



SIR C R REDDY COLLEGE FOR WOMEN

**(Affiliated to Adikavi Nannaya University, Rajamahendravaram)
Vatluru(post), Pedapadu mandal, West Godavari Dist(AP)**

RULES AND REGULATIONS

ADMISSION RULES

UNDER GRADUATE PROGRAMMES

1. Candidate for admission into the first year of the three-year degree Courses B.A., B.Sc., or B. Com., must have passed the two year Intermediate Examination conducted by the Board of Intermediate Examination, A.P. or any other examination accepted by the syndicate as equivalent there to Students studying in another College of Andhra Pradesh seeking admission in the College in the middle of an academic year, shall have to obtain the prior sanction of the Syndicate for combination of the attendance in the two institutions, for which application will have to be made through the Principal of the College which the student leaves.
2. Those who do not live with their parents or certified guardians should be prepared to reside in the college hostel.

ATTENDANCE

1. Each student is required to attend punctually at the stated hours to lectures and practical classes.
- 2 The students are required to put in 100% attendance. However, 75% of minimum attendance is strictly required to make them eligible to appear for the examination.

3. For cogent reasons like sickness a student be allowed up to 25% absence on submission of a bonafide certificate. This may be scrupulously followed and implemented.

A) The absence of a student without leaves for any single hour in a session result in the loss of attendance for the whole session.

B) A student who has to absent herself shall apply for leave to the principal through her ward tutor and the ward tutor who shall, after ascertaining the facts, forward the applications with her remarks to the principal. Applications for leave of absence which can be foreseen sufficiently in advance should be submitted on the Previous working day to the Tutor and her permission taken before leave is availed Application for leave of absence which cannot be foreseen in should be submitted immediately when the occasion arises.

CONDUCT

1. Every student shall wear a clean and decent dress approved by the principal.

2. Students are required to observe order at all times in the college and make as

little noise as possible in moving from one room to another. They are prohibited

from loitering in verandas, during class hours even though they may be free at the moment.

3. Students are required to help in keeping the class rooms and premises tidy.

4. Students are expected to greet their teachers when they meet them. They should

make room for members of the staff in passages, verandas and buses.

5. Students are prohibited from organising any meetings entertainments at the college for collecting money for any purpose within the college without the permission of the principal.

6. Students guilty of going over to other colleges to take part in acts of indiscipline such as organising demonstrations and strikes would be deemed especially culpable and would be punished accordingly.

7. Students shall not hold any meetings for criticising the conduct of the University or authorities of the College. Such meetings shall be deemed to be unlawful and the principal might take such action as she deems necessary to prohibit or to punish and in case, she considers it very serious to report to the syndicate under section two Or chapter VII of the code for rustication etc.

8. Regarding all matters not specified in the foregoing rules, students shall aim at conducting themselves according to the higher standard of manner with which these are acquainted with due regard to the rights of the others.

CLASS-ROOM

1. On the teachers entering the class room the students should rise and remain standing till they are asked to sit or till the teacher takes her seat.

2. No pupil shall be allowed to leave the class room without the permission of her teacher or until the class is dismissed. A student, so permitted shall take permission slip from the teacher.

3. Students are expected to assemble in the class room within five minutes after the appointed hour. Then the roll shall be called and the attendance of the student will be noted. A student coming into the class room after roll call may be refused admission, or deprived of attendance for the period or recommended to the principal for punishment.

4 A student who disturbs a lesson or makes mischief in a class may be expelled from the class by the lecturer. A pupil so expelled shall be deemed to be sent for that half-day without leave. All such cases shall be reported to the Principal .

COLLEGE EXAMINATION AND PROGRESS CERTIFICATE

1. No student will be allowed to absent herself from slip tests and examinations except under special circumstances. Application for leave must

be supported by the recommendation of ward tutor and medical certificate. If not will be taken as absence without leave.

2. Progress Report shall be sent regularly and the parents have to go through the Report -Marks, attendance etc., and sign in the prescribed column.

3. The attendance and progress certificate which should be sent to the Board/ University at the end of the course for enabling a student to sit for the Board/ University Examination, will be issued by the Principal .

UNDERTAKING BY PARENTS AND STUDENTS

I MR /MRS...K. RAMBABU.....father of K. Nagarajali
to be admitted to SIR C R REDDY COLLEGE FOR WOMEN, Eluru , here by solemnly undertake that my daughter will not indulge in any type of ragging or Indisipline in the college campus /hostel/outside .In case of any such violation, disciplinary action should be followed as per ordinance issued by A.P. Govt. and I will not interfere in any way in the action taken against my daughter.

K. Nagarajali
Signature of the student

K. Rambabu
signature of the parent



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make room for members of the staff in passages, verandas and buses.

5. Students are prohibited from organising any meetings entertainments at the college for collecting money for any purpose within the college without the permission of the principal.

6. Students guilty of going over to other colleges to take part in acts of indiscipline such as organising demonstrations and strikes would be deemed especially culpable and would be punished accordingly.

7. Students shall not hold any meetings for criticising the conduct of the University or authorities of the College. Such meetings shall be deemed to be unlawful and the principal might take such action as she deems necessary to prohibit or to punish and in case, she considers it very serious to report to the syndicate under section two Or chapter VII of the code for rustication etc.

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UNDERTAKING BY PARENTS AND STUDENTS

I MR/MRS A. Veera Venkata Satyana rayana father of

A. Geetha to be admitted to SIR C R REDDY COLLEGE FOR WOMEN , ELURU , here by solemnly undertake that my daughter will not indulge .In any type of ragging or indiscipline the campus /hostel /outside .In case of any such violation , disciplinary action should be followed as per ordinance issued by A.P.GOV.T. and I will not interface in any way in the action taken against my daughter.

A. Geetha
Signature of the student

A. V. V. నల్లపంపాపం
Signature of the parent



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I MR/MRS Bezawada. RARAJU.....father of
B. Sudha Rani.....to be admitted to SIR C R REDDY COLLEGE FOR WOMEN , ELURU ,
here by solemnly undertake that my daughter will not indulge .In any type of
ragging or indiscipline the campus /hostel /outside .In case of any such
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B. Sudha Rani
Signature of the student

Bezawada. RARAJU
Signature of the parent



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I MR/MRS ch. raju.....father of
ch. Harika.....to be admitted to SIR C R REDDY COLLEGE FOR WOMEN , ELURU ,
here by solemnly undertake that my daughter will not indulge .In any type of
ragging or indiscipline the campus /hostel /outside .In case of any such
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ch. Harika
Signature of the student

Ch. raju.
Signature of the parent



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Signature of the student

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