287	/	/	/	/	/	/	/	/	/	/
43	P.Prasanna Kumari	208288	/	/	/	/	/	/	/	/	/	/
44	R.Sai Sireesha	208289	/	/	/	a	/	/	/	/	/	/
45	Sk.Shabeena	208295	/	/	/	/	/	/	/	/	/	/
46	S.Mounika	208297	/	/	/	/	/	/	/	/	/	/
47	Sd.Jasmin	208298	/	/	/	/	/	/	/	/	/	/
48	T.Aswini	208301	/	/	/	/	/	/	/	/	/	/
49	T.Sireesha	208302	/	/	/	/	/	/	/	a	/	/
50	V.Ramya	208303	/	/	/	/	/	/	/	/	/	/
51	V.Madhuri Priyadarshisni	208304	/	/	/	/	/	/	/	/	/	/
52	V.Mallika	208305	/	/	/	/	/	/	/	/	/	/
53	Y.Sunitha	208306	/	/	/	/	/	/	/	/	/	/
54	B.Sujana Priya	208101	/	a	/	/	/	/	/	/	/	/
55	S.Ganga Bhavani	208102	/	/	/	/	/	/	/	/	/	/
56	Abdul Habeebunnisa	208104	/	/	/	/	/	/	/	/	/	/
57	D.Bala Tripura Sundari	208106	/	/	/	/	/	/	/	/	/	/
58	D.Anitha	208107	/	/	/	/	a	/	/	/	/	/
59	G.Lakshmi Kala	208111	/	/	/	/	/	/	/	/	/	/
60	K.Sumanjili	208114	/	/	/	/	/	/	/	/	/	/

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**SIR C R REDDY COLLEGE FOR WOMEN, ELURU**  
**CERTIFICATE COURSE ON SPOKEN ENGLISH**

**ATTENDANCE REGISTER 2020-2021**

S.no	Name of the student	Roll No	1/9/21	2/9/21	3/9/21	4/9/21	6/9/21	7/9/21	8/9/21	9/9/21	13/9/21	14/9/21
			/	/	/	a	/	/	/	/	/	/
61	K.Eswaree Kalyani	208115	/	/	/	a	/	/	/	/	/	/
62	K.Sirisha	208117	/	/	/	/	/	/	/	/	/	/
63	K.Madhura	208118	/	/	/	/	/	/	/	/	/	/
64	N.Sai Suseela	208120	/	/	/	/	/	/	/	/	/	/
65	N.Durga	208121	/	a	/	/	/	/	/	/	/	/
66	N.N A B Sri Sravani	208122	/	/	/	/	/	/	/	/	/	a
67	V. Sravani	208128	/	/	/	/	/	/	/	/	/	/
68	V.Pujitha	208129	/	/	/	/	/	/	/	/	/	/
69	M.MounikaV N L Vasavi	208131	/	/	/	a	/	/	/	/	/	/
70	P.Bala Tripura Sundari	208133	/	/	/	/	/	/	/	/	/	/
71	P.Amala	208134	/	/	/	/	/	/	/	/	/	/
72	Ch. Latha sri	208136	/	/	/	/	/	/	/	/	/	/
73	D.Pavani	208137	/	/	/	/	/	/	/	/	/	/
74	D.Harika	208138	/	/	/	/	/	/	/	a	/	/
75	E.Prasanna Sai	208139	/	/	/	/	/	/	/	/	/	/
76	K.Alekhya	208140	/	/	/	/	/	/	/	/	/	/
77	K.Sardisha	208142	/	a	/	/	/	/	/	/	/	/
78	K.Swathi	208143	/	/	/	/	/	/	/	/	/	/
79	M.Likhithavalli	208144	/	/	/	/	/	/	/	/	/	/
80	M.Teja Sri	208145	/	/	/	/	/	/	/	a	/	/

**SIR C R REDDY COLLEGE FOR WOMEN, ELURU**  
**CERTIFICATE COURSE ON SPOKEN ENGLISH**  
**ATTENDANCE REGISTER 2020-2021**

S.no	Name of the student	Roll No	15/9/21	16/9/21	17/9/21	18/9/21	20/9/21	21/9/21	22/9/21	23/9/21	24/9/21	25/9/21
1	B. Ahila	208201	a	/	/	/	/	/	/	/	/	a
2	B.Krishna Prasanna	208202	/	/	/	a	/	/	/	/	/	/
3	K.Chaitanya Sri	208209	/	/	/	a	/	/	/	/	/	/
4	M.Santhoshi	208212	/	/	/	/	/	a	/	/	/	/
5	M.Pravallika	208213	/	/	/	/	/	/	/	/	/	/
6	A.Amrutha Bindhu	208214	/	/	/	a	/	/	/	/	/	/
7	A.kanchana	208215	/	/	/	/	/	/	/	/	/	/
8	B.Harika	208216	/	a	/	/	/	/	/	/	/	/
9	Ch.Rahitha Rani	208222	/	/	/	/	/	a	/	/	/	/
10	Ch.Rishika Durga Priya	208225	/	a	/	/	/	/	/	/	/	a
11	D.Soumya	208226	/	/	/	/	/	/	a	/	/	/
12	D.Gayathri Devi	208227	/	/	/	/	/	/	/	/	/	/
13	D. Madhavi	208228	/	/	/	/	/	/	/	/	/	/
14	G.Madhuri	208233	/	/	/	/	/	/	/	a	/	/
15	G.Haritha	208235	/	/	a	/	/	/	/	/	/	/
16	G.Priyanka	208237	a	/	/	/	/	/	/	/	/	/
17	I.Kavitha	208238	/	/	/	/	/	/	/	/	/	/
18	J.Disowja	208239	/	/	/	/	/	/	/	/	/	/
19	K.Nimisha	208241	/	a	/	/	/	/	/	/	/	/
20	K.Aswini	208242	/	/	/	/	/	/	/	/	/	/
21	K.Venkata Prasanna	208245	/	/	/	/	/	/	/	/	/	/
22	K.Nithyasri	208648	/	/	/	/	/	/	/	/	/	/
23	K.Likhitha	208250	/	/	/	/	/	/	/	/	/	/
24	P.Swathi Beulah	208257	/	/	/	a	/	/	/	/	/	/
25	P.Swathi	208258	/	/	/	/	/	/	/	/	/	a
26	T.Sushma	208260	/	/	/	/	/	/	/	/	/	/
27	T.SS Rama Durga	208261	/	/	/	/	/	/	/	/	/	/
28	V.Yamini	208262	/	/	/	/	/	/	/	/	/	/
29	V.Leela Vinodini	208263	/	/	/	/	/	a	/	/	/	/
30	Y.Latha Sagari	208265	/	/	a	/	/	/	/	/	/	/

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**SIR C R REDDY COLLEGE FOR WOMEN, ELURU**  
**CERTIFICATE COURSE ON SPOKEN ENGLISH**  
**ATTENDANCE REGISTER 2020-2021**

S.no	Name of the student	Roll No	15/9/21	16/9/21	17/9/21	18/9/21	20/9/21	21/9/21	22/9/21	23/9/21	24/9/21	25/9/21
31	K.Susmitha	208267	/	/	/	/	/	a	/	/	/	/
32	M.Hemavalli	208269	/	/	a	/	/	/	/	/	/	/
33	M.Lavanya	208271	/	/	/	/	/	/	/	/	/	/
34	M.Keerthi	208272	/	/	/	/	/	a	/	/	/	/
35	M. Sravani	208274	/	/	/	/	/	/	/	/	/	/
36	M.Guna Vardhini	208275	/	/	/	/	/	a	/	/	/	/
37	M.Mallika	208276	/	/	/	/	/	/	/	/	/	/
38	P.Navitha	208278	/	/	/	/	/	/	/	/	/	/
39	P.Jyothi	208279	/	/	/	/	/	/	/	/	/	/
40	P.N P Deekshitha	208281	/	/	/	a	/	/	/	/	/	/
41	P.Yamini Mahalakshmi	208284	/	/	/	/	/	/	/	/	/	/
42	P.Jaya Sri	208287	/	/	/	/	/	/	/	/	/	/
43	P.Prasanna Kumari	208288	/	/	/	/	/	/	/	/	/	a
44	R.Sai Sireesha	208289	/	/	/	/	/	/	/	/	/	/
45	Sk.Shabeena	208295	/	/	a	/	/	/	/	/	/	/
46	S.Mounika	208297	/	/	/	/	/	/	/	/	/	/
47	Sd.Jasmin	208298	/	/	/	/	/	/	/	/	/	/
48	T.Aswini	208301	a	/	/	/	/	/	/	/	/	/
49	T.Sireesha	208302	/	/	/	/	/	/	/	/	/	/
50	V.Ramya	208303	/	/	/	/	/	/	/	/	/	/
51	V.Madhuri Priyadarshisni	208304	/	/	/	/	/	/	a	/	/	/
52	V.Mallika	208305	/	/	/	/	/	/	/	/	/	/
53	Y.Sunitha	208306	a	/	/	/	/	/	/	/	/	/
54	B.Sujana Priya	208101	/	/	/	/	/	/	/	/	/	/
55	S.Ganga Bhavani	208102	/	/	/	/	/	/	/	a	/	/
56	Abdul Habeebunnisa	208104	/	/	/	/	/	/	/	/	/	/
57	D.Bala Tripura Sundari	208106	/	/	/	/	/	/	/	/	/	/
58	D.Anitha	208107	/	/	/	/	/	/	/	/	/	/
59	G.Lakshmi Kala	208111	/	/	/	/	/	a	/	/	/	/
60	K.Sumanjili	208114	/	/	/	a	/	/	/	/	/	/

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**SIR C R REDDY COLLEGE FOR WOMEN, ELURU**  
**CERTIFICATE COURSE ON SPOKEN ENGLISH**  
**ATTENDANCE REGISTER 2020-2021**

S.no	Name of the student	Roll No	21/9/21	23/9/21	29/9/21	30/9/21	1/10/21	4/10/21	5/10/21	6/10/21	7/10/21	8/10/21
1	B. Ahila	208201	/	/	/	/	a	/	/	/	/	/
2	B.Krishna Prasanna	208202	/	/	a	/	/	/	/	/	/	/
3	K.Chaitanya Sri	208209	/	/	/	/	/	/	/	a	/	/
4	M.Santhoshi	208212	/	/	/	/	/	/	/	/	/	a
5	M.Pravallika	208213	/	/	/	a	/	/	/	/	/	/
6	A.Amrutha Bindhu	208214	/	/	/	/	/	aa	/	/	/	/
7	A.kanchana	208215	/	/	/	/	/	/	/	/	/	/
8	B.Harika	208216	/	/	a	/	/	/	/	/	/	/
9	Ch.Rahitha Rani	208222	/	/	/	/	/	/	/	/	a	/
10	Ch.Rishika Durga Priya	208225	/	a	/	/	/	/	/	/	/	/
11	D.Soumya	208226	/	/	a	/	/	/	/	/	/	/
12	D.Gayathri Devi	208227	/	/	/	/	/	/	aa	/	/	/
13	D. Madhavi	208228	/	a	/	/	/	/	/	/	/	/
14	G.Madhuri	208233	/	/	/	/	a	/	/	/	/	/
15	G.Haritha	208235	/	/	/	/	a	/	/	/	/	/
16	G.Priyanka	208237	/	/	/	/	/	/	/	/	/	/
17	I.Kavitha	208238	/	/	/	/	/	/	/	/	/	/
18	J.Disowja	208239	/	/	/	/	/	/	/	/	/	/
19	K.Nimisha	208241	/	/	/	a	/	/	/	/	/	/
20	K.Aswini	208242	/	/	/	/	/	a	/	/	/	/
21	K.Venkata Prasanna	208245	/	/	/	/	/	a	/	/	/	/
22	K.Nithyasri	208648	/	/	/	/	/	/	/	/	/	/
23	K.Likhitha	208250	/	/	a	/	/	/	/	/	/	/
24	P.Swathi Beulah	208257	/	/	/	/	/	/	/	/	/	/
25	P.Swathi	208258	/	/	/	/	/	/	/	/	/	a
26	T.Sushma	208260	/	/	/	/	/	/	/	/	/	/
27	T.SS Rama Durga	208261	/	a	/	/	/	/	/	/	/	/
28	V.Yamini	208262	/	/	/	/	/	/	/	/	/	/
29	V.Leela Vinodini	208263	/	/	/	/	/	/	/	/	/	/
30	Y.Latha Sagari	208265	/	/	/	/	/	a	/	/	/	/

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**SIR C R REDDY COLLEGE FOR WOMEN, ELURU**  
**CERTIFICATE COURSE ON SPOKEN ENGLISH**  
**ATTENDANCE REGISTER 2020-2021**

S.no	Name of the student	Roll No	21/9/21	28/9/21	29/9/21	30/9/21	1/10/21	4/10/21	5/10/21	6/10/21	7/10/21	8/10/21
31	K.Susmitha	208267	/	/	/	/	/	/	/	/	/	/
32	M.Hemavalli	208269	/	/	/	a	/	/	/	/	/	/
33	M.Lavanya	208271	/	/	/	/	a	/	/	/	/	/
34	M.Keerthi	208272	/	/	/	/	/	/	/	/	/	/
35	M. Sravani	208274	/	/	/	/	/	/	/	/	/	/
36	M.Guna Vardhini	208275	/	/	/	/	/	/	/	/	/	/
37	M.Mallika	208276	a	/	/	/	/	/	/	/	/	/
38	P.Navitha	208278	/	/	/	/	/	/	/	/	/	/
39	P.Jyothi	208279	/	/	/	/	/	/	/	/	/	/
40	P.N P Deekshitha	208281	/	/	a	/	/	/	/	/	/	/
41	P.Yamini Mahalakshmi	208284	/	/	/	/	/	/	/	/	/	/
42	P.Jaya Sri	208287	/	/	/	/	a	/	/	/	/	/
43	P.Prasanna Kumari	208288	/	/	/	/	/	/	/	/	/	/
44	R.Sai Sireesha	208289	/	/	/	/	/	/	/	/	/	/
45	Sk.Shabeena	208295	/	/	/	/	/	/	/	/	/	/
46	S.Mounika	208297	/	/	a	/	/	/	/	/	/	/
47	Sd.Jasmin	208298	/	/	/	/	/	/	/	/	/	/
48	T.Aswini	208301	/	/	/	/	/	a	/	/	/	/
49	T.Sireesha	208302	/	/	/	/	/	/	/	/	/	/
50	V.Ramya	208303	/	/	/	/	/	/	/	/	a	a
51	V.Madhuri Priyadarshisni	208304	/	/	/	/	/	/	/	/	/	/
52	V.Mallika	208305	/	a	/	/	/	/	/	/	/	/
53	Y.Sunitha	208306	/	/	/	/	/	a	/	/	/	/
54	B.Sujana Priya	208101	/	/	/	/	/	/	/	/	/	/
55	S.Ganga Bhavani	208102	a	/	/	/	/	/	/	/	/	/
56	Abdul Habeebunnisa	208104	/	/	/	a	/	/	/	/	/	/
57	D.Bala Tripura Sundari	208106	/	/	/	/	a	a	/	/	/	/
58	D.Anitha	208107	/	/	/	/	/	/	/	/	/	/
59	G.Lakshmi Kala	208111	/	/	/	/	/	/	/	/	/	/
60	K.Sumanjili	208114	/	/	/	/	/	/	/	/	/	a

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**SIR C R REDDY COLLEGE FOR WOMEN, ELURU**  
**CERTIFICATE COURSE ON SPOKEN ENGLISH**  
**ATTENDANCE REGISTER 2020-2021**

S.no	Name of the student	Roll No	9/10/21	11/10/21	12/10/21	18/10/21	20/10/21	21/10/21	22/10/21	23/10/21	25/10/21	26/10/21
1	B. Ahila	208201	/	/	/	/	/	/	/	/	/	/
2	B.Krishna Prasanna	208202	/	/	/	/	a	/	/	/	/	/
3	K.Chaitanya Sri	208209	a	/	/	/	a	/	/	/	/	/
4	M.Santhoshi	208212	/	/	a	/	/	/	/	/	/	/
5	M.Pravallika	208213	/	/	/	/	/	/	/	a	/	/
6	A.Amrutha Bindhu	208214	/	/	/	/	/	/	/	/	/	/
7	A.kanchana	208215	/	/	a	/	/	/	/	a	/	/
8	B.Harika	208216	/	/	/	/	a	/	/	/	/	/
9	Ch.Rahitha Rani	208222	/	/	/	a	/	/	/	/	/	/
10	Ch.Rishika Durga Priya	208225	/	/	/	/	/	/	/	a	/	/
11	D.Soumya	208226	/	/	a	/	/	/	/	/	/	/
12	D.Gayathri Devi	208227	/	/	/	a	/	/	/	/	/	/
13	D. Madhavi	208228	/	/	/	/	a	/	/	/	/	/
14	G.Madhuri	208233	/	/	/	/	/	/	/	/	/	/
15	G.Haritha	208235	/	/	/	/	/	/	/	a	/	/
16	G.Priyanka	208237	a	/	/	/	/	/	/	/	/	/
17	I.Kavitha	208238	/	/	/	/	/	/	/	/	/	/
18	J.Disowja	208239	/	/	/	/	/	/	/	/	/	/
19	K.Nimisha	208241	/	/	/	/	/	/	a	/	/	/
20	K.Aswini	208242	/	/	/	/	/	/	/	/	/	/
21	K.Venkata Prasanna	208245	/	/	/	/	/	/	/	/	/	/
22	K.Nithyasri	208648	/	/	/	/	a	/	/	/	/	/
23	K.Likhitha	208250	/	/	/	/	/	a	/	/	/	/
24	P.Swathi Beulah	208257	/	/	/	/	/	/	/	/	/	/
25	P.Swathi	208258	/	/	/	/	/	/	/	/	/	/
26	T.Sushma	208260	/	/	a	/	/	/	/	/	/	/
27	T.SS Rama Durga	208261	/	/	/	/	/	/	/	/	/	/
28	V.Yamini	208262	/	/	/	/	/	a	/	/	/	/
29	V.Leela Vinodini	208263	/	/	/	/	/	/	/	/	/	/
30	Y.Latha Sagari	208265	/	/	/	/	/	/	/	/	/	/

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**SIR C R REDDY COLLEGE FOR WOMEN, ELURU**  
**CERTIFICATE COURSE ON SPOKEN ENGLISH**  
**ATTENDANCE REGISTER 2020-2021**

S.no	Name of the student	Roll No	9/10/21	11/10/21	12/10/21	18/10/21	20/10/21	21/10/21	22/10/21	23/10/21	25/10/21	26/10/21
31	K.Susmitha	208267	/	/	/	a	/	/	/	/	/	/
32	M.Hemavalli	208269	/	/	/	/	/	/	/	/	/	/
33	M.Lavanya	208271	/	/	/	/	a	/	/	/	/	/
34	M.Keerthi	208272	/	/	/	/	/	/	/	/	/	/
35	M. Sravani	208274	/	/	/	/	/	/	/	/	a	/
36	M.Guna Vardhini	208275	/	/	/	/	a	/	/	/	/	/
37	M.Mallika	208276	/	/	/	/	/	/	/	/	/	/
38	P.Navitha	208278	a	/	/	/	/	/	/	/	a	/
39	P.Jyothi	208279	/	/	/	/	/	/	/	/	/	/
40	P.N P Deekshitha	208281	/	/	/	/	/	/	/	/	/	/
41	P.Yamini Mahalakshmi	208284	/	/	/	/	/	/	/	/	/	/
42	P.Jaya Sri	208287	/	/	a	/	/	/	/	/	/	/
43	P.Prasanna Kumari	208288	/	/	/	/	/	/	/	/	/	/
44	R.Sai Sireesha	208289	/	/	/	/	/	/	/	/	/	/
45	Sk.Shabeena	208295	/	/	/	/	/	/	/	/	/	/
46	S.Mounika	208297	/	/	/	/	/	/	/	/	/	/
47	Sd.Jasmin	208298	/	/	a	/	/	/	/	/	/	/
48	T.Aswini	208301	/	/	/	/	/	/	/	/	a	/
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50	V.Ramya	208303	/	/	/	/	/	/	/	/	/	/
51	V.Madhuri Priyadarshisni	208304	/	/	/	/	/	/	/	/	/	/
52	V.Mallika	208305	/	/	a	/	/	/	/	/	/	/
53	Y.Sunitha	208306	/	/	/	/	/	/	/	/	/	/
54	B.Sujana Priya	208101	/	/	/	/	/	/	/	/	/	/
55	S.Ganga Bhavani	208102	a	/	/	/	/	/	/	/	/	/
56	Abdul Habeebunnisa	208104	/	/	/	/	/	/	/	/	/	/
57	D.Bala Tripura Sundari	208106	/	/	/	/	/	/	/	/	a	/
58	D.Anitha	208107	/	/	/	/	/	/	/	/	/	/
59	G.Lakshmi Kala	208111	/	/	a	/	/	/	/	/	/	/
60	K.Sumanjili	208114	/	/	/	/	/	/	/	/	/	/

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SIR C R REDDY COLLEGE FOR WOMEN, ELURU  
CERTIFICATE COURSE ON "SPOKEN ENGLISH"

Department of English  
Student Feedback Form

1. Do you think this certificate course is beneficial for you?

Yes

No

2. Did the faculty explained clearly and used relevant examples?

Yes

No

3. Is the syllabus employment and entrepreneurship oriented?

Yes

No

4. Are you able to communicate fluently in English?

Yes

No

5. Are you satisfied with the assessment/exam pattern of the course?

Yes

To some extent

No

6. How do you rate the programme on five point scale?

1	2	3	4	5 <input checked="" type="checkbox"/>
---	---	---	---	---------------------------------------

7. Additional comments and suggestions if any

This certificate course is very useful to me, I am able to speak  
Fluently.

B. Akhila  
Signature of the Student

SIR C R REDDY COLLEGE FOR WOMEN, ELURU  
CERTIFICATE COURSE ON "SPOKEN ENGLISH"  
Department of English  
Student Feedback Form

1. Do you think this certificate course is beneficial for you?

Yes

No

2. Did the faculty explained clearly and used relevant examples?

Yes

No

3. Is the syllabus employment and entrepreneurship oriented?

Yes

No

4. Are you able to communicate fluently in English?

Yes

No

5. Are you satisfied with the assessment/exam pattern of the course?

Yes

To some extent

No

6. How do you rate the programme on five point scale?

1	2	3	4	5 <input checked="" type="checkbox"/>
---	---	---	---	---------------------------------------

7. Additional comments and suggestions if any

I learnt communication skills, now I am able to converse in English with my friends. I also learned soft skills.

B. Krishna prasanna  
Signature of the Student



**SIR C R REDDY COLLEGE FOR WOMEN** (Estd : 1987)

Affiliated to ADIKAVI NANNAYA UNIVERSITY, Rajamahendravaram

Vatluru, Eluru - 534007

e-mail : [sircrrwomen.principal@gmail.com](mailto:sircrrwomen.principal@gmail.com)

Website : [www.sircrrwomen.ac.in](http://www.sircrrwomen.ac.in)

Phone : 08812-231192

**Valedictory Function**

**Date: 25<sup>th</sup> October,2021.**

**NOTICE**

This is to inform you that the Department of English is going to conduct a Valedictory function for the Certificate course on “**Spoken English**” on 27-10-2021 at 4.00 pm. All staff and students are requested to attend the function and make it a grand success.

Principal

PRINCIPAL

Sir.C.R.R. College for Women  
ELURU





**SIR C. R. REDDY COLLEGE FOR WOMEN**  
(Affiliated to Adikavi Nannaya University, Rajahmendravaram)  
Vatluru(Post), Pedapadu Mandal, W G Dist(AP)

*Invitation*

*You are cordially invited to valedictory*

**Certificate Course on  
Spoken English**

**Chief Guest:** **Sri P. Sri Rangam garu**  
Correspondent, Sir C R Reddy College for Women, Eluru

**Guest of honor :** **Smt P.Sailaja**  
Principal, Sir C R Reddy College for Women, Eluru

**Resource Persons:** **Smt K. Venkata Lakshmi**  
**Smt S L Lalitha Kumari**  
Lecturer, Sir C R Reddy College for Women, Eluru

Date: Monday 27<sup>th</sup> October, 2021      Venue: Seminar Hall

Time: 4.00 pm to 4.30 pm

**Organized by**  
**Department of English**  
**SIR C.R. REDDY COLLEGE FOR WOMEN, ELURU.**

## Certificate Course on “SPOKEN ENGLISH” CERTIFICATES



### SIR C. R. REDDY COLLEGE FOR WOMEN

Vatluru(Post), Pedapadu Mandal, Eluru, W.G. Dist, A.P, India 534007

(Affiliated to Adikavi Nannaya University, Rajamahendravaram)

### DEPARTMENT OF ENGLISH

### Certificate of Participation

*This is to certify that Miss/Mrs K. Chaitanya Sni  
Class P.B.Com (CA) Roll No. 208209 has successfully completed her training  
on Certificate Course “Spoken English” from 01-09-2021 to 26-10-2021  
during the academic year 2020-2021.*

Dt: 26<sup>th</sup> October 2021

*Swarna Kumari V*  
**Smt. V. SWARNA KUMARI**  
Convener, HoD, Dept. of English

*Sailaja*  
**Smt. P.SAILAJA**  
Principal



## SIR C. R. REDDY COLLEGE FOR WOMEN

Vatluru(Post), Pedapadu Mandal, Eluru, W.G. Dist, A.P, India 534007

(Affiliated to Adikavi Nannaya University, Rajamahendravaram)

### DEPARTMENT OF ENGLISH

#### Certificate of Participation

This is to certify that Miss/Mrs B. Krishna Prasanna  
Class I B.Com(CA) Roll No. 208202 has successfully completed her training  
on Certificate Course "Spoken English" from 01-09-2021 to 26-10-2021  
during the academic year 2020-2021.

Dt: 26<sup>th</sup> October 2021

Swarna Kumari . V  
Smt. V. SWARNA KUMARI  
Convener, HoD, Dept. of English

  
Smt. P. SAILAJA  
Principal

## PHOTOS



**Students listening to spoken English class**



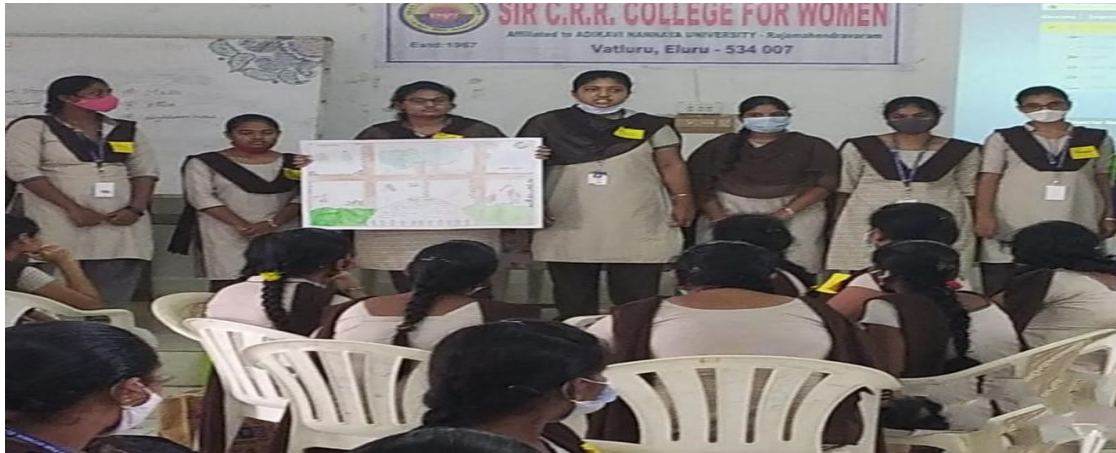
**Students listening to Vocabulary class**



**Students active presence in the class**



**Students active presence in the class**



**Student participation in Role plays and picture description activities**



**Students writing examination**



**Students writing examination**

**Distribution of certificates by HOD to the Certificate course completed students**



## Report

Department of English organized Certificate Course on “**Spoken English**” for I B.Com - I Semester students. In this course 80 students enrolled. It is conducted from 01-9-2021 to 26-10-2021 for 60 hours. The duration of the class is one and half hour i.e 4.40pm to 6.10pm after the regular class work. The resource persons for this are K.Venkata Lakshmi and S.L Lalitha Kumari. We provided study material to the enrolled students. The main aim of this course is to enable the students to speak English fluently and improve their conversation and communication skills. We have started this course to instruct and guide the students’ right from the basic diagnosis of individual pronunciation to refining one’s communication and conversational skills.

In the middle of the course we conducted two internal examinations and towards the end of the course a Grand Test was conducted. Many students have scored good marks and proved that they have learned well. Certificates were issued to those students who were regular and scored 40% of marks in the 3 exams we conducted.

This course provides intelligible pronunciation, stress and intonation patterns and improves their comprehensive listening skills. It enhances vocabulary skills by giving control on English grammar.

Now they are able to pronounce the English phonemes correctly. They gained speaking skills and are able to communicate effectively. They are using appropriate greetings and invitation phrases. They are able to describe pictures, narrate small stories and participate in group discussion and jam sessions.





# **SIR C R REDDY COLLEGE FOR WOMEN**

(Affiliated to Adikavi Nannaya University, Rajahmendravaram)  
Vatluru (Post), Pedapadu Mandal, West Godavari Dist., (A.P)

Add on Course on

**“STRUCTURAL GRAMMAR FOR  
SURE SUCCESS IN ED-CET”**

**Course Code-210801**

Date: **05-11-2021 to 23-12-2021**

Time: 4.40 pm to 5.40 pm

Venue: **Small Seminar Hall**

Organized by

**DEPARTMENT OF ENGLISH**

**2021 – 2022**

## **INDEX**

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## **Brief Note**

- ❖ Department of English organized an Add on Course on “**Structural Grammar for Sure Success in ED-CET**” for **III B.Com V Semester** students.
- ❖ The objective of learning this course is to enable the students to answer correctly each and every question they face in an entrance exam
- ❖ General English is the basis to learn a language.
- ❖ Rules and regulations of each grammar topic helps the students to write, frame their own sentences correctly.
- ❖ This course is conducted after the regular class work is completed.
- ❖ This course is conducted from **05-11-2021 to 23-12-2021** (42 hours)
- ❖ 30 hours for theory and remaining hours for practice
- ❖ The duration of the class is for one hour (4.40pm to 5.40 pm).
- ❖ 70 students participated in this Add-on Course.
- ❖ Course material is provided to every registered participant.
- ❖ During the course 2 Internal and 1 Grand test was conducted and evaluated.
- ❖ Certificates were issued to the qualified students

## **About Course**

### **Course Description**

English grammar plays an important role in achieving success in every competitive exam

This course is designed to help the students to score good marks in ED-CET entrance exam.

### **Prerequisites and Expected Skills**

There are no course prerequisites to join in this course.

Any student who wants to learn structural English can join in this Course

### **Course Duration**

This course is conducted from **05-11-2021 to 23-12-2021**  
(42days).

The duration of the class is for one hour (4.40pm to 5.40 pm).

### **Criteria to get a Certificate**

- ❖ 70% Course Attendance is Compulsory to get the Certificate
- ❖ Students who will get 40% marks in the examination are eligible to get Certificate

# Learning Objectives and Outcomes

## Learning Objectives

This course is designed to provide basic knowledge in English grammar and to score good marks in ED-CET entrance exam.

- ❖ To enable the students to assimilate the correct patterns of the language.
- ❖ To help the students to use language effectively
- ❖ To make the students understand the total content and underlying meaning in the context
- ❖ To make them acquire a wide vocabulary, and understanding of grammar
- ❖ To make the students familiar with the rules of each grammar topic.

## Learning Outcomes

After successful completion of this course,

- ❖ The students are able to understand the form, meaning and usage of words.
- ❖ They are able to use correct form of verbs in a sentence
- ❖ Being able to answer different types of questions from a comprehension
- ❖ Easily transform a sentence into many other types

## Permission Letter



Dt: 22-10-2021  
Eluru

To

The Principal  
Sir C.R. Reddy College for Women  
Eluru

**Subject:** Request to grant permission to arrange an Add on Course on "Structural Grammar for sure success in ED-CET" - regarding.

This is to bring to your kind notice that, Department of English is planning to arrange an Add on Course on "Structural Grammar for sure success in ED-CET" for III B.Com V Semester students. This is a 40 days course and will be conducted from Friday 05-11-2021 onwards after the regular class work is completed. The duration of the class is for one hour i.e., from 4.40 pm to 5.40 pm in college working days. In this context, we request you to grant permission to conduct the above add on course.

Thanking you madam,

Yours Faithfully,

Swarnakumari . V  
Signature of HOD 22/10/21  
Dept. of English

*Permitted*  
*Subid*  
PRINCIPAL  
Sir C.R.R. College for Women  
ELURU

# Brochure

Start Date :05-11-2021 Duration :30 Hrs

Time : 4:40 PM- 5:40PM  
Venue : Seminar Hall

## Faculty Information

**Smt P.Hima Bindu**, MA English  
**Smt K.Venkata Lakshmi**, MA English

### Instructions to Students

- 👉 70% Course attendance is Compulsory to get the certificate
- 👉 Students who will get 40% marks in the examination and they will eligible to get Certificate

Further Information, Contact  
**Smt P.Hima Bindu**  
Course Coordinator  
Ph.8919433957



(Estd : 1987)

## SIR C R REDDY COLLEGE FOR WOMEN

(Affiliated to ADIKAVI NANNAYA UNIVERSITY, Rajamahendravaram)  
Vatluru, Eluru - 534007

### ADD ON COURSE ON

### Structural Grammar for Sure Success in ED-CET



Organized by  
Department of English

## Notice to Staff and Students



Date: 25<sup>th</sup> October 2021.

### NOTICE

This is to inform that Department of English is going to arrange an Add on Course on "Structural Grammar for sure success in ED-CET" from Friday 05-11-2021. The duration of the class is one hour after the college hours i.e., from 4.40pm to 5.40pm for 40 days.

Those who are interested to join the above add on course are here by informed to contact the members of the English Department to enroll their names on or before 1<sup>st</sup> November, 2021.

Principal  
PRINCIPAL  
Sir C.R.R. College for Women  
ELURU



## Inaugural Function



Date: 03 November 2021

### NOTICE

This is to inform that Department of English is going to conduct an Add on Course on "Structural Grammar for sure success in ED-CET". The inauguration of the program is on 05-11-2021 at 4.30 pm. All staff and Students are requested to attend the program and make it a grand success.

Principal  
PRINCIPAL  
Sir C.R.R. College for Women  
ELURU



## **SIR C. R. REDDY COLLEGE FOR WOMEN**

(Affiliated to Adikavi Nannaya University,  
Rajahmahendravaram)Vatluru(Post), Pedapadu Mandal,  
West Godavari District (AP)

### *Invitation*

*You are cordially invited to the inaugural of*

### **Add on course on “*Structural Grammar for sure success in ED-CET*”**

**Chief Guest: Sri Paladugu Srirangam**  
Correspondent, Sir C R Reddy College for Women, Eluru

**Guest of honor: Smt P.Sailaja**  
Principal, Sir C R Reddy College for Women, Eluru

**Resource Person: Smt.P.Hima Bindu, Smt.K.Venkata Lakshmi**  
Lecturers, Sir C R Reddy College for Women, Eluru

Date: Friday 05<sup>th</sup> November 2021

Venue: AV HALL

Time: 4.30 pm to 5.30 pm

**Organized by**

**Department of English**

**SIR C.R. REDDY COLLEGE FOR WOMEN, ELURU**

## **Course Structure**

### **Curriculum for an Add on Course on “Structural Grammar for sure success in ED-CET”**

Eligibility: III B.C.om

Medium: English

Duration: 40 Hours  
pm

Time: 4.40 pm to 5.40

<b>S.No</b>	<b>Topic</b>	<b>TheoryHours</b>
1	KINDS OF SENTENCES	3 hrs
2	ARTICLES	3 hrs
3	PREPOSITIONS	3 hrs
4	SYNONYMS AND ANTONYMS	4 hr
5	IDIOMS	3 hrs
6	VERBS	3 hrs
7	TENSES	4 hrs
8	VOICE	3 hrs
9	REPORTED SPEECH	3 hrs
10	DEGREES OF COMPARISON	3hrs
11	ONE WORD SUBSTITUTES	3hrs
12	READING COMPREHENSION	5hrs
<b>Total Hours</b>		<b>40 Hrs</b>

**SIR CRR COLLEGE FOR WOMEN, ELURU**  
**Department of English**  
**Add on Course on**  
**Structural English for Sure Success in ED-CET**  
**Time Table**  
**2020-2022**



05/11	06/11	08/11	09/11	10/11	11/11	12/11	13/11	15/11	16/11	17/11	18/11	19/11	20/11	22/11	23/11	24/11	25/11	26/11	27/11	29/11
P.H.B	P.H.B	P.H.B	P.H.B	P.H.B	P.H.B	P.H.B	P.H.B	P.H.B	P.H.B	P.H.B	P.H.B	P.H.B	P.H.B	P.H.B	P.H.B	P.H.B	P.H.B	P.H.B	P.H.B	P.H.B
30/11	1/12	2/12	3/12	4/12	6/12	7/12	8/12	9/12	10/12	11/12	13/12	14/12	15/12	16/12	17/12	19/12	20/12	21/12	22/12	23/12
P.H.B	K.V.L	K.V.L	K.V.L	K.V.L	K.V.L	K.V.L	K.V.L	K.V.L	K.V.L	K.V.L	K.V.L	K.V.L	K.V.L	K.V.L	K.V.L	K.V.L	K.V.L	K.V.L	K.V.L	K.V.L

Swarthakumari.V  
 Signature of the HOD

**An Add on Course on “Structural Grammar for sure Success in ED-  
CET”**

**Syllabus**

**UNIT-I: (16 hrs)**

**Correction of Sentences-Sentences-Articles-Prepositions-Tenses-Verbs**

**UNIT-II: (09 hrs)**

**Reading Comprehension**

**UNIT-III (05 hrs)**

**Transformation of Sentences -Voices-Direct Speech and Indirect Speech-  
Degrees of Comparison**

**UNIT-IV (10 hrs)**

**Vocabulary-Synonyms-Antonyms-Idioms-One Word Substitutes**

**An Add on Course on “Structural Grammar for sure Success in ED-  
CET”**

**Enrollment Form**



SIR C R REDDY COLLEGE FOR WOMEN, ELURU.

DEPARTMENT OF ENGLISH

ADD ON COURSE

2021-2022

ENROLLMENT FORM

Roll Number : 197050  
Name of the Student : Kondapalli. Amala  
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*K. Amala*  
Signature of the Student

## Study Material

### Sentence Structures

#### Simple Sentences

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A simple sentence contains a subject and a verb, and it may also have an object and modifiers. However, it contains only one independent clause.

**Key:** Yellow, bold = subject; green underline = verb, *blue, italics* = object, pink, regular font = prepositional phrase

Here are a few examples:

She wrote.

She completed *her literature review*.

He organized *his sources* by theme.

They studied *APA rules* for many hours.

#### Compound Sentences

A compound sentence contains at least two independent clauses. These two independent clauses can be combined with a comma and a coordinating conjunction or with a semicolon.

**Key:** independent clause = yellow, bold; comma or semicolon = pink, regular font; coordinating conjunction = green, underlined

Here are a few examples:

She completed her literature review, **and** she created her reference list.

He organized his sources by theme; then, he updated his reference list.

They studied APA rules for many hours, **but** they realized there was still much to learn.

Using some compound sentences in writing allows for more sentence variety.

### Compound-Complex Sentences

Sentence types can also be combined. A compound-complex sentence contains at least two independent clauses and at least one dependent clause.

**Key:** independent clause = yellow, bold; comma or semicolon = pink, regular font; coordinating conjunction = green, underlined; dependent clause = *blue, italics*

She completed her literature review, but she still needs to work on her methods section *even though she finished her methods course last semester.*

*Although he organized his sources by theme,* he decided to arrange them chronologically, **and** he carefully followed the MEAL plan for organization.

*With pizza and soda at hand,* they studied APA rules for many hours, **and** they decided that writing in APA made sense *because it was clear, concise, and objective.*

Using some complex-compound sentences in writing allows for more sentence variety.

Pay close attention to comma usage in complex-compound sentences so that the reader is easily able to follow the intended meaning.

## Articles

### What is an Article?

An article is a word that combines with a noun/s and helps to determine whether a noun in any sentence or phrase is specific or general.

Example: After **the** long tiring day, **the** cup of tea refreshed **the** mind and body.

In this sentence, the use of the article ‘the’ specifies the day that was tiring and that one particular cup of tea that refreshed the body and mind.



## What are the Types of Articles in English Grammar?

There are two types of articles in English, Definite article (The) and Indefinite article (A, An).

Definite Article examples:

1. He threw **the** ball in the well.
2. I saw **the** thieves stealing jewels.
3. Where are **the** notes I shared with you yesterday?

Indefinite Article Example:

1. She wore **a** pretty pink dress.
2. I saw tigers in **a** zoo.
3. He is not as good as **an** actor.
4. **An** apple a day builds immunity.

## Rules of Articles With Examples

The rules of articles (a, an, the) given below are divided based on the types of articles.

### Article Rules for the definite article ‘The’

**Rule 1** – The very basic rule of the article says that the article ‘the’ is used before a singular or plural noun, which is specific. It indicates a particular thing/s or person/s in case of a common noun.

Example:

**The teacher** she spoke to at the exhibition was very rude.

He lost all **the money** borrowed from the lender.

**Rule 2** – Article ‘The’ is used when the listener knows what the speaker is talking about.

Example:

**The mangoes** you kept in **the refrigerator** last night do not taste good.

Did you complete all **the homework**?

**Rule 3** – ‘The’ is used to generalize the whole class or group.

Example:

**The honest** are respected.

**The beggars** are not always needy.

**Rule 4** – ‘The’ is used for geographical points on the globe.

Example: **The North Pole** and **the South Pole** can never meet.

**Rule 5** – ‘The’ is used for the nouns that cannot be counted.

Example:

**The water** in the Pacific Ocean is freezing.

Two robbers stole all **the money** from the bank.

**Rule 6** – ‘The’ is used with geographical nouns, depending on the size and plurality of the noun. ‘The’ must precede the names of oceans, rivers, group of islands, lakes, mountains, countries with United States or islands, etc.

Example:

**The Ganga** is a holy river.

**The English Channel** is the longest river channel.

However, ‘**the**’ must not precede the following–

- Names of continents, like Asia, South America, etc.
- Names of countries, states or streets like Alaska, Bolivia, New Town Street, etc.
- Names of **Single** lakes, mountains, islands or bays, like Chilika Lake, Hudson Bay, etc.
- Names of languages like Spanish, French, etc.
- Names of Sports such as basketball, cricket, football, etc.
- Names of subjects like Economics, Mathematics, History, etc.

**Rule 7** – ‘The’ is mandatorily used for things that are only one of a kind in the universe.

Example:

**The Sun** and **the Moon** shine bright in **the sky**.

**The planet** earth looks beautiful from space.

**Rule 8** – ‘The’ does not mean all.

Example:

**The books** are my favourite (not all the books, just the books talked about)

Books are my favourite (all the books, in general, are favourites)

**Article Rule for Indefinite Article ‘A’ and ‘An’**

**Rule 1** – The article ‘a’ is used before a consonant word or any vowel with a

consonant sound.

Indefinite article examples:

**A man** is sitting on the chair.

She goes to **a university** in Delhi.

Similarly, the article 'an' is used before the words beginning with a vowel (a, e, i, o, u) or the letter of a consonant word with a vowel sound.

Indefinite article examples:

She is **an innocent** girl.

He is **an honest** man.

**Rule 2** – A singular common noun always requires an article 'a' or 'an', but a plural common noun does not require any article or can have 'the' to particularise that noun.

Examples:

I saw **an elephant**. (Refers to a random elephant)

I saw elephants in a zoo. (No article is required)

I have seen **the elephant** again. (Refers to the elephant already seen)

I have seen **the elephants** again before leaving the zoo. (Refers particularly to the elephants of the zoo which were seen earlier.)

**Rule 3** – A/An is used to make a Proper noun a common noun. Proper nouns do not take articles but to make them common nouns, a/an is used.

Example.

He thinks he is **an Abraham Lincoln**. (Not referring to the actual person but someone like him)

She is **an Indian**. (India is a proper noun but 'Indian' is a common noun)

**Rule 4** – Indefinite article 'a' or 'an' is used to refer to numbers sometimes.

Examples:

The baby is playing with **a doll** (one doll)

I owe him **a thousand** bucks. (one thousand dollars)

He drove 120 kilometres in **an hour** (one hour)

**Rule 5** – The indefinite article (a/an) precedes the descriptive adjective

Examples:

She is **an amazing** dancer.

What **a nice** Villa!

**Rule 6** – The indefinite article is used with the determiners (few, lot, most)

Examples:

There is **a little** drink in the glass

I have **a few** guests coming over

### **When Not to Use an Article**

We do not use any article at all in some cases. The articles ‘a’ and ‘the’ are not used in the following cases:

1. When **Plural Noun** is talked about:

Correct – Girls like pink (the sentence is talking about girls in general)

Correct – **The** girls in my hostel like to play kabaddi. (The sentence is specifically talking about girls of the hostel)

2. When **Uncountable nouns** are talked about

Correct – Water Scarcity is a problem. (It is uncountable)

Correct – **The** Water scarcity in my locality is a problem. (Talking about specific locality)

Incorrect – There is **a** water scarcity in my locality. (Here again, scarcity is uncountable)

3. When **Real Nouns** are talked about, i.e. names of people or places

Incorrect – I want to visit the Australia.

Incorrect – She talks to the Sam for articles.

### Sample Questions- Article Rules for English Grammar Section

The importance of knowing the rules of articles for the English section of various competitive exams can only be understood by knowing the type of questions asked in the examination, based on the same.

Hence, given below are the samples questions of Articles in the English Language asked in the verbal ability section of various government examinations:

**Directions** – Pick out the best-suited article for each sentence.

**Q1.** \_\_\_\_ Lilies in your backyard are beautiful.

1. A
2. The
3. An
4. No article

**Answer (2)**

**Q.2.** How much \_\_\_\_ snow do you get in winters?

1. A
2. An
3. The
4. No Article

**Answer (4)**

**Q.3.** Where's \_\_\_\_ axe he just used?

1. An
2. A
3. The
4. No article

**Answer (3)**

**Q.4.** She ate \_\_\_\_ fruits for lunch.

1. The
2. A
3. An
4. No article

**Answer (4)**

**Q.5.** We saw \_\_\_\_ lions in \_\_\_\_ Safari

1. The, the
2. The, A
3. The, no article
4. No article, the

**Answer (4)**

Article rules are important not just for the objective verbal ability section but also plays a major role in the descriptive section, such as reading comprehension, essay, letter writing, etc.

# Tenses

**A tense is a form of the verb that allows you to express time. The tense of the verb tells us when an event or something existed or when a person did something. Past, present, and future are the three main types of tenses.**

## Present tense

**The simple present tense or present tense is one of the most basic tenses in English. We use present tense to talk about something that is currently going on, something that is habitually performed, or a state that generally or currently exists.**

### Structural formula:

**Subject + verb (s/es) + object.**

### Examples:

**She lives in Spain.**

**Bob drives a taxi.**

## Present continuous tense

**The present continuous tense is used to talk about the ongoing actions, events, or conditions that are still not finished.**

### Structural formula:

**Subject + helping verb (is / am/ are) + main verb (ing) + object.**

### Examples:

- She *is playing* basketball.
- Birds *are flying* in the sky.

## Present perfect tense

**The present perfect tense is used to describe a situation or event that has already occurred but has immediate ramifications. The present perfect tense can be used to describe experiences, and situations that occurred in the past but still have an influence on the present. We don't use it with time markers.**

Structural formula:

Subject + helping verb (have/has) + verb (ed) + object.

Examples:

- *She has not finished* her work yet.
- *I have seen* that movie twice.

Present perfect continuous tense

The present perfect continuous tense shows a situation that has started in the past and continues in the present.

Structural formula:

Subject + helping verb (have/has) + been + verb (ing) + object (optional) + since / for + time duration + object.

Examples:

- *I have been learning* English for many years.
- *He has been working* here since 2010.

Past tense

The past tense is used to describe an activity or an event that has happened in the past or a past state of being and needs to include a time marker for when the event or action took place.

Structural formula:

Subject + verb (2nd form) + object.

Examples:

- *We met yesterday.*
- *He bought a new laptop last week*

Past continuous tense

The past continuous tense is used to describe events or actions that have already occurred in the past. It's employed to describe any action which has happened in the past.

Structural formula:

Subject + helping verb (was/were) + verb (ing) + object.

Examples:

- I *was* watching TV.
- We *were* sleeping.
- She *wasn't* eating her lunch.

Past perfect tense

The past perfect tense is used to describe an event that occurred before a completed action in the past.

Structural formula:

Subject + had + verb (ed) + object.

Examples:

- He *had gone* when she became ill.
- She *had not lived* in New York.
- *They had not been married long when I was born.*

Past perfect continuous tense

The past perfect continuous tense represents any action or event that started in the past and sometimes continued into another action or another time.

Structural formula:

Subject + had been + Verb (ing) + object (optional) + time of action.

Examples:

- *We had been playing games for 6 hours when Dad came home.*
- *She had been reading magazines for 1 month before she decided to apply for the job.*

Future tense

The future tense is a verb tense used to describe an event or action that has not yet happened and is expected to happen in the future. Structural formula, Subject + shall/will+ verb (s/es) + object.



Example:

- He *will* be here soon.

Future continuous tense

The future continuous tense is used to describe an ongoing action that will occur or occur in the future.

Structural formula:

Subject + shall/will be + verb (ing) + object.

Example:

- He *will be coming* to visit us next week.
- She *will be watching* TV.

Future perfect tense

The future perfect is used to describe an action that will be completed between now and a certain point in the future.

Structural formula:

Subject + shall/will + have + verb (3rd form) + object.

Examples:

- *They will have finished the film before we get home.*
- *She will have cleaned the house by 9pm.*

Future perfect continuous tense

We use the future perfect continuous to focus on the duration of an action before a specific time in the future.

Structural formula:

Subject + shall/will + have been + verb (ing) + object (optional) + time instant.

Examples:

- He will have been studying hard for 2 weeks before the exam.
- *By the time the alarm goes off, we will have been sleeping for 8 hours.*

## Voice

The term ‘voice’ is a term that is used to denote the form of the [verb](#) which shows if the subject in a given sentence is the doer or receiver of the action. The voice of a verb describes the relationship between the action and the participants ([subject](#) or [object](#)) in a sentence.

### Types of Voices of Verb

Verbs have two voices (i) Active Voice (ii) Passive Voice

**Active Voice** – When an action performed by the subject is expressed by the verb, it is an active voice. Active voice is used when more straightforward relation and clarity is required between the subject and the verb.

#### Active Voice example:

- Hens lay eggs.
- Birds build nests.

**Passive Voice** – When the action expressed by the verb is received by the subject, it is passive voice. Passive voice is used when the doer of the action is not known and the focus of the sentence is on the action and not the subject.

#### Passive Voice Examples:

- Eggs are laid by hens.
- Nests are built by birds.

### Rules for Active – Passive Voice Conversions

**Rule 1.** Identify the (S+V+O) Subject, Verb and object in the active sentence to convert to passive voice

#### Example:

He drives car. (Subject – He, verb – Drives, object – Car)

**Rule 2.** Interchange the object and subject with each other, i.e. object of the active sentence become the subject of the passive sentence.

**Example :**

Active voice : She knits sweater. (Subject – She, Verb – Knits, Object – Sweater)

Passive Voice : The sweater is knitted by her. (Object sweater is interchanged with the subject She).

**Rule 3.** In passive voice sometimes the subject is not used, i.e. the subject in passive voice can be omitted if the sentence without it gives enough meaning.

**Example :**

Milk is sold in litres

**Rule 4.** Change the base verb in the active sentence into the past participle ie. third form verb in a passive sentence i.e. preceded by (By, With, to, etc). Base verbs are never used in passive voice sentences.

**Example:**

- Active voice: She prepares dinner.
- Passive voice: The dinner is prepared **by** her.
- Active voice: She knows him.
- Passive voice: He is known **to** her.
- Active voice: Juice fills the jar.
- Passive voice: The jar is filled **with** juice.

**Rule 5.** While conversion of Active voice sentence to Passive voice sentence, the pronoun used in the sentence also changes in the following manner.

Active Voice Pronoun	Passive Voice Pronoun
I	Me
We	Us
He	Him

She	Her
They	Them
You	You
It	It

**Rule 6.** Use the suitable helping or auxiliary verb (is/am/are/was, etc.). The rules for using auxiliary verbs in passive voice sentences are different for each tense.

**Example:**

- The letter **is** written by her
- A book **was** not bought by her
- Chocolates **are being** eaten by them.

## **REPORTED SPEECH**

### **Direct Speech**

The exact same words are quoted using direct speech. When writing in direct speech, we enclose the said words in quotation marks (“”) and leave them alone. We might be writing in inverted commas what is being said (for instance, during a phone call) or subsequently enquiring about a past conversation.

Examples:

Rohan said, “There is a dog inside the house.”

They said, “We will go to the party.”

She said, “I don’t know.”

## Indirect speech

We use indirect speech when we don't use the exact copy of the speaker's words. In simple words, we can say that in indirect speech we convey what someone has said but in our own words. No inverted commas will be used in indirect speech. Instead of commas 'that' conjunction will be used.

Examples:

Rohan said, "There is a dog inside the house." (Direct Speech)

Rohan said that there was a dog inside the house. (Indirect Speech)

They said, "We will go to the party." (Direct Speech)

They said that they would go to the party. (Indirect Speech)

She said, "I don't know." (Direct Speech)

She said that she didn't know. (Indirect Speech /

## SYNONYMS AND ANTONYMS

Learning synonyms and antonyms helps build vocabulary. [English learners](#) can use the charts below to begin learning how to use this technique. Teachers can print out the charts as examples for students to follow.

To begin with, here are definitions:

### Synonym

A word or phrase that means that same, or nearly the same as another word or phrase.

*big - large*

*heavy - weighty*

*thin - slim*

### ANTONYM

A word or phrase that means the opposite or nearly the opposite of another word or phrase.

*tall - short*  
*thick - thin*  
*difficult - easy*

One excellent technique for improving your vocabulary is to learn synonyms and antonyms together. You can create a chart listing both synonyms and antonyms including example sentences to help you memorize new vocabulary. Synonyms and antonyms can be learned in categories such as adjectives, adverbs, and adverbs. It's good to begin building vocabulary by learning categories of English synonyms and antonyms. To get you started, here are a number of synonyms and antonyms arranged into categories for beginning to advanced level English learners.

**Aa**

Word	Meaning	Synonym	Antonym	Sentence
Abrogate	revoke Formally	Abolish, renage	approve, permit	The judge would not abrogate the law
Acerbic	(especially of a comment or style of speaking) sharp and forthright.	sharp, sarcastic, sardonic	mild, kind, sweet	"his acerbic wit"
Acrimony	bitterness or ill feeling.	ill feeling, ill will, bad blood, animosity, hostility, enmity	goodwill	"the AGM dissolved into acrimony"
Adduce	affirm	cite, prove, show	hide	We could adduce many instances to corroborate this assertion
Admonish	Warn	apprise, tip off, alert	praise, permit, laud	The rule to admonish was a wise one, and was adopted to that end.
Afflicting	Cause or become hurt	annoy, rack, grieve	Aid, delight	All sorts of irregularities and violation of regulations seem to afflict the system.

**Bb**

Word	Meaning	Synonym	Antonym	Sentence
Banal	so lacking in originality as to be obvious and boring.	trite, hackneyed, clichéd	original	" He just sat there making banal remarks all evening"

Banter	the playful and friendly exchange of teasing remarks.	wisecracks, crosstalk, wordplay; More	-	"there was much good-natured banter"
Bemused	Absent minded	distracted, absorbed	bored, existing	As distant and bemused as a professor listening to the prattling of his freshman class
Bequest	Something given in will	Endowment, devisal	Divest, disown, dispossess	The fullness of delight in a garden is the bequest of a childhood spent in a garden.
Besotted	Very Drunk	Buzzed, drunk	Sober, straight	I had travelling money and got besotted in the bar downstairs
Bigotry	Intolerance	bias, injustice, unfairness	fairness, impartiality	There's a thousand years of prejudice and bigotry concentrated in you.
Blithe	Happy	Carefree, jaunty, joyful	depressed, worried, sad	She had a blithe disregard of cultures outside the United States.
Boisterous	Noisy and lacking in restraint or discipline	vociferate, clamorous, uproarious	subdued, solemn, moderate	He has a dozen brothers, each of which are as boisterous and rather dim-witted as the next
Brazenly	honestly, in an obvious way, with no effort to hide something	publically, candidly	incompletely, secretly	But comparatively few realize how great were the fears, and how brazenly the prophecies were spoken.
Brouhaha	uproar, a lot of noise or angry complaining about something	fracas, to-do	peace	There was a big brouhaha when the town council decided to close the park.
Buoyed	make light	Bolster, Cheer	Bring Down	The life vest buoyed him up

## Cc

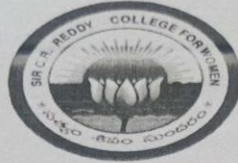
Word	Meaning	Synonym	Antonym	Sentence
Cachet	An indication of approved or superior status	prestige, stature, design	anonymity, analogy, infiltrate	People want to go to see events which have the cachet of being broadcast.
Captivate	Attract, enchant	beguile, gratify, draw	Offend, pain, depress	With her beauty and charm, she captivated film audiences everywhere.

Churlish	crude	rude, uncivilised	happy, nice, refined	His is no churlish spirit to turn away from the good things kind Heaven has provided for man.
Cohort	partner in activity	companion, comrade, disciple	enemy, foe, opponent	The cohort on duty was drawn up under arms at the palace gates
Colloquy	A conversation especially a formal one	parley, conference, clambake	quiet, silence	They could scarcely have spoken a hundred words before their colloquy was at an end.
Colossal	very large	Enormous, immense	Little, miniscule	The Frankish chief who stood before me was a man of colossal stature.
Convulse	Disturb	Shake up, torment	Calm, Quiet	The feverish patient convulsed around in his bed.
Covenant	A formal agreement between two or more parties to perform or not perform some action	promise, convention, bargain	disagreement, misunderstanding, denial	The contract contained a restrictive covenant against building on the land.



Notice for Internal Exam -I

Date: 18<sup>th</sup> November 2021



NOTICE

This is to inform that Department of English is going to conduct first internal examination for an Add on Course on "Structural Grammar for sure success in ED-CET" on Tuesday, 23<sup>rd</sup> November 2021 from 4.45 pm to 5.15 pm. All the registered participants must attend this exam without fail.

Type of Exam: MCQs (Multiple Choice Questions)

Max. Marks : 25 marks

Time : 30 Mins

HOD  
Dept. of English

*P. Himabindu*  
Convener

# Valued Script

SIR C R REDDY COLLEGE FOR WOMEN, ELURU  
DEPARTMENT OF ENGLISH  
ADD ON COURSE ON STRUCTURAL ENGLISH SURE SUCCESS IN ED-CET  
2021-2022  
INTERNAL-I

Student Name: *K. Amala*  
Roll Number: *197050 IV B.com V,*  
1hr

Marks Obtained

*22*

23/11/2021  
25 Marks

Read the following passage and answer the questions below:

Long long ago, a tortoise and a fox were great friends. The tortoise lived in a pond. The fox lived in a den on the banks of a river. They spent a lot of time talking to each other. They loved to tell each other stories.

The fox often went through a forest to a village nearby in search of food. He met many other animals in the forest. But he always kept away from the lion, the tiger, the leopard, and the wolf.

"They are very dangerous and cunning," he told the tortoise. "They will grab me and eat me up if I go near one of them." The tortoise knew this, too.

One day, the fox was telling the tortoise an interesting story. A leopard crept up slowly behind him. The fox did not see the leopard coming. But the tortoise saw him.

"Run, fox!" she shouted and the fox turned and ran away. But the tortoise was not so lucky. The leopard grabbed her before she could jump back into the pond.

"Ah! I am going to have a fine meal today," the leopard thought.

He tried to break the shell of the tortoise. But it was very hard. He bit it, put his paws on it, and scratched at it with his claws-but he could not break it at all. Inside the shell, the tortoise was shivering with fear.

Just then, she heard her friend's voice. "I can tell you how to get the tortoise out of her shell!" the fox shouted.

"How?" roared the angry leopard.

"Why don't you throw her back into the water?" said the fox. "Her shell will soak in the water and become soft. Then you can break it open easily," he said.

"You are right, said the leopard, "Thank you for the idea."

He picked up the tortoise and threw her back in the water. The fox ran away. The tortoise sank to the bottom and did not come up for many days.

The next time the two friends met, they were very happy together. But they also told each other, "We must always be very careful in the forest." [adapted from Folktales of India, edited by A.K. Ramanujan]

1. Who are the three main animal characters in the story?

*The fox, tortoise and the leopard ✓*

2. How did the fox and the tortoise spend their time?

*Talking to each other and telling stories. ✓*

3. Why did the fox always keep away from some animals?

Because they would grab him and eat him

4. Why did the leopard throw the tortoise into the water?

Because the water would soak the tortoise shell and make it soft

5. 4. Write the synonym for the word 'roar'?

yell, howl

6. It ..... (rain) all the year round here.

( A )

(A) has rained (B) is raining (C) rains (D) has been raining

7. The sun ..... (rise) in the east and ..... (set) in the west. .

( B )

(A) rising, is setting (B) rises, sets (C) rising, setting (D) has been rising, has been setting

8. If you .....(be) hungry, you can eat. .

( B )

(A) being (B) are (C) have been (D) will be

9. It ..... (not rain) now. .

( D )

(A) does not rain (B) did not rain (C) has not rained (D) is not raining

10. Why .....you come) late every day? .

( A )

(A) do you come (B) did you come (C) have you come (D) did you come

11. He ..... (write) to me every month. .

( B )

(A) is writing (B) writes (C) has been writing (D) has been writing

12. This servant ..... (work) with us for ten years. .

( B )

(A) works (B) has been working (C) is working (D) does work

13. How ..... you ..... (get) on with your studies? .

( B )

(A) is, get (B) do, get (C) is, getting (D) have, got

14. She ..... (leave) for Jammu yesterday. .

( D )

(A) leaves (B) is leaving (C) has been leaving (D) left

15. I..... (write) to her last week. .

( B )

(A) wrote (B) have been writing (C) had been writing (D) written

16. He looks as foolish as ..... ass. .

( B )

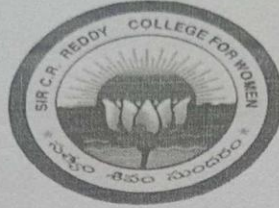
A. A B. An C. The D. No article

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**DEPARTMENT OF ENGLISH**  
**ADD ON COURSE ON STRUCTURAL ENGLISH SURE SUCCESS IN ED-CET**  
**2021-2022**  
**INTERNAL-1 ANSWERS**

1. The fox, the tortoise, and the leopard are the three main animal characters in the story.
2. The fox and the tortoise spent their time talking to each other and telling stories.
3. 3. The fox kept away from dangerous and cunning animals like the lion, the tiger, the leopard, and the wolf as they would grab him and eat him up.
4. 4. The leopard believed the fox's suggestion that the water would soak the tortoise's shell and make it soft. Then he would be able to break it and eat the tortoise.
5. 5. Yell, howl
- 6.A
- 7.B
8. B
- 9..D
- 10.A
- 11.B
- 12.B
- 13.B
- 14.D
- 15.A
- 16.B
- 17.C
- 18.A
- 19.B
- 20.D
- 21.C
- 22.C
- 23.B
- 24.C
- 25.A

Notice for Internal Exam -2

Date: 08<sup>th</sup> December 2021



NOTICE

This is to inform that Department of English is going to conduct second internal examination for An Add on Course on “**Structural Grammar for sure success in ED-CET**” on Saturday, 11<sup>th</sup> December 2021 from 4.30 pm to 5.30 pm. All the registered participants must attend this exam without fail.

Type of Exam: MCQs (Multiple Choice Questions)  
Max. Marks : 25 marks  
Time : 30 Min

HOD  
Dept. of English

*K.V. Lakshmi*  
Convener

## Valued Script

SIR C R REDDY COLLEGE FOR WOMEN, ELURU  
DEPARTMENT OF ENGLISH  
ADD ON COURSE ON STRUCTURAL ENGLISH SURE SUCCESS IN ED-CET  
2021-2022  
INTERNAL-II

Student Name: *K. Amala*  
Roll Number: *197050 III B.COM VI*  
1 hr

Marks Obtained

*22*

11/12/2021  
25 Marks

Read the following passage and answer the questions below:

Christopher Marlowe, the son of Marlowe who is described as the clerk of St Mary's in the city of Canterbury, was born in 1564. He received his early education at The King's School in that city. He took the degrees of B.A. and M.A. in 1583 and 1587 respectively from Cambridge University. He started writing poems and became a renowned dramatist in the Admiral's Company.

Marlowe is known as one of the university wits, a group of dramatists along with Robert Greene, Thomas Nash, and George Peele. Marlowe is considered the greatest precursor to Shakespeare. When Marlowe came upon the English stage, the nature of drama was undeveloped. The verses in the dramas were lifeless. But Marlowe gave English drama an appropriate meter, diction, and method. It is really a matter of speculation what kind of greatness he would have achieved if his life had not been terminated (C++) in a duel after a brawl in a tavern (inn).

The literary life of Marlowe had a short span, from 1587 to 1593. During this period, he wrote five plays which were all tragedies as he had no comic vein. His tragedies like Dr Faustus, The Jew of Malta, and Edward II are rated as some of the best works of the Elizabethan age. He also wrote an unfinished poem Hero and Leander and translated some parts of Ovid's (a Roman Poet) elegies.

Marlowe's subjects are mostly heroic which appeals to the imagination of the play-goers. His heroes epitomize the spirit of the Renaissance. Each of them embodies a passion and tries to achieve lies in his development of the blank verse. He put it at any cost. But Marlowe's chief contribution aside from the old rhyming lines then employed in the plays and used blank verse. Thus, the language of drama was brought closer to real life and drama was made ready for Shakespeare (1564-1616) to improve upon it. It is rightly said, "No Marlowe, no Shakespeare".

1. When was Christopher Marlowe born? *1564*
2. What was his chief contribution to drama? *Blank verse, fiction & meter*
3. Who were the other university wits along with Marlowe? *Robert Greene, George Peele,*
4. Describe Marlowe's heroes. *Thomas Nash*
5. Write the synonym for the word 'terminate'?  
*Epitomize the spirit of the Renaissance*
6. He ..... (be) weak in English in the beginning. . . . . (C) ✓  
*End, Finish*  
(A) Being (B) been (C) was (D) had been
7. He ..... (teach) in this college for five years. . . . . (B) ✓  
(A) teaches (B) is teaching (C) taught (D) has been teaching
8. Write the antonym for the word repulsive . . . . . (C) ✓  
A) Offensive (B) Revolting (C) Pleasing (D) Vegetative
9. He ..... (buy) a car one month ago. . . . . (A) ✓  
(A) bought (B) has bought (C) has been buying (D) had been buying

10. Write the antonym for the word Marvellous .

( B )

A) Amazing B) Awesome (C) Terrible (D) Fabulous

11. I said to Nandinee, "Please help me with my homework." .

( B )

A. I requested Nandinee to help me in my homework.

B. I requested Nandinee to help me with my homework.

C. I requested Nandinee to help me in homework.

D. Nandinee requested me to help her with her homework.

12. I warned her that I could no longer tolerate her coming late. .

( C )

A. I said to her, "He can no longer tolerate her coming late."

B. I said to her, "You can no longer tolerate my coming late."

C. I said to her, "I can no longer tolerate your coming late."

D. I said to her, "I can no longer tolerate she coming late."

13. Khanna said to his wife, "Please select one of those sarees."

( D )

A. Khanna pleased his wife to select one of those sarees.

B. Khanna requested his wife to select one of those sarees.

C. Khanna requested his wife to please select one of these sarees.

D. Khanna told his wife to please select one of those sarees.

14. He said to me, "Can you do these sums for me?" .

( A )

A. He asked me if I could do those sums for him.

B. He asked me if I can do those sums for him.

C. He asked me if I can do these sums for him.

D. He asked me if I could do these sums for him

15. I said to my mother, "I will certainly take you to Bangalore this week." .

( B )

A. I told my mother that she would certainly take her to Bangalore that week.

B. I told my mother he would certainly take her to Bangalore that week.

C. I told to my mother that I would take you to Bangalore that week.

D. I told my mother that I would certainly take her to Bangalore that week

16. I plants a mango tree. .

( B )

(A) A mango tree was planted by him.

(B) A mango tree is planted by him.

(C) A mango tree has planted by him.

(D) A mango tree planted by him.

17. He was taken to the hospital by his friends. .

( D )

(A) His friends had taken him to the hospital.

(B) His friends have taken him to the hospital.

(C) His friends take him to the hospital.

(D) His friends took him to the hospital.

18. I have written this essay. .

( C )

(A) This essay had been written by me.

(B) This essay is written by me.

(C) This essay has been written by me.

(D) This essay was written by me.

19. The woodcutter cuts down the tree. .

( D )

(A) The tree was cut down by the woodcutter.

(B) The tree had been cut down by the woodcutter.

(C) The tree got cut down by the woodcutter.

(D) The tree is cut down by the woodcutter.

20. Police caught the thief. .

( B )

(A) The thief was catch by police.

(B) The thief was caught by police.

(C) The thief was being caught by police.

(D) The thief was catch by police.



21. Who broke the wall painting? .

( B )

(A) By whom was the wall painting broken?

(B) By who was the wall painting broken?

(C) By whom had the wall painting been broken?

(D) By whom was the wall painting broken?

22. That girl will write an application. .

( C )

(A) An application would be written by that girl.

(B) An application would written by that girl.

(C) An application will be written by that girl.

(D) An application will be wrote by that girl.

23. We shall talk to Sumit. .

( B )

(A) Sumit would have been invited by us.

(B) Sumit will be invited by us.

(C) Sumit would be invited by us.

(D) Sumit will have been invited by us.

24. The lotus is ----- beautiful flower.

( B )

(A) The lotus is the beautiful flower

(B) The lotus is the most beautiful flower

(C) The lotus is more beautiful flower

(D) The lotus is beautiful flower

25. The car is ----- a bike.

( A )

(A) The car is costlier than a bike

(B) The car is more costlier than a bike

(C) The car is most costlier than a bike

(D) The car is the costlier than bike

**SIR C R REDDY COLLEGE FOR WOMEN, ELURU**  
**DEPARTMENT OF ENGLISH**  
**ADD ON COURSE ON STRUCTURAL ENGLISH SURE SUCCESS IN ED-CET**  
**2021-2022**  
**INTERNAL-II ANSWERS**

1. Christopher Marlowe was born in the year 1564.
2. Marlowe gave English drama an appropriate meter and diction. This blank verse brought life to English drama.
3. The other University wits were Robert Greene, George Peele, and Thomas Nash.
4. Marlowe's heroes epitomized the Renaissance spirit. Each embodied a passion and tried to achieve it at any cost.
5. Close, complete, conclude, end, finish.
6. C
7. B
8. C
9. A
- 10.C
- 11.B
- 12.C
- 13.D
- 14.A
- 15.D
- 16.B
- 17.D
- 18.C
- 19.D
- 20.B
- 21.A
- 22.C
- 23.B
- 24.B
- 25.A

Notice for Final Exam

15<sup>th</sup> December 2021



NOTICE

This is to inform that Department of English is going to conduct Final exam for an Add on Course on “**Structural Grammar for sure success in ED-CET**” on Saturday, 18<sup>th</sup> December 2021 from 4.40 pm to 5.30 pm. All the registered participants must attend this exam without fail.

Type of Exam: MCQs (Multiple Choice Questions)  
Max. Marks: 50 marks  
Time: 1 Hr

HOD  
Dept. of English

*K.V. Lakshmi,*  
Convener.

**SIR C R REDDY COLLEGE FOR WOMEN, ELURU**  
**Department of English**  
**Add on Course on Structural English for Sure Success in ED-CET**  
**2021-2022**  
**Grand Test**

Marks Obtained

46

Max.Marks: 50

Name of the student K. Amala

Group III B-com VI

Roll Number 197050

Mike and Morris lived in the same village. While Morris owned the largest jewellery shop in the village, Mike was a poor farmer. Both had large families with many sons, daughters-in-law and grandchildren. One fine day, Mike, tired of not being able to feed his family, decided to leave the village and move to the city where he was certain to earn enough to feed everyone. Along with his family, he left the village for the city. At night, they stopped under a large tree. There was a stream running nearby where they could freshen up themselves. He told his sons to clear the area below the tree, he told his wife to fetch water and he instructed his daughters-in-law to make up the fire and started cutting wood from the tree himself. They didn't know that in the branches of the tree, there was a thief hiding. He watched as Mike's family worked together and also noticed that they had nothing to cook. Mike's wife also thought the same and asked her husband " Everything is ready but what shall we eat?". Mike raised his hands to heaven and said " Don't worry. He is watching all of this from above. He will help us." The thief got worried as he had seen that the family was large and worked well together. Taking advantage of the fact that they did not know he was hiding in the branches, he decided to make a quick escape. He climbed down safely when they were not looking and ran for his life. But, he left behind the bundle of stolen jewels and money which dropped into Mike's lap. Mike opened it and jumped with joy when he saw the contents. The family gathered all their belongings and returned to the village. There was great excitement when they told everyone how they got rich. Morris thought that the tree was miraculous and this was a nice and quick way to earn some money. He ordered his family to pack some clothes and they set off as if on a journey. They also stopped under the same tree and Morris started commanding everyone as Mike had done. But no one in his family was willing to obey his orders. Being a rich family, they were used to having servants all around. So, the one who went to the river to fetch water enjoyed a nice bath. The one who went to get wood for fire went off to sleep. Morris's wife said " Everything is ready but what shall we eat?" Morris raised his hands and said, " Don't worry. He is watching all of this from above. He will help us." As soon as he finished saying, the thief jumped down from the tree with a knife in hand. Seeing him, everyone started running around to save their lives. The thief stole everything they had and Morris and his family had to return to the village empty handed, having lost all their valuables that they had taken with them.

1. Why did Mike and his family decide to rest under the thief's tree?

*It was convenient spot for taking a halt at night.*

2. Which of the following best describes Morris?

*He was greedy and imitated Mike.*

3. What did Mike mean when he said "He is watching all this from above"?

TO have faith in god.

4. Why did the thief return to the tree?

TO take self

5. How did the fellow villagers react to Mike getting rich overnight?

They were very excited.

6. The fire ..... the huts before the fire brigade came.  
(A) had burnt (B) will burn (C) has burnt (D) burns

(A)

7. I have ..... my work.

(A) do (B) does (C) will do (D) done

(D)

8. Don't make a noise, she .....

(A) sleep (B) will sleep (C) is sleeping (D) none

(C)

9. Will you go ..... a movie ?

(A) to see (B) seen (C) to seeing (D) none

(A)

10. They ..... to Shimla last year.

(A) will go (B) have gone (C) will have gone (D) none

(C)

11. He has been ..... the plants for two hours.

(A) watering (B) watered (C) waters (D) none

(A)

12. He always ..... up at 5 a.m.

(A) gets (B) will get (C) is getting up (D) none  
(A) gets

(A)

13. Since then a new housing estate..... built and it has become very noisy.

(A) has been (B) was (C) had (D) is

(B)

14. I hope they..... this road by the time we come back next summer.

(A) shall have repaired (B) will have repaired (C) would repair (D) none

(B)

15. I have already ..... the Red Fort.

(A) saw (B) seen (C) seeing (D) none

(B)

16. The designer said to her, 'will you have the dress ready by tomorrow evening?'

A. The designer asked her if she would have the dress ready by next evening.  
B. The designer asked her that she would have the dress ready by next evening.  
C. The designer asked her that if she will like to have the dress by next evening.  
D. The designer asked her that she will have the suit ready by next evening.

(A)

17. They said, 'Let us come in'.

A. They told that let them be allowed to come in.  
B. They requested that they might be allowed to come in.  
C. They said that if they are allowed to come in.  
D. They requested me to let them come in.

(D)

18. Reshma said to Priya, 'Why are you sketching on the wall?'

- A. Reshma asked Priya why was she sketching on the wall.
- B. Reshma asked Priya why had she been sketching on the wall
- C. Reshma asked Priya that why is she sketching on the wall.
- D. Reshma asked Priya why she was sketching on the wall.

(A)

19. 'Jacob fell as he'd have wished', the father said.

- A. The father said that Jacob has fallen as he would have wished.
- B. The father said that Jacob had fallen as he would have wished.
- C. The father said that Jacob had fallen as he had wished.
- D. The father said that Jacob had been fallen as he would have been wished.

(D)

20. Arya said to Tara, 'David will leave for his mother's place tomorrow'.

- A. Arya told Tara that David will leave for his mother's place tomorrow.
- B. Arya told Tara that David will leave for his mother's place the next day.
- C. Arya told Tara that David would leave for his mother's place the next day.
- D. Arya informed Tara that David would be leaving for his mother's place the next day.

(C)

21. The Professor said that nobody could solve the problem.

- A. The Professor said, 'Nobody can solve the problem'.
- B. The Professor said, 'Nobody could solve the problem'
- C. The Professor exclaimed, 'Nobody could solve the problem'
- D. The Professor exclaimed, 'Nobody can solve the problem?'

(D)

22. She said, 'Why didn't you send a friend request to me?'

- A. She asked me why had I not sent a friend request to her
- B. She enquired why I had not sent a friend request to her.
- C. She enquired why I did not send a friend request to her.
- D. She questioned why I had not sent a friend request to her.

(B)

23. The judge commanded them to call the accused in the court.

- A. The Judge said, 'Call the accused in the court'.
- B. The Judge ordered, 'Call the accused in the court'
- C. The Judge command, 'Call the accused in the court'
- D. The Judge said to them, 'Call the accused in the court'.

(B)

24. The instructor asked Ronny if he was ready for the race.

- A. 'Ronny, are you ready for the race?', the instructor asked.
- B. 'Are you ready for the race Ronny?', the instructor asked.
- C. 'Ronny, ready for race?' the instructor said.
- D. 'Ronny, are you ready for the race?', said the instructor.

(A)

25. Manager said to Shekhar, 'Why didn't you attend the meeting yesterday?'

- A. The manager enquired Shekhar why did not he attend the meeting the day before.
- B. The manager asked Shekhar why he did not attend the meeting the previous day.
- C. The manager asked Shekhar why he had not attended the meeting the day before.
- D. The manager enquired Shekhar that why didn't he attended the meeting yesterday.

(C)

26. I do not know him. What will be the correct passive voice of this sentence? (C)  
(a) he is not known by me. (b) is he not known to me.  
(c) he is not known to me (d) he do not know me.

27. Rina called Ramu. What will be the correct passive voice of this sentence? (A)  
(a) Ramu was called by Rina. (b) Ramu called by Rina.  
(c) Rina is called by her Ramu. (d) none of the above

28. They has left the village. What will be the correct passive voice of this sentence? (D)  
(a) the village was left by them. (b) they were left the village.  
(c) they has been left the village. (d) the village has been left by them.

29. Sudip opened the door. What will be the correct passive voice of this sentence? (B)  
(a) the door opened Sudip. (b) the door was opened by Sudip.  
(c) Sudip was opened by the door (d) none of the above

30. The nurse is looking after the patient. What will be the correct passive voice of this sentence? (A)  
(a) the patient is being looked after by the nurse. (b) the patient is looked after by the nurse.  
(c) the nurse is look after by the patient. (d) none of the above

31. Rabindranath Tagore is one of the greatest poets in India. The sentence is in which degree? (C)  
(a) positive (b) comparative (c) superlative (d) none

32. Mr. Roy is older than Mr. Das. The sentence is in which degree? (B)  
(a) positive (b) comparative (c) superlative (d) none

33. Ayan is the bravest boy in our school. The sentence is in which degree? (C)  
(a) positive (b) comparative (c) superlative (d) none

34. Voracious..... (D)  
(A) tenacious (B) truthful (C) spacious (D) ravenous

35. Tentative... (C)  
(A) mocking (B) wry (C) experimental (D) prevalent

36. Repellent.... (D)  
(A) porous (B) stiff (C) elastic (D) unattractive

37. Repercussion.... (D)  
(A) resistance (B) magnificence (C) acceptance (D) reaction

38. Identify the meaning of the idiom "spill the beans."  
(A) To be untidy (B) To be very talkative (C) To leave a place quickly  
(D) To reveal something that is supposed to be kept a secret

39. Identify the meaning of the idiom "Can't judge a book by its cover." (B)
- (A) It is easier to read a book than to protect the pages.  
 (B) It is hard to tell how something is simply from its outward appearance.  
 (C) A book's ending can't always be guessed by how it begins.  
 (D) It takes a long time to really know someone.
40. Identify the meaning of the idiom "a bed of roses". (C)
- (A) An easy situation (B) A fragrant place  
 (C) A tough option (D) An impossible situation
41. Swimming is \_\_ good exercise. (A)
- A) A B) An C) The
42. Young boy was roaming here and there. (A)
- A) A B) An C) The
43. Spring is \_\_ beautiful season. (A)
- A) A B) An C) The
44. Honesty is \_\_ best policy (C)
- A) A B) An C) The
45. I have \_\_ European friend. (C)
- A) The B) An C) A
46. Suganya was born \_\_\_\_ Trichy. (B)
- (A) on (B) in (C) at (D) from
47. The earth goes \_\_\_\_ the sun. (C)
- (A) to (B) on (C) round (D) over
48. Someone is waiting \_\_\_\_\_ the library. (A)
- (A) outside (B) through (C) out of (D) of
49. \_\_\_\_\_ my opinion he is a very clever boy. (A)
- (A) in (B) of (C) for (D) with
50. He should take care \_\_\_\_\_ his health. (B)
- (A) for (B) of (C) at (D) on



**SIR C R REDDY COLLEGE FOR WOMEN, ELURU**  
**Department of English**  
**Add on Course on Structural English for Sure Success in ED-CET-2021-2022**  
**Grand Test- ANSWERS**

- 1 .It was a convenient spot for taking a halt at night
- 2 .He was greedy and imitated Mike
3. He was telling his wife to have faith in god
4. Not mentioned in the passage
5. They were very excited
- 7.D
- 9.A
- 10.C
- 11.A
- 12.A
- 13.A
- 14.B
- 15.B
- 16.A
- 17.D
- 18.A
- 19.D
- 20.C
- 21.D
- 22.D
- 23.B
- 24.A
- 25.C
- 26.C
- 27.A
- 28.D
- 29.B
- 30.A
- 31.C
- 32.B
- 33.C
- 34.D
- 35.C
- 36.D
- 37.D
- 38.D
- 39.B
- 40.C
- 41.A
- 42.A
- 43.A
- 44.C
- 45.C
- 46.B
- 47.C
- 48.A
- 49.A
- 50.B

**Add on Course on Structural English for Sure Success in ED-CET-2021-2022**

**MARKS REGISTER**

SIR C R REDDY COLLEGE FOR WOMEN, ELURU  
ADD ON COURSE ON STRUCTURAL ENGLISH FOR SURE SUCCESS IN ED-CET  
MARKS SHEET

S.NO	Roll Number	Name of the Student	Internal Exam-I	Internal Exam-II	Grand Test
1	198002	A.Iswarya	17	19	38
2	198006	K.Navya	19	21	34
3	198007	M.Sravani	21	22	39
4	198009	P.Divya	22	21	44
5	198010	P.Sri Lakshmi	20	20	45
6	198011	P.Komali	19	22	37
7	198012	R.Madhavi	17	21	34
8	198013	S.Jyotsna	20	21	41
9	198015	S.Swathi	17	20	38
10	198018	A.V.V.Gayathri Devi	16	19	36
11	198019	A.Vijaya Lakshmi	22	20	40
12	198024	K.Tulasi	21	22	41
13	198025	K.Amulya	22	20	38
14	198028	K.Anusha	21	20	39
15	198029	L.Sarika	19	21	38
16	198030	M.Maha Lakshmi	19	18	40
17	198032	N.Naga Sirisha	21	23	42
18	198037	S.Anuradha	19	22	46
19	198040	U.S.V.Naga Siromani	20	20	38
20	198042	Y.Jyothi Rani	20	19	40
21	197001	A.Vani Sri	20	22	44
22	197002	A.Keerthi	22	22	42
23	197004	B.Sushma	21	25	44
24	197007	B.Baby Lavanya	22	22	44
25	197010	D.Jessintha	21	23	41
26	197012	I.Bhargavi	19	20	39
27	197014	K.Bhavani	20	21	41
28	197018	M.Harshini	23	24	46
29	197020	A.Bhuvanewari	21	23	42
30	197022	A.Naga Venkata Kalyani	21	22	41
31	197024	A.Swathi Ambica	22	22	46
32	197025	B.Ratnala Naga Chandra Kala	13	21	42
33	197029	B.Venkata Ramana	23	22	42
34	197039	G.Sri Lakshmi	21	20	41
35	197040	G.Siva Naga Srivalli	19	20	41

Pattina B. Reddy  
K.V. Lakshmi

S.NO	Roll Number	Name of the Student	Internal Exam-I	Internal Exam-II	Grand Test
36	197042	J.Jahnavi			
37	197044	K.Archana	20	22	42
38	197046	K.Mounika	20	20	42
39	197047	K.Siva Devi	20	19	38
40	197048	K.Keerthana	19	16	42
41	197050	K.Amala	22	22	42
42	197052	K.Jhansi Rani	22	22	46
43	197053	L.Naga Lakshmi	21	20	44
44	197054	M.Estheru Rani	21	21	43
45	197059	S.Pavani	19	22	42
46	197062	M.Srujana	19	19	39
47	197063	P.Lakshmi	22	23	44
48	197064	P.Gowthami	21	20	39
49	197067	P.Siva Gayathri	20	20	35
50	197070	SK.Noorjahan	21	21	44
51	197071	P.Sree Charanya	21	20	44
52	197074	V.Poojitha	21	22	40
53	197085	MD.Afreen	23	22	43
54	197087	M.Gowthami	23	22	43
55	197088	M.Vani Sai Priya	20	20	41
56	197091	N.Bhavya Sree	21	23	40
57	197092	P.Anusha	20	19	39
58	197094	P.Rajani	21	22	43
59	197098	P.Eesubee	19	20	44
60	197100	P.Jyothi Prasanna	22	23	43
61	197101	P.Hima Santhoshi	22	20	38
62	197104	R.Dhana Lakshmi	21	22	44
63	197106	SK.Dilshad	22	23	43
64	197109	T.Swetha	21	22	46
65	197110	T.Lakshmi Prasanna	23	22	43
66	197111	T.Alekya	22	17	35
67	197114	V.Nikitha	21	19	44
68	197115	V.Jaya Sri	19	21	44
69	197116	V.Gopi Priya	22	21	40
70	1970117	K.Jhansi Sri Sudha	23	22	43
			20	21	44

P. Hanasah  
K.V Lakshmi

**SIR C R REDDY COLLEGE FOR WOMEN, ELURU**  
**ADD ON COURSE ON STRUCTURAL ENGLISH FOR SURE SUCCESS IN EDCET**  
**Attendance Report**

**SIR C R REDDY COLLEGE FOR WOMEN, ELURU**  
**ADD ON COURSE ON STRUCTURAL ENGLISH FOR SURE SUCCESS IN ED-CET**  
**ATTENDANCE SHEET**

S.NO	Roll Number	Name of the Student	5/11	6/11	8/11	9/11	10/11	11/11	12/11	13/11	15/11	16/11
1	198002	A.Iswarya	l	l	l	l	r	l	l	r	l	l
2	198006	K.Navya	l	l	l	l	r	l	l	r	l	l
3	198007	M.Sravani	l	l	l	l	r	l	l	r	l	l
4	198009	P.Divya	l	l	l	l	r	l	l	r	a	l
5	198010	P.Sri Lakshmi	l	l	l	l	r	l	l	r	l	a
6	198011	P.Komali	l	l	a	l	r	l	l	r	l	l
7	198012	R.Madhavi	l	l	l	l	r	l	l	r	l	l
8	198013	S.Jyotsna	l	l	l	l	r	l	l	r	l	l
9	198015	S.Swathi	l	l	l	l	r	l	l	r	l	l
10	198018	A.V.V.Gayathri Devi	l	l	l	l	r	l	l	r	a	l
11	198019	A.Vijaya Lakshmi	l	l	l	l	r	a	l	r	l	l
12	198024	K.Tulasi	a	l	l	l	r	l	a	r	l	l
13	198025	K.Amulya	l	l	l	l	r	l	l	r	l	l
14	198028	K.Anusha	l	l	l	l	r	l	l	r	l	l
15	198029	L.Sarika	l	l	a	l	r	l	l	r	l	l
16	198030	M.Maha Lakshmi	l	l	l	l	r	l	l	r	l	l
17	198032	N.Naga Sirisha	l	l	l	l	a	l	l	r	l	l
18	198037	S.Anuradha	l	l	l	l	r	l	l	r	l	l
19	198040	U.S.V.Naga Siromani	l	l	l	l	r	l	l	r	l	l
20	198042	Y.Jyothi Rani	l	l	a	l	r	l	l	r	l	l
21	197001	A.Vani Sri	l	l	l	l	r	l	l	r	l	l
22	197002	A.Keerthi	l	l	l	a	r	l	l	r	l	l
23	197004	B.Sushma	l	l	l	a	r	l	l	r	l	l
24	197007	B.Baby Lavanya	l	l	l	l	r	l	a	r	l	l
25	197010	D.Jessintha	l	a	l	l	r	l	l	r	l	l
26	197012	I.Bhargavi	l	l	l	l	r	l	l	r	l	l
27	197014	K.Bhavani	l	l	l	l	r	l	l	r	l	l
28	197018	M.Harshini	l	l	l	l	r	l	l	r	l	a
29	197020	A.Bhuvanewari	l	l	l	l	r	l	l	r	l	l
30	197022	A.Naga Venkata Kalyani	l	l	l	l	r	l	l	r	l	l
31	197024	A.Swathi Ambica	l	l	l	l	r	l	l	r	l	l
32	197025	B.Ratnala Naga Chandra Kala	l	l	l	l	r	a	l	r	l	l
33	197029	B.Venkata Ramana	l	l	a	l	r	l	l	r	l	l
34	197039	G.Sri Lakshmi	l	l	l	l	r	l	l	r	l	l
35	197040	G.Siva Naga Srivalli	l	l	l	a	r	l	l	r	l	l

## Attendance Report

S.NO	Roll Number	Name of the Student	5th	6th	7th	8th	9th	10th	11th	12th	13th	14th	15th
36	197042	J.Jahnavi	/	a	/	/	/	/	/	/	/	/	/
37	197044	K.Archana	/	/	/	/	/	/	/	/	a	/	/
38	197046	K.Mounika	/	/	/	/	/	/	/	/	a	/	/
39	197047	K.Siva Devi	/	/	/	/	/	/	/	/	/	/	/
40	197048	K.Keerthana	/	/	/	/	/	/	/	/	/	/	/
41	197050	K.Amala	/	/	/	/	/	/	/	/	/	/	/
42	197052	K.Jhansi Rani	/	/	/	/	/	/	/	/	/	/	/
43	197053	L.Naga Lakshmi	a	/	/	/	/	/	/	/	/	/	/
44	197054	M.Estheru Rani	/	/	/	/	/	/	/	/	/	/	/
45	197059	S.Pavani	/	/	/	/	/	/	/	/	/	/	/
46	197062	M.Srujana	/	/	/	/	/	/	/	/	/	/	a
47	197063	P.Lakshmi	/	/	/	a	/	/	/	/	/	/	/
48	197064	P.Gowthami	/	/	/	/	/	/	/	/	/	/	/
49	197067	S.Siva Gayathri	/	/	a	/	/	/	/	/	/	/	/
50	197070	SK.Noorjahan	/	/	/	/	/	/	/	/	/	/	/
51	197071	P.Sree Charanya	/	/	/	/	/	/	a	/	/	/	/
52	197074	V.Poojitha	/	/	/	/	/	/	/	/	/	/	/
53	197085	MD.Afreen	/	a	/	/	/	/	/	/	/	/	/
54	197087	M.Gowthami	/	/	/	/	/	/	/	/	/	/	/
55	197088	M.Vani Sai Priya	/	/	/	/	/	/	/	/	/	/	/
56	197091	N.Bhavya Sree	/	/	/	/	/	/	/	/	/	/	/
57	197092	P.Anusha	/	/	/	/	/	/	a	/	/	/	/
58	197094	P.Rajani	/	/	/	/	/	/	/	/	/	/	/
59	197098	P.Eesubee	/	/	/	/	/	/	/	/	/	/	a
60	197100	P.Jyothi Prasanna	/	/	/	/	/	/	/	/	/	/	/
61	197101	P.Hima Santhoshi	/	/	/	/	a	/	/	/	/	/	/
62	197104	R.Dhana Lakshmi	/	/	/	a	/	/	/	/	/	/	a
63	197106	SK.Dilshad	/	/	/	/	/	/	/	/	/	/	/
64	197109	T.Swetha	/	/	/	/	/	/	/	/	/	/	/
65	197110	T.Lakshmi Prasanna	/	/	/	/	/	/	/	/	/	/	/
66	197111	T.Alekya	/	/	/	/	/	/	/	/	/	/	/
67	197114	V.Nikitha	/	a	/	/	a	/	/	/	/	/	/
68	197115	V.Jaya Sri	/	/	/	/	/	/	/	/	/	/	/
69	197116	V.Gopi Priya	/	/	/	/	/	/	/	/	/	/	/
70	1970117	K.Jhansi Sri Sudha	/	/	/	/	/	/	/	/	/	/	/

**SIR C R REDDY COLLEGE FOR WOMEN, ELURU**  
**ADD ON COURSE ON STRUCTURAL ENGLISH FOR SURE SUCCESS IN ED-CET**  
**ATTENDANCE SHEET**

S.NO	Roll Number	Name of the Student	17/10	18/10	19/10	20/10	21/10	23/10	24/10	25/10	26/10	27/10
1	198002	A.Iswarya	/	/	/	/	/	/	/	/	/	a
2	198006	K.Navya	/	/	/	/	/	/	a	/	/	/
3	198007	M.Sravani	/	/	/	/	/	/	/	/	/	/
4	198009	P.Divya	/	/	/	/	/	/	/	/	/	/
5	198010	P.Sri Lakshmi	/	/	/	a	/	/	/	/	/	/
6	198011	P.Komali	/	/	/	/	/	/	/	/	a	/
7	198012	R.Madhavi	/	/	/	/	/	/	/	/	/	/
8	198013	S.Jyotsna	/	/	/	/	a	/	/	/	/	/
9	198015	S.Swathi	/	a	/	/	/	/	/	/	/	/
10	198018	A.V.V.Gayathri Devi	/	/	/	/	/	/	/	a	/	/
11	198019	A.Vijaya Lakshmi	/	/	/	/	/	/	/	/	/	/
12	198024	K.Tulasi	/	/	a	/	/	/	/	/	/	/
13	198025	K.Amulya	/	/	/	/	/	/	/	/	/	/
14	198028	K.Anusha	/	/	/	/	/	/	/	/	/	/
15	198029	L.Sarika	/	/	/	/	/	/	/	/	/	/
16	198030	M.Maha Lakshmi	/	/	/	/	/	/	/	/	/	/
17	198032	N.Naga Sirisha	/	/	/	/	/	/	/	/	/	/
18	198037	S.Anuradha	/	/	/	/	/	/	/	/	/	/
19	198040	U.S.V.Naga Siromani	/	/	a	/	/	/	/	/	/	/
20	198042	Y.Jyothi Rani	/	/	/	/	/	/	/	/	/	/
21	197001	A.Vani Sri	/	/	/	/	a	/	/	/	/	/
22	197002	A.Keerthi	/	/	/	/	/	/	/	/	/	/
23	197004	B.Sushma	/	/	/	/	/	/	a	/	/	/
24	197007	B.Baby Lavanya	/	/	/	/	/	/	/	/	/	/
25	197010	D.Jessintha	/	/	/	/	/	/	/	/	/	/
26	197012	I.Bhargavi	/	/	/	/	/	/	/	/	/	/
27	197014	K.Bhavani	/	/	/	/	a	/	/	/	/	/
28	197018	M.Harshini	/	/	/	/	/	/	/	/	/	/
29	197020	A.Bhuvaneswari	/	/	/	/	/	/	/	a	/	/
30	197022	A.Naga Venkata Kalyani	/	a	/	/	/	/	/	/	/	/
31	197024	A.Swathi Ambica	/	/	/	/	/	/	/	/	/	/
32	197025	B.Ratnala Naga Chandra Kala	/	/	/	/	/	/	/	/	a	/
33	197029	B.Venkata Ramana	/	/	/	/	/	/	/	/	/	/
34	197039	G.Sri Lakshmi	/	/	/	/	/	/	/	/	/	/
35	197040	G.Siva Naga Srivalli	/	/	/	/	a	/	/	/	/	a

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S.NO	Roll Number	Name of the Student	17th	18th	19th	20th	21st	22nd	23rd	24th	25th	26th	27th
36	197042	J.Jahnavi	/	/	/	/	/	/	/	/	/	/	/
37	197044	K.Archana	/	/	/	/	/	/	/	/	/	/	/
38	197046	K.Mounika	/	/	/	/	a	/	/	/	/	/	/
39	197047	K.Siva Devi	a	/	/	/	/	/	/	/	/	a	/
40	197048	K.Keerthana	/	/	/	/	/	/	/	/	/	/	/
41	197050	K.Amala	/	/	/	/	/	/	/	/	/	/	/
42	197052	K.Jhansi Rani	/	/	/	/	/	/	/	/	/	/	a
43	197053	L.Naga Lakshmi	/	/	/	/	/	/	/	/	/	/	/
44	197054	M.Estheru Rani	/	/	/	/	/	/	/	/	/	/	/
45	197059	S.Pavani	/	a	/	/	/	/	a	/	/	/	/
46	197062	M.Srujana	/	/	/	/	/	/	/	/	/	/	/
47	197063	P.Lakshmi	/	/	/	/	/	/	/	/	/	/	/
48	197064	P.Gowthami	/	/	a	/	/	/	/	/	/	/	/
49	197067	S.Siva Gayathri	/	/	/	/	/	/	/	a	/	/	/
50	197070	SK.Noorjahan	/	/	/	/	/	/	/	/	/	/	/
51	197071	P.Sree Charanya	/	/	/	/	/	/	/	/	/	/	/
52	197074	V.Poojitha	a	/	/	/	/	/	/	/	/	/	/
53	197085	MD.Afreen	/	/	/	a	/	/	/	/	/	/	/
54	197087	M.Gowthami	/	/	/	/	a	/	/	/	/	/	/
55	197088	M.Vani Sai Priya	/	/	/	/	/	/	/	/	/	/	/
56	197091	N.Bhavya Sree	/	/	/	/	/	/	/	/	/	/	/
57	197092	P.Anusha	/	/	/	/	/	/	/	/	/	a	/
58	197094	P.Rajani	/	/	/	/	/	/	a	/	/	/	/
59	197098	P.Eesubee	/	/	/	/	/	/	/	/	/	/	/
60	197100	P.Jyothi Prasanna	/	/	/	/	/	/	/	/	/	/	a
61	197101	P.Hima Santhoshi	/	/	/	/	/	/	/	/	/	/	/
62	197104	R.Dhana Lakshmi	/	a	/	/	/	/	/	/	/	/	/
63	197106	SK.Dilshad	/	/	a	/	/	/	/	/	/	/	/
64	197109	T.Swetha	/	/	/	/	/	/	/	/	a	/	/
65	197110	T.Lakshmi Prasanna	/	/	/	/	/	/	/	/	/	/	/
66	197111	T.Alekya	/	/	/	/	/	/	/	/	/	/	/
67	197114	V.Nikitha	a	/	/	/	/	/	/	/	/	/	/
68	197115	V.Jaya Sri	/	/	/	a	/	/	/	/	/	/	/
69	197116	V.Gopi Priya	/	/	/	/	/	/	/	/	/	/	/
70	1970117	K.Jhansi Sri Sudha	/	/	/	/	/	/	/	/	/	/	/

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**SIR C R REDDY COLLEGE FOR WOMEN, ELURU**  
**ADD ON COURSE ON STRUCTURAL ENGLISH FOR SURE SUCCESS IN ED-CET**  
**ATTENDANCE SHEET**

S.NO	Roll Number	Name of the Student	29/11	30/11	1/12	2/12	3/12	4/12	6/12	7/12	8/12	9/12
1	198002	A.Iswarya	/	/	/	/	/	/	/	/	/	/
2	198006	K.Navya	/	/	/	/	/	/	/	/	/	/
3	198007	M.Sravani	/	/	/	/	/	/	/	/	/	/
4	198009	P.Divya	/	/	/	/	/	/	/	/	a	/
5	198010	P.Sri Lakshmi	/	a	/	/	/	/	/	/	/	/
6	198011	P.Komali	/	/	/	/	/	/	/	/	a	/
7	198012	R.Madhavi	/	/	/	/	/	/	/	/	/	/
8	198013	S.Jyotsna	/	/	/	/	/	/	/	/	/	/
9	198015	S.Swathi	a	/	/	/	/	/	/	/	/	/
10	198018	A.V.V.Gayathri Devi	/	/	/	/	/	/	/	/	/	a
11	198019	A.Vijaya Lakshmi	/	/	/	/	/	/	/	/	/	/
12	198024	K.Tulasi	/	/	/	/	/	/	a	/	/	/
13	198025	K.Amulya	/	/	/	/	/	/	/	/	/	/
14	198028	K.Anusha	/	/	/	/	/	/	/	a	/	/
15	198029	L.Sarika	/	/	/	/	/	/	/	/	/	/
16	198030	M.Maha Lakshmi	/	/	/	/	/	/	/	/	/	/
17	198032	N.Naga Sirisha	/	/	/	/	/	/	/	a	/	/
18	198037	S.Anuradha	/	/	/	/	/	/	/	/	/	/
19	198040	U.S.V.Naga Siromani	/	/	/	/	/	/	/	/	a	/
20	198042	Y.Jyothi Rani	/	/	/	/	/	/	/	/	/	/
21	197001	A.Vani Sri	/	/	/	/	a	/	/	/	/	a
22	197002	A.Keerthi	/	/	/	/	/	/	/	/	/	/
23	197004	B.Sushma	/	/	/	/	/	a	a	/	/	/
24	197007	B.Baby Lavanya	/	/	/	/	/	/	/	/	/	/
25	197010	D.Jessintha	/	/	/	/	/	/	/	/	/	/
26	197012	I.Bhargavi	/	/	/	/	/	/	/	/	/	/
27	197014	K.Bhavani	/	/	/	a	/	/	/	/	/	/
28	197018	M.Harshini	a	/	/	/	/	/	/	/	/	/
29	197020	A.Bhuaneswari	/	/	/	/	/	a	/	/	/	/
30	197022	A.Naga Venkata Kalyani	/	/	a	/	/	/	/	/	/	/
31	197024	A.Swathi Ambica	/	/	/	/	/	/	/	/	/	a
32	197025	B.Ratnala Naga Chandra Kala	/	a	/	/	/	/	/	/	/	/
33	197029	B.Venkata Ramana	/	/	/	/	/	/	/	/	a	/
34	197039	G.Sri Lakshmi	/	/	/	/	/	/	/	a	/	/
35	197040	G.Siva Naga Srivalli	/	/	/	a	/	/	/	/	/	/

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S.NO	Roll Number	Name of the Student	1st	2nd	3rd	4th	5th	6th	7th	8th	9th
36	197042	J.Jahnavi	/	/	/	/	/	/	/	/	/
37	197044	K.Archana	/	/	/	/	/	/	/	/	/
38	197046	K.Mounika	/	/	/	/	/	/	/	/	/
39	197047	K.Siva Devi	/	/	/	o	/	/	/	/	/
40	197048	K.Keerthana	/	/	/	/	/	/	a	/	/
41	197050	K.Amala	/	/	/	/	/	/	/	/	/
42	197052	K.Jhansi Rani	/	/	/	/	a	/	/	/	/
43	197053	L.Naga Lakshmi	/	/	/	/	/	/	a	/	/
44	197054	M.Estheru Rani	/	/	a	/	/	/	/	/	/
45	197059	S.Pavani	/	/	/	/	/	/	/	/	a
46	197062	M.Srujana	/	/	/	/	/	/	/	/	/
47	197063	P.Lakshmi	/	/	/	/	/	/	/	/	/
48	197064	P.Gowthami	/	/	/	/	/	/	/	/	/
49	197067	S.Siva Gayathri	/	/	/	o	/	/	/	/	/
50	197070	SK.Noorjahan	/	/	/	/	/	/	/	/	/
51	197071	P.Sree Charanya	/	/	/	/	/	a	/	/	/
52	197074	V.Poojitha	/	/	/	/	a	/	/	/	/
53	197085	MD.Afreen	/	/	/	/	/	/	/	a	/
54	197087	M.Gowthami	/	a	/	/	/	/	/	/	/
55	197088	M.Vani Sai Priya	/	/	/	/	/	/	/	/	a
56	197091	N.Bhavya Sree	/	/	/	/	a	/	/	/	/
57	197092	P.Anusha	/	/	/	/	/	/	a	/	/
58	197094	P.Rajani	a	/	/	/	/	/	/	/	/
59	197098	P.Eesubee	/	/	/	/	/	/	/	/	/
60	197100	P.Jyothi Prasanna	/	/	/	/	/	/	/	/	/
61	197101	P.Hima Santhoshi	/	/	a	/	/	/	/	/	/
62	197104	R.Dhana Lakshmi	/	/	/	/	/	/	/	/	/
63	197106	SK.Dilshad	/	/	/	/	/	/	/	/	/
64	197109	T.Swetha	/	/	/	/	/	/	/	/	/
65	197110	T.Lakshmi Prasanna	/	/	/	a	/	a	/	/	/
66	197111	T.Alekya	/	/	/	/	/	/	/	/	/
67	197114	V.Nikitha	/	/	/	/	/	/	/	/	/
68	197115	V.Jaya Sri	/	/	/	/	/	/	/	/	/
69	197116	V.Gopi Priya	/	/	/	/	/	/	/	/	/
70	1970117	K.Jhansi Sri Sudha	/	a	/	/	/	/	/	/	/

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**SIR C R REDDY COLLEGE FOR WOMEN, ELURU**  
**ADD ON COURSE ON STRUCTURAL ENGLISH FOR SURE SUCCESS IN ED-CET**  
**ATTENDANCE SHEET**

S.NO	Roll Number	Name of the Student	10/12	11/12	12/12	13/12	14/12	15/12	16/12	17/12	18/12	20/12	21/12	22/12	23/12
1	198002	A.Iswarya	/	/	/	/	/	/	/	/	/	a	/	/	/
2	198006	K.Navya	/	/	/	/	/	/	/	/	/	/	/	/	/
3	198007	M.Sravani	/	/	/	/	/	/	/	/	/	/	/	/	/
4	198009	P.Divya	/	/	/	/	/	/	/	/	/	/	/	/	/
5	198010	P.Sri Lakshmi	/	/	/	/	/	a	/	/	/	/	/	/	/
6	198011	P.Komali	/	/	/	/	/	/	/	/	/	/	/	/	/
7	198012	R.Madhavi	/	/	a	/	/	/	/	/	/	a	/	/	/
8	198013	S.Jyotsna	/	/	/	/	/	/	/	/	/	a	/	/	/
9	198015	S.Swathi	/	/	/	/	a	/	/	/	/	/	/	/	/
10	198018	A.V.V.Gayathri Devi	/	/	/	/	/	/	/	/	/	/	/	/	/
11	198019	A.Vijaya Lakshmi	/	/	/	/	/	a	/	/	/	/	/	/	/
12	198024	K.Tulasi	/	/	/	a	/	/	/	/	/	/	/	/	/
13	198025	K.Amulya	/	/	/	a	/	/	/	/	/	/	/	/	/
14	198028	K.Anusha	/	/	/	/	/	a	/	/	/	/	/	/	/
15	198029	L.Sarika	a	/	a	/	/	/	/	/	/	/	/	/	/
16	198030	M.Maha Lakshmi	/	/	/	/	/	/	/	/	/	/	/	/	/
17	198032	N.Naga Sirisha	/	/	/	/	a	/	/	/	/	/	/	/	/
18	198037	S.Anuradha	/	/	/	/	/	/	/	/	/	/	/	/	/
19	198040	U.S.V.Naga Siromani	/	/	/	/	/	/	/	/	/	/	/	/	/
20	198042	Y.Jyothi Rani	/	/	/	/	/	/	/	/	/	/	/	/	/
21	197001	A.Vani Sri	/	/	/	/	/	/	/	/	/	/	/	/	/
22	197002	A.Keerthi	a	/	/	/	/	/	/	/	/	/	/	/	/
23	197004	B.Sushma	/	/	/	/	/	/	/	/	/	/	/	/	/
24	197007	B.Baby Lavanya	/	/	/	/	/	/	/	/	/	/	/	/	/
25	197010	D.Jessintha	/	/	/	/	/	/	/	/	a	/	/	/	/
26	197012	I.Bhargavi	/	/	/	/	/	/	/	/	/	/	/	/	/
27	197014	K.Bhavani	/	/	/	/	/	/	/	/	/	/	/	/	/
28	197018	M.Harshini	/	/	/	/	/	/	/	/	/	/	/	/	/
29	197020	A.Bhuaneswari	/	/	/	/	/	/	/	/	a	/	/	/	/
30	197022	A.Naga Venkata Kalyani	/	/	/	/	/	/	a	/	/	/	/	/	/
31	197024	A.Swathi Ambica	/	/	/	/	/	a	/	/	/	a	/	/	/
32	197025	B.Ratnala Naga Chandra Kala	/	/	/	/	/	/	a	/	/	/	/	/	/
33	197029	B.Venkata Ramana	/	/	/	/	/	/	a	/	/	/	/	/	/
34	197039	G.Sri Lakshmi	/	/	/	/	/	/	/	/	/	a	/	/	/
35	197040	G.Siva Naga Srivalli	/	/	/	/	/	/	/	/	/	/	/	/	/

A A A A A A A A A A A A A A A A

S.NO	Roll Number	Name of the Student	10/12	11/12	12/12	14/12	15/12	16/12	17/12	18/12	20/12	21/12	22/12	23/12
36	197042	J.Jahnavi	/	/	/	/	/	/	/	/	/	/	/	/
37	197044	K.Archana	/	/	/	/	/	/	/	/	/	/	/	/
38	197046	K.Mounika	/	/	/	/	/	/	/	/	/	/	/	/
39	197047	K.Siva Devi	/	/	a	/	/	/	/	/	/	/	/	/
40	197048	K.Keerthana	/	/	/	/	/	/	/	/	/	/	/	/
41	197050	K.Amala	/	/	/	/	/	/	/	/	/	/	/	/
42	197052	K.Jhansi Rani	/	/	/	/	/	a	/	/	/	/	/	/
43	197053	L.Naga Lakshmi	/	/	/	/	/	/	a	/	/	/	/	/
44	197054	M.Estheru Rani	/	/	/	/	/	/	/	/	/	/	/	/
45	197059	S.Pavani	/	/	/	/	/	/	/	a	/	/	/	/
46	197062	M.Srujana	/	/	/	/	/	/	/	/	/	/	/	/
47	197063	P.Lakshmi	/	/	/	/	/	/	/	/	/	/	/	/
48	197064	P.Gowthami	/	/	/	/	/	/	/	/	/	/	/	/
49	197067	S.Siva Gayathri	/	/	/	/	/	/	a	/	/	/	/	/
50	197070	SK.Noorjahan	/	/	/	/	/	/	/	/	/	/	/	/
51	197071	P.Sree Charanya	/	/	/	/	/	/	/	/	/	/	/	/
52	197074	V.Poojitha	/	/	/	/	/	/	/	/	/	/	/	/
53	197085	MD.Afreen	/	/	a	/	/	/	/	/	/	/	/	/
54	197087	M.Gowthami	/	/	/	/	/	/	/	/	/	/	/	/
55	197088	M.Vani Sai Priya	/	/	/	/	/	/	/	/	/	/	/	/
56	197091	N.Bhavya Sree	/	/	/	/	/	/	a	/	/	/	/	/
57	197092	P.Anusha	/	/	/	a	/	/	/	/	/	/	/	/
58	197094	P.Rajani	/	/	/	/	a	/	/	/	/	/	/	/
59	197098	P.Eesubee	/	/	/	/	/	/	/	/	/	/	/	/
60	197100	P.Jyothi Prasanna	/	/	/	/	/	/	a	/	/	/	/	/
61	197101	P.Hima Santhoshi	/	/	/	/	/	/	/	a	/	/	/	/
62	197104	R.Dhana Lakshmi	/	/	/	/	/	/	/	/	a	/	/	/
63	197106	SK.Dilshad	/	/	/	/	/	/	/	/	/	/	/	/
64	197109	T.Swetha	/	/	a	/	/	/	/	/	/	/	/	/
65	197110	T.Lakshmi Prasanna	/	/	/	/	/	/	/	/	/	/	/	/
66	197111	T.Alekya	a	/	/	/	/	/	/	a	/	/	/	/
67	197114	V.Nikitha	/	/	/	/	/	/	/	/	/	/	/	/
68	197115	V.Jaya Sri	/	/	/	/	a	/	/	/	/	/	/	/
69	197116	V.Gopi Priya	/	/	/	/	/	/	/	/	/	/	/	/
70	1970117	K.Jhansi Sri Sudha	/	/	/	a	/	/	/	/	/	/	/	/

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**SIR C R REDDY COLLEGE FOR WOMEN, ELURU**  
**ADD ON COURSE ON STRUCTURAL ENGLISH FOR SURE SUCCESS IN ED-CET**  
**STUDENTS NAMES LIST**

<b>S.NO</b>	<b>Roll Number</b>	<b>Name of the Student</b>
1	198002	A.Iswarya
2	198006	K.Navya
3	198007	M.Sravani
4	198009	P.Divya
5	198010	P.Sri Lakshmi
6	198011	P.Komali
7	198012	R.Madhavi
8	198013	S.Jyotsna
9	198015	S.Swathi
10	198018	A.V.V.Gayathri Devi
11	198019	A.Vijaya Lakshmi
12	198024	K.Tulasi
13	198025	K.Amulya
14	198028	K.Anusha
15	198029	L.Sarika
16	198030	M.Maha Lakshmi
17	198032	N.Naga Sirisha
18	198037	S.Anuradha
19	198040	U.S.V.Naga Siromani
20	198042	Y.Jyothi Rani
21	197001	A.Vani Sri
22	197002	A.Keerthi
23	197004	B.Sushma
24	197007	B.Baby Lavanya
25	197010	D.Jessintha
26	197012	I.Bhargavi
27	197014	K.Bhavani
28	197018	M.Harshini
29	197020	A.Bhuvaneswari
30	197022	A.Naga Venkata Kalyani
31	197024	A.Swathi Ambica
32	197025	B.Ratnala Naga Chandra Kala
33	197029	B.Venkata Ramana
34	197039	G.Sri Lakshmi
35	197040	G.Siva Naga Srivalli

<b>S.NO</b>	<b>Roll Number</b>	<b>Name of the Student</b>
36	197042	J.Jahnavi
37	197044	K.Archana
38	197046	K.Mounika
39	197047	K.Siva Devi
40	197048	K.Keerthana
41	197050	K.Amala
42	197052	K.Jhansi Rani
43	197053	L.Naga Lakshmi
44	197054	M.Estheru Rani
45	197059	S.Pavani
46	197062	M.Srujana
47	197063	P.Lakshmi
48	197064	P.Gowthami
49	197067	S.Siva Gayathri
50	197070	SK.Noorjahan
51	197071	P.Sree Charanya
52	197074	V.Poojitha
53	197085	MD.Afreen
54	197087	M.Gowthami
55	197088	M.Vani Sai Priya
56	197091	N.Bhavya Sree
57	197092	P.Anusha
58	197094	P.Rajani
59	197098	P.Eesubee
60	197100	P.Jyothi Prasanna
61	197101	P.Hima Santhoshi
62	197104	R.Dhana Lakshmi
63	197106	SK.Dilshad
64	197109	T.Swetha
65	197110	T.Lakshmi Prasanna
66	197111	T.Alekya
67	197114	V.Nikitha
68	197115	V.Jaya Sri
69	197116	V.Gopi Priya
70	1970117	K.Jhansi Sri Sudha

**SIR C R REDDY COLLEGE FOR WOMEN, ELURU**  
**ADD ON COURSE ON STRUCTURAL ENGLISH FOR SURE SUCCESS IN ED-CET**

S.NO	Roll Number	Name of the Student	Signature of the Student
1	198002	A.Iswarya	A. Iswarya
2	198006	K.Navya	K. Navya
3	198007	M.Sravani	M. Sravani
4	198009	P.Divya	P. Divya
5	198010	P.Sri Lakshmi	P. Sri Lakshmi
6	198011	P.Komali	P. Komali
7	198012	R.Madhavi	R. Madhavi
8	198013	S.Jyotsna	S. Jyotsna
9	198015	S.Swathi	S. Swathi
10	198018	A.V.V.Gayathri Devi	A. V. V. Gayathri Devi
11	198019	A.Vijaya Lakshmi	A. Vijaya Lakshmi
12	198024	K.Tulasi	K. Tulasi
13	198025	K.Amulya	K. Amulya
14	198028	K.Anusha	K. Anusha
15	198029	L.Sarika	L. Sarika
16	198030	M.Maha Lakshmi	M. Maha Lakshmi
17	198032	N.Naga Sirisha	N. Naga Sirisha
18	198037	S.Anuradha	S. Anuradha
19	198040	U.S.V.Naga Siromani	U. S. V. Naga Siromani
20	198042	Y.Jyothi Rani	Y. Jyothi Rani
21	197001	A.Vani Sri	A. Vani Sri
22	197002	A.Keerthi	A. Keerthi
23	197004	B.Sushma	B. Sushma
24	197007	B.Baby Lavanya	B. Baby Lavanya
25	197010	D.Jessintha	D. Jessintha
26	197012	I.Bhargavi	I. Bhargavi
27	197014	K.Bhavani	K. Bhavani
28	197018	M.Harshini	M. Harshini
29	197020	A.Bhuvanewari	A. Bhuvanewari
30	197022	A.Naga Venkata Kalyani	A. N. V. Kalyani
31	197024	A.Swathi Ambica	A. Swathi Ambica
32	197025	B.Ratnala Naga Chandra Kala	B. Ratnala Naga Chandra Kala
33	197029	B.Venkata Ramana	B. Venkata Ramana
34	197039	G.Sri Lakshmi	G. Sri Lakshmi
35	197040	G.Siva Naga Srivalli	G. Siva Naga Srivalli

S.NO	Roll Number	Name of the Student	Signature of the Student
36	197042	J.Jahnavi	J. Jahnavi
37	197044	K.Archana	K. Archana
38	197046	K.Mounika	K. Mounika
39	197047	K.Siva Devi	K. Siva Devi
40	197048	K.Keerthana	K. Keerthana
41	197050	K.Amala	K. Amala
42	197052	K.Jhansi Rani	K. Jhansi Rani
43	197053	L.Naga Lakshmi	L. Naga Lakshmi
44	197054	M.Estheru Rani	M. Estheru Rani
45	197059	S.Pavani	S. Pavani
46	197062	M.Srujana	M. Srujana
47	197063	P.Lakshmi	P. Lakshmi
48	197064	P.Gowthami	P. Gowthami
49	197067	S.Siva Gayathri	S. Siva Gayathri
50	197070	SK.Noorjahan	SK. Noorjahan
51	197071	P.Sree Charanya	P. Sree Charanya
52	197074	V.Poojitha	V. Poojitha
53	197085	MD.Afreen	M. Afreen
54	197087	M.Gowthami	M. Gowthami
55	197088	M.Vani Sai Priya	M. Vani Sai Priya
56	197091	N.Bhavya Sree	N. Bhavya Sree
57	197092	P.Anusha	P. Anusha
58	197094	P.Rajani	P. Rajani
59	197098	P.Eesubee	P. Eesubee
60	197100	P.Jyothi Prasanna	P. Jyothi prasanna
61	197101	P.Hima Santhoshi	P. Hima Santhoshi
62	197104	R.Dhana Lakshmi	R. Dhana Lakshmi
63	197106	SK.Dilshad	SK. Dilshad
64	197109	T.Swetha	T. Swetha
65	197110	T.Lakshmi Prasanna	T. Lakshmi prasanna
66	197111	T.Alekya	T. Alekya
67	197114	V.Nikitha	V. Nikitha
68	197115	V.Jaya Sri	V. Jayasri
69	197116	V.Gopi Priya	V. Gopi Priya
70	1970117	K.Jhansi Sri Sudha	K. Jhansi soi sudha.

1. P. Hima Santhoshi
2. K. V. Lakshmi

SIR C R REDDY COLLEGE FOR WOMEN, ELURU  
ADD-ON COURSE ON "STRUCTURAL GRAMMAR FOR SURE SUCCESS In ED-CET"  
**Department of English**  
**Student Feedback Form**

1. Do you think this add-on course is beneficial for you?

Yes

No

2. Did the faculty explained clearly and used relevant examples?

Yes

No

3. Is the syllabus employment and entrepreneurship oriented?

Yes

No

4. Are you able to identify mistakes in a sentence and correct it?

Yes

No

5. Are you satisfied with the assessment/exam pattern of the course?

Yes

To some extent

No

6. How do you rate the programme on five point scale?

1	2	3	4	5 <input checked="" type="checkbox"/>
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7. Additional comments and suggestions if any

*The topics explained in this course are very useful for us*

*K. Amale*  
Signature of the Student

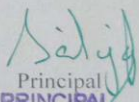


Add on course on Structural Grammar for sure success in  
ED-CET  
Valedictory Function

Date: 21 December 2021

NOTICE

This is to inform that Department of English is going to conduct valedictory function for Add on course “Structural Grammar for sure success in ED-CET” on 23-12-2021 at 4.40 pm. All staff and Students are requested to attend the function and make it a big success.

  
Principal  
PRINCIPAL  
St C.R.R. College for Women  
ELURU

**Add on Course on Structural English for Sure Success in ED-CET**  
**CERTIFICATES**



**SIR C. R. REDDY COLLEGE FOR WOMEN**  
Vatluru(Post), Pedapadu Mandal, Eluru, W.G. Dist, A.P, India 534007  
(Affiliated to Adikavi Nannaya University, Rajamahendravaram)

**DEPARTMENT OF ENGLISH**  
*Certificate of Participation*

*This is to certify that Miss/Mrs Kondapalli. Amala*

*Class III B.Com (Voc) Roll No. 197050 has successfully completed her training*

*on Add on Course " Structural Grammar for sure Success in ED-CET " from*

*05-11-2021 to 23-12-2021 during the academic year 2021-2022.*

Dt: 23<sup>rd</sup> December 2021

  
Smt. P. HIMA BINDU  
Convener, Dept. of English

  
Smt. P. SAILAJA  
Principal



**SIR C. R. REDDY COLLEGE FOR WOMEN**  
Vatluru(Post), Pedapadu Mandal, Eluru, W.G. Dist, A.P, India 534007  
(Affiliated to Adikavi Nannaya University, Rajamahendravaram)

**DEPARTMENT OF ENGLISH**  
*Certificate of Participation*

*This is to certify that Miss/Mrs Rudi. Hima Santhoshi*

*Class III B.Com (Voc) Roll No. 197101 has successfully completed her training*

*on Add on Course " Structural Grammar for sure Success in ED-CET " from*

*05-11-2021 to 23-12-2021 during the academic year 2021-2022.*

Dt: 23<sup>rd</sup> December 2021

  
Smt. P. HIMA BINDU  
Convener, Dept. of English

  
Smt. P. SAILAJA  
Principal

## **Report**

Department of English organized an Add-on Course on “Structural English for sure success in ED-CET” for III B.com V Semester students. 70 students enrolled themselves for the add-on course. It is conducted for 42 hours i.e, from 5-11-2021 to 23-12-2021, and the classes were conducted after the class hours i.e, from 4.40 to 5.40pm. We have provided the study material to the students. We have started this add-on course to make the students use correct patterns of the language and to make them acquire the wide range of vocabulary.

Now they are able to use the correct structure in a sentence, understand the words and using the words in their daily usage.

Through this knowledge they are able to answer the different types of questions from a comprehension as well as grammatical questions etc. and this knowledge helps them to write various competitive exams.

At the middle of the course we have conducted two Internal exams each for 25 marks and at the end one Grand Test for 50 marks. Certificates were given to the students who scored more than 40% marks. Most of the students scored good marks and proved that this course helped them in gaining good knowledge.



**SIR C R REDDY COLLEGE FOR WOMEN** (Estd : 1987)

Affiliated to ADIKAVI NANNAYA UNIVERSITY, Rajamahendravaram  
Vatluru, Eluru - 534007

e-mail : [sircrrwomen.principal@gmail.com](mailto:sircrrwomen.principal@gmail.com)

Website : [www.sircrrwomen.ac.in](http://www.sircrrwomen.ac.in)

Phone : 08812-231192

55<sup>th</sup> A D Shroff Memorial Elocution Competition

Sponsored by  
**Forum of Free Enterprise**

Date: 09-09-2019

Venue: SIR C R REDDY COLLEGE FOR WOMEN, ELURU

Organized by

**DEPARTMENT OF ENGLISH**

2019 – 2020



# FORUM

of Free Enterprise

1<sup>st</sup> July 2019



The Principal  
Sir C.R. Reddy College for Women  
Vatluru Post, W.G. Dist.  
Eluru 534 007  
A.P.

Dear Respected Principal:

**The 55<sup>th</sup> A.D. Shroff Memorial Elocution Competition for College Students**  
**(2019-20)**

We thank you for arranging The A. D. Shroff Memorial Elocution Competitions over the years and have pleasure in announcing the 55<sup>th</sup> Competition, in the series.

Till date around 4900 Competitions have been held, including in your college, in which over 55,000 students have participated.

Details of the Competition to be held during 2019-20 are given in the enclosure. A note for use of the Professor-in-Charge of the Competition, is also enclosed.

You are free to conduct the Competition for your students pursuing a degree course, **on or before 15<sup>th</sup> November 2019**. Once you finalize the time and date of the Competition, please let us know, by email, to enable us to send the prize amount and the certificates.

A line confirming that you will be holding the Competition will be appreciated.

Thanking you,

Yours faithfully,

*S. Kapadia*

Swati Kapadia  
Chief Executive Officer

Encl:

24<sup>th</sup> September 2019

The Principal  
Sir C.R. Reddy College for Women  
Vatluru Post, W.G. Dist.  
Eluru 534 007  
A.P.

Dear Respected Principal:

**THE 55<sup>th</sup> A.D. SHROFF MEMORIAL ELOCUTION COMPETITION (2019-20)**

We thank you for intimating the date of the 55<sup>th</sup> A.D. Shroff Memorial Elocution Competition for your students.

The following are enclosed:

1. A cheque, payable at par, for Rs.5,000/-, towards the prize amount. Please send us the original receipt immediately (copy enclosed).

Prizes: First - Rs.2,500/-; Second - Rs.1,500/-; Third - Rs.1,000/-.

2. Five certificates to be awarded to the best five speakers.
3. Format of the report to be completed and returned to us.

(It will be appreciated if the completed report is returned immediately after the competition by email and later by post also.)

Some literature for distribution among participants, were already sent to you by separate post.

Kindly return the second copy of this letter, duly signed, for our records.

Thanking you,

Yours faithfully,

*Batliwala*  
Hoofreez Batliwala  
General Manager

Encl: Cheque no. 039560

**THE 55<sup>TH</sup> A.D. SHROFF MEMORIAL ELOCUTION COMPETITION  
FOR COLLEGE STUDENTS OUTSIDE MUMBAI (2019-20)**

**Objects, rules, regulations, subjects, prizes etc.**

1. This Competition is being conducted since 1965 in memory of the late Mr. A.D. Shroff with the object of encouraging college students to think and speak on economic and other subjects, besides enabling them to display their oratory skills.
2. The Competition is open to degree course students only (**11<sup>th</sup> and 12<sup>th</sup> standard students are not eligible**). Participants may speak in English, Hindi or the regional language on **ANY ONE** of the following subjects:
  - A. QUEST TOWARDS INCLUSIVE GROWTH IN INDIA;**
  - B. HEALTH FOR ALL: Reforming National Health Policy;**
  - C. ROLE OF A MODEL CITIZEN IN INDIAN DEMOCRACY.**
3. Each participant will be allowed to speak for **FIVE MINUTES**. The participant will state his/her subject before starting to speak. A warning bell will be sounded at end of the **fourth minute** followed by another at end of the **fifth minute**. Participants are free to express any views they desire. They may refer to notes for quoting statistics, if any, but should not read from a written text.
4. A panel of judges, appointed by the college, will select the three best speakers on the basis of Contents (60 Marks); Presentation and Elocution (40 Marks). The panel's decision will be final.
5. Prizes: **First - Rs.2,500/-; Second - Rs.1,500/-; Third – Rs.1,000/-.**
6. Certificates will be given to the best five speakers.
7. For any clarifications, please contact:

Mr. Krishna Devadiga / Mrs. Sujata Chauhan  
Forum of Free Enterprise  
Tel: **022 – 2261 4253**  
Email: [forumfe1956@gmail.com](mailto:forumfe1956@gmail.com)



**SIR C R REDDY COLLEGE FOR WOMEN** (Estd : 1987)

Affiliated to ADIKAVI NANNAYA UNIVERSITY, Rajamahendravaram  
Vatluru, Eluru - 534007

e-mail : sirrrwomen.principal@gmail.com

Website : www.sirrrwomen.ac.in

Phone : 08812-231192

Dt: 01-09-2019

To  
The Principal  
Sir C.R.Reddy College for Women  
Eluru

**Subject:** Request to grant permission to conduct A.D Shroff Memorial  
Elocution Competition on 09/09/2019.

This is to bring to your kind notice that, Department of English  
in association with The Forum of Free Enterprise is planning to conduct A.D  
Shroff Memorial Elocution Competition on 09/09/2019 from 2:00 to 4:30 pm  
for all the degree students . In this context, we request you to grant permission  
to conduct the elocution competition for the degree students in A V Hall on  
9<sup>th</sup> September 2019.

Thanking you Madam

*Permitted*  
*As per*  
PRINCIPAL  
Sir C.R.R. College for Women  
ELURU

Swarnakumari.V  
Signature of the HOD 1/9/19





**SIR C R REDDY COLLEGE FOR WOMEN** (Estd : 1967)

Affiliated to ADIKAVI NANNAYA UNIVERSITY, Rajamahendravaram  
Valluru, Eluru - 534007

e-mail : [sircrrwomen.principal@gmail.com](mailto:sircrrwomen.principal@gmail.com)

Website : [www.sircrrwomen.ac.in](http://www.sircrrwomen.ac.in)

Phone : 08812-231192

Dt: 03/09/2019

**NOTICE**

This is to inform that, Department of English is going to conduct A.D Shroff Memorial Elocution Competition for all the degree students on 09/09/2019 from 2:00 to 4:30 pm at A V Hall. In this context, we request all the students to participate in the competition and avail the opportunity.

*Selija*  
Principal

PRINCIPAL  
Sir C.R.R. College for Women  
ELURU

## **Forum of Free Enterprise**

### **A.D Shroff Memorial Elocution Competition**

The Forum of Free Enterprise is a non- political and non- partisan organization started in 1956, to educate public opinion in India on free enterprise and close relationship with the democratic way of life. The forum seeks to stimulate public thinking on vital economic problems through booklets, meetings, and other means as befit a democratic society.

In recent years, the forum has also been focusing on the youth with a view of developing good and well-informed citizenship. A number of youth activities, including elocution contests and leadership training camps are organized every year towards this goal.

Nani Palkhivala has associated with the Tata group for about four decades. He was the chairman of Tata consultancy services, Tata International Ltd. Tata InfoTech Ltd, the ACC Ltd, and was the Director of Tata sons Ltd, and several other companies of the A D Shroff Memorial Trust. Nani Palkhivala passed away on 11<sup>th</sup> December 2002. Nani A.Palkhivala Memorial Trust was set up in 2004 to perpetuate his memory.

Mr.Nani A. Palkhivala was the Forum's president from 1968-1977 and 1979-February 2000

“Free enterprise was born with man and shall survive as long as man survives”

A D Shroff, Founder president of Forum of Free Enterprise.

## **AD Shroff Memorial Elocution**

### **Competition Forum of Free Enterprise**

The competition is being conducted since 1965 in memory of the late Mr. A.D Shroff, an eminent Industrialist, banker and economist of India, with the object of encouraging college students to think and speak on economics and other subjects besides enabling them to display their oratory skills. The main intention of the competition is to motivate students to take an active interest in different subjects related to economics. The forum sends cash prizes, certificates, and booklets to the winners every year.

### **55<sup>th</sup> A D Shroff Memorial Elocution Competition (2019 – 2020)**

The 55<sup>th</sup> A D Shroff Memorial Elocution Competition for degree students was conducted on 9<sup>th</sup> September 2019.

Three topics were provided, namely:

1. Quest towards inclusive growth in India.
2. Health for all: reforming National Healthy Policy.
3. Role of a model Citizen in Indian democracy.

From among which the contestants were allowed to express their views within the prescribed time limit.

Students who were shortlisted from among 21 contestants from various groups participated in the competition.

The panelists were

1. G.V.S. Ravindra Babu, Assistant.Professor of MBA, Sir.C.R.Reddy Autonomous College, Eluru
2. P. Praveen Kumar, Lecturer in Commerce, Sir.C.R.Reddy College for Women, Eluru.
3. N.Adi Lakshmi, HOD of English, Sir.C.R.Reddy College for Women, Eluru.

The students were allowed to express their views either in English or Telugu for five minutes. Certificates and cash awards were sponsored by the Forum of Rs. 2500/-, Rs.1500/,and Rs.1000/- were awarded to the First, Second and Third prize winners respectively.

**The prize winners are as follows:**

**First prize- L.Geetika (First B.sc – MPCS)**

**Second prize - G.D.N.G. Bhavani (Final B.Sc.MPCS)**

**Third prize - S.Vandana (Second B.Sc. MPC)**

# SIR CRR COLLEGE FOR WOMEN

ELURU, WEST GODAVARI DIST  
Affiliated to Adikavi Nannaya University, Rajamahendravaram

## Department of English

2019-2020

TOPIC Role of a Model Citizen In Indian  
democracy

CLASS All Programmes

Semester All Semester Students

Date & Time 9/9/19

SL.NO	Roll No.	NAME OF THE STUDENT	SIGNATURE
1	191061	L. Geethika	L. Geethika
2	191022	N. Suneetha	N. Suneetha
3	191033	N. Sai Sanya	N. Sai Sanya
4	191041	G.D.N.G. Bhavani	G.D.N.G. Bhavani
5	192050	D. Dhanusha	D. Dhanusha
6	192066	S. Bhavana	S. Bhavana
7	192007	E. Lasya	E. Lasya
8	192088	G. Rohini	G. Rohini
9	193099	T. Anitha	T. Anitha
10	193010	P. Visalatha	P. Visalatha
11	193011	V. Tejaswi	V. Tejaswi
12	193012	S. Vandana	S. Vandana
13	193013	C. Hasi Tyothi	C. Hasi Tyothi
14	195014	K. Divya	K. Divya
15	195015	P. Kavya Sri	P. Kavya Sri
16	195016	A. Nitya G. Veena	A. Nitya G. Veena
17	195017	V. Vaishnavi	V. Vaishnavi
18	195018	P. Kavya Sri	P. Kavya Sri
19	195019	A. Nitya Harika	A. Nitya Harika
20	195020	P. Divya	P. Divya
21			
22			
23			
24			
25			
26			
27			
28			
29			
30			
31			

Suvarna Kumari. V  
9/9/19

ENGLISH ELOCUTION

COMPETITION

Topic: ROLE OF A

MODERN CITIZEN IN

INDIAN DEMOCRACY

Submitted to

Swarna Kumari (Madam)

2019 - 2020

Department of English

Submitted by

L. Geethika

I B. SC MPCs

## Role of a model citizen in Indian democracy

In the small journey as an independent nation, democracy has been the cornerstone of Indian success saga. From the time when doubts were cast on the ability of our survival as a nation to an era when powers across the globe look for our guidance, India has travelled miles. The firm foundations of the largest functioning democracy in world have shown myriad results in an effort to create an empowered society.

The smooth transition of governments witnessed by independent India on basis of power of ballots has been testimony to the real functioning democracy. While our neighbours have struggled with political instability, Indian democracy has risen to become a role model at the global platform. In spite of multitude of problems like illiteracy, poverty, malnourishment and infrastructural deficit India has managed to ensure that political masters remain committed to the right cause.

The entitlement of universal adult franchise has been the base for our democratic success. With reduction of voting age from 21 to 18, Indian democracy was further strengthened

as it recognized role of youth in nation building process irrespective of a stratified society people of all caste, colour, creed, language, religion, region queue up in a single line to express their choice on the election day. This equitable approach has been the strength of Indian democracy.

The functioning of our democracy has ensured that people judge the working of their representatives every five years. With votes, people attach expectations and aspirations.

The anti-incumbency rates have many times justified the 'teal' power of people. Democracy, as a means, ensures that the political position remains an instrument to serve needs of one and all in society.

Indian democracy has gone from strength to strength. With passing of 73rd and 74th Amendment Acts, democratic decentralization percolated to the grassroots. The municipalities and panchayati Raj institutions have brought governance closer to people. They have empowered the people by giving an elected forum to bring about local level development. Democracy brought new



vibrancy through local governance to enable rapid socio-economic progress in the villages.

The rise of coalition policies also marks an indication that regional aspirations of the people are finding a legitimate forum. Political parties have become a medium for expression in an increasingly aware and demanding society.

Democracy refers to a system of government where the citizens exercise power by voting. Democracy holds a special place in India. After suffering at the hands of British colonial rule, India finally became a democratic nation in 1947.

It was then that the people of India, who had suffered tyranny at the hands of the British, attained the right to vote and elect their government for the first time.

→ Democratic principle of India:

- Sovereign

Sovereign refers to an entity free from any foreign power's control. The citizens of India enjoy sovereign power to elect their ministers.

- Socialist

Socialism means providing social and economic equality to all the citizens of India irrespective of their caste, colour, creed, gender, and religion.

- Secular:

This means freedom to practice any religion or reject all. There is no official state religion in the country.

- Democratic:

This means the government of India is elected by its citizens. The right to vote is given to all Indian citizens without any discrimination.

- Republic:

The head of the country is not a hereditary king or queen. An electoral college elects him.

These include illiteracy, gender discrimination, poverty, cultural disparity, political influence, casteism, and communalism. All these factors adversely affect democracy in India.

→ Conclusion

While democracy in India has been appreciated worldwide, there are still miles to go. Factors such as illiteracy, poverty, gender discrimination and communalism that impact the working of democracy in India need to be eradicated in order to allow the citizens to enjoy democracy in true sense.

2/9/19



Student participating in Elocution Competition



Student participating in Elocution Competition

# **SIR C R REDDY COLLEGE FOR WOMEN**

**(Affiliated to Adikavi Nannaya University, Rajamahendravaram)**

**Vatluru(post), Pedapadu Mandal, West Godavari Dist(AP)**



**VALUE ADDED COURSE  
ON**

**“BASIC STRUCTURE  
AND FUNDAMENTAL  
ENGLISH”**

**Course code - 180801**

**01-08-2018 to 24-09-2018**

**Time: 4.40 pm to 5.40 pm**

**Venue: AV Hall**

**Organized by**

**DEPARTMENT OF ENGLISH**

**2018 – 2019**

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## Brief Note

- ❖ The department of English organized a Value Added course on “Basic Structure and Fundamental English” for I B.Com students.
- ❖ The objective of introducing this value added course is to teach the students basic grammar rules and regulations. So that they can easily understand their courses and improve their English learning and writing skills.
- ❖ Now a days all the education programmes are carried out in English medium. The students from Telugu medium and rural background face some challenges, to overcome them this Value Added course is very useful and helpful to students.
- ❖ This course is conducted after the regular class work is completed.
- ❖ This course is conducted from 01- 08- 2018 to 24-09- 2018 (40hours)
- ❖ The duration of the class is for one hour (4.40pm to 5.40pm).
- ❖ 85 students participated in this Value Added course.
- ❖ Course material was provided to every registered participant.
- ❖ During the course 2 Internals and 1 Grand test was conducted and evaluated.
- ❖ Participation Certificates were issued to the participants

## **About Course**

### **Course Description**

Basic Structure and Fundamental English course is designed to teach students the nature of English language and its grammatical system and give insight how language works whether it is spoken or written.

Learning grammar structures and understanding their meaning and function is the prerequisite for every student who wants to learn English language. It helps to avoid errors. It improves communication skills. It is a way to standardize the use of English language. Poor grammar leads to confusion and misunderstanding. This course helps students to enhance their language skills.

### **Prerequisites and Expected Skills**

There are no course prerequisites to join in this course.

Any student who is interested to learn English language can join in this Course

### **Course Duration**

- ❖ This course is conducted from 01- 08- 2018 to 24-09-2018  
(40 days) The duration of the class is for one hour  
(4.40pm to 5.40 pm).

### **Criteria to get a Certificate**

- ❖ 70% Course Attendance is Compulsory to get the Certificate
- ❖ Students who will get 40% marks in the examination are eligible to get the Certificate.

# Learning Objectives and Outcomes

## Learning Objectives

This course is designed to provide basic knowledge in fundamentals of English grammar and sentence structures. The objective of learning this course is to enable students to learn English and to use it in their academic and personal career.

- ❖ Helps to use the language effectively.
- ❖ Develop student's insight into the structure of English grammar.
- ❖ Enable students to assimilate the correct patterns of the language.
- ❖ Heightens the awareness of correct usage of English grammar in writing and speaking.
- ❖ Strengthens the ability to write sentences, paragraphs and essays.

## Learning Outcomes

After successful completion of this course, students will

- ❖ Generate simple sentences using appropriate grammatical structures.
- ❖ Read and listen without experiencing grammatical difficulties.
- ❖ Identify different parts of speech and linguistic forms.
- ❖ Write short paragraphs.
- ❖ Use punctuation marks correctly.
- ❖ Use the main tenses accurately in sentences and paragraphs.
- ❖ Understand grammatical concepts.





**SIR C R REDDY COLLEGE FOR WOMEN** (Estd : 1987)

Affiliated to ADIKAVI NANNAYA UNIVERSITY, Rajamahendravaram

Vatluru, Eluru - 534007

e-mail : sircrrwomen.principal@gmail.com

Website : www.sircrrwomen.ac.in

Phone : 08812-231192

**Permission Letter**

25-07-2018,  
Eluru.

To

The Principal  
Sir C.R. Reddy College for  
Women, Eluru.

**Subject:** Request to grant permission to arrange a Value added course on  
*“Basic structure and fundamental English”*- regarding.

This is to bring to your kind notice that, Department of English is planning to arrange a Value Added course on “Basic Structure and Fundamental English” for I B.Com Students. This is a 40 - day course and will be conducted from Monday 01- 08- 2018 onwards after the regular class work is completed. The duration of the class is for one hour (4.40 pm to 5.40 pm) during college working days. In this context, we request you to grant permission to conduct the above Value Added course for I B.Com students in Room no.101 from 1<sup>st</sup> August , 2018.

Thanking You Madam,

*Permitted*  
*Satish*  
PRINCIPAL  
Sir C.R.R. College for Women  
ELURU

Yours Faithfully,

*Swarnakumari . V*

Signature of HOD  
Dept. of English

# Brochure

Start Date :01-08-2018 End Date :24-09-2018  
Duration :40 Days

Time : 4:40 - 5:40PM  
Venue : Seminar Hall

## Faculty Information

N. Adi Lakshmi; MA.English  
V. Swarna Kumari; MA.English  
K. Venkata Lakshmi; MA.English

## Instructions to Students

- 70% Course attendance is Compulsory to get the certificate
- Students who will get 40% marks in the examination are eligible to get the Certificate

Further Information, Contact  
Smt K.Venkata Lakshmi;  
MA.English  
Course Coordinator  
Ph.9392928939



(Estd : 1987)

**SIR C R REDDY COLLEGE FOR WOMEN**

Vatluru, Eluru - 534007

Value Added Course on

Basic Structure and Fundamental English



Organized by  
Department of English



**SIR C R REDDY COLLEGE FOR WOMEN** (Estd : 1987)

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Vatluru, Eluru - 534007

e-mail : sircrrwomen.principal@gmail.com

Website : www.sircrrwomen.ac.in

Phone : 08812-231192

**Notice to Staff and Students**

**Date: 27-07- 2018.**

**NOTICE**

This is to inform you that the Department of English is going to conduct a Value Added course on **“Basic Structure and Fundamental English”** from Monday 01-08-2018. This course will be conducted after the regular class work. The duration of the course is 40 days. The duration of the class is for one hour (4.40 pm to 5.40 pm) during college working days.

I B.Com Students are requested to apply for this course on or before 30<sup>th</sup> July, 2018. Those who are interested to join the above Value Added course are hereby informed to contact the HOD of English and register for the course.

  
Principal

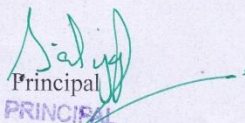
**Sir C.R.R. College for Women  
ELURU**

## Inaugural function

Date: 30<sup>th</sup> July, 2018.

### NOTICE

This is to inform that Department of English is going to conduct an Inaugural function for Value Added course on “**Basic structure and Fundamental English**” on 01-08-2018 at 4.30 pm. All staff and Students are requested to attend the function and make it a big success.

  
Principal  
PRINCIPAL  
Sir C.R.R. College for Women  
ELURU



## **SIR C. R. REDDY COLLEGE FOR WOMEN**

(Affiliated to Adikavi Nannaya University,  
Rajahmahendravaram) Vatluru(Post), Pedapadu Mandal,  
W G Dist(AP)

### **Invitation**

**You are cordially invited to inaugurate**

### **Value Added course on “Basic Structure and Fundamental English”**

**Chief Guest:** **Sri Chalasani ViswanadhaRao**  
Correspondent, Sir C R Reddy College for Women, Eluru

**Guest of honor :** **Smt P.Sailaja**  
Principal, Sir C R Reddy College for Women, Eluru

**Resource Person:** **Smt N.Adi Lakshmi,**  
**Smt V.Swarna Kumari,**  
**Smt K.Venkata lakshmi.**  
Lecturers, Sir C R Reddy College for Women, Eluru

Date: Monday 1<sup>st</sup> August, 2018

Venue: Seminar Hall

Time: 4.00 pm to 4.30 pm

Organized by  
**Department of English**  
**SIR C.R. REDDY COLLEGE FOR WOMEN, ELURU**

## Course Structure

### Curriculum for Value Added Course on “BS&FE”

Eligibility: I B.Com Students

Medium: English

Duration: 40Hours

Time: 4.40 pm to 5.40pm

S.No	Topic	Theory Hours
1	Parts of speech - definition - types – Noun-Pronoun-Verb-Adverb -Adjective- Conjunction - Preposition Interjection - examples	3 Hrs
2	Types Sentences- Declarative Sentences- Imperative Sentences – Interrogative Sentences – Exclamatory Sentences	3 Hrs
3	Verb Forms – Definition- Types- Transitive verb Intransitive Verb- Participle- Past participle Present participle- Gerund – Infinitive -Auxiliary Verbs- Modals- Strong Verbs – Weak Verbs	4 Hrs
4	Sentence Structures- Types- Simple-Compound – Complex- Compound Complex	3Hr
5	Tenses – Definition – Past Tense – Present Tense – Future Tense	4 Hrs
6	Voice – Definition- Active Voice – Passive Voice - Rules	3 Hrs
7	Reported Speech – Direct Speech – Indirect Speech- Rules for changing A direct speech sentence into indirect speech sentence	3 Hrs
8	Question Tags – Positives- Negatives	2 Hrs
9	Punctuation Marks	2 Hrs
10	Vocabulary and Spelling- Antonyms Synonyms	3 hrs
11	Practice	10 hrs
Total Theory/Lecture Hours		<b>30 Hrs</b>
practice		<b>10 hrs</b>
<b>Total Hours</b>		

SIR C R REDDY COLLEGE FOR WOMEN, ELURU

Department of English

Value Added Course on

“Basic Structure and Fundamental English”

Time Table

2018-2019



1/8/18	2/8/18	3/8/18	4/8/18	5/8/18	7/8/18	8/8/18	9/8/18	10/8/18	13/8/18	14/8/18	16/8/18	18/8/18	20/8/18	21/8/18	22/8/18	23/8/18	24/8/18	27/8/18	28/8/18
<del>BA</del>	<del>BA</del>	<del>BA</del>	<del>BA</del>	<del>BA</del>	20	20	20	20	20	20	20	20	20	20	20	20	20	20	20
29/8/18	30/8/18	31/8/18	1/9/18	3/9/18	4/9/18	5/9/18	6/9/18	7/9/18	8/9/18	11/9/18	12/9/18	14/9/18	15/9/18	17/9/18	18/9/18	19/9/18	20/9/18	21/9/18	22/9/18
<del>BA</del>	<del>BA</del>	<del>BA</del>	<del>BA</del>	<del>BA</del>	20	20	20	20	20	20	20	20	20	20	20	20	20	20	20

Swarnakumari.V

Signature of

Head of the department

## **Value Added Course on “BS&FE”**

### **Syllabus**

Theory 30 hours

Practice- 10 hours

Credits-2

#### **UNIT-I: (10 hrs)**

Parts of speech - definition - types – Noun-Pronoun-Verb-Adverb -Adjective-  
Conjunction - Preposition -Interjection – examples Types Sentences-  
Declarative Sentences- Imperative Sentences – Interrogative Sentences –  
Exclamatory Sentences Verb Forms – Definition- Types- Transitive verb  
Intransitive Verb- Participle- Past participle Present participle- Gerund –  
Infinitive -Auxiliary Verbs- Modals- Strong Verbs – Weak Verbs

#### **UNIT-II: (10 hrs)**

Sentence Structures- Types- Simple-Compound – Complex- Compound  
Complex

Tenses – Definition – Past Tense – Present Tense – Future Tense  
Voice – Definition- Active Voice – Passive Voice - Rules

#### **UNIT-III (10 hrs)**

Reported Speech – Direct Speech – Indirect Speech- Rules for changing A  
direct speech sentence into indirect speech sentence Question Tags – Positives-  
Negatives - Punctuation Marks Vocabulary and Spelling- Antonyms Synonym



**Value Added Course on “BS&FE”**  
**Registrations**



SIR C REDDY COLLEGE FOR WOMEN, ELURU.

DEPARTMENT OF **ENGLISH**

VALUE ADDED COURSE

ENROLMENT FORM

Roll Number : 188001  
Name of the Student : Andugula Roshini  
Father's Name : A. Venkateswara Rao  
Date of Birth : 20-9-2001  
Phone Number : 6302242384  
Permanent Address : H-No-1, Mulagalampadu, Lingapalem(H)  
Dharmaji gudem, W.G.Dt, A.P

A. Roshini  
Signature of the Student



SIR C REDDY COLLEGE FOR WOMEN, ELURU.

DEPARTMENT OF **ENGLISH**

VALUE ADDED COURSE

ENROLMENT FORM

Roll Number : 188002  
Name of the Student : Ch. Subha Chandrika  
Father's Name : Ch. Chandra Mohan Rao  
Date of Birth : 26-9-2000  
Phone Number : 9948566014  
Permanent Address : 1-1A, Syamalambapuram,  
Main Road, achavaram,  
krishna Dist, AP

Ch. Subha Chandrika.  
Signature of the Student

**SIR C R REDDY COLLEGE FOR WOMEN, ELURU**  
**Value Added Course on “Basic Structure and Fundamental English”**

<b>S.no</b>	<b>Roll No</b>	<b>Name of the student</b>
1	188001	A Roshini
2	188002	Ch. Chandrika Devi
3	188005	D. Tirumala
4	188007	M.Ramya Sri
5	188008	N.Padma Sivani
6	188009	P.Prathyusha
7	188010	P.Durga Devi
8	188011	P.Sukanya
9	188012	A.Meghana
10	188013	A.Meena
11	188014	B.Swapna
12	188016	Ch. Anitha
13	188018	D.Rajeswari
14	188019	K.Durga Bhavani
15	188025	M.Ramya Krishna
16	188029	P.Lalitha
17	188033	P.Usha Rani
18	188034	P.Prashanthi
19	188036	R.Devi Prassanna
20	188038	S. Jyothi
21	188039	U.Sai Lakshmi
22	188040	V.Varalakshmi
23	188045	G.Sai Prasanna
24	188046	J.Durga
25	188047	M.Nagadevi
26	188049	P.Anitha
27	188050	P.Keerthi sri
28	188052	N. Kavitha
29	188056	D.Rani
30	188057	P.Swarna Deepika

**SIR C R REDDY COLLEGE FOR WOMEN, ELURU**  
**Value Added Course on “Basic Structure and Fundamental English”**

<b>S.no</b>	<b>Roll No</b>	<b>Name of the student</b>
31	187001	B.Pavani
32	187002	Ch.Dedeepya
33	187004	G.Revathi
34	187005	G.Durga Bhavani
35	187006	G.Ravali
36	187007	J.Keerthi Seetha
37	187008	K.Naga Durga Ambica Devi
38	187016	B.PS Vijaya Lakshmi
39	187017	B.Kousalya
40	187018	Ch.Sireesha
41	187019	G.Sai Lalitha
42	187030	G.Hema Sri
43	187031	G.Kasulu
44	187034	G.Lakshmi Prasanna
45	187035	G.Kalyani
46	187038	J.Meghana
47	187039	K.Haritha
48	187040	K.Vandana
49	187042	K.Ramya
50	187043	K.Sindhu
51	187044	K.Anuradha
52	187050	K.Roja Ramani Rupa
53	187051	K.RS Sanghavi
54	187056	M.Kalyani
55	187057	M. Byula Keerthi
56	187060	M.Vyshnavi Devi
57	187061	N.Harsha Priya
58	187062	P.Nikitha
59	187064	T.H.V.Naga Devi
60	187067	M.Renuka Devi

**SIR C R REDDY COLLEGE FOR WOMEN, ELURU**  
**Value Added Course on “Basic Structure and Fundamental English”**

<b>S.no</b>	<b>Roll No</b>	<b>Name of the student</b>
61	187068	M.Krupa Rani
62	187069	M.Lakshmi Supriya
63	187070	M.Varshitha
64	187071	N.Meenakshi
65	187072	N.Prasanna Bharathi
66	187074	N.Tharaka Prabha
67	187076	N.Siva Sai Keerthi
68	187078	P.Keerthana
69	187079	P.Sai Keerthi
70	187080	P.Harshitha
71	187084	Patan Karishma
72	187091	P.L Rama Devi
73	187096	S.Manisha
74	187100	S.Ramya
75	187102	S.R Susmitha
76	187104	Sk.Nasrin
77	187105	Sk.Sameera
78	187106	Sk.Seema Tabusum
79	187108	T.Sreshta
80	187109	T.Ramya
81	187110	V.Santhoshi
82	187111	V.Sri Lekha
83	187112	V.Jyothi Kumari
84	187113	V.V Jahnavi
85	187114	Y. LV D S Rajeswari

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S.no	Roll No	Name of the student	Signature of the student
1	188001	A Roshini	A. Roshini
2	188002	Ch. Chandrika Devi	ch. chandrika Devi
3	188005	D. Tirumala	D. Tirumala
4	188007	M.Ramya Sri	M. Ramya Sri
5	188008	N.Padma Sivani	N. padma Sivani
6	188009	P.Prathyusha	P. prathyusha
7	188010	P.Durga Devi	P. Durga Devi
8	188011	P.Sukanya	P. sukanya
9	188012	A.Meghana	A. Meghana
10	188013	A.Meena	A. meena
11	188014	B.Swapna	B. Swapna
12	188016	Ch. Anitha	ch. Anitha
13	188018	D.Rajeswari	D. Rajeswari
14	188019	K.Durga Bhavani	K. Durga Bhavani
15	188025	M.Ramya Krishna	M. ramya krishna
16	188029	P.Lalitha	P. Lalitha
17	188033	P.Usha Rani	P. Usha Rani
18	188034	P.Prashanthi	P. Prashanti
19	188036	R.Devi Prassanna	R. D Prassanna
20	188038	S. Jyothi	S. Jyothi
21	188039	U.Sai Lakshmi	U. Sai Lakshmi
22	188040	V.Varalakshmi	V. varalakshmi
23	188045	G.Sai Prasanna	G. Sai Prasanna
24	188046	J.Durga	J. Durga
25	188047	M.Nagadevi	M. Nagadevi
26	188049	P.Anitha	P. Anitha
27	188050	P.Keerthi sri	P. Keerthi sri
28	188052	N. Kavitha	N. kavitha
29	188056	D.Rani	D. Rani
30	188057	P.Swarna Deepika	P. Swarna Deepika

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31	187001	B.Pavani	B. pavani
32	187002	Ch.Dedeepya	Ch. Dedeepya
33	187004	G.Revathi	G. Revathi
34	187005	G.Durga Bhavani	G. Durga Bhavani
35	187006	G.Ravali	G. Ravali
36	187007	J.Keerthi Seetha	J. Keerthi Seetha
37	187008	K.Naga Durga Ambica Devi	K. Naga Durga Ambika Devi
38	187016	B.PS Vijaya Lakshmi	B.P.S vijaya lakshmi
39	187017	B.Kousalya	B. kousalya
40	187018	Ch.Sireesha	ch. sireesha
41	187019	G.Sai Lalitha	G. Sai Sireesha
42	187030	G.Hema Sri	G. Hema Sri
43	187031	G.Kasulu	G. kasulu
44	187034	G.Lakshmi Prasanna	G. Lakshmi prasanna
45	187035	G.Kalyani	G. kalyani
46	187038	J.Meghana	J. Meghana
47	187039	K.Haritha	K. Haritha
48	187040	K.Vandana	K. Vandana
49	187042	K.Ramya	K. Ramya
50	187043	K.Sindhu	K. Sindhu
51	187044	K.Anuradha	K. Anuradha
52	187050	K.Roja Ramani Rupa	K. Roja Ramani Rupa
53	187051	K.RS Sanghavi	K.RS. Sangavi
54	187056	M.Kalyani	M. kalyani
55	187057	M. Byula Keerthi	M. Byula Keerthi
56	187060	M.Vyshnavi Devi	M. Vyshnavi Devi
57	187061	N.Harsha Priya	N. Harsha priya
58	187062	P.Nikitha	P. Nikitha
59	187064	T.H.V.Naga Devi	T. H. V. Naga Devi
60	187067	M.Renuka Devi	M. Renuka Devi

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N. Adh Lakshmi  
K. V. Lakshmi



## Value Added Course on “BS&FE” Study Material

### Parts of Speech.

Parts of speech are among the first grammar topics we learn when we are in school or when we start our English language learning process. Parts of speech can be defined as words that perform different roles in a sentence. Some parts of speech can perform the functions of other parts of speech too.

#### Parts of Speech Definition

- The Oxford Learner’s Dictionary defines parts of speech as “one of the classes into which words are divided according to their grammar, such as noun, verb, adjective, etc.”
- The Cambridge Dictionary also gives a similar definition – “One of the grammatical groups into which words are divided, such as noun, verb, and adjective”.

#### Different Parts of Speech with Examples

Parts of speech include nouns, pronouns, verbs, adverbs, adjectives, prepositions, conjunctions and interjections.

#### 8 Parts of Speech Definitions and Examples:

1. **Nouns** are words that are used to name people, places, animals, ideas and things. Nouns can be classified into two main categories: Common nouns and Proper nouns. Common nouns are generic like ball, car, stick, etc., and proper nouns are more specific like Charles, The White House, The Sun, etc.

#### Examples of nouns used in sentences:

She bought a **pair of shoes**. (thing)

- I have a **pet**. (animal)
- Is this your **book**? (object)
- Many people have a **fear of darkness**. (ideas/abstract nouns)
- He is my **brother**. (person)
- This is my **school**. (place)

Also, explore Singular Nouns and Plural Nouns.

2. Pronouns are words that are used to substitute a noun in a sentence. There are different types of pronouns. Some of them are reflexive pronouns, possessive pronouns, relative pronouns and indefinite pronouns. I, he, she, it, them, his, yours, anyone, nobody, who, etc., are some of the pronouns.

**Examples of pronouns used in sentences:**

1. **I** reached home at six in the evening. (1st person singular pronoun)

- Did **someone** see a red bag on the counter? (Indefinite pronoun)
- Is **this** the boy **who** won the first prize? (Relative pronoun)
- That is **my** mom. (Possessive pronoun)
- I hurt **myself** yesterday when we were playing cricket. (Reflexive pronoun)

3. **Verbs** are words that denote an action that is being performed by the noun or the subject in a sentence. They are also called action words. Some examples of verbs are read, sit, run, pick, garnish, come, pitch, etc.

**Examples of verbs used in sentences:**

She **plays** cricket every day.

- Darshana and Arul **are going** to the movies.
- My friends **visited** me last week.
- **Did** you **have** your breakfast?
- My name **is** Meenakshi Kishore.

4. Adverbs are words that are used to provide more information about verbs, adjectives and other adverbs used in a sentence. There are five main types of adverbs namely, adverbs of manner, adverbs of degree, adverbs of frequency, adverbs of time and adverbs of place. Some examples of adverbs are today, quickly, randomly, early, 10 a.m. etc.

**Examples of adverbs used in sentences:**

Did you come **here** to buy an umbrella? (Adverb of place)

- I did not go to school **yesterday** as I was sick. (Adverb of time)

- Savio reads the newspaper **every day**. (Adverb of frequency)
- Can you please come **quickly**? (Adverb of manner)
- Tony was so sleepy that he could **hardly** keep his eyes open during the meeting. (Adverb of degree)

5. **Adjectives** are words that are used to describe or provide more information about the noun or the subject in a sentence. Some examples of adjectives include good, ugly, quick, beautiful, late, etc.

#### **Examples of adjectives used in sentences:**

The place we visited yesterday was **serene**.

- Did you see how **big** that dog was?
- The weather is **pleasant** today.
- The **red** dress you wore on your birthday was lovely.
- My brother had only **one** chapatti for breakfast.

6. **Prepositions** are words that are used to link one part of the sentence to another. Prepositions show the position of the object or subject in a sentence. Some examples of prepositions are in, out, besides, in front of, below, opposite, etc.

#### **Examples of prepositions used in sentences:**

1. The teacher asked the students to draw lines **on** the paper so that they could write **in** straight lines.
  - The child hid his birthday presents **under** his bed.
  - Mom asked me to go to the store **near** my school.
  - The thieves jumped **over** the wall and escaped before we could reach home.

7. **Conjunctions** are a part of speech that is used to connect two different parts of a sentence, phrases and clauses. Some examples of conjunctions are and, or, for, yet, although, because, not only, etc.

#### **Examples of conjunctions used in sentences:**

1. Meera **and** Jasmine had come to my birthday party.
  - Jane did not go to work **as** she was sick.
  - **Unless** you work hard, you cannot score good marks.

- I have not finished my project, **yet** I went out with my friends.

8. Interjections are words that are used to convey strong emotions or feelings. Some examples of interjections are oh, wow, alas, yippee, etc. It is always followed by an exclamation mark.

#### **Examples of interjections used in sentences:**

- **Wow!** What a wonderful work of art.
- **Alas!** That is really sad.
- **Yippee!** We won the match.

## **Types of Sentences**

The English language gives every learner the liberty to make good use of the language in the best possible way. Using different types of sentences will make your speech or writing sound and look well-structured and aid you in getting your thoughts and ideas across to your target audience in a clear and effective manner. This will also allow you to express your emotions and let your readers experience what you want them to experience.

### **The Four Different Types of Sentences**

There are four different kinds of sentences in English grammar and they are as follows:

Declarative or Assertive Sentence – A declarative or assertive sentence is a sentence that is informative and ends with a period or a full stop.

- I like fantasy novels.
- There is a white house around the corner.

Imperative Sentence – An imperative sentence is a sentence that expresses a command, an order, or a request.

- Please pick up the notes when you come.
- Close the door.

Interrogative Sentence – An interrogative sentence is one that is used to

question something and it ends with a question mark.

- What is the name of the movie you were watching?
- Can I come with you to the book fair?

Exclamatory Sentence – An exclamatory sentence is one which is used to express sudden and strong emotions, and it ends with an exclamation mark. You can also use interjections to form exclamatory sentences.

Examples:

- Wow, how good this is!
- That was a great match!

## Verb Forms

A **verb** is a word or a combination of words that indicates action or a state of being or condition. A verb is the part of a sentence that tells us what the subject performs. Verbs are the hearts of English sentences.

**Examples:**

- Jacob walks in the morning. (A usual action)
- Mike is going to school. (A condition of action)

### Transitive Verb

The Main Verb that takes a direct object sitting right after it would be a Transitive Verb. They usually construct the most straightforward of sentences.

Examples:

- She **went** to the fair.
- We do not **like** being called out loud in crowds.
- I **love** visiting my village home.

### Intransitive Verb

The main Verb that does not take a direct object specified right afterward and rather there is an indirect one mentioned somewhere along the line is called an Intransitive Verb. These verbs often make the corresponding sentences incomplete.

Example:

- I **laughed**.

- John **ran**.
- A ghaſt of cold wind **blew**.
- 

preſent participle?

The preſent participle is uſed in the continuous tenses or as an adjective deſcribing an action that is currently taking place.

*The bird is **singing** outside my window.*

*The **singing** bird is outside my window.*

Past participle

The paſt participle is uſed in the perfect tenses or as an adjective deſcribing an action that has already been completed. It's also a key component in uſing the paſſive voice, which we explain further down.

*I **have completed** my paper already.*

*I turned in my **completed** paper.*

Gerund

The Verbs having -ing endings that function like Nouns in ſentences are called Gerunds.

- **Smoking** is injurious to health.
- **Walking** is good for health.

Auxiliary Verb

An auxiliary verb is a verb that is uſed as a helping verb along with the main verb in a ſentence to make it more meaningful. It is uſed to alter the tense, mood or voice of the ſentence.

1. Jessica **is** taking John to the airport.
2. If he **doesn't** arrive on time, he'll have to take a later flight.
3. Unfortunately, our dinner **has been** eaten by the dog.

4. I **have** purchased a new pair of shoes to replace the ones that were lost in my luggage.
5. We hope you **don't** have an accident on your way to school.
6. She **was** baking a pie for dessert.
7. Dad **has been** working hard all day.
8. The bed **was** made as soon as I got up.
9. Sarah **doesn't** ski or roller skate.
10. **Did** Matthew bring coffee?

### Modal Verbs

Modal verbs are helping verbs that are used along with main verbs to represent the ability, possibility and probability of a subject to do an action and emphasise the necessity of an action.

- It **would** be better if you did it the other way.
- I **could** help you if you want.
- **Shall** I bring you some water to drink?
- **Could** you please pass me the science record?
- **Will** you please take care of my son for an hour? I have some grocery shopping to be done.

### Strong verbs

Strong verbs are **verbs that convey a lot of precise meaning without the help of modifiers or qualifications**. Using strong verbs is usually an appropriate stylistic choice. Strong verbs make your writing more concise, help you avoid vague descriptions, and can keep your readers interested.

- Ranjan came here yesterday.
- He went to Kolkata from Delhi last night.
- The birds flew over my head.

### Weak verbs

Weak verbs are those verbs whose past tense and the past participle forms are conjugated with the addition of 'ed', 't' or 'd' to the end of the root verb. They are otherwise called regular verbs.

Believe \_\_ Believed (addition of "d")

Divide \_\_ Divided

Call \_\_ Called (addition of "ed")

Ask \_\_ Asked

## Sentence Structures

### Simple Sentences

---

**A simple sentence contains a subject and a verb, and it may also have an object and modifiers. However, it contains only one independent clause.**

**Key:** Yellow, bold = subject; green underline = verb, *blue, italics* = object, pink, regular font =prepositional phrase

**Here are a few examples:**

She **wrote**.

She **completed** *her literature review*.

He **organized** *his sources* by theme.

They **studied** *APA rules* for many hours.

### Compound Sentences

**A compound sentence contains at least two independent clauses. These two independent clauses can be combined with a comma and a coordinating conjunction or with a semicolon.**

**Key:** independent clause = yellow, bold; comma or semicolon = pink, regular font; coordinating conjunction = green, underlined



**Here are a few examples:**

She completed her literature review, **and** she created her reference list.

He organized his sources by theme; then, he updated his reference list.

They studied APA rules for many hours, **but** they realized there was still much to learn.

**Using some compound sentences in writing allows for more sentence variety.**

### **Compound-Complex Sentences**

**Sentence types can also be combined. A compound-complex sentence contains at least two independent clauses and at least one dependent clause.**

**Key: independent clause = yellow, bold; comma or semicolon = pink, regular font; coordinating conjunction = green, underlined; dependent clause = blue, italics**

She completed her literature review, but she still needs to work on her methods section *even though she finished her methods course last semester*.

*Although he organized his sources by theme*, he decided to arrange them chronologically, **and** he carefully followed the MEAL plan for organization.

*With pizza and soda at hand*, they studied APA rules for many hours, **and** they decided that writing in APA made sense *because it was clear, concise, and objective*.

**Using some complex-compound sentences in writing allows for more sentence variety.**

**Pay close attention to comma usage in complex-compound sentences so that the reader is easily able to follow the intended meaning.**

## **Tenses**

**A tense is a form of the verb that allows you to express time. The tense of the verb tells us when an event or something existed or when a person did something. Past, present, and future are the three main types of tenses.**

**Present tense**

**The simple present tense or present tense is one of the most basic tenses in English. We use present tense to talk about something that is currently going on, something that is habitually performed, or a state that generally or currently exists.**

**Structural formula:**

**Subject + verb (s/es) + object.**

**Examples:**

**She lives in Spain.**

**Bob drives a taxi.**

**Present continuous tense**

**The present continuous tense is used to talk about the ongoing actions, events, or conditions that are still not finished.**

**Structural formula:**

**Subject + helping verb (is / am/ are) + main verb (ing) + object.**

**Examples:**

- She *is playing* basketball.
- Birds *are flying* in the sky.

**Present perfect tense**

The present perfect tense is used to describe a situation or event that has already occurred but has immediate ramifications. The present perfect tense can be used to describe experiences, and situations that occurred in the past but still have an influence on the present. We don't use it with time markers.

**Structural formula:**

**Subject + helping verb (have/has) + verb (ed) + object.**

**Examples:**

- She *has not finished* her work yet.
- I *have seen* that movie twice.

## Present perfect continuous tense

The present perfect continuous tense shows a situation that has started in the past and continues in the present.

Structural formula:

Subject + helping verb (have/has) + been + verb (ing) + object (optional) + since / for + time duration + object.

Examples:

- I *have been learning* English for many years.
- He *has been working* here since 2010.

## Past tense

The past tense is used to describe an activity or an event that has happened in the past or a past state of being and needs to include a time marker for when the event or action took place.

Structural formula:

Subject + verb (2nd form) + object.

Examples:

- We met *yesterday*.
- He bought a new laptop *last week*

## Past continuous tense

The past continuous tense is used to describe events or actions that have already occurred in the past. It's employed to describe any action which has happened in the past.

Structural formula:

Subject + helping verb (was/were) + verb (ing) + object.

Examples:

- I *was watching* TV.
- We *were sleeping*.
- She *wasn't eating* her lunch.

## Past perfect tense

The past perfect tense is used to describe an event that occurred before a completed action in the past.

Structural formula:

Subject + had + verb (ed) + object.

Examples:

- He *had gone* when she became ill.
- She *had not lived* in New York.
- *They had not been married long when I was born.*

## Past perfect continuous tense

The past perfect continuous tense represents any action or event that started in the past and sometimes continued into another action or another time.

Structural formula:

Subject + had been + Verb (ing) + object (optional) + time of action.

Examples:

- *We had been playing games for 6 hours when Dad came home.*
- *She had been reading magazines for 1 month before she decided to apply for the job.*

## Future tense

The future tense is a verb tense used to describe an event or action that has not yet happened and is expected to happen in the future. Structural formula, Subject + shall/will+ verb (s/es) + object.

Example:

- He *will* be here soon.

## Future continuous tense

The future continuous tense is used to describe an ongoing action that will occur or occur in the future.

Structural formula:

Subject + shall/will be + verb (ing) + object.

Example:

- He *will be coming* to visit us next week.
- She *will be watching* TV.

Future perfect tense

The future perfect is used to describe an action that will be completed between now and a certain point in the future.

Structural formula:

Subject + shall/will + have + verb (3rd form) + object.

Examples:

- *They will have finished the film before we get home.*
- *She will have cleaned the house by 9pm.*

Future perfect continuous tense

We use the future perfect continuous to focus on the duration of an action before a specific time in the future.

Structural formula:

Subject + shall/will + have been + verb (ing) + object (optional) + time instant.

Examples:

- He will have been studying hard for 2 weeks before the exam.
- *By the time the alarm goes off, we will have been sleeping for 8 hours.*

## Voice

The term 'voice' is a term that is used to denote the form of the verb which shows if the subject in a given sentence is the doer or receiver of the action. The voice of a verb describes the relationship between the action and the participants (subject or object) in a sentence.

## Types of Voices of Verb

Verbs have two voices (i) Active Voice (ii) Passive Voice

**Active Voice** – When an action performed by the subject is expressed by the verb, it is an active voice. Active voice is used when more straightforward relation and clarity is required between the subject and the verb.

### Active Voice example:

- Hens lay eggs.
- Birds build nests.

**Passive Voice** – When the action expressed by the verb is received by the subject, it is passive voice. Passive voice is used when the doer of the action is not known and the focus of the sentence is on the action and not the subject.

### Passive Voice Examples:

- Eggs are laid by hens.
- Nests are built by birds.

## Rules for Active – Passive Voice Conversions

**Rule 1.** Identify the (S+V+O) Subject, Verb and object in the active sentence to convert to passive voice

### Example:

He drives car. (Subject – He, verb – Drives, object – Car)

**Rule 2.** Interchange the object and subject with each other, i.e. object of the active sentence become the subject of the passive sentence.

### Example :

Active voice : She knits sweater. (Subject – She, Verb – Knits, Object – Sweater)

Passive Voice : The sweater is knitted by her. (Object sweater is interchanged with the subject She).

**Rule 3.** In passive voice sometimes the subject is not used, i.e. the subject in passive voice can be omitted if the sentence without it gives enough meaning.

**Example :**

Milk is sold in litres

**Rule 4.** Change the base verb in the active sentence into the past participle ie. third form verb in a passive sentence i.e. preceded by (By, With, to, etc). Base verbs are never used in passive voice sentences.

**Example:**

- Active voice: She prepares dinner.
- Passive voice: The dinner is prepared **by** her.
- Active voice: She knows him.
- Passive voice: He is known **to** her.
- Active voice: Juice fills the jar.
- Passive voice: The jar is filled **with** juice.

**Rule 5.** While conversion of Active voice sentence to Passive voice sentence, the pronoun used in the sentence also changes in the following manner.

Active Voice Pronoun	Passive Voice Pronoun
I	Me
We	Us
He	Him
She	Her
They	Them
You	You
It	It

**Rule 6.** Use the suitable helping or auxiliary verb (is/am/are/was, etc.). The rules for using auxiliary verbs in passive voice sentences are different for each tense.

**Example:**

- The letter **is** written by her
- A book **was** not bought by her
- Chocolates **are being** eaten by them.

## **REPORTED SPEECH**

### **Direct Speech**

The exact same words are quoted using direct speech. When writing in direct speech, we enclose the said words in quotation marks (“”) and leave them alone. We might be writing in inverted commas what is being said (for instance, during a phone call) or subsequently enquiring about a past conversation.

Examples:

Rohan said, “There is a dog inside the house.”

They said, “We will go to the party.”

She said, “I don’t know.”

### **Indirect speech**

We use indirect speech when we don’t use the exact copy of the speaker’s words. In simple words, we can say that in indirect speech we convey what someone has said but in our own words. No inverted commas will be used in indirect speech. Instead of commas ‘that’ conjunction will be used.

Examples:

Rohan said, “There is a dog inside the house.” (Direct Speech)



Rohan said that there was a dog inside the house. (Indirect Speech)

They said, “We will go to the party.” (Direct Speech)

They said that they would go to the party. (Indirect Speech)

She said, “I don’t know.” (Direct Speech)

She said that she didn’t know. (Indirect Speech /

## Question tags

Question tags are short questions at the end of statements.

They are mainly used in speech when we want to:

- **confirm that something is true or not**, or
- **to encourage a reply** from the person we are speaking to.

Question tags are formed with the auxiliary or modal verb from the statement and the appropriate subject.

A **positive** statement is followed by a **negative** question tag.

- Jack **is** from Spain, **isn't** he?
- Mary **can** speak English, **can't** she?

A **negative** statement is followed by a **positive** question tag.

- They **aren't** funny, **are** they?
- He **shouldn't** say things like that, **should** he?

When the verb in the main sentence is in the *present simple* we form the question tag with **do / does**.

- You *play* the guitar, **don't** you?

- Alison *likes* tennis, **doesn't** she?

If the verb is in the *past simple* we use **did**.

- They *went* to the cinema, **didn't** they?
- She *studied* in New Zealand, **didn't** she?

When the statement contains a word with a **negative** meaning, the question tag needs to be **positive**

- He **hardly ever** speaks, **does** he?
- They **rarely** eat in restaurants, **do** they?

## Punctuation Marks

The English language has many punctuation marks, and you will usually learn to use many of them as you master the language. Still, there are some punctuation mark uses you might still not know about despite using and seeing them on a regular basis.

1. Here are 14 common punctuation marks in English.
2. The Full Stop (.)
3. The Question Mark (?)
4. Quotation Marks/Speech Marks (" ")
5. The Apostrophe (')
6. The Comma (,)
7. The Hyphen (-)
8. The dash (en dash (–) em dash (—))
9. The Exclamation Mark (!)
10. The Colon (:)
11. The Semicolon (;)
12. Parentheses ( )
13. Brackets [ ]
14. Ellipsis (...)
15. The Slash (/)

Punctuation Marks with Rules & Examples

## Full Stop (.)

A **full stop**, also known as a period (.) in American English, is one of the most commonly used punctuation marks in the English language. Analysis of texts indicates that approximately half of all punctuation marks used are full stops.

The punctuation rules:

- Mostly used at the end of a declarative sentence, or a statement that is considered to be complete.
- This punctuation mark is also used following an **abbreviation**.
- A full stop can also show the end of a group of words that don't form a typical sentence.

The full stop examples:

- *My name's Beth and I was 18 in July.*
- *Mr. White was talking with Mr. Smith.*

## Question Mark (?)

We use a **question mark** (?) after an interrogative sentence in English.

Examples:

- *"Have you a pen I can borrow?" she asked.*
- *Where are you from?*

## Quotation Marks/Speech Marks (" ")

We use **quotation marks** (" ") for direct quotations in English.

Examples:

- *"I feel I've really earned this," she said, taking up her mug of tea.*
- *"I told a fib about my age," little Tom said.*
- *"It is a historic moment," he told journalists.*
- *"Fine, thanks," he replied in a cheerful manner.*

## Apostrophe (')

An **apostrophe** (') is used to show that certain letters have been omitted from a word. The punctuation symbol can also be used to show the possessive form of a noun, in addition to indicating the plural form of lowercase letters.

The apostrophe rules:

### **(1) Use an apostrophe in contractions**

- *He is = He's*
- *I am = I'm*
- *Do not = Don't*
- *They have = They've*
- *It is = It's*
- *I would = I'd*
- *Let us = Let's*
- *She has = She's*
- *Who is = Who's*

### **(2) Use an apostrophe to indicate possession**

The apostrophe examples:

- *He joined Charles's army in 1642.*
- *Sally's hair was blond and curly.*
- *We have put together an anthology of children's poetry.*
- *The boy's sister traveled by bus to meet us.*

#### **Comma (,)**

A **comma (,)** is used to show the difference between two separate ideas or elements within a sentence. Commas have other uses as well, as they can be used to separate numbers, and write dates.

The comma rules and examples:

#### **(1) Add a comma when two separate sentences are combined**

Example: *We purchased some cheese, and we purchased some fruit.*

#### **(2) Use commas between words in a series. Notice that a comma does not follow the last word in the series**

Example: *He was tall, dark, and handsome.*

#### **(3) Use a comma to separate an introductory element from the rest of the sentence**

Example: *As the day came to an end, the fire fighters put out the last spark.*

#### **(4) Use the comma to set off the words "yes" and "no".**

Example: *No, thank you.*

(5) Use a comma to set off a tag question from the rest of the sentence.

Example: *She is your sister, isn't she?*

(6) Use a comma to indicate a direct address.

Example: *Is that you, Mary?*

(7) Add a comma when a participle phrase clause is used.

Example: *Walking slowly, I could see the beautiful flowers.*

(8) Use a comma to separate parts of the date.

Example: *Tuesday, May 2, 2016, was when I graduated.*

### **Hyphen (-)**

A **hyphen** (–) is a punctuation mark with three main uses. Many people confuse this punctuation mark with the dash, but the two are quite different. The hyphen can be used in compound words, to link words to prefixes, and also as a way to show word breaks.

The hyphen rules and examples:

(1) Use a hyphen to join two or more words together into a compound term. Do not separate the words with spaces.

Examples:

- *My eight-year-old boy loves reading.*
- *I work part-time.*
- *Self-expression*
- *Self-confidence*
- *Self-consciousness*
- *Nineteenth-century history*
- *Old-furniture salesman*
- *Off-the-peg suits*
- *Self-paced learning exercises*

(2) To link prefixes to words.

For example: *These things happened before the pre-enlightenment era.*

(3) To indicate word breaks

For example: *Unlike what some people might think, the twentieth-century was very different from other preceding time periods.*

## Dash

The dash is used to separate words into statements.

There are two kinds of dashes, the en dash, and the em dash. The en dash shows range or connections. On the other hand, the em dash is used in places where a comma could also be used. The dash can also be used to mark off words or statements that are not important to the meaning of the statement. The dash can also be used in places where a comma would be typically used.

### En dash (–)

Slightly wider than a hyphen, the **en dash** (–) is a symbol (–) that is used in writing or printing to indicate a range or connections.

Examples:

- 1880–1945
- Princeton–New York trains

### Em dash (—)

Twice as long as the en dash, the **em dash** (—) can be used in place of a comma, parenthesis, or colon to enhance readability or emphasize the conclusion of a sentence.

Example: *She gave him her answer—No!*

## Exclamation Mark (!)

An **exclamation mark** is used to show emphasis. It can be used in the middle of a sentence or at the end of a sentence. When used at the end of a sentence, it also takes on the role of a full stop or a period.

We often use an exclamation mark (!) to show strong emotion or give a command.

Examples:

- *Stop!*
- *Yeah!*
- *Sit down!*
- *What a lovely view you have here!*
- *That's fantastic!*
- *Johnny, don't touch that!*
- *Help!*
- *Good heavens!*
- *Aaarrgh!*

### **Colon (:)**

A **colon** (:) is a fairly common punctuation mark with a varied number of uses. It can be used to introduce a quotation, an example, a series, or even an explanation. Secondly, it can be used to separate two independent clauses. Finally, a colon can be used to show emphasis.

Examples:

- *You have two choices: finish the work today or lose the contract.*
- *That's because we have one goal: for you to consider your website a success.*
- *John has all the ingredients: minced clams, milk, potatoes, and onions.*

### **Semicolon (;)**

A **semicolon** (;) is used to separate two independent clauses while still demonstrating that a close relationship exists between them. The semicolon does a better job of showing the connection between two statements than a full stop would.

Examples:

- *My daughter is a teacher; my son is a doctor.*
- *There are eight members in the team: two from China, Japan; three from France, Spain; two from Brazil; and one from India.*
- *Richard always slept with the light on; he was afraid of the dark.*

### **Parentheses ( )**

**Parenthesis**, ( ) are quotation marks that show additional thoughts about a statement. In many scenarios, they can be replaced by commas without any changes to the meaning of the sentence.

We also often use parentheses to set off less important details.

Example: *The two brothers (Richard and Sean) were learning how to play guitar.*

### **Brackets [ ]**

**Brackets** are squared off quotations ([ ]) that are used to show information of a technical nature. Even if this information is omitted entirely, the sentence would still make sense.

For example: *Was he [the defendant] there when you arrived?*

### **Ellipsis (...)**

An **ellipsis** is usually represented by three dots (...), although it can also be represented by three asterisks (\*\*\*). This punctuation symbol is used to show that there has been an omission of some letters or words. In many cases, ellipses are used to cut statement short to avoid unnecessary or irrelevant words that have no impact on the meaning of the statement being made.

We often use an ellipsis to show that parts of sentences are left out.

Examples:

- *To be continued...*
- *You'll never believe what I saw...*

### **Slash (/)**

A **slash**, which is also known as a forward slash, a virgule, or even an oblique dash, has a number of uses. The slash can be used to separate lines in a song or poem when they are written in a continuous line. The slash (/) is also used in place of the word or. The slash can also be used to show two contradictory notions.

The slash punctuation rules and examples:



(1) Use slashes to separate parts of the internet (web) addresses and file names for some computer programs.

Example: *http://www.example.com/*

(2) Use slashes for fractions

Example: *1/3 = one-third*

(3) Use a slash to separate the day, month, and year in date.

Examples:

- *w/o = without*
- *n/a or N/A = not applicable or not available*
- *R/C = radio control*

(4) Use a slash to show the word “per” in measurements.

Example: *80 miles/hour = 80 miles per hour*

(5) Use a slash to separate lines of poetry or rhymes in regular text.

Example: *Twinkle, twinkle, little star, / How I wonder what you are. / Up above the world so high, / Like a diamond in the sky.*

(6) Use a slash to show alternatives in a sentence.

## SYNONYMS AND ANTONYMS

Learning synonyms and antonyms helps build vocabulary. English learners can use the charts below to begin learning how to use this technique. Teachers can print out the charts as examples for students to follow.

To begin with, here are definitions:

### Synonym

A word or phrase that means that same, or nearly the same as another word or phrase.

*big - large*  
*heavy - weighty*  
*thin - slim*

### Antonym

A word or phrase that means the opposite or nearly the opposite of another word or phrase.

*tall - short*  
*thick - thin*  
*difficult - easy*

One excellent technique for improving your vocabulary is to learn synonyms and antonyms together. You can create a chart listing both synonyms and antonyms including example sentences to help you memorize new vocabulary. Synonyms and antonyms can be learned in categories such as adjectives, adverbs, and adverbs. It's good to begin building vocabulary by learning categories of English synonyms and antonyms. To get you started, here are a number of synonyms and antonyms arranged into categories for beginning to advanced level English learners.

### Aa

Word	Meaning	Synonym	Antonym	Sentence
Abrogate	revoke Formally	Abolish, renege	approve, permit	The judge would not abrogate the law
Acerbic	(especially of a comment or style of speaking) sharp and forthright.	sharp, sarcastic, sardonic	mild, kind, sweet	"his acerbic wit"
Acrimony	bitterness or ill feeling.	ill feeling, ill will, bad blood, animosity, hostility, enmity	goodwill	"the AGM dissolved into acrimony"
Adduce	affirm	cite, prove, show	hide	We could adduce many instances to corroborate this assertion
Admonish	Warn	appraise, tip off,	praise,	The rule to

		alert	permit, laud	admonish was a wise one, and was adopted to that end.
Aesthetic	Concerned with beauty or the appreciation of beauty	Beautiful ,Artistic	Ugly , Unattractive	The pictures give great aesthetic pleasure.
Afflicting	Cause or become hurt	annoy, rack, grieve	Aid, delight	All sorts of irregularities and violation of regulations seem to afflict the system.

### Bb

Word	Meaning	Synonym	Antonym	Sentence
Banal	so lacking in originality as to be obvious and boring.	trite, hackneyed, clichéd	original	" He just sat there making banal remarks all evening"
Banter	the playful and friendly exchange of teasing remarks.	wisecracks, crosstalk, wordplay; More	-	"there was much good-natured banter"
Bemused	Absent minded	distracted, absorbed	bored, existing	As distant and bemused as a professor listening to the prattling of his freshman class
Bequest	Something given in will	Endowment, devisal	Divest, disown, dispossess	The fullness of delight in a garden is the bequest of a childhood spent in a garden.
Besotted	Very Drunk	Buzzed, drunk	Sober, straight	I had travelling money and got besotted in the bar downstairs
Bigotry	Intolerance	bias, injustice, unfairness	fairness, impartiality	There's a thousand years of prejudice and bigotry concentrated in you.

Blithe	Happy	Carefree, jaunty, joyful	depressed, worried, sad	She had a blithe disregard of cultures outside the United States.
Boisterous	Noisy and lacking in restraint or discipline	vociferate, clamorous, uproarious	subdued, solemn, moderate	He has a dozen brothers, each of which are as boisterous and rather dim-witted as the next
Brazenly	honestly, in an obvious way, with no effort to hide something	publically, candidly	incompletely, secretly	But comparatively few realize how great were the fears, and how brazenly the prophecies were spoken.
Brouhaha	uproar, a lot of noise or angry complaining about something	fracas, to-do	peace	There was a big brouhaha when the town council decided to close the park.
Buoyed	make light	Bolster, Cheer	Bring Down	The life vest buoyed him up

## Cc

Word	Meaning	Synonym	Antonym	Sentence
Cachet	An indication of approved or superior status	prestige, stature, design	anonymity, analogy, infiltrate	People want to go to see events which have the cachet of being broadcast.
Captivate	Attract, enchant	beguile, gratify, draw	Offend, pain, depress	With her beauty and charm, she captivated film audiences everywhere.
Churlish	crude	rude, uncivilised	happy, nice, refined	His is no churlish spirit to turn away from the

				good things kind Heaven has provided for man.
Cohort	partner in activity	companion, comrade, disciple	enemy, foe, opponent	The cohort on duty was drawn up under arms at the palace gates
Colloquy	A conversation especially a formal one	parley, conference, clambake	quiet, silence	They could scarcely have spoken a hundred words before their colloquy was at an end.
Colossal	very large	Enormous, immense	Little, miniscule	The Frankish chief who stood before me was a man of colossal stature.
Convulse	Disturb	Shake up, torment	Calm, Quiet	The feverish patient convulsed around in his bed.
Covenant	A formal agreement between two or more parties to perform or not perform some action	promise, convention, bargain	disagreement, misunderstanding, denial	The contract contained a restrictive covenant against building on the land.
Coveted	desire strongly	choose, fancy	abjure, dislike	The Caldecott Medal is a coveted children's book award

## Dd

Word	Meaning	Synonym	Antonym	Sentence
Deceit	practice of misleading	Fraud, duplicity	fairness, honesty	Love and deceit, troubles

				and rewards are as ageless as the heavens.
Deference	A courteous expression (by word or deed) of esteem or regard	obedience, compliance, yielding	dishonour, disregard, noncompliance	His deference to her wishes was very flattering
Detrimental	Tending to cause harm	Harmful , Hurtful	Harmless, Beneficial	Recent policies have been detrimental to the interests of many old people
Dialectic	Logical, rational	analytic, controversial, persuasive	illogical, irrational	He not only wrote on dialectics and logic, but also on physics in its various departments.
Dilapidate	Demolish, Deface	deform, distort, destroy	Build , construct, adorn	On the east of the town at the foot of a hill stands a dilapidated fort.
Dilatory	Slow or wasting time	procrastinating, lax, dallying	diligent, eager, zealous	No dilatory motion, or dilatory amendment, or amendment not germane shall be in order.
Diligent	persevering, Hardworking	Active, Assiduous	Careless, inactive	"A diligent worker"; "with diligent industry she revived the failing business".
Discerning	Discriminating	Astute,	idiotic,	The keen

		knowing	ignorant	visions of these birds are not slow in discerning through the gloomy recesses the presence of danger.
Dispensation	allocation of supply	favour, indulgence, kindness	denial, veto	This is your generation, this is your dispensation, this is your wisdom.
Dissident	Characterized by departure from accepted beliefs or standards	heterodox, discordant, nonconformist	agreeing, confirming	Union dissidents have challenged the leadership of the current president.

### Ee

Word	Meaning	Synonym	Antonym	Sentence
Edifice	Structure	monument, building		It looks as if the whole political edifice of the country is about to collapse.
Efficacy	Productiveness	adequacy, capability, capacity	inability, failure	Exactly the situation he would have prayed for had he believed in the efficacy of prayer.
Egregious	outstandingly bad; shocking, remarkably good.	atrocious, deplorable	concealed, good	"egregious abuses of copyright"
Elfish	Usually good-naturedly	elfin, naughty	behave, good	They perpetrated a

	mischievous			practical joke with elfish delight.
Emblematic	Serving as a visible symbol for something abstract	typical, emblematical, figurative	literal ,Real ,straightforward	The free discussion that is emblematic of democracy
Encomium	Compliment	Accolade, Eulogy	Blame, Criticism	The encomium holding good of herself, she refrained from lecturing him on the subject of the vilified Denham.
Engulf	Absorb	Bury, Consume	Dry, Uncover	The bright light engulfed him completely
Enormity	Horribleness	depravity, evil	delight, esteem	Nobody fully understands the enormity and complexity of the task of reviving the country's economy
Entente	Agreement	Accord, deal, pact	disagreement	It also contributed towards the conclusion of an entente between Turkey and Rumania in the summer of 1910.
Enunciation	The articulation of speech regarded from the point of view of its intelligibility to	articulation, elocution, phonation	-	The broken syntax and casual enunciation of conversational English



	the audience			
Epiphany	A moment of sudden understanding or revelation	Flash, oracle	Confusion, Secret	In the first grade, I experienced an epiphany that girls were always treated differently than boys.
Errant	wrong , behaving wrongly in some way, especially by leaving home	erratic, stray	normal	Teachers dislike errant spellings and misused words
Erudite	Well-Educated	knowledgeable, literate, scholarly	uneducated, common, ignorant	This erudite priest, born in 1067, was the founder of historical writing in Iceland
Espouse	support	adopt, maintain, defend	attack, reject	He was an optimist or he never would have espoused the American cause.
Exasperate	Provoke	Agitate, disturb	appease, calm	Indeed, the effect would probably only be to exasperate and worsen industrial relations.
Exigent	urgent	Insistent, needful	easy, ordinary, usual	Charles immediately revealed the full and exigent nature of his

				demands.
Expats	A person who is voluntarily absent from home or country	expellee, exile, expatriate	citizen, national, native	A network of expats in London keeps her from missing the family she left behind.
Exuberance	Energy, Enthusiasm	Sprit, Zest	Apathy, Coolness	They were meant to suggest reproductive vigour, exuberance, and abundance.

#### Ff

Word	Meaning	Synonym	Antonym	Sentence
Fabrication	A deliberately false or improbable account; The act of making something (a product) from raw materials	hogwash, forgery, fable	truth, entertainment, reality	The synthesis and fabrication of single crystals
Farcical	absurd	comical, funny, laughable	grave, reasonable, sad	Amber has been known to behave in a farcical manner when she is under the influence of marijuana
fauxpas	A socially awkward or tactless act	slip. solecism, abuse	praise, certainty	His trust was warranted, until Landor detected the fauxpas
Fidgety	Nervous and unable to relax	apprehensive, jittery, twitchy	restful, unmoving, composed	Until he did so, Mr Frampton was too fidgety to be approachable on any other subject.

Fissure	A long, narrow opening	hole, cleavage, crack	closure, solid	A fissure between philosophy and reality.
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### Gg

Word	Meaning	Synonym	Antonym	Sentence
Gesticulate	Show, express or direct through movement	indicate, pantomime	speak	He gesticulated his desire to leave
Gloom	depression	despair, misery, sadness	confidence, joy, delight	She could not see a thing; but she waited in the gloom for the steward to come and light the lamps.
Gory	bloody	horrible, imbrued	mild, pleasing, pleasant	The broken and gory body was kicked through the railing for the last time.
Grandeur	The quality of being magnificent, splendid or grand	brilliance, expansiveness, magnificence	dullness, simplicity, insignificance	An imaginative mix of old-fashioned grandeur and colourful art
Grim	hopeless	gloomy, cruel	bright, cheerful	Anthony will be in the VIP lounge where he doesn't have to mix with the hoi polloi
Gruff	Bad tempered	Blunt, Nasty	Cheerful, Happy	I want to say good-bye," he said in the gruff voice of embarrassment.
Gullible	Trusting	Naïve, credulous, innocent	Wary, skeptical	Finding them, to all seeming, gullible and loquacious, she had even ventured on the Bishop.

### Hh

Word	Meaning	Synonym	Antonym	Sentence
------	---------	---------	---------	----------

Heckle	jeer	ridicule, taunt, tease	please, praise, aid	People in the crowd were booing and heckling as she tried to speak.
Hoi Polloi	The common people generally	masses, rabble, herd	elite, aristocracy, cream	Separate the warriors from the hoi polloi
Hoodwink	deceive or trick	dupe, outwit	debunk, expose, reveal	"staff was hoodwinked into thinking the cucumber was a sawn-off shotgun"
Hurled	throw forcefully	fire, toss, launch	hold, keep, receive	My friend now began to hurl stones at it, but it easily dodged them.
Hustings	The activities involved in political campaigning (especially speech making)	catafalque, emplacement, chancery	-	The front door was in continual motion with guests coming and going, amid laughter and boisterous conversation

**Value Added Course on “BS&FE”  
Exam Notices, Question Papers with Key, Valued Answer  
Scripts**

**Notice for Internal Exam -1**

**Date: 10<sup>th</sup> August, 2018.**

**NOTICE**

This is to inform that Department of English is going to conduct first internal examination for Value Added course on “**Basic Structure and Fundamental English**” on Tuesday, 14<sup>th</sup> August, 2018 from 4.45 pm to 5.15 pm. All the registered participants must attend this exam without fail.

Type of Exam : MCQs (Multiple Choice  
Questions) Max.Marks : 25 marks  
Time : 30 Mins

*Swarnakumari . V*  
HOD  
Dept. of English

**SIR C R REDDY COLLEGE FOR WOMEN, ELURU**  
**Value added Course on BS&FE**  
**Internal Exam – 1**

**Student Name:** \_\_\_\_\_

**Roll No:** \_\_\_\_\_

**Marks Obtained**

**Max.Marks:25**

**Time :30 Min**

- I. Identify the parts of speech of the following underlined words. ( )
1. My parents are travelling to Japan next month ( )  
a) Noun b) verb (c) Adverb(d) None of them
2. Oh dear! What happened? ( )  
a) Verb b) Noun c) Interjectiond) Pronoun.
3. Ravi is a chess player. ( )  
a) Adverbb) verb C) Noun d) Preposition.
4. Which book did you read ( )  
a) Noun b) conjunction C) Adverb d) Adjective
5. We are fully Prepared ( )  
a) Pronoun b) Adverb c) verb d) Noun
6. My teacher is nice (Decide what type of sentence) ( )  
(a) Imperative b) Interrogative c) Exclamatory d) Declarative
7. Do you like chocolate cake? ( )  
a) Interrogative b) Declarative C) Imperative d)Exclamatory
8. close your books.( )  
a) Exclamatory b) Interrogative C) Imperative d) none of the above
9. How lucky we are! ( )  
a) Interrogative b) Imperative c) a and b d)exclamatory
10. can you speak English fluently? ( )  
a) Declarative b) Exclamatory c) Interrogative d) Imperative.
11. Alcohol \_\_\_\_\_ cancer (choose the correct Answer) ( )  
a) caused b) causes C) cause
12. we \_\_\_\_\_ each other. ( )  
a) are knowing b) was knowing c) have knew
- 13 I \_\_\_\_\_ her crying in the garden sometime ago. ( )  
a) saw b)see c)seen
14. You can \_\_\_\_\_ here ( )  
)  
a) sat b)sit c)was sit

15. I will \_\_\_\_\_ a book tomorrow ( )  
 (a) buying (b) buy (c) bought
16. Harsha writes a letter (Identify the correct) ( )  
 (a) simple Present (b) Present Perfect (c) Present Continuous
17. He has just gone out. ( )  
 (a) simple Present (b) Present continuous (c) Present perfect
18. I shall visit Agra Next month. ( )  
 (a) Simple Past (b) simple future. (c) simple present
19. When I reached the station the train had left. ( )  
 (a) Present Perfect (b) past continuous (c) Past perfect
20. Look! Andy is playing in the Garden ( )  
 (a) simple past (b) present perfect (c) present continuous
21. Reshma \_\_\_\_\_ rice everyday ( )  
 (a) eat (b) eats (c) eaten (d) ate
22. The child \_\_\_\_\_ (chase) by a dog last week ( )  
 (a) is chasing (b) chased (c) was chased
23. English is \_\_\_\_\_ (speak) in many countries. ( )  
 a) was spoken (b) is spoken (c) Speak
24. kalpana \_\_\_\_\_ (learn) Spanish in School ( )  
 (a) will learn (b) was learning (c) was learnt (d) learnt
25. If Sonam invites me I \_\_\_\_\_ (attend) the party ( )  
 (a) attended (b) shall attend (c) was attend

## Answers

1. (a)
2. (c)
3. (b)
4. (d)
5. (b)
6. (d)
7. (a)
8. (c)
9. (d)
10. (c)
11. (b)
12. (a)
13. (a)
- 14.(b)
15. (b)
16. (a)
17. (c)
18. (b)
19. (c)
20. (c)
21. (b)
22. (c)
23. (b)
24. (d)
25. (b).



SIR C R REDDY COLLEGE FOR WOMEN, ELURU  
Value added Course on BS&FE  
Internal Exam - 1

Student Name: A. Roshini

Roll No: 188001

Marks Obtained

22

Max.Marks:25

Time :30 Min

- I. Identify the parts of speech of the following underlined words.
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  2. Oh dear! What happened?  
a) Verb b) Noun c) Interjection d) Pronoun. (c)
  3. Ravi is a chess player.  
a) Adverb b) verb C) Noun d) Preposition. (b)
  4. Which book did you read  
a) Noun b) conjunction C) Adverb d) Adjective (b)
  5. We are fully Prepared  
a) Pronoun b) Adverb c) verb d) Noun (b)
  6. My teacher is nice (Decide what type of sentence)  
(a) Imperative b) Interrogative c) Exclamatory d) Declarative (d)
  7. Do you like chocolate cake?  
a) Interrogative b) Declarative C) Imperative d) Exclamatory (a)
  8. close your books.  
a) Exclamatory b) Interrogative C) Imperative d) none of the above (c)
  9. How lucky we are!  
a) Interrogative b) Imperative c) a and b d) exclamatory (d)
  10. can you speak English fluently?  
a) Declarative b) Exclamatory c) Interrogative d) Imperative. (c)
  11. Alcohol \_\_\_\_\_ cancer (choose the correct Answer)  
a) caused b) causes C) cause (b)
  12. we \_\_\_\_\_ each other.  
a) are knowing b) was knowing c) have knew (a)
  - 13 I \_\_\_\_\_ her crying in the garden sometime ago.  
a) saw b) see c) seen (c)
  14. You can \_\_\_\_\_ here  
a) sat b) sit c) was sit (b)

15. I will \_\_\_\_\_ a book tomorrow  
(a) buying (b) buy (c) bought
16. Harsha writes a letter (Identify the correct)  
(a) simple Present (b) Present Perfect (c) Present Continuous
17. He has just gone out.  
(a) simple Present (b) Present continuous (c) Present perfect
18. I shall visit Agra Next month.  
(a) Simple Past (b) simple future. (c) simple present
19. When I reached the station the train had left.  
(a) Present Perfect (b) past continuous (c) Past perfect
20. Look! Andy is playing in the Garden  
(a) simple past (b) present perfect (c) present continuous
21. Reshma \_\_\_\_\_ rice everyday  
(a) eat (b) eats (c) eaten (d) ate
22. The child \_\_\_\_\_ (chase) by a dog last week  
(a) is chasing (b) chased (c) was chased
23. English is \_\_\_\_\_ (speak) in many countries.  
(a) was spoken (b) is spoken (c) Speak
24. kalpana \_\_\_\_\_ (learn) Spanish in School  
(a) will learn (b) was learning (c) was learnt (d) learnt
25. If Sonam invites me I \_\_\_\_\_ (attend) the party  
(a) attended (b) shall attend (c) was attend

(b)

(a)

(c)

(b)

(c)

(c)

(c)

(b)

(b)

(c)

(d)

(b)

Notice for Internal Exam -2

Date: 1<sup>st</sup> September, 2018.

NOTICE

This is to inform that the Department of English is going to conduct a second internal examination for a Certificate course on “BS&FE” on Tuesday, 4<sup>th</sup> September 2018 at 4.45 pm to 5.15 pm. All the registered participants must attend this exam without fail.

Type of Exam : MCQs (Multiple Choice Questions)

Max.Marks : 25 marks

Time : 30 Mins

*Swarna Kumari . V*

HOD  
Dept. of English

**SIR C R REDDY COLLEGE FOR WOMEN, ELURU**  
**Value added Course on BS&FE**  
**Internal Exam – 2**

**Student Name:** \_\_\_\_\_

**Roll No:** \_\_\_\_\_

**Marks Obtained**

**Max.Marks:25**

**Time :30 Min**



Fill the Right voice in the blanks

1. A letter \_\_\_\_\_ written by me. ( )

(a) was (b) was being (c) is being (d) being.

2. A kite \_\_\_\_\_ made by sita ( )

(a) is made (b) was made (c) made (d) has made

3. She \_\_\_\_\_ to me ( )

(a) knew (b) is known (c) was known (d) know

4. The letter \_\_\_\_\_ posted by me ( )

(a) have been (b) has been (c) have (d) has

5. It will \_\_\_\_\_ tomorrow ( )

(a) be done (b) be do (c) did (d) done

6. The boy said that he \_\_\_\_\_ very busy then. ( )

(a) is (b) has been (c) was (d) were

7. The mother asked the girl where \_\_\_\_\_ going? ( )

(a) she was (b) was she (c) she were (d) were

8. The teacher asked the students if they \_\_\_\_\_ their homework. ( )

(a) did (b) had done

(c) have done (d) has done

9. She said that she \_\_\_\_\_ her job. ( )

(a) Finished (b) has finished (c) had finish (d) have finished

10. I said that I \_\_\_\_\_ the Examination. ( )

(a) have passed (b) had passed (c) was passed (d) passed

11. It is very hot, (choose the correct Question Tag) ( )

- (a) wasn't it? (b) isn't it ? (c) was it? (d) Is it?
12. Suresh has flu, ( )  
 (a) has he? (b) have he? (c) hasn't he? (d) haven't he?
- 13 Money goes now here these days, ( )  
 (a) do it? (b) is it? (c) did it? (d) does it?
14. sit quietly, ( )  
 (a) can't you? (b) can you? (c) will you? (d) would you?
15. There is no place like home, ( )  
 (a) was there? (b) were there ? (c) is there? (d) will there ?
16. who are you (Identify the correct Punctuation Mark) ( )  
 a) (!) b) (: ) c) (?) d) (;)
17. He was tall dark and handsome. ( )  
 (a) (?) b) (: ) c) (,) d) (-).
18. That's fantastic ( )  
 (a) (: ) b) (!) c) (,) d) (?)
19. She is my friend( )  
 (a) (•) (b) (?) (c) (: ) (d) (;)
20. To be continued ( )  
 (a) (.) (b) (?) (c) (: ) (d) (....)
21. She is my koousin (identify the correct spelling )( )  
 ( a) kausin (b) cousin (C) kousin
22. English is a medium of comunicasion.( )  
 (a) communication (b) comunication (c) comuncation
23. He is one of my colleague ( )  
 (a) coleague (b) collegue (c) colleague
24. she accepted the Pruposal ( )  
 (a) Poopotial (b) Proposal (c)prupusal
25. Ecercise is good for health ( )  
 (a) Exercise (b)Exercice (C) Ecercise.

## Answers

1. C
2. a
3. b
4. b
5. a
6. c
7. a
8. b
9. c
10. b
11. b
12. c
13. d
14. a
15. c
16. c
17. c
18. b
19. a
20. d
21. b
22. a
23. c
24. b
25. b

## Valued Script

SIR C R REDDY COLLEGE FOR WOMEN, ELURU  
Value Added Course on BS&FE  
Internal Exam - 2

Student Name: A. Roshini  
Roll No: 188001

Marks Obtained

21

Max. Marks: 25

Time : 30 Min

Fill the Right voice in the blanks

1. A letter \_\_\_\_\_ written by me. (c) ✓  
(a) was (b) was being (c) is being (d) being.
2. A kite \_\_\_\_\_ made by sita (a) ✓  
(a) is made (b) was made (c) made (d) has made
3. She \_\_\_\_\_ to me (b) ✓  
(a) knew (b) is known (c) was known (d) know
4. The letter \_\_\_\_\_ posted by me (b) ✓  
(a) have been (b) has been (c) have (d) has
5. It will \_\_\_\_\_ tomorrow (a) ✓  
(a) be done (b) be do (c) did (d) done
6. The boy said that he \_\_\_\_\_ very busy then. (d) ✓  
(a) is (b) has been (c) was (d) were
7. The mother asked the girl where \_\_\_\_\_ going? (a) ✓  
(a) she was (b) was she (c) she were (d) were
8. The teacher asked the students if they \_\_\_\_\_ their homework. (b) ✓  
(a) did (b) had done  
(c) have done (d) has done
9. She said that she \_\_\_\_\_ her job. (c) ✓  
(a) Finished (b) has finished (c) had finish (d) have finished
10. I said that I \_\_\_\_\_ the Examination. (b) ✓  
(a) have passed (b) had passed (c) was passed (d) passed
11. It is very hot, (choose the correct Question Tag) (b) ✓  
(a) wasn't it? (b) isn't it? (c) was it? (d) Is it?
12. Suresh has flu, (c) ✓  
(a) has he? (b) have he? (c) hasn't he? (d) haven't he?
13. Money goes now here these days, (d) ✓  
(a) do it? (b) is it? (c) did it? (d) does it?
14. sit quietly, (b) ✓  
(a) can't you? (b) can you? (c) will you? (d) would you?
15. There is no place like home, (c) ✓  
(a) was there? (b) were there? (c) is there? (d) will there?
16. who are you (Identify the correct Punctuation Mark) (c) ✓  
a) (!) b) (:) c) (?) d) (;)

17. He was tall dark and handsome.

(a) (?) b) (:) c) (,) d) (-).

(d) ✓

18. That's fantastic

(a) (:) b) (!) c) (,) d) (?)

(b) ✓

19. She is my friend

(a) (•) (b) (?) (c) (:) (d) (;)

(a) ✓

20. To be continued

(a) (.) (b) (?) (c) (:) (d) (....)

(c) ✓

21. She is my koousin (identify the correct spelling )

(a) kausin (b) cousin (C) kousin

(b) ✓

22. English is a medium of comunicasion.

(a) communication (b) comunication (c) comuncation

(a) ✓

23. He is one of my colleague

(a) coleague (b) collegue (c) colleague

(c) ✓

24. she accepted the Porposal

(a) Poopotial (b) Proposal (c) prupusal

(b) ✓

25. Eercise is good for health

(a) Exercise (b) Exercice (C) Eercise.

(a) ✓



**Notice for Final Exam**

**Date: 15<sup>th</sup> September, 2018.**

**NOTICE**

This is to inform that Department of English is going to conduct final exam for Certificate course on "BS&FE" on Thursday, 20<sup>th</sup> September 2018 from 4.40 pm to 5.30 pm. All the registered participants must attend this exam without fail.

Type of Exam : MCQs (Multiple Choice  
Questions) Max.Marks : 50 marks  
Time : 1 Hr

*Susarna Kumeri .V*  
HOD  
Dept. of English

**SIR C R REDDY COLLEGE FOR WOMEN, ELURU**  
**Value added Course on BS&FE**  
**Final Exam**

**Student Name:** \_\_\_\_\_

**Roll No:** \_\_\_\_\_

**Marks Obtained**

**Max.Marks:25**

**Times: 30**

**Min**

**Identify the part of the speech of the following underlined words.**

1. She is suffering from fever. ( )  
(a) Noun (b) Pronoun (c) verb (d) Preposition
2. He walks slowly  
(a) pronoun (b) Adverb (c) Adjective (d) Noun
3. This is our dog ( )  
(a) verb (b) Noun (c) Adjective (d) pronoun
4. Hello! How are you? ( )  
(a) Interjection (b) conjunction (e) verb (d) Adverb
5. Birds fly in the air (Decide what type of sentence) ( )  
(a) Interrogative (b) Declarative (c) Exclamatory (d) Imperative
6. Hurrah! we won the match ( )  
(a) Declarative (b) Interrogative (c) Exclamatory (d) Imperative
7. May God bless you ( )  
(a) Interrogative (b) Imperative (c) Exclamatory (d) Declarative

**Choose the correct verb forms**

- 8 Today \_\_\_\_\_(be) Saturday ( )  
(a) was (b) is (c) were (d) are
9. She \_\_\_\_\_ (speak) hardly. ( )  
(a) speaks (b) spoke (c) spoken (d) has spoken
10. He \_\_\_\_\_ (pass) S.S.C last year. ( )  
(a). pass (b) passed (c) has passed (d) is passed
11. I \_\_\_\_\_ (visit) Agra last month. ( )  
(a) visits (b) visit (c) visited (d) has visited
12. Our college \_\_\_\_\_ (reopen) on next Monday. ( )  
(a) will reopen (b) will be reopen (c) reopen (d) shall reopen
13. We \_\_\_\_\_ (read) a poem for two hours. ( )  
(a) have been reading (b) has been reading

- (c) will be reading (d) shall be reading.
14. They \_\_\_\_ (build) several dams recently ( )  
 (a) had built (b) has build (c) built (d) have built
15. She \_\_\_\_ (make) a big kite by tomorrow. ( )  
 (a) shall have made (b) will have made  
 (c) would have made (d) could have made
16. She \_\_\_\_ (play) cricket at this moment. ( )  
 (a) was playing (b) were playing (c) play (d) is playing
17. He \_\_\_\_\_ (leave) the room just before. ( )  
 (a) leaves (b) have left (c) has left (d) left

**Choose the correct passive voice**

18. Close the door ( )  
 (a) The door be closed (b) shall the door be closed  
 (c) let the door be closed (d) will the door be closed
19. I wrote a letter ( )  
 (a) A letter was wrote to me (b) A letter was written by me  
 (c) A letter has written by me (d) A letter wrote by me
20. I knew her. ( )  
 (a) she was known to me (b) she knew to me  
 (c) she were knew to me (d) she known to me
21. She said I am unwell ( )  
 (a) she say she was unwell (b) she says I am unwell (c) she said she was unwell (d) she said I am unwell

**Identify the correct Question Tag**

22. Ravi and Gopi are best friends. ( )  
 (a) isn't It ? (b) aren't They ? (c) weren't they ? (d) don't they?
23. She had a car ? ( )  
 (a) hadn't she ? (b) haven't she ? (c) has she ? (d) haven't she ?
24. The show was amazing. ( )  
 (a) wasn't it ? (b) was it ? (c) has it ? (d) have it?
25. They have just begun the match. ( )  
 (a) hasn't they ? (b) haven't they ?  
 (c) will they ? (d) shall they ?

## Answers

1. d
2. b
3. c
4. a
5. b
6. c
7. b
8. b
9. a
10. b
11. c
12. a
13. a
14. d
15. b
16. d
17. c
18. c
19. b
20. a
21. c
22. b
23. a
24. a
25. b

SIR C R REDDY COLLEGE FOR WOMEN, ELURU  
Value added Course on BS&FE  
Final Exam

Student Name: A. Roshini  
Roll No: 188001

Marks Obtained 21

Max.Marks:25

Times: 30 Min

Identify the part of the speech of the following underlined words.

1. She is suffering from fever. (d) ✓  
(a) Noun (b) Pronoun (c) verb (d) Preposition
2. He walks slowly (c) ✓  
(a) pronoun (b) Adverb (c) Adjective (d) Noun
3. This is our dog. (c) ✓  
(a) verb (b) Noun (c) Adjective (d) pronoun
4. Hello! How are you? (a) ✓  
(a) Interjection (b) conjunction (e) verb (d) Adverb
5. Birds fly in the air (Decide what type of sentence) (b) ✓  
(a) Interrogative (b) Declarative (c) Exclamatory (d) Imperative
6. Hurrah! we won the match (c) ✓  
(a) Declarative (b) Interrogative (c) Exclamatory (d) Imperative
7. May God bless you (b) ✓  
(a) Interrogative (b) Imperative (c) Exclamatory (d) Declarative

Choose the correct verb forms

- 8 Today \_\_\_\_ (be) Saturday (b) ✓  
(a) was (b) is (c) were (d) are
9. She \_\_\_\_ (speak) hardly. (a) ✓  
(a) speaks (b) spoke (c) spoken (d) has spoken
10. He \_\_\_\_ (pass) S.S.C last year. (b) ✓  
(a). pass (b) passed (c) has passed (d) is passed
11. I \_\_\_\_ (visit) Agra last month. (c) ✓  
(a) visits (b) visit (c) visited (d) has visited
12. Our college \_\_\_\_ (reopen) on next Monday. (b) ✓  
(a) will reopen (b) will be reopen (c) reopen (d) shall reopen
13. We \_\_\_\_ (read) a poem for two hours. (b) ✓

- (a) have been reading (b) has been reading  
(c) will be reading (d) shall be reading.
14. They \_\_\_\_ (build) several dams recently  
(a) had built (b) has build (c) built (d) have built

(d)

15. She \_\_\_\_ (make) a big kite by tomorrow.  
(a) shall have made (b) will have made  
(c) would have made (d) could have made
16. She \_\_\_\_ (play) cricket at this moment.  
(a) was playing (b) were playing (c) play (d) is playing
17. He \_\_\_\_ (leave) the room just before.  
(a) leaves (b) have left (c) has left (d) left

(b)

(d)

(c)

**Choose the correct passive voice**

18. Close the door  
(a) The door be closed (b) shall the door be closed  
(c) let the door be closed (d) will the door be closed
19. I wrote a letter  
(a) A letter was wrote to me (b) A letter was written by me  
(c) A letter has written by me (d) A letter wrote by me
20. I knew her.  
(a) she was known to me (b) she knew to me  
(c) she were knew to me (d) she known to me
21. She said I am unwell  
(a) she say she was unwell (b) she says I am unwell (c) she said she was unwell  
(d) she said I am unwell

(c)

(b)

(b)

(c)

**Identify the correct Question Tag**

22. Ravi and Gopi are best friends.  
(a) isn't It? (b) aren't They? (c) weren't they? (d) don't they?
23. She had a car?  
(a) hadn't she? (b) haven't she? (c) has she? (d) haven't she?
24. The show was amazing.  
(a) wasn't it? (b) was it? (c) has it? (d) have it?
25. They have just begun the match.  
(a) hasn't they? (b) haven't they? (c) will they? (d) shall they?

(b)

(a)

(a)

(b)

## Value Added Course on “BS&FE” Marks Register

SIR C R REDDY COLLEGE FOR WOMEN, ELURU

Value Added Course on “Basic Structure and Fundamental English”

### MARKS REGISTER

S.no	Roll number	Name of the student	Internal Exam -I	Internal Exam - II	Grand Test
1	188001	A Roshini	22	21	21
2	188002	Ch. Chandrika Devi	20	18	21
3	188005	D. Tirumala	21	20	19
4	188007	M.Ramya Sri	22	19	21
5	188008	N.Padma Sivani	22	19	21
6	188009	P.Prathyusha	21	21	17
7	188010	P.Durga Devi	19	21	23
8	188011	P.Sukanya	18	21	21
9	188012	A.Meghana	20	20	22
10	188013	A.Meena	21	20	21
11	188014	B.Swapna	18	20	21
12	188016	Ch. Anitha	21	21	19
13	188018	D.Rajeswari	24	22	21
14	188019	K.Durga Bhavani	22	19	22
15	188025	M.Ramya Krishna	23	21	21
16	188029	P.Lalitha	23	20	15
17	188033	P.Usha Rani	23	21	17
18	188034	P.Prashanthi	21	21	20
19	188036	R.Devi Prassanna	19	20	21
20	188038	S. Jyothi	23	21	20
21	188039	U.Sai Lakshmi	20	19	20
22	188040	V.Varalakshmi	17	19	20
23	188045	G.Sai Prasanna	19	21	20
24	188046	J.Durga	23	20	20
25	188047	M.Nagadevi	22	21	20
26	188049	P.Anitha	21	22	17
27	188050	P.Keerthi sri	22	21	20
28	188052	N. Kavitha	22	22	22
29	188056	D.Rani	21	21	19
30	188057	P.Swarna Deepika	20	22	18

N. Adilakshmi  
K.V. Lakshmi

**SIR C R REDDY COLLEGE FOR WOMEN, ELURU**

**Value Added Course on "Basic Structure and Fundamental English"**

**MARKS REGISTER**

S.no	Roll number	Name of the student	Internal Exam -I	Internal Exam - II	Grand Test
31	187001	B.Pavani	23	23	25
32	187002	Ch.Dedeepya	21	22	22
33	187004	G.Revathi	23	22	24
34	187005	G.Durga Bhavani	22	23	23
35	187006	G.Ravali	23	22	24
36	187007	J.Keerthi Seetha	23	24	22
37	187008	K.Naga Durga Ambica Devi	23	23	23
38	187016	B.PS Vijaya Lakshmi	22	24	22
39	187017	B.Kousalya	22	24	25
40	187018	Ch.Sireesha	23	23	23
41	187019	G.Sai Lalitha	22	25	25
42	187030	G.Hema Sri	22	22	22
43	187031	G.Kasulu	23	23	24
44	187034	G.Lakshmi Prasanna	23	22	22
45	187035	G.Kalyani	25	24	23
46	187038	J.Meghana	24	24	24
47	187039	K.Haritha	22	25	22
48	187040	K.Vandana	22	22	25
49	187042	K.Ramya	25	22	24
50	187043	K.Sindhu	25	25	25
51	187044	K.Anuradha	23	25	24
52	187050	K.Roja Ramani Rupa	23	22	24
53	187051	K.RS Sanghavi	24	23	24
54	187056	M.Kalyani	24	25	23
55	187057	M. Byula Keerthi	25	22	23
56	187060	M.Vyshnavi Devi	25	23	23
57	187061	N.Harsha Priya	24	25	23
58	187062	P.Nikitha	23	22	25
59	187064	T.H.V.Naga Devi	25	24	23
60	187067	M.Renuka Devi	22	23	23

N. Adi Lakshmi  
K. V. Lakshmi



SIR C R REDDY COLLEGE FOR WOMEN, ELURU

Value Added Course on "Basic Structure and Fundamental English"

MARKS REGISTER

S.no	Roll number	Name of the student	Internal Exam -I	Internal Exam - II	Grand Test
61	187068	M.Krupa Rani	25	23	23
62	187069	M.Lakshmi Supriya	23	23	25
63	187070	M.Varshitha	22	24	22
64	187071	N.Meenakshi	22	22	23
65	187072	N.Prasanna Bharathi	22	25	24
66	187074	N.Tharaka Prabha	23	25	23
67	187076	N.Siva Sai Keerthi	22	21	23
68	187078	P.Keerthana	22	23	22
69	187079	P.Sai Keerthi	23	25	22
70	187080	P.Harshitha	22	23	23
71	187084	Patan Karishma	22	25	22
72	187091	P.L Rama Devi	22	22	23
73	187096	S.Manisha	23	22	23
74	187100	S.Ramya	22	23	24
75	187102	S.R Susmitha	24	23	25
76	187104	Sk.Nasrin	23	24	22
77	187105	Sk.Sameera	21	24	23
78	187106	Sk.Seema Tabusum	22	23	22
79	187108	T.Sreshta	25	22	25
80	187109	T.Ramya	22	22	23
81	187110	V.Santhoshi	22	22	23
82	187111	V.Sri Lekha	22	22	23
83	187112	V.Jyothi Kumari	22	25	22
84	187113	V.V Jahnavi	22	23	22
85	187114	Y. LV D S Rajeswari	23	22	22

N. Adilakshmi  
K.V Lakshmi

SIR C R REDDY COLLEGE FOR WOMEN, ELURU

Value Added Course on "Basic Structure and Fundamental English"

ATTENDANCE REGISTER 2018-2019

S.no	Name of the student	Roll No	1/8/18	2/8/18	3/8/18	4/8/18	5/8/18	7/8/18	8/8/18	9/8/18	10/8/18	13/8/18
1	A Roshini	188001	/	/	/	/	/	/	/	/	/	/
2	Ch. Chandrika Devi	188002	/	/	a	/	/	/	/	/	/	/
3	D. Tirumala	188005	/	/	/	/	/	/	/	/	/	/
4	M.Ramya Sri	188007	/	/	/	/	/	/	/	/	/	/
5	N.Padma Sivani	188008	/	/	/	a	/	/	/	/	/	/
6	P.Prathyusha	188009	/	/	/	/	/	a	/	/	/	/
7	P.Durga Devi	188010	/	/	/	/	/	/	/	/	/	/
8	P.Sukanya	188011	a	/	/	/	a	/	/	/	/	/
9	A.Meghana	188012	/	/	/	/	/	/	/	/	/	/
10	A.Meena	188013	/	/	/	/	/	/	/	/	/	/
11	B.Swapna	188014	/	/	/	/	/	/	/	/	/	/
12	Ch. Anitha	188016	/	/	/	/	/	/	/	/	/	/
13	D.Rajeswari	188018	/	/	/	/	/	/	/	/	/	/
14	K.Durga Bhavani	188019	/	/	/	/	/	/	/	/	/	/
15	M.Ramya Krishna	188025	/	/	/	/	/	/	/	/	/	/
16	P.Lalitha	188029	/	/	/	/	/	/	/	/	/	/
17	P.Usha Rani	188033	/	/	/	/	/	/	/	/	/	/
18	P.Prashanthi	188034	/	a	/	/	/	/	/	/	/	/
19	R.Devi Prassanna	188036	/	/	/	/	/	/	/	/	/	/
20	S. Jyothi	188038	/	/	/	/	/	/	/	/	/	/
21	U.Sai Lakshmi	188039	/	/	/	/	/	/	/	/	/	/
22	V.Varalakshmi	188040	/	/	/	/	a	/	/	/	/	/
23	G.Sai Prasanna	188045	a	/	/	/	/	/	/	/	/	/
24	J.Durga	188046	/	/	/	/	/	/	/	/	/	/
25	M.Nagadevi	188047	/	/	/	/	/	/	/	/	/	/
26	P.Anitha	188049	/	/	/	/	/	/	/	/	/	/
27	P.Keerthi sri	188050	/	/	/	/	/	/	/	/	/	/
28	N. Kavitha	188052	/	/	/	/	/	a	/	/	/	/
29	D.Rani	188056	/	/	/	/	/	/	/	/	/	/
30	P.Swarna Deepika	188057	/	/	/	/	/	/	/	/	/	/

Handwritten marks and signatures at the bottom of the table.

SIR C R REDDY COLLEGE FOR WOMEN, ELURU

Value Added Course on "Basic Structure and Fundamental English"

ATTENDANCE REGISTER 2018-2019

S.no	Name of the student	Roll No	1/8/18	2/8/18	3/8/18	4/8/18	6/8/18	7/8/18	8/8/18	9/8/18	10/8/18	13/8/18
31	B.Pavani	187001	/	/	/	/	/	/	/	/	/	/
32	Ch.Dedeepya	187002	/	/	/	/	/	/	/	/	/	/
33	G.Revathi	187004	/	/	/	/	/	/	/	/	/	/
34	G.Durga Bhavani	187005	/	/	/	/	/	/	/	/	/	/
35	G.Ravali	187006	/	/	/	/	/	/	/	/	/	/
36	J.Keerthi Seetha	187007	/	/	a	/	/	/	/	/	/	/
37	K.Naga Durga Ambica Devi	187008	/	/	/	/	/	/	/	/	/	/
38	B.PS Vijaya Lakshmi	187016	/	/	/	/	/	/	/	/	/	/
39	B.Kousalya	187017	/	/	/	/	/	/	/	/	/	/
40	Ch.Sireesha	187018	/	a	/	/	/	/	/	/	/	/
41	G.Sai Lalitha	187019	/	/	/	/	/	/	/	/	/	/
42	G.Hema Sri	187030	/	/	/	/	/	a	/	/	/	/
43	G.Kasulu	187031	/	/	/	/	/	/	/	/	/	/
44	G.Lakshmi Prasanna	187034	/	/	/	a	/	/	/	/	/	/
45	G.Kalyani	187035	/	/	/	/	/	/	/	/	/	/
46	J.Meghana	187038	/	/	/	/	/	/	/	/	/	/
47	K.Haritha	187039	/	/	/	/	/	/	/	/	/	/
48	K.Vandana	187040	/	/	/	/	/	/	/	/	/	/
49	K.Ramya	187042	/	/	/	/	/	/	/	/	/	/
50	K.Sindhu	187043	a	/	/	/	/	a	/	/	/	/
51	K.Anuradha	187044	/	/	/	/	/	/	/	/	/	/
52	K.Roja Ramani Rupa	187050	/	/	/	/	/	/	/	/	/	/
53	K.RS Sanghavi	187051	/	/	a	/	/	/	/	/	/	/
54	M.Kalyani	187056	/	/	/	/	/	/	/	/	/	/
55	M. Byula Keerthi	187057	/	a	/	/	/	/	/	/	/	/
56	M.Vyshnavi Devi	187060	/	/	/	/	a	/	/	/	/	/
57	N.Harsha Priya	187061	/	/	/	/	/	/	/	/	/	/
58	P.Nikitha	187062	/	/	/	/	/	/	/	/	/	/
59	T.H.V.Naga Devi	187064	a	/	/	/	/	/	/	/	/	/
60	M.Renuka Devi	187067	/	/	/	/	/	a	/	/	/	/

*(Handwritten marks and signatures below the table)*

**SIR C R REDDY COLLEGE FOR WOMEN, ELURU**  
**Value Added Course on "Basic Structure and Fundamental English"**

**ATTENDANCE REGISTER 2018-2019**

S.no	Name of the student	Roll No	1/8/18	2/8/18	3/8/18	4/8/18	6/8/18	7/8/18	8/8/18	9/8/18	10/8/18	13/8/18
61	M.Krupa Rani	187068	/	/	/	a	/	/	/	/	/	/
62	M.Lakshmi Supriya	187069	/	/	/	/	/	/	/	/	/	/
63	M.Varshitha	187070	/	/	/	/	/	/	/	/	/	/
64	N.Meenakshi	187071	/	/	/	/	/	/	/	/	/	/
65	N.Prasanna Bharathi	187072	/	/	/	/	/	/	/	/	/	/
66	N.Tharaka Prabha	187074	/	/	a	l	/	/	/	/	/	/
67	N.Siva Sai Keerthi	187076	/	/	/	/	/	/	/	/	/	/
68	P.Keerthana	187078	a	/	/	/	/	/	/	/	/	/
69	P.Sai Keerthi	187079	/	/	/	/	/	/	/	/	/	/
70	P.Harshitha	187080	/	/	/	/	/	/	/	/	/	/
71	Patan Karishma	187084	/	/	/	/	/	/	/	/	/	/
72	P.L Rama Devi	187091	/	/	/	/	/	/	/	/	/	/
73	S.Manisha	187096	/	/	/	/	/	/	/	/	/	/
74	S.Ramya	187100	/	/	/	/	/	/	/	/	/	/
75	S.R Susmitha	187102	/	/	/	/	/	/	/	/	/	/
76	Sk.Nasrin	187104	/	/	a	/	/	/	/	/	/	/
77	Sk.Sameera	187105	/	a	/	/	/	/	/	/	/	/
78	Sk.Seema Tabusum	187106	/	/	/	/	/	/	/	/	/	/
79	T.Sreshta	187108	a	/	/	/	/	/	/	/	/	/
80	T.Ramya	187109	/	/	/	/	/	/	/	/	/	/
81	V.Santhoshi	187110	/	/	/	/	/	/	/	/	/	a
82	V.Sri Lekha	187111	/	/	/	/	/	/	/	/	/	/
83	V.Jyothi Kumari	187112	/	/	/	/	a	/	/	/	/	/
84	V.V Jahnavi	187113	/	/	/	/	/	/	/	/	/	/
85	Y. L V D S Rajeswari	187114	/	/	/	/	/	/	/	/	/	/

SIR C R REDDY COLLEGE FOR WOMEN, ELURU

Value Added Course on "Basic Structure and Fundamental English"

ATTENDANCE REGISTER 2018-2019

S.no	Name of the student	Roll No	14/8/18	16/8/18	18/8/18	20/8/18	21/8/18	23/8/18	24/8/18	25/8/18	27/8/18	29/8/18
1	A Roshini	188001	/	/	/	/	/	/	/	/	/	/
2	Ch. Chandrika Devi	188002	/	/	/	/	/	/	/	/	/	/
3	D. Tirumala	188005	/	/	/	/	/	/	/	/	/	/
4	M.Ramya Sri	188007	/	/	/	/	/	/	/	/	/	/
5	N.Padma Sivani	188008	/	/	/	/	/	/	/	/	/	/
6	P.Prathyusha	188009	a	/	/	/	/	/	/	/	/	/
7	P.Durga Devi	188010	/	/	/	/	a	/	/	/	/	/
8	P.Sukanya	188011	/	/	/	/	/	/	a	/	/	/
9	A.Meghana	188012	/	/	/	/	/	/	/	/	/	/
10	A.Meena	188013	/	a	/	/	/	/	/	a	/	/
11	B.Swapna	188014	/	/	/	/	/	/	/	/	/	/
12	Ch. Anitha	188016	/	/	/	/	/	/	/	/	/	/
13	D.Rajeswari	188018	/	/	/	/	/	/	/	/	/	/
14	K.Durga Bhavani	188019	/	/	/	/	/	/	/	/	/	/
15	M.Ramya Krishna	188025	/	/	/	/	a	/	/	/	/	/
16	P.Lalitha	188029	/	/	/	/	/	/	/	/	a	/
17	P.Usha Rani	188033	/	/	/	/	/	a	/	/	/	/
18	P.Prashanthi	188034	/	/	a	/	/	/	/	/	/	/
19	R.Devi Prassanna	188036	/	/	/	/	/	/	/	/	/	/
20	S. Jyothi	188038	/	/	/	/	/	/	/	/	/	/
21	U.Sai Lakshmi	188039	/	/	/	/	/	/	/	/	/	/
22	V.Varalakshmi	188040	/	/	/	/	/	/	a	/	/	/
23	G.Sai Prasanna	188045	/	/	/	/	/	/	/	/	/	/
24	J.Durga	188046	/	/	/	/	/	/	/	/	/	/
25	M.Nagadevi	188047	/	/	/	/	/	/	/	/	/	/
26	P.Anitha	188049	/	/	/	/	/	/	/	/	/	/
27	P.Keerthi sri	188050	/	/	/	a	/	/	/	/	/	/
28	N. Kavitha	188052	/	/	/	/	/	/	/	/	/	/
29	D.Rani	188056	/	/	/	/	/	/	/	a	/	/
30	P.Swarna Deepika	188057	/	/	/	/	/	/	/	/	/	/

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**SIR C R REDDY COLLEGE FOR WOMEN, ELURU**  
**Value Added Course on "Basic Structure and Fundamental English"**  
**ATTENDANCE REGISTER 2018-2019**

S.no	Name of the student	Roll No	14/8/18	16/8/18	18/8/18	20/8/18	21/8/18	23/8/18	24/8/18	25/8/18	27/8/18	28/8/18
31	B.Pavani	187001	/	/	/	/	/	/	/	/	/	/
32	Ch.Dedeepya	187002	/	/	/	/	/	/	/	/	/	/
33	G.Revathi	187004	/	/	/	/	/	a	/	/	/	/
34	G.Durga Bhavani	187005	/	/	/	/	/	/	/	/	/	/
35	G.Ravali	187006	/	/	/	/	/	/	/	/	/	/
36	J.Keerthi Seetha	187007	a	/	/	/	/	/	/	/	/	/
37	K.Naga Durga Ambica Devi	187008	/	a	/	/	/	/	/	/	/	/
38	B.PS Vijaya Lakshmi	187016	/	/	/	/	/	/	a	/	/	/
39	B.Kousalya	187017	/	/	/	/	a	/	/	/	/	/
40	Ch.Sireesha	187018	/	/	/	/	/	/	/	/	/	/
41	G.Sai Lalitha	187019	/	/	/	/	/	/	/	/	/	/
42	G.Hema Sri	187030	/	/	/	/	/	/	/	/	/	/
43	G.Kasulu	187031	/	/	/	/	/	/	/	/	/	/
44	G.Lakshmi Prasanna	187034	/	/	/	/	/	/	/	/	/	/
45	G.Kalyani	187035	/	/	/	/	/	/	/	/	/	/
46	J.Meghana	187038	/	/	a	/	/	/	/	/	/	/
47	K.Haritha	187039	/	/	/	/	/	/	/	/	/	/
48	K.Vandana	187040	/	/	/	/	/	/	/	/	/	/
49	K.Ramya	187042	/	/	/	/	/	/	/	/	/	/
50	K.Sindhu	187043	/	/	/	/	/	/	/	/	/	/
51	K.Anuradha	187044	/	/	/	/	/	a	/	/	/	/
52	K.Roja Ramani Rupa	187050	/	a	/	/	/	/	/	/	/	/
53	K.RS Sanghavi	187051	/	/	/	/	/	/	/	/	/	/
54	M.Kalyani	187056	a	/	/	/	/	/	/	/	/	/
55	M. Byula Keerthi	187057	/	/	/	/	/	/	/	/	/	/
56	M.Vyshnavi Devi	187060	/	/	/	/	/	a	/	/	/	/
57	N.Harsha Priya	187061	/	/	/	/	/	/	/	/	/	/
58	P.Nikitha	187062	/	/	/	/	/	/	a	/	/	/
59	T.H.V.Naga Devi	187064	/	/	/	/	/	/	/	/	/	/
60	M.Renuka Devi	187067	/	/	/	/	/	/	/	/	/	/

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**SIR C R REDDY COLLEGE FOR WOMEN, ELURU**  
**Value Added Course on "Basic Structure and Fundamental English"**  
**ATTENDANCE REGISTER 2018-2019**

S.no	Name of the student	Roll No	23/8/18	30/8/18	31/8/18	1/9/18	3/9/18	4/9/18	5/9/18	6/9/18	7/9/18	8/9/18
1	A Roshini	188001	/	/	/	/	/	/	/	/	/	/
2	Ch. Chandrika Devi	188002	/	/	/	/	/	/	/	/	/	/
3	D. Tirumala	188005	/	/	/	/	/	a	/	/	/	/
4	M.Ramya Sri	188007	/	/	/	/	/	/	/	/	/	/
5	N.Padma Sivani	188008	/	/	/	/	/	/	/	/	/	/
6	P.Prathyusha	188009	/	/	/	/	/	/	/	/	/	/
7	P.Durga Devi	188010	/	/	/	/	/	/	/	/	/	/
8	P.Sukanya	188011	/	a	/	/	/	/	/	/	/	/
9	A.Meghana	188012	/	/	/	/	/	/	/	/	/	/
10	A.Meena	188013	/	/	/	/	/	/	/	/	/	/
11	B.Swapna	188014	/	/	a	/	/	/	a	/	/	/
12	Ch. Anitha	188016	/	/	/	/	/	/	/	/	/	/
13	D.Rajeswari	188018	/	/	/	/	/	/	/	/	/	/
14	K.Durga Bhavani	188019	/	/	/	/	/	/	/	/	/	/
15	M.Ramya Krishna	188025	/	/	/	/	/	a	/	/	/	/
16	P.Lalitha	188029	/	/	/	/	/	/	/	/	/	a
17	P.Usha Rani	188033	/	/	/	/	/	/	/	/	/	/
18	P.Prashanthi	188034	/	/	/	/	/	/	/	/	/	/
19	R.Devi Prassanna	188036	/	/	/	/	/	/	/	/	/	/
20	S. Jyothi	188038	/	/	/	/	/	/	/	/	/	/
21	U.Sai Lakshmi	188039	/	/	/	/	/	/	/	a	/	/
22	V.Varalakshmi	188040	/	a	/	/	/	/	/	/	/	/
23	G.Sai Prasanna	188045	/	/	/	/	/	/	/	/	/	/
24	J.Durga	188046	/	/	/	a	/	/	/	/	/	/
25	M.Nagadevi	188047	/	/	/	/	/	a	/	/	/	/
26	P.Anitha	188049	/	/	/	/	/	/	/	/	/	a
27	P.Keerthi sri	188050	/	/	/	/	/	/	/	/	/	/
28	N. Kavitha	188052	/	/	a	/	/	/	a	/	/	/
29	D.Rani	188056	/	/	/	/	/	/	/	/	/	/
30	P.Swarna Deepika	188057	/	/	/	/	/	/	/	/	/	/

*(Handwritten signatures and marks)*



**SIR C R REDDY COLLEGE FOR WOMEN, ELURU**  
**Value Added Course on "Basic Structure and Fundamental English"**  
**ATTENDANCE REGISTER 2018-2019**

S.no	Name of the student	Roll No	27/8/18	28/8/18	31/8/18	1/9/18	3/9/18	4/9/18	5/9/18	6/9/18	7/9/18	8/9/18
31	B.Pavani	187001	/	/	/	/	/	/	/	/	/	/
32	Ch.Dedeepya	187002	/	/	/	/	a	/	/	/	a	/
33	G.Revathi	187004	/	/	/	/	/	/	/	/	/	/
34	G.Durga Bhavani	187005	/	/	/	/	/	/	/	/	/	/
35	G.Ravali	187006	/	/	/	/	/	/	/	/	/	/
36	J.Keerthi Seetha	187007	/	/	/	/	/	/	/	/	/	a
37	K.Naga Durga Ambica Devi	187008	/	/	/	a	/	/	/	/	/	/
38	B.PS Vijaya Lakshmi	187016	/	/	/	/	/	/	a	/	/	/
39	B.Kousalya	187017	/	/	/	/	/	/	/	/	/	/
40	Ch.Sireesha	187018	/	/	/	/	/	/	/	/	/	/
41	G.Sai Lalitha	187019	/	/	/	/	/	/	/	/	/	/
42	G.Hema Sri	187030	/	/	/	/	/	/	a	/	/	/
43	G.Kasulu	187031	/	/	/	/	/	/	/	/	/	/
44	G.Lakshmi Prasanna	187034	/	/	/	/	a	/	/	/	/	/
45	G.Kalyani	187035	/	/	/	/	/	/	/	/	/	/
46	J.Meghana	187038	/	/	/	/	/	/	/	/	a	/
47	K.Haritha	187039	/	a	/	/	/	/	/	/	/	/
48	K.Vandana	187040	/	/	/	/	/	/	/	/	/	/
49	K.Ramya	187042	/	/	/	/	/	/	/	/	/	/
50	K.Sindhu	187043	/	/	a	/	/	/	/	/	/	/
51	K.Anuradha	187044	/	/	/	/	/	/	/	/	/	/
52	K.Roja Ramani Rupa	187050	/	/	/	/	/	a	a	/	/	/
53	K.RS Sanghavi	187051	/	/	/	/	/	/	/	/	/	/
54	M.Kalyani	187056	/	/	/	/	/	/	/	/	/	/
55	M. Byula Keerthi	187057	/	/	/	/	a	/	/	/	/	/
56	M.Vyshnavi Devi	187060	/	/	/	/	/	/	/	/	/	/
57	N.Harsha Priya	187061	/	/	a	/	/	/	/	/	/	/
58	P.Nikitha	187062	/	/	/	/	/	/	/	/	/	/
59	T.H.V.Naga Devi	187064	/	/	/	/	/	a	/	/	/	/
60	M.Renuka Devi	187067	/	/	/	/	/	/	/	/	/	/

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SIR C R REDDY COLLEGE FOR WOMEN, ELURU

Value Added Course on "Basic Structure and Fundamental English"

ATTENDANCE REGISTER 2018-2019

S.no	Name of the student.	Roll No	11/9/18	12/9/18	14/9/18	15/9/18	17/9/18	18/9/18	19/9/18	20/9/18	22/9/18	24/9/18
1	A Roshini	188001	/	/	/	/	/	/	/	/	/	/
2	Ch. Chandrika Devi	188002	/	/	/	/	/	/	/	/	/	/
3	D. Tirumala	188005	/	/	/	a	/	/	/	/	/	/
4	M.Ramya Sri	188007	/	/	/	/	/	/	/	/	/	/
5	N.Padma Sivani	188008	/	/	/	/	/	/	/	/	/	/
6	P.Prathyusha	188009	/	/	/	/	/	a	/	/	/	/
7	P.Durga Devi	188010	/	/	/	/	/	/	/	/	/	/
8	P.Sukanya	188011	/	/	/	/	/	/	/	/	/	/
9	A.Meghana	188012	/	/	/	/	/	/	/	/	/	/
10	A.Meena	188013	/	/	/	/	a	/	/	/	/	/
11	B.Swapna	188014	/	/	/	/	/	/	/	/	/	/
12	Ch. Anitha	188016	/	/	/	/	/	/	/	/	/	/
13	D.Rajeswari	188018	/	/	/	/	/	/	/	a	/	/
14	K.Durga Bhavani	188019	/	/	/	/	/	/	/	/	/	/
15	M.Ramya Krishna	188025	/	/	/	/	/	/	/	/	/	/
16	P.Lalitha	188029	a	/	/	/	/	/	/	/	/	/
17	P.Usha Rani	188033	/	/	/	/	/	/	/	/	/	/
18	P.Prashanthi	188034	/	/	/	/	/	/	/	/	/	/
19	R.Devi Prassanna	188036	/	/	/	/	/	/	/	/	/	/
20	S. Jyothi	188038	/	/	/	/	/	/	/	/	/	/
21	U.Sai Lakshmi	188039	/	/	/	/	/	/	/	/	/	/
22	V.Varalakshmi	188040	/	/	/	a	/	/	a	/	/	/
23	G.Sai Prasanna	188045	/	/	/	/	/	/	/	/	/	/
24	J.Durga	188046	/	/	/	/	/	/	/	/	/	/
25	M.Nagadevi	188047	/	/	/	/	/	/	/	/	/	/
26	P.Anitha	188049	/	/	/	/	/	/	/	/	/	/
27	P.Keerthi sri	188050	/	/	/	/	/	/	/	/	/	/
28	N. Kavitha	188052	a	/	/	/	/	/	/	/	/	/
29	D.Rani	188056	/	/	/	/	/	/	/	/	a	/
30	P.Swarna Deepika	188057	/	/	/	/	/	/	/	/	/	/

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**SIR C R REDDY COLLEGE FOR WOMEN, ELURU**  
**Value Added Course on "Basic Structure and Fundamental English"**  
**ATTENDANCE REGISTER 2018-2019**

S.no	Name of the student	Roll No	11/9/18	22/9/18	1/10/18	15/10/18	17/10/18	18/10/18	19/10/18	20/10/18	22/10/18	24/10/18
31	B.Pavani	187001	/	/	/	/	/	/	/	/	/	/
32	Ch.Dedeepya	187002	/	a	/	/	/	/	/	/	/	/
33	G.Revathi	187004	/	/	/	/	q	/	/	/	/	/
34	G.Durga Bhavani	187005	/	/	/	a	/	/	/	/	/	/
35	G.Ravali	187006	/	/	/	/	/	/	/	/	/	/
36	J.Keerthi Seetha	187007	/	/	/	/	/	/	/	/	/	/
37	K.Naga Durga Ambica Devi	187008	/	/	/	/	/	/	/	/	/	/
38	B.PS Vijaya Lakshmi	187016	/	/	/	/	/	/	/	/	/	a
39	B.Kousalya	187017	/	/	/	/	/	/	/	/	/	/
40	Ch.Sireesha	187018	/	/	/	/	/	/	/	/	/	/
41	G.Sai Lalitha	187019	/	/	a	/	/	/	/	/	/	/
42	G.Hema Sri	187030	a	/	/	/	/	/	/	a	/	/
43	G.Kasulu	187031	/	/	/	/	/	/	/	/	/	/
44	G.Lakshmi Prasanna	187034	/	/	/	/	/	/	/	/	/	/
45	G.Kalyani	187035	/	/	/	/	/	/	/	/	/	/
46	J.Meghana	187038	/	/	/	/	/	a	/	/	/	/
47	K.Haritha	187039	/	/	/	/	/	/	/	/	/	/
48	K.Vandana	187040	/	/	/	/	/	/	/	/	/	/
49	K.Ramya	187042	/	/	/	/	/	/	/	/	/	/
50	K.Sindhu	187043	/	/	/	/	a	/	/	/	/	/
51	K.Anuradha	187044	/	/	/	/	/	/	/	/	/	/
52	K.Roja Ramani Rupa	187050	/	/	/	/	/	a	/	/	/	/
53	K.RS Sanghavi	187051	/	a	/	/	/	/	/	/	/	q
54	M.Kalyani	187056	/	/	/	/	/	/	/	/	/	/
55	M. Byula Keerthi	187057	/	/	/	/	/	/	/	/	/	/
56	M.Vyshnavi Devi	187060	/	/	/	/	/	/	/	/	/	/
57	N.Harsha Priya	187061	/	/	/	/	/	q	/	/	/	/
58	P.Nikitha	187062	/	/	/	/	/	/	/	/	/	/
59	T.H.V.Naga Devi	187064	/	/	/	/	/	/	/	/	/	/
60	M.Renuka Devi	187067	/	/	a	/	/	/	/	/	/	/

2 2 2 2 2  
 2 2 2 2 2



**SIR C R REDDY COLLEGE FOR WOMEN, ELURU**  
**VALUE ADDED COURSE ON "BASIC STRUCTURE AND FUNCTIONAL ENGLISH"**  
**Department of English**  
**Student Feedback Form**

1. Do you think this value-added course is beneficial for you?  
Yes   
No
2. Did the faculty explained clearly and used relevant examples?  
Yes   
No
3. Is the syllabus employment and entrepreneurship oriented?  
Yes   
No
4. Are you able to understand and identify the basic grammar structures?  
Yes   
No
5. Are you satisfied with the assessment/exam pattern of the course?  
Yes   
To some extent   
No

6. How do you rate the programme on five point scale?

1	2	3	4	5 <input checked="" type="checkbox"/>
---	---	---	---	---------------------------------------

7. Additional comments and suggestions if any

This value added course is very beneficial to me and I learned how to write in english.

A. Roshini  
Signature of the Student

**SIR C R REDDY COLLEGE FOR WOMEN, ELURU**  
**VALUE ADDED COURSE ON "BASIC STRUCTURE AND FUNCTIONAL ENGLISH"**

**Department of English**  
**Student Feedback Form**

1. Do you think this value-added course is beneficial for you?

Yes

No

2. Did the faculty explained clearly and used relevant examples?

Yes

No

3. Is the syllabus employment and entrepreneurship oriented?

Yes

No

4. Are you able to understand and identify the basic grammar structures?

Yes

No

5. Are you satisfied with the assessment/exam pattern of the course?

Yes

To some extent

No

6. How do you rate the programme on five point scale?

1	2	3	4	5 <input checked="" type="checkbox"/>
---	---	---	---	---------------------------------------

7. Additional comments and suggestions if any

I learned basic grammar structures and vocabulary.

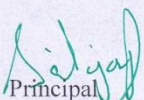
Ch. Chandrika Devi  
Signature of the Student

**Value Added Course on BS&FE  
Valedictory Function**

**Date: 20<sup>th</sup> September, 2018.**

**NOTICE**

This is to inform that Department of English is going to conduct Valedictory function for Value added course on “**BS&FE**” on 24-09-2018 at 4.40 pm. All staff and Students are requested to attend the function and make it a grand success.

  
Principal  
**PRINCIPAL**  
**Sir C.R.R. College for Women**  
**ELURU**





## **SIR C. R. REDDY COLLEGE FOR WOMEN**

(Affiliated to Adikavi Nannaya University,  
Rajahmahendravaram) Vatluru(Post), Pedapadu Mandal,  
W G Dist(AP)

### **Invitation**

You are cordially invited to valedictory

**Value Added course on  
“Basic Structure and  
Fundamental English”**

**Chief Guest:** **Sri Chalasani Viswanadha Rao**  
Correspondent, Sir C R Reddy College for Women, Eluru

**Guest of honour :** **Smt P.Sailaja**  
Principal, Sir C R Reddy College for Women, Eluru

**Resource Person:** **Smt N.Adi Lakshmi,**  
**Smt V.Swarna Kumari,**  
**Smt K.Venkata lakshmi.**  
Lecturers, Sir C R Reddy College for Women, Eluru

Date: 24<sup>th</sup> September, 2018

Venue: Seminar Hall

Time: 4.40pm

Organized by  
**Department of English**  
**SIR C.R. REDDY COLLEGE FOR WOMEN, ELURU.**

## Value Added Course on “BS&FE” CERTIFICATES



**SIR C. R. REDDY COLLEGE FOR WOMEN**  
Vatluru(Post), Pedapadu Mandal, Eluru, W.G. Dist, A.P, India 534007  
(Affiliated to Adikavi Nannaya University, Rajamahendravaram)

**DEPARTMENT OF ENGLISH**  
Certificate of Participation

This is to certify that Miss/Mrs Andugula Rashini  
Class I B.com (G) Roll No. 188001 has successfully completed her training  
on Value Added Course “Basic Structure and Fundamental English” from  
01-08-2018 to 24-09-2018 during the academic year 2018-2019.

Dt: 24<sup>th</sup> September 2018

Swarnakumari.V  
Smt. V. SWARNA KUMARI  
Convener, HoD, Dept. of English

Sailaja  
Smt. P.SAILAJA  
Principal



**SIR C. R. REDDY COLLEGE FOR WOMEN**  
Vatluru(Post), Pedapadu Mandal, Eluru, W.G. Dist, A.P, India 534007  
(Affiliated to Adikavi Nannaya University, Rajamahendravaram)

**DEPARTMENT OF ENGLISH**  
Certificate of Participation

This is to certify that Miss/Mrs Challagalla Subhachandrika Devi  
Class I B.com (G) Roll No. 188002 has successfully completed her training  
on Value Added Course “Basic Structure and Fundamental English” from  
01-08-2018 to 24-09-2018 during the academic year 2018-2019.

Dt: 24<sup>th</sup> September 2018

Swarnakumari.V  
Smt. V. SWARNA KUMARI  
Convener, HoD, Dept. of English

Sailaja  
Smt. P.SAILAJA  
Principal

## Report

Department of English organized Value-added course on “**Basic Structure and Fundamental English**” for I B.Com -I Semester students. In this course 85 students enrolled. It is conducted from 1-8-2018 to 24-9-2018 for 40 hours of which 30 are theory hours and 10 are practical hours. The duration of the class is one hour i.e 4.40pm to 5.40pm after the regular class work. We provided study material to the enrolled students. We started this course to teach students basic grammar rules and regulations, so that they can easily understand their regular courses and improve their English learning and writing skills. The main aim is to enable students to learn English and to use it in their academic and personal career.

In the middle of the course we conducted two Internal examinations and towards the end of the course a Grand Test was conducted. Many students have scored good marks and proved that they have learned well. Certificates were issued to those students who were regular and scored 40% of marks in the 3 exams we conducted.

This course helps them to use the English language effectively. It develops their insight into the structure of English grammar. It creates an awareness of correct usage of English grammar in writing and speaking.

Now they are able to generate simple sentences using correct grammatical structures. They can understand and communicate in English. They can write short paragraphs without any grammatical mistakes. They understood the values and importance of grammatical concepts.



**SIR C R REDDY COLLEGE FOR WOMEN** (Estd : 1987)

Affiliated to ADIKAVI NANNAYA UNIVERSITY, Rajamahendravaram  
Vatluru, Eluru - 534007

e-mail : [sircrrwomen.principal@gmail.com](mailto:sircrrwomen.principal@gmail.com)

Website : [www.sircrrwomen.ac.in](http://www.sircrrwomen.ac.in)

Phone : 08812-231192

## **54<sup>th</sup> A D Shroff Memorial Elocution Competition**

**Sponsored by**  
**Forum of Free Enterprise**

**Date: 08-09-2018**

**Venue: SIR C R REDDY COLLEGE FOR WOMEN, ELURU**

**Organized by**

**DEPARTMENT OF ENGLISH**

**2018 – 2019**



# FORUM

of Free Enterprise

2221  
6/7/18

2<sup>nd</sup> July 2018

**The Principal**

Sir C.R. Reddy College for Women  
Vatluru Post, W.G. DIST  
ELURU (A.P.) 534007

Dear Respected Principal:

**The 54<sup>th</sup> A.D. Shroff Memorial Elocution Competition for College Students  
(2018-19)**

We thank you for arranging The A. D. Shroff Memorial Elocution Competitions over the years and have pleasure in announcing the 54<sup>th</sup> Competition, in the series. We are happy to mention that the prize amounts have been increased from that in the previous years. The prizes will be as follows:

Prizes: First - Rs.2,500/-; Second - Rs.1,500/-; Third – Rs.1,000/-

Till date around 4700 Competitions have been held, including in your college, in which over 50,000 students have participated.

Details of the Competition to be held during 2018-19 are given in the enclosure. A note for the use of the Professor-in-Charge of the Competition, is also enclosed.

You are free to conduct the Competition for your students pursuing a degree course, on or before **31<sup>st</sup> October 2018**. Once you finalize the time and date of the Competition, please let us know to enable us to send the prize amount and the certificates.

A line confirming that you will be holding the Competition may please be sent.

Thanking you,

Yours faithfully,

*S. Kapadia*

Swati Kapadia  
Chief Executive Officer

Encl:

**THE 54<sup>TH</sup> A.D. SHROFF MEMORIAL ELOCUTION COMPETITION  
FOR COLLEGE STUDENTS OUTSIDE MUMBAI (2018-19)**

**Objects, rules, regulations, subjects, prizes etc.**

1. This Competition is being conducted since 1965 in memory of the late Mr. A.D. Shroff with the object of encouraging college students to think and speak on economic and other subjects, besides enabling them to display their oratory skills.
2. The Competition is open to degree course students only (**11<sup>th</sup> and 12<sup>th</sup> standard students are not eligible**). Participants may speak in English, Hindi or the regional language on **ANY ONE** of the following subjects:
  - A. **MODERN TECHNOLOGY FOR ENHANCING AGRICULTURAL PRODUCTIVITY;**
  - B. **CHALLENGES OF MOVING TOWARDS CASHLESS ECONOMY;**
  - C. **COMBATING POLLUTION & IMPROVING QUALITY OF LIFE;**
  - D. **HEALTHCARE MISSION – ISSUES AND CHALLENGES;**
  - E. **SKILLS DEVELOPMENT FOR EMPLOYMENT GROWTH.**
3. Each participant will be allowed to speak for **FIVE MINUTES**. The participant will state his/her subject before starting to speak. A warning bell will be sounded at end of the **fourth minute** followed by another at end of the **fifth minute**. Participants are free to express any views they desire. They may refer to notes for quoting statistics, if any, but should not read from a written text.
4. A panel of judges, appointed by the college, will select the three best speakers on the basis of Contents (60 Marks); Presentation and Elocution (40 Marks). The panel's decision will be final.
5. **Prizes: First - Rs.2,500/-; Second - Rs.1,500/-; Third – Rs.1,000/-.**
6. Certificates will be given to the best five speakers.
7. For any clarifications, please contact Forum of Free Enterprise, (Mr. Krishna Devadiga / Mrs. Sujata Chauhan) Tel: **022 – 2261 4253** Email: [ffe@vsnl.net](mailto:ffe@vsnl.net).



**SIR C R REDDY COLLEGE FOR WOMEN** (Estd : 1987)

Affiliated to ADIKAVI NANNAYA UNIVERSITY, Rajamahendravaram

Valluru, Eluru - 534007

e-mail : sirccrwomen.principal@gmail.com

Website : www.sirccrwomen.ac.in

Phone : 08812-231192

Dt: 01-09-2018

To  
The Principal  
Sir C.R.Reddy College for Women  
Eluru

**Subject:** Request to grant permission to conduct A.D Shroff Memorial Elocution Competition on 08/09/2018.

This is to bring to your kind notice that, Department of English in association with The Forum of Free Enterprise is planning to conduct A.D Shroff Memorial Elocution Competition on 08/09/2018 from 2:00 to 4:30 pm for all the degree students . In this context, we request you to grant permission to conduct the elocution competition for the degree students in A V Hall on 8<sup>th</sup> September 2018.

Thanking you Madam

Swarnakumari. Y  
Signature of the HOD 17/9/18

Permitted  
Sd/-  
Principal

PRINCIPAL  
Sir C.R.R. College for Women  
ELURU



**SIR C R REDDY COLLEGE FOR WOMEN** (Estd : 1987)

Affiliated to ADIKAVI NANNAYA UNIVERSITY, Rajamahendravaram

Vatluru, Eluru - 534007

e-mail : [sircrrwomen.principal@gmail.com](mailto:sircrrwomen.principal@gmail.com)

Website : [www.sircrrwomen.ac.in](http://www.sircrrwomen.ac.in)

Phone : 08812-231192

Dt: 03/09/2018

**NOTICE**

This is to inform that, Department of English is going to conduct A.D Shroff Memorial Elocution Competition for all the degree students on 08/09/2018 from 2:00 to 4:30 pm at A V Hall. In this context, we request all the students to participate in the competition and avail the opportunity.

*Satish*  
Principal

PRINCIPAL  
Sir C.R.R. College for Women  
ELURU



## **Forum of Free Enterprise**

### **A.D Shroff Memorial Elocution Competition**

The Forum of Free Enterprise is a non- political and non- partisan organization started in 1956, to educate public opinion in India on free enterprise and close relationship with the democratic way of life. The forum seeks to stimulate public thinking on vital economic problems through booklets, meetings, and other means as befit a democratic society.

In recent years, the forum has also been focusing on the youth with a view of developing good and well-informed citizenship. A number of youth activities, including elocution contests and leadership training camps are organized every year towards this goal.

Nani Palkhivala has associated with the Tata group for about four decades. He was the chairman of Tata consultancy services, Tata International Ltd. Tata InfoTech Ltd, the ACC Ltd, and was the Director of Tata sons Ltd, and several other companies of the A D Shroff Memorial Trust. Nani Palkhivala passed away on 11<sup>th</sup> December 2002. Nani A.Palkhivala Memorial Trust was set up in 2004 to perpetuate his memory.

Mr.Nani A. Palkhivala was the Forum's president from 1968-1977 and 1979- February 2000

“Free enterprise was born with man and shall survive as long as man survives”

A D Shroff, Founder president of Forum of Free Enterprise.

## A D Shroff Memorial Elocution Competition

### Forum of Free Enterprise

The competition is being conducted since 1965 in memory of the late Mr. A.D Shroff, an eminent Industrialist, banker and economist of India, with the object of encouraging college students to think and speak on economics and other subjects besides enabling them to display their oratory skills. The main intention of the competition is to motivate students to take an active interest in different subjects related to economics. The forum sends cash prizes, certificates, and booklets to the winners every year.

### 54<sup>th</sup> A D Shroff Memorial Elocution Competition (2018 – 2019)

The Department of English in association with the Forum of Free Enterprise, Mumbai has been organizing the A D Shroff Memorial Elocution Competition since 2010. This year we organized the program on 8<sup>th</sup> September 2018.

The competition witnessed participation by 24 Degree selected students. The panelists for the competition were:

G.V.S Ravindra Babu, Department of MBA, Sir.C.R.Reddy Autonomous College, Eluru

A.Vijay Kumar, Department of Commerce, Sir.C.R.Reddy College for Women, Eluru

Smt.K.Venkata Lakshmi, Department of English, Sir.C.R.Reddy College for Women, Eluru

The topics for the competition were as follows:

1. Challenges of moving towards a cashless economy.
2. Combating pollution and improving the quality of life.
3. Skills development for employment growth.

The participants were allowed to express their views either in Telugu or in English for five minutes. Certificates and cash awards were sponsored by the Forum of Rs.2500/-, Rs. 1500/- and Rs. 1000/- were awarded to the First, Second and Third prize winners respectively.

The prize winners are as follows:

First prize - T. Poojitha (Final B.com)

Second prize - Sk. Maneesha (Final B.Sc. - CBZ)

Third prize - V. Tejaswi (Final B.Sc.- MPC)

# SIR CRR COLLEGE FOR WOMEN

ELURU, WEST GODAVARI DIST  
Affiliated to Adikavi Nannaya University, Rajamahendravaram

## Department of English

2018 - 2019

Forum of Free Eloquence competition, 2018-19

TOPIC Challenges of Moving towards cashless Economy

CLASS All Programmes

Semester I, II & III students

Date & Time 8/9/18, 2 PM to 4.30 PM

SL.NO	Roll No.	NAME OF THE STUDENT	SIGNATURE
1	1862001	T. Poofitha	T. Poofitha
2	186009	E. Nagalinga	E. Naga Durga
3	182013	K. Keerana	K. Keerana
4	182017	N. padmanavathi	N. padmanavathi
5	182010	G.S.V. Suvarechala	G.S.V. Suvarechala
6	182012	K. Divya	K. Divya
7	186011	K. Bhavani	K. Bhavani
8	187014	K. Maina	K. Maina
9	187019	Sk. Maneesha	sk. maneeshu.
10	187004	A. Bharani	A. Dharani
11	187015	J. Vyshnavi	J. Vyshnavi
12	182008	D. Naga Jaya Lakshmi	D.N.J. Lakshmi
13	187211	T. H.V. Naga Devi	T.H.V. Nagadevi.
14	182005	C.H. Pavithra	C.H. Pavithra
15	182018	G. Gayathri	G. Gayathri
16	182023	w.V.S. Satya Raghava	w.V.S. satya Raghavi
17	186016	M. Pajswari	M. Pajswari
18	187222	V. Tejaswi	V. Tejaswi
19	187206	Ch. Ramya	ch. Ramya
20	182007	D. Divya kurumi	D. Divya
21			
22			
23			
24			
25			
26			
27			
28			
29			
30			
31			

Swarathakumari.V  
8/9/18

# ENGLISH ELOCUTION

## COMPETITION

Topic: CHALLENGES

MOVING TOWARDS

CASHLESS ECONOMY

2018 - 2019

Submitted to

Swarna Madam

Department of  
English

Submitted by

T. Poojitha

III B.com (Voc)



## Introduction :

A cashless society describes an economic state whereby all the financial transactions are done using cards or digital means. The circulation of physical currency is minimal. Such a concept has been discussed widely, particularly because the world is experiencing a rapid and increasing use of digital methods of recording, managing, and exchanging money in commerce, investment and daily life in many parts of the world and transactions which would historically have been undertaken with cash are often now undertaken electronically. Some countries now set limits on transactions and transaction values for which non-electronic payment may be legally used.

## Benefits of cashless economy :

### No counterfeit currency :-

Counterfeit currency in 500 and 1000 denomination will be rendered useless. People who engage in corruption and allied practices generally hoard their wealth in cash. This hoarded cash will be of no use because of the note ban. If they deposit it in the bank, they will be questioned regarding the source of that income.

### Easy Payment :-

The cashless transaction ensures easier payment across the country. People who want to transfer

money to Places across India can be done with more ease through NEFT for instance.

Other Benefit :-

one of the benefits of a cashless economy is that it will also help in widening the bracket of taxpayers. People, will have to give and receive their payments with the help of cheques and online transactions.

Disadvantages of cashless economy :

Dependent on smartphone :-

People have to depend on their mobile phone for making each and every transaction. Along with keeping the mobile safe, another thing to keep in mind is to keep the phone always charged because one can not meet their needs if the phone turns off.

cyber security :-

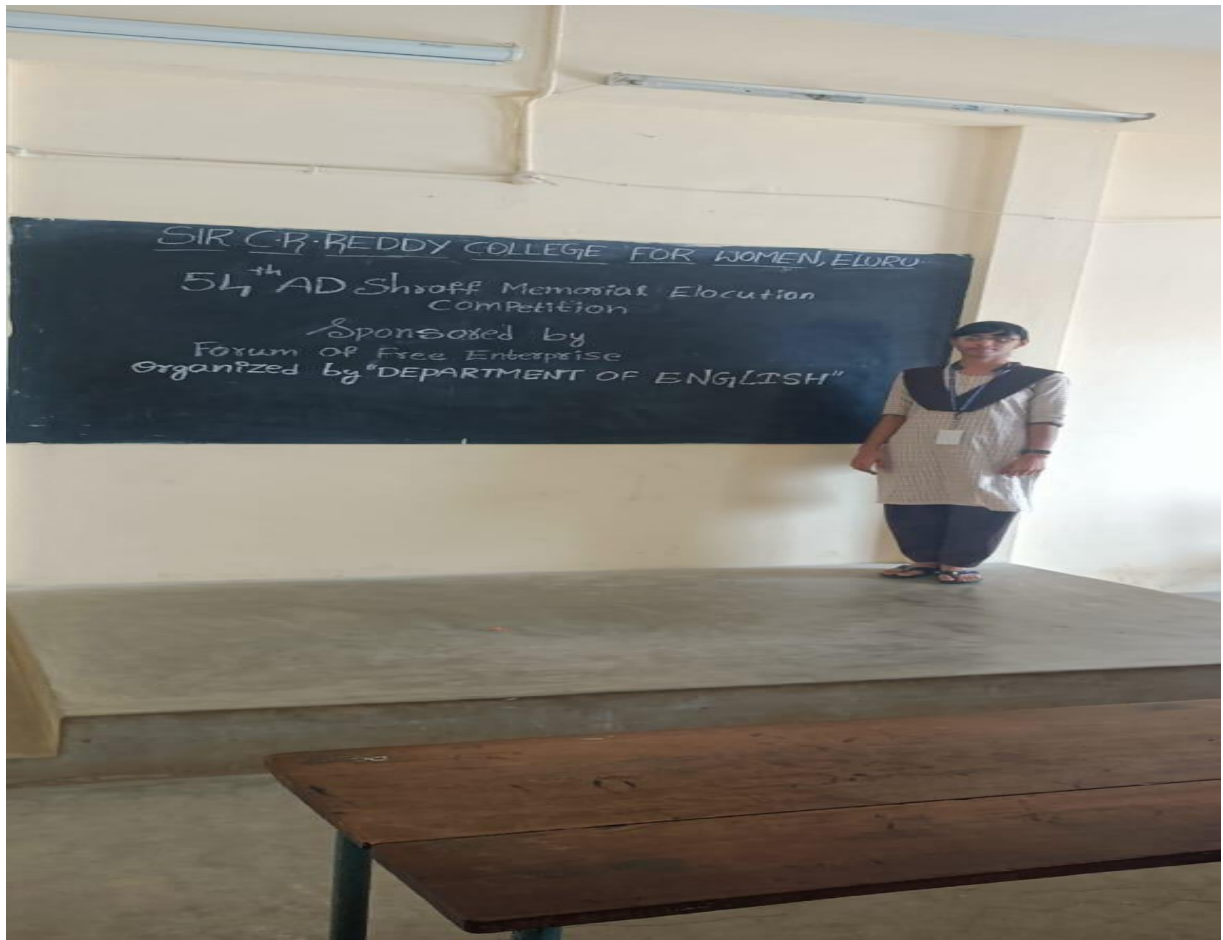
India will have to tighten its cybersecurity owing to the instance of hacking into banks and personal accounts occurring globally. A country like India, might be more to such threats.

conclusion :-

Above all, the cashless economy will lead to the most convenient and secure economy for all. In short, a cashless economy can only be possible with sufficient and planning that are required for supporting an economy like India.

2/8/18

54<sup>th</sup> A D Shroff Memorial Elocution Competition (2018 – 2019)



Student participating in Elocution Competition





Student participating in Elocution Competition