



(Estd : 1987)

# **SIR C R REDDY COLLEGE FOR WOMEN**

(Affiliated to ADIKAVI NANNAYA UNIVERSITY, Rajamahendravaram)

An ISO - 9001:2015, 14001:2015, 50001:2018 Certified Institution

Included under section 2(f) of UGC

Vatluru, Eluru - 534007

e-mail : [sircrrwomen.principal@gmail.com](mailto:sircrrwomen.principal@gmail.com)

Website : [www.sircrrwomen.ac.in](http://www.sircrrwomen.ac.in)

Phone : 08812-231192



## **Minutes of Meeting**

**of**

## **INTERNAL QUALITY ASSURANCE CELL**

## **(IQAC)**

## **2022-2023**

# INTERNAL QUALITY ASSURANCE CELL (IQAC)

## SIR C R REDDY COLLEGE FOR WOMEN

(Affiliated to Adikavi Nannaya University, Rajahmendravaram)

Vatluru(Post), Pedapadu Mandal, (A.P)

### MEETING-1

### NOTICE

20<sup>th</sup> June 2022

This is to inform the members of IQAC, that there will be an IQAC meeting on 28<sup>th</sup> June 2022 at 11.00pm in the IQAC/NAAC hall. We look forward to your presence and suggestions for our quality assurance and improvement measures.

#### **Agenda:**

1. To prepare Annual plan for the Academic year 2022-2023
2. To discuss about Academic Audit for the year 2021-2022.
3. To Discuss about ISO certification
4. To discuss about Student Exchange program.
5. To Review the Feedback on Curriculum for Academic year 2021-2022
6. To arrange Seminars/Webinars/Conferences/Workshops by the Departments/Cells
7. Any other matter with the permission of chair



Signature of IQAC coordinator

## **MEETING-1**

**Ref: IQAC/CRRCW/28062022**



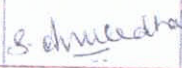


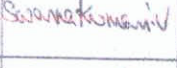
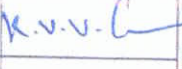
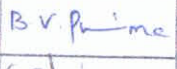


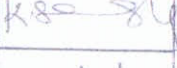
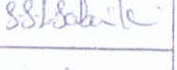



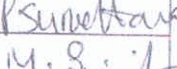
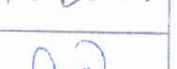

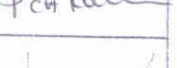


**Dt: 28<sup>th</sup> June 2022**

The Meeting of Internal Quality Assurance Cell(IQAC) is organized at 11.00 AM on 28<sup>th</sup> June 2022 in IQAC Room, Sir C R Reddy College for women, Eluru under the chairmanship of P.Sailaja, Principal, Sir C R Reddy College for Women. The members present here to discuss the agenda given below and other matters if any

### **Agenda:**

1. To prepare Annual plan for the Academic year 2022-2023
2. To discuss about Academic Audit for the year 2021-2022.
3. To Discuss about ISO certification
4. To discuss about Student Exchange program.
5. To Review the Feedback on Curriculum for Academic year 2021-2022
6. To arrange Seminars/Webinars/Conferences/Workshops by the Departments/Cells
7. Any other matter with the permission of chair

## Members of IQAC attended for the meeting 2022-23

S.No	Name and Designation	Member type	Category	Signature
1	<b>Smt. P.Sailaja</b> Principal, Sir C.R.Reddy College for Women	Chairman of IQAC	Head of the Institution	
2	<b>Smt. K. Jhansi Lakshmi</b> Lecturer, Dept of Computer Science	Member	Teacher representative	
3	<b>Smt. S Anuradha</b> Vice Principal, Academic Coordinator	Cordinator IQAC	Senior administrator	
4	<b>Smt. G Sarala</b> Vice Principal, Administrative Coordinator	Member	Senior administrator	
5	<b>Mrs. B. Tulasi Koteswari Bai,</b> Controller of Examinations	Member	Senior administrator	
6	<b>Mrs. V.Swarna Kumari</b> HOD Dept. of English	Member	Teacher representative	
7	<b>Mr. K.V.V.Srinivas</b> HOD Dept. of Computer Science	Member	Teacher representative	
8	<b>Dr. B. Valli Poornima</b> HOD P.G, Dept. of Chemistry	Member	Teacher representative	
9	<b>Dr. Ch.Swapna</b> Co-Ordinator, Research & Development	Member	Teacher representative	
10	<b>Mrs. M.Durga</b> HOD Dept. of Commerce	Member	Teacher representative	
11	<b>Mrs. K.Sirisha</b> HOD Dept. of Physics	Member	Teacher representative	
12	<b>Mrs. S.S.L.Sabari Kumari</b> HOD Dept. of Mathematics	Member	Teacher representative	
13	<b>Mrs. R.L.Syamala</b> HOD Dept. of Statistics	Member	Teacher representative	
14	<b>Mrs. B.Eswari, A.Jyothi</b> NSS	Member	Teacher representative	
15	<b>Mrs. A.Jyothi</b> UBA	Member	Teacher representative	
16	<b>Mrs. P. Suneethamma</b> Physical Education	Member	Teacher representative	
17	<b>Mrs. M.Sirisha</b> Librarian	Member	Incharge of library	
18	<b>Sri Ch. Viswanadha Rao</b> Correspondent	Member	Management representative	
19	<b>Mrs. P.Ch.Kumari</b> Office Superintendent	Member	Senior administrative officer	
20	<b>Sri A. V. Subrahmanyam</b> Employer & Industrialist	Member	Nominee from Industrialists	
21	<b>Mrs. K.Vijaya Lakshmi</b> Member of Alumni	Member	Nominee from Alumni	
22	<b>Ms. T.Varnitha Srija,</b> III B.Sc (MPCs)	Member	Nominee from student	

## Resolutions :

1. It has been resolved to prepare Annual plan of all departments. The heads of various departments will present the proposed annual plans for the Academic year 2022-2023.
2. Resolution has been made that the Internal Quality Assurance Cell (IQAC) shall initiate the Academic Audit Activities (AAA) by constituting a dedicated Audit Committee, to assess and ensure the quality and effectiveness of academic processes within our institution.
3. A resolution has been passed Internal audits will be conducted to assess the organization's readiness for ISO certification and to identify any remaining areas for improvement.
4. The decision is made to participate in the Student exchange program with SKSD Mahila Kalasala to promote mutual learning and enriching educational experiences through this Program.
5. It is resolved to review the feedback on curriculum and taken the necessary actions based on feedback received and monitor the effectiveness of the implemented changes.
6. It is resolved to submit plan of action by departments and cells to organize National/International Seminars/Webinars/Conferences/ Workshops before end of this month to prepare and submit required budget to organize the activity.

*S. Anuradha*

Signature of IQAC coordinator

*S. Anuradha*  
Signature of the Principal

**Principal**  
**Sri C.R.Reddy College for Women**  
**ELURU**

# INTERNAL QUALITY ASSURANCE CELL (IQAC)

## SIR C R REDDY COLLEGE FOR WOMEN

(Affiliated to Adikavi Nannaya University, Rajahmadravaram)

Vatluru(Post), Pedapadu Mandal, (A.P)

### MEETING-2

### NOTICE

**Date : 27<sup>th</sup> October 2022**

This is to inform the members of IQAC, that there will be an IQAC meeting on 2<sup>nd</sup> November 2022 at 11.00pm in the IQAC/NAAC hall. We look forward to your presence and suggestions for our quality assurance and improvement measures.

#### **Agenda:**

1. To encourage Extension activities, Awareness Programmes, Rallies and any kind of supporting activities to the society.
2. To discuss various steps to be taken to improve the quality in Teaching & Learning by blended mode of Methodology.
3. To conduct webinar on "Research Methodology"
4. Purchase of UPS and other Computer Lab equipment
5. To conduct Cultural Week.
6. To conduct 15 days Training program on Tailoring during the month of December
7. To arrange a program on the occasion of "National Girl Child Day"
8. Any other matter with the permission of chair

  
Signature of IQAC coordinator

## MEETING-2

**Ref: IQAC/CRRCW/02112022**


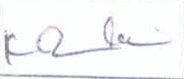
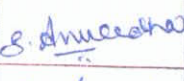
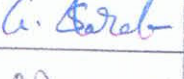
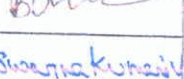
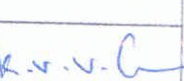
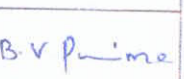
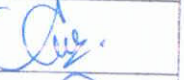

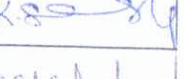
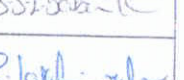
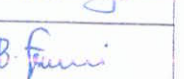
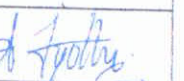


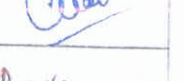
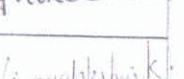
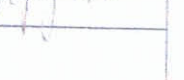


**Dt: 2<sup>nd</sup> November 2022**

The Meeting of Internal Quality Assurance Cell(IQAC) is organized at 11.00 PM on 2<sup>nd</sup> November 2022 in IQAC Room, Sir C R Reddy College for women, Eluru under the chairmanship of P.Sailaja, Principal, Sir C R Reddy College for Women. The members present here to discuss the agenda given below and other matters if any

### **Agenda:**

1. To encourage Extension activities, Awareness Programmes, Rallies and any kind of supporting activities to the society.
2. To discuss various steps to be taken to improve the quality in Teaching & Learning by blended mode of Methodology.
3. To conduct webinar on “Research Methodology”
4. Purchase of UPS and other Computer Lab equipment
5. To conduct Cultural Week.
6. To conduct 15 days Training program on Tailoring during the month of December
7. To arrange a program on the occasion of “National Girl Child Day”
8. Any other matter with the permission of chair

## Members of IQAC attended for the meeting 2022-23

S.No	Name and Designation	Member type	Category	Signature
1	Smt. P.Sailaja Principal, Sir C.R.Reddy College for Women	Chairman of IQAC	Head of the Institution	
2	Smt. K. Jhansi Lakshmi Lecturer, Dept of Computer Science	Coordinator, IQAC	Teacher representative	
3	Smt. S Anuradha Vice Principal, Academic Coordinator	Member	Senior administrator	
4	Smt. G Sarala Vice Principal, Administrative Coordinator	Member	Senior administrator	
5	Mrs. B. Tulasi Koteswari Bai, Controller of Examinations	Member	Senior administrator	
6	Mrs. V.Swarna Kumari HOD Dept. of English	Member	Teacher representative	
7	Mr. K.V.V.Srinivas HOD Dept. of Computer Science	Member	Teacher representative	
8	Dr. B. Valli Poornima HOD P.G, Dept. of Chemistry	Member	Teacher representative	
9	Dr. Ch.Swapna Co-Ordinator, Research & Development	Member	Teacher representative	
10	Mrs. M.Durga HOD Dept. of Commerce	Member	Teacher representative	
11	Mrs. K.Sirisha HOD Dept. of Physics	Member	Teacher representative	
12	Mrs. S.S.L.Sabari Kumari HOD Dept. of Mathematics	Member	Teacher representative	
13	Mrs. R.L.Syamala HOD Dept. of Statistics	Member	Teacher representative	
14	Mrs. B.Eswari, A.Jyothi NSS	Member	Teacher representative	
15	Mrs. A.Jyothi UBA	Member	Teacher representative	
16	Mrs. P. Suneethamma Physical Education	Member	Teacher representative	
17	Mrs. M.Sirisha Librarian	Member	Incharge of library	
18	Sri Ch. Viswanadha Rao Correspondent	Member	Management representative	
19	Mrs. P.Ch.Kumari Office Superintendent	Member	Senior administrative officer	
20	Sri A. V. Subrahmanyam Employer & Industrialist	Member	Nominee from Industrialists	
21	Mrs. K.Vijaya Lakshmi Member of Alumni	Member	Nominee from Alumni	
22	Ms. T.Varnitha Srija, III B.Sc (MPCs)	Member	Nominee from student	



## Resolutions :

1. It is resolved to organize Extension activities like Plastic awareness programme, Swatch Bharat programme, Water saving Awareness programmes at adopted villages, by every department/cell and prepare proper documentation for each and every activity and submit the same to IQAC.
2. It has been resolved, both online and offline will be made available to students to facilitate self learning and enhance the understanding of course content.
3. Resolution has been made to conduct National webinar on “Research Methodology” to enhance understanding and proficiency in Research Methodology among participants
4. It has been decided to proceed with the purchase of Amaron Quanta batteries for backup power.
5. It has been resolved to conduct Cultural week, discuss suitable venues for different events during Cultural Week. Finalize the schedule of events for each day of Cultural Week.
6. Resolution has been made to organize 15-days Training program on Tailoring in the month of December by collaborating with WEC.
7. It has been resolved to arrange a program “BETI BACHAO BATI PADHAO” on the occasion of “National Girl Child Day” and invite Sri. Dr. Navya kala M.B.B.S as chief guest for this program.

  
Signature of IQAC coordinator

  
Signature of the Principal

**Principal**  
**Sri C.R.Reddy College for Women**  
ELURU

# INTERNAL QUALITY ASSURANCE CELL (IQAC)

## SIR C R REDDY COLLEGE FOR WOMEN

(Affiliated to Adikavi Nannaya University, Rajamahendravaram)

Vatluru(Post), Pedapadu Mandal, (A.P)

### MEETING-3

### NOTICE

**Date : 1<sup>st</sup> February 2023**

This is to inform the members of IQAC, that there will be an IQAC meeting on 7<sup>th</sup> February 2023 at 3.30pm in the IQAC/NAAC hall. We look forward to your presence and suggestions for our quality assurance and improvement measures.

#### **Agenda:**

1. To conduct Awareness programme on Career Guidance and Personality Development.
2. To conduct National Workshop on "INTELLECTUAL PROPERTY RIGHT".
3. To discuss about Long Term Internship.
4. To conduct awareness programme on entrepreneurship during the month of March(Ch Srinivasarao NGO)
5. CRT Programme by Sreedhar's CCE
6. Any other matter with the permission of chair

  
Signature of IQAC coordinator

## MEETING-3

**Ref: IQAC/CRRCW/07022023**




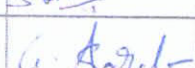
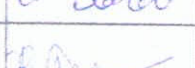
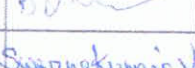

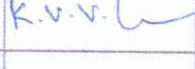
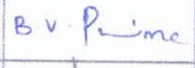




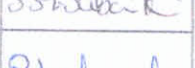
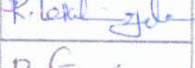
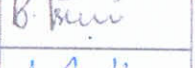




**Dt: 7<sup>th</sup> February 2023**

The Meeting of Internal Quality Assurance Cell(IQAC) is organized at 3.30 PM on 7<sup>th</sup> February 2023 in at Principal chamber, Sir C R Reddy College for women, Eluru under the chairmanship of P.Sailaja, Principal, Sir C R Reddy College for Women. The members present here to discuss the agenda given below and other matters if any

### **Agenda:**

1. To conduct Awareness programme on Career Guidance and Personality Development.
2. To conduct National Workshop on "INTELLECTUAL PROPERTY RIGHT".
3. To discuss about Long Term Internship.
4. To conduct awareness programme on entrepreneurship during the month of March(Ch Srinivasarao NGO)
5. CRT Programme by Sreedhar's CCE
6. Any other matter with the permission of chair

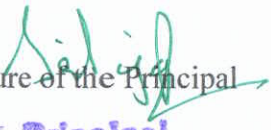
## Members of IQAC attended for the meeting 2022-23

S.No	Name and Designation	Member type	Category	Signature
1	<b>Smt. P.Sailaja</b> Principal, Sir C.R.Reddy College for Women	Chairman of IQAC	Head of the Institution	
2	<b>Smt. K. Jhansi Lakshmi</b> Lecturer, Dept of Computer Science	Coordinator, IQAC	Teacher representative	
3	<b>Smt. S Anuradha</b> Vice Principal, Academic Coordinator	Member	Senior administrator	
4	<b>Smt. G Sarala</b> Vice Principal, Administrative Coordinator	Member	Senior administrator	
5	<b>Mrs. B. Tulasi Koteswari Bai,</b> Controller of Examinations	Member	Senior administrator	
6	<b>Mrs. V.Swarna Kumari</b> HOD Dept. of English	Member	Teacher representative	
7	<b>Mr. K.V.V.Srinivas</b> HOD Dept. of Computer Science	Member	Teacher representative	
8	<b>Dr. B. Valli Poornima</b> HOD P.G, Dept. of Chemistry	Member	Teacher representative	
9	<b>Dr. Ch.Swapna</b> Co-Ordinator, Research & Development	Member	Teacher representative	
10	<b>Mrs. M.Durga</b> HOD Dept. of Commerce	Member	Teacher representative	
11	<b>Mrs. K.Sirisha</b> HOD Dept. of Physics	Member	Teacher representative	
12	<b>Mrs. S.S.L.Sabari Kumari</b> HOD Dept. of Mathematics	Member	Teacher representative	
13	<b>Mrs. R.L.Syamala</b> HOD Dept. of Statistics	Member	Teacher representative	
14	<b>Mrs. B.Eswari, A.Jyothi</b> NSS	Member	Teacher representative	
15	<b>Mrs. A.Jyothi</b> UBA	Member	Teacher representative	
16	<b>Mrs. P. Suneethamma</b> Physical Education	Member	Teacher representative	
17	<b>Mrs. M.Sirisha</b> Librarian	Member	Incharge of library	
18	<b>Sri Ch. Viswanadha Rao</b> Correspondent	Member	Management representative	
19	<b>Mrs. P.Ch.Kumari</b> Office Superintendent	Member	Senior administrative officer	
20	<b>Sri A. V. Subrahmanyam</b> Employer & Industrialist	Member	Nominee from Industrialists	
21	<b>Mrs. K.Vijaya Lakshmi</b> Member of Alumni	Member	Nominee from Alumni	
22	<b>Ms. T.Varnitha Srija,</b> III B.Sc (MPCs)	Member	Nominee from student	

## Resolutions :

1. It has been resolved to conduct Awareness programme on Career Guidance and Personality Development for final year students. This initiative aims to provide valuable insights and support to our students as they transition from academia to the professional world.
2. The resolution has been made to conduct National Workshop on “INTELLECTUAL PROPERTY RIGHT”, to enhance awareness and knowledge regarding Intellectual Property Rights among professionals, researchers.
3. This resolution is passed with the unanimous consent of our committee to providing enhanced learning experiences for our final year students through collaborative, long-term internship opportunities.
4. It has been resolved that Ch Srinivasarao, a distinguished personality in the NGO sector with notable contributions to entrepreneurship, has accepted our invitation to be the Chief Guest for the event.
5. A Resolution has been made to empower our students with the necessary skills for successful career placement through the implementation of the Campus Recruitment Training Program in collaboration with Sreedhar's CCE.

  
Signature of IQAC coordinator

  
Signature of the Principal  
**Principal**  
**Sir C.R.Reddy College for Women**  
**ELURU**



**SIR C R REDDY COLLEGE FOR WOMEN** (Estd : 1987)

Affiliated to ADIKAVI NANNAYA UNIVERSITY, Rajamahendravaram

Vatluru, Eluru - 534007

e-mail : [sircrrwomen.principal@gmail.com](mailto:sircrrwomen.principal@gmail.com)

Website : [www.sircrrwomen.ac.in](http://www.sircrrwomen.ac.in)

Phone : 08812-231192

**Minutes of Meeting**  
**of**  
**INTERNAL QUALITY ASSURANCE CELL**  
**(IQAC)**

**2021-2022**

# INTERNAL QUALITY ASSURANCE CELL (IQAC)

## SIR C R REDDY COLLEGE FOR WOMEN

(Affiliated to Adikavi Nannaya University, Rajamahendravaram)

Vatluru(Post), Pedapadu Mandal, (A.P)

### MEETING-1

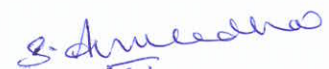
### NOTICE

Date : 2<sup>nd</sup> Aug 2021

This is to inform the members of IQAC, that there will be an IQAC meeting on 6<sup>th</sup> Aug 2021 at 2.30pm in the IQAC/NAAC hall. We look forward to your presence and suggestions for our quality assurance and improvement measures.

#### **Agenda:**

1. To discuss ongoing quality assurance measures and strategies implemented by different departments or faculties.
2. Review and discuss the allocation of resources, budget planning, and utilization for quality enhancement.
3. To discuss and analyze the academic performance of students across departments and programs.
4. Resumption of regular classes in accordance with university instructions following the lockdown period.
5. Any other matters



Signature of IQAC coordinator

## MEETING-1

6<sup>th</sup> Aug 2021





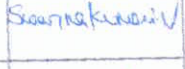
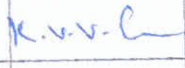
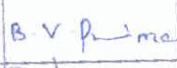





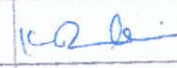
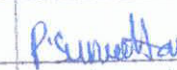
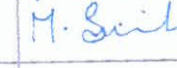
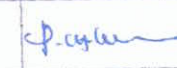

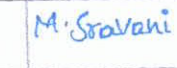
The IQAC meeting was convened at IQAC/NAAC hall on 6<sup>th</sup> Aug 2021 at 2.30pm under the chairmanship of the principal Smt. P.Sailaja.

### **Agenda:**

1. To discuss ongoing quality assurance measures and strategies implemented by different departments or faculties.
2. Review and discuss the allocation of resources, budget planning, and utilization for quality enhancement.
3. To discuss and analyze the academic performance of students across departments and programs.
4. Resumption of regular classes in accordance with university instructions following the lockdown period.
5. Any other matters



## Members of IQAC attended for the meeting 2021-22

S.No	Name and Designation	Member type	Category	Signature
1	<b>Smt. P.Sailaja</b> Principal, Sir C.R.Reddy College for Women	Chairman of IQAC	Head of the Institution	
2	<b>Smt. S Anuradha</b> Vice Principal, Academic Coordinator	Coordinator, IQAC	Senior administrator	
3	<b>Smt. G Sarala</b> Vice Principal, Administrative Coordinator	Member	Senior administrator	
4	<b>Mrs. B. Tulasi Koteswari Bai,</b> Controller of Examinations	Member	Senior administrator	
5	<b>Mrs. V.Swarna Kumari</b> HOD Dept. of English	Member	Teacher representative	
6	<b>Mr. K.V.V.Srinivas</b> HOD Dept. of Computer Science	Member	Teacher representative	
7	<b>Dr. B. Valli Poornima</b> HOD P.G, Dept. of Chemistry	Member	Teacher representative	
8	<b>Dr. Ch.Swapna</b> Co-Ordinator, Research & Development	Member	Teacher representative	
9	<b>Mrs. M.Durga</b> HOD Dept. of Commerce	Member	Teacher representative	
10	<b>Mrs. K.Sirisha</b> HOD Dept. of Physics	Member	Teacher representative	
11	<b>Mrs. S.S.L.Sabari Kumari</b> HOD Dept. of Mathematics	Member	Teacher representative	
12	<b>Mrs. R.L.Syamala</b> HOD Dept. of Statistics	Member	Teacher representative	
13	<b>Smt. K. Jhansi Lakshmi</b> Lecturer, Dept of Computer Science	Member	Teacher representative	
14	<b>Mrs. P. Suneethamma</b> Physical Education	Member	Teacher representative	
15	<b>Mrs. M.Sirisha</b> Librarian	Member	Incharge of library	
16	<b>Sri P. Sri Rangam</b> <b>Correspondent</b>	Member	Management representative	
17	<b>Mrs. P.Ch.Kumari</b> Office Superintendent	Member	Senior administrative officer	
18	<b>Sri A. V. Subrahmanyam</b> Employer & Industrialist	Member	Nominee from Industrialists	
19	<b>Mrs. K.Vijaya Lakshmi</b> Member of Alumni	Member	Nominee from Alumni	
20	<b>Ms. M. Sravani,</b> III B.Sc (MSCs)	Member	Nominee from student	

## Resolutions:

1. The IQAC has resolved to convene regular discussions with departments and faculties to review ongoing quality assurance measures. Each department has to present their implemented strategies for quality enhancement, fostering a collaborative approach towards institutional improvement.
2. It has been resolved to conduct a comprehensive review and discussion on resource allocation, budget planning, and utilization to support quality enhancement initiatives
3. The IQAC has resolved to undertake an in-depth analysis of academic performance across departments and programs. Decided to assessing student performance data to identify areas of excellence and opportunities for improvement, facilitating targeted interventions for enhanced academic outcomes.
4. The IQAC affirms the decision to resume regular classes following the post-lockdown period in strict accordance with the guidelines provided by the university. The decision has been made to ensure strict adherence to safety measures by both students and staff.
5. It has been resolved to register INFLIBNET in order to access N-List programs.



Signature of IQAC coordinator

  
Signature of the Principal

  
Principal  
Sir C.R.Reddy College for Women  
ELURU

# INTERNAL QUALITY ASSURANCE CELL (IQAC)

## SIR C R REDDY COLLEGE FOR WOMEN

(Affiliated to Adikavi Nannaya University, Rajamahendravaram)  
Vatluru(Post), Pedapadu Mandal, (A.P)

### MEETING-2

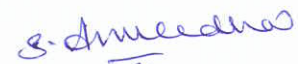
### NOTICE

**Date : 27<sup>th</sup> Sep 2021**

This is to inform the members of IQAC, that there will be an IQAC meeting on 1<sup>st</sup> Oct 2021 at 2.30pm in the IQAC/NAAC hall. We look forward to your presence and suggestions for our quality assurance and improvement measures.

#### **Agenda:**

1. To initiate the establishment of a Rotary Club at Sir C R Reddy College for Women
2. To conduct an Induction Program and Campus Plantation within the college premises
3. To organize an Awareness Program on Breast Cancer during the Cancer Awareness Week
4. To conduct an Awareness Program on Civil Rights on United Nations Day
5. To celebrate End Polio Day by organizing a rally
6. To facilitate a Meditation Program in collaboration with the Pyramid Spiritual Society
7. To arrange a Program on "Space Research" by a Retired ISRO Scientist
8. To create awareness on Constitutional Rights on Constitution Amendment Day
9. To plan and discuss Faculty Development Programs for continuous enhancement in teaching methodologies
10. To discuss and assess the effectiveness of assessment practices and propose necessary improvements



Signature of IQAC coordinator

## MEETING-2

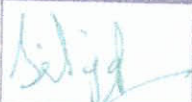
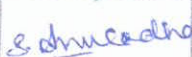
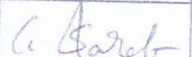

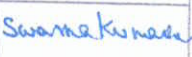
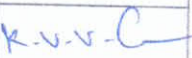
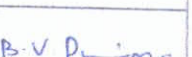



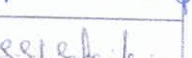
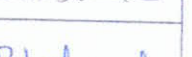



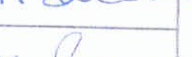

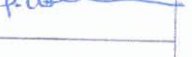

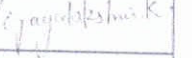
1<sup>st</sup> Oct 2021

The IQAC meeting was convened at IQAC/NAAC hall on 1<sup>st</sup> Oct 2021 at 2:.30pm under the chairmanship of the principal Smt. P.Sailaja.

### **Agenda:**

1. To initiate the establishment of a Rotary Club at Sir C R Reddy College for Women
2. To conduct an Induction Program and Campus Plantation within the college premises
3. To organize an Awareness Program on Breast Cancer during the Cancer Awareness Week
4. To conduct an Awareness Program on Civil Rights on United Nations Day
5. To celebrate End Polio Day by organizing a rally
6. To facilitate a Meditation Program in collaboration with the Pyramid Spiritual Society
7. To arrange a Program on "Space Research" by a Retired ISRO Scientist
8. To create awareness on Constitutional Rights on Constitution Amendment Day
9. To plan and discuss Faculty Development Programs for continuous enhancement in teaching methodologies
10. To discuss and assess the effectiveness of assessment practices and propose necessary improvements

## Members of IQAC attended for the meeting 2021-22

S.No	Name and Designation	Member type	Category	Signature
1	<b>Smt. P.Sailaja</b> Principal, Sir C.R.Reddy College for Women	Chairman of IQAC	Head of the Institution	
2	<b>Smt. S Anuradha</b> Vice Principal, Academic Coordinator	Coordinator, IQAC	Senior administrator	
3	<b>Smt. G Sarala</b> Vice Principal, Administrative Coordinator	Member	Senior administrator	
4	<b>Mrs. B. Tulasi Koteswari Bai,</b> Controller of Examinations	Member	Senior administrator	
5	<b>Mrs. V.Swarna Kumari</b> HOD Dept. of English	Member	Teacher representative	
6	<b>Mr. K.V.V.Srinivas</b> HOD Dept. of Computer Science	Member	Teacher representative	
7	<b>Dr. B. Valli Poornima</b> HOD P.G, Dept. of Chemistry	Member	Teacher representative	
8	<b>Dr. Ch.Swapna</b> Co-Ordinator, Research & Development	Member	Teacher representative	
9	<b>Mrs. M.Durga</b> HOD Dept. of Commerce	Member	Teacher representative	
10	<b>Mrs. K.Sirisha</b> HOD Dept. of Physics	Member	Teacher representative	
11	<b>Mrs. S.S.L.Sabari Kumari</b> HOD Dept. of Mathematics	Member	Teacher representative	
12	<b>Mrs. R.L.Syamala</b> HOD Dept. of Statistics	Member	Teacher representative	
13	<b>Smt. K. Jhansi Lakshmi</b> Lecturer, Dept of Computer Science	Member	Teacher representative	
14	<b>Mrs. P. Suneethamma</b> Physical Education	Member	Teacher representative	
15	<b>Mrs. M.Sirisha</b> Librarian	Member	Incharge of library	
16	<b>Sri P. Sri Rangam</b> Correspondent	Member	Management representative	
17	<b>Mrs. P.Ch.Kumari</b> Office Superintendent	Member	Senior administrative officer	
18	<b>Sri A. V. Subrahmanyam</b> Employer & Industrialist	Member	Nominee from Industrialists	
19	<b>Mrs. K.Vijaya Lakshmi</b> Member of Alumni	Member	Nominee from Alumni	
20	<b>Ms. M. Sravani,</b> III B.Sc (MSCs)	Member	Nominee from student	

## Resolutions:

1. The IQAC has resolved to initiate the establishment of a Rotary Club at Sir C R Reddy College for Women, fostering community engagement and social responsibility.
2. It has been resolved to conduct an induction program along with a plantation drive within the campus premises to promote environmental awareness and student engagement.
3. The IQAC has resolved to organize an awareness program on breast cancer during the Cancer Awareness Week, aiming to educate and promote health awareness among students and staff.
4. It has been resolved to conduct an awareness program on civil rights in commemoration of the United Nations Day, fostering awareness and understanding of civil liberties.
5. The IQAC has resolved to celebrate End Polio Day by organizing a rally to raise awareness and support for eradicating polio.
6. It has been resolved to conduct a meditation program in collaboration with the Pyramid Spiritual Society, promoting mental well-being among students and faculty.
7. The IQAC has resolved to organize a program on "Space Research" featuring a retired ISRO scientist, enriching students' knowledge in the field of space science.
8. It has been resolved to create awareness on constitutional rights in observance of Constitution Amendment Day, emphasizing the significance of constitutional knowledge among students.
9. The IQAC has resolved to plan and discuss faculty development programs or initiatives, ensuring continuous improvement in teaching methodologies and faculty skill enhancement.
10. It has been resolved to discuss and assess the effectiveness of assessment practices, aiming to propose improvements wherever necessary to ensure fair and effective evaluations.



Signature of IQAC coordinator



Principal  
Sir C.R.Reddy College for Women  
ELURU

# INTERNAL QUALITY ASSURANCE CELL (IQAC)

## SIR C R REDDY COLLEGE FOR WOMEN

(Affiliated to Adikavi Nannaya University, Rajamahendravaram)

Vatluru(Post), Pedapadu Mandal, (A.P)

### MEETING-3

### NOTICE

**Date : 26<sup>th</sup> Nov 2021**

This is to inform the members of IQAC, that there will be an IQAC meeting on 2<sup>nd</sup> Dec 2021 at 1.30pm in the IQAC/NAAC hall. We look forward to your presence and suggestions for our quality assurance and improvement measures

1. To Enhance library resources by upgrading facilities.
2. To Integrate advanced technology to enrich the learning experience.
3. To Enhance and expand student support services.
4. To Conduct an awareness programme on the eve of "National Power Saving Week"
5. To Aapply for ISO Certification.
6. To Analyze student performance data and discuss strategies for improvement.



Signature of IQAC coordinator

## **MEETING-3**

**2<sup>nd</sup> Dec 2021**


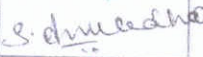
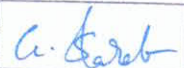

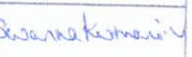
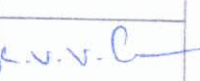
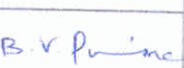



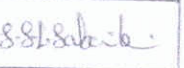

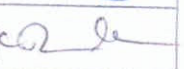
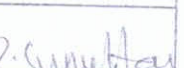
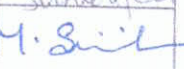



The IQAC meeting was convened at IQAC/NAAC hall on 2<sup>nd</sup> Dec 2021 at 1.30pm under the chairmanship of the principal Smt. P.Sailaja.

### **Agenda:**

1. To Enhance library resources by upgrading facilities.
2. To Integrate advanced technology to enrich the learning experience.
3. To enhance and expand student support services
4. To conduct an awareness programme on the eve of “National Power Saving Week”
5. To apply for ISO Certification
6. To analyze student performance data and discuss strategies for improvement.




## Members of IQAC attended for the meeting 2021-22

S.No	Name and Designation	Member type	Category	Signature
1	<b>Smt. P.Sailaja</b> Principal, Sir C.R.Reddy College for Women	Chairman of IQAC	Head of the Institution	
2	<b>Smt. S Anuradha</b> Vice Principal, Academic Coordinator	Coordinator, IQAC	Senior administrator	
3	<b>Smt. G Sarala</b> Vice Principal, Administrative Coordinator	Member	Senior administrator	
4	<b>Mrs. B. Tulasi Koteswari Bai,</b> Controller of Examinations	Member	Senior administrator	
5	<b>Mrs. V.Swarna Kumari</b> HOD Dept. of English	Member	Teacher representative	
6	<b>Mr. K.V.V.Srinivas</b> HOD Dept. of Computer Science	Member	Teacher representative	
7	<b>Dr. B. Valli Poornima</b> HOD P.G, Dept. of Chemistry	Member	Teacher representative	
8	<b>Dr. Ch.Swapna</b> Co-Ordinator, Research & Development	Member	Teacher representative	
9	<b>Mrs. M.Durga</b> HOD Dept. of Commerce	Member	Teacher representative	
10	<b>Mrs. K.Sirisha</b> HOD Dept. of Physics	Member	Teacher representative	
11	<b>Mrs. S.S.L.Sabari Kumari</b> HOD Dept. of Mathematics	Member	Teacher representative	
12	<b>Mrs. R.L.Syamala</b> HOD Dept. of Statistics	Member	Teacher representative	
13	<b>Smt. K. Jhansi Lakshmi</b> Lecturer, Dept of Computer Science	Member	Teacher representative	
14	<b>Mrs. P. Suneethamma</b> Physical Education	Member	Teacher representative	
15	<b>Mrs. M.Sirisha</b> Librarian	Member	Incharge of library	
16	<b>Sri P. Sri Rangam</b> <b>Correspondent</b>	Member	Management representative	
17	<b>Mrs. P.Ch.Kumari</b> Office Superintendent	Member	Senior administrative officer	
18	<b>Sri A. V. Subrahmanyam</b> Employer & Industrialist	Member	Nominee from Industrialists	
19	<b>Mrs. K. Vijaya Lakshmi</b> Member of Alumni	Member	Nominee from Alumni	
20	<b>Ms. M. Sravani,</b> III B.Sc (MSCs)	Member	Nominee from student	

## Resolutions:

1. It has been decided to Upgrading library facilities like subscribing to academic journals, and providing access to digital resources through like INFLEBNET to broaden academic material availability.
2. It has been discussed and resolved to allocating resources to incorporate advanced technology in classrooms, such as interactive smartboards or educational software, to enhance the learning experience.
3. It has been discussed and resolved to enhance counseling services, mentorship programs, and offering career guidance to support students' holistic development.
4. It is resolved to conduct an awareness programme on the eve of “National Power saving Week”
5. This resolution outlines the decision to pursue ISO certification, establishes a committee for its oversight, and emphasizes the need for compliance and continuous evaluation to achieve the certification successfully.
6. The IQAC has committed to meticulously reviewing student performance data and engaging in discussions to devise strategies aimed at enhancing academic performance. It has been decided to conduct remedial classes for students needing additional support and knowledge enrichment programs for advanced learners.

  
Signature of IQAC coordinator

  
Signature of the Principal  
**Principal**  
**Sr C.R.Reddy College for Women**  
**ELURU**

# INTERNAL QUALITY ASSURANCE CELL (IQAC)

## SIR C R REDDY COLLEGE FOR WOMEN

(Affiliated to Adikavi Nannaya University, Rajamahendravaram)

Vatluru(Post), Pedapadu Mandal, (A.P)

### MEETING-4

### NOTICE

**Date : 30<sup>th</sup> Dec 2021**

This is to inform the members of IQAC, that there will be an IQAC meeting on 5<sup>th</sup> Jan 2022 at 1.30pm in the IQAC/NAAC hall. We look forward to your presence and suggestions for our quality assurance and improvement measures

#### **Agenda:**

1. To organize a fish market visit for an awareness program conducted by life science students.
2. To visit "Elisha Memorial Home for the Blind" and offer donations of clothes, groceries, and financial support.
3. TO Review strategies to enhance student retention rates and reduce dropout rates.
4. To conduct departmental activities commemorating National Science Day.



Signature of IQAC coordinator

## **MEETING-4**


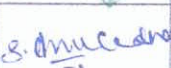
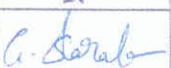

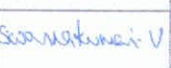
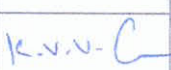
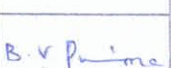




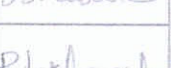
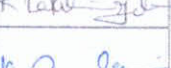
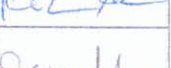
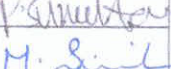
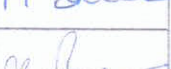
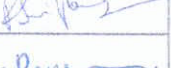
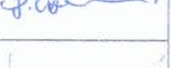
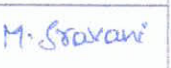
**5<sup>th</sup> Jan 2022**

The IQAC meeting was convened at IQAC/NAAC hall on 5<sup>th</sup> Jan 2022 at 1.30pm under the chairmanship of the principal Smt. P.Sailaja.

### **Agenda:**

1. To organize a fish market visit for an awareness program conducted by life science students.
2. To visit "Elisha Memorial Home for the Blind" and offer donations of clothes, groceries, and financial support.
3. To Review strategies to enhance student retention rates and reduce dropout rates.
4. To conduct departmental activities commemorating National Science Day.

## Members of IQAC attended for the meeting 2021-22

S.No	Name and Designation	Member type	Category	Signature
1	<b>Smt. P.Sailaja</b> Principal, Sir C.R.Reddy College for Women	Chairman of IQAC	Head of the Institution	
2	<b>Smt. S Anuradha</b> Vice Principal, Academic Coordinator	Coordinator, IQAC	Senior administrator	
3	<b>Smt. G Sarala</b> Vice Principal, Administrative Coordinator	Member	Senior administrator	
4	<b>Mrs. B. Tulasi Koteswari Bai,</b> Controller of Examinations	Member	Senior administrator	
5	<b>Mrs. V.Swarna Kumari</b> HOD Dept. of English	Member	Teacher representative	
6	<b>Mr. K.V.V.Srinivas</b> HOD Dept. of Computer Science	Member	Teacher representative	
7	<b>Dr. B. Valli Poornima</b> HOD P.G, Dept. of Chemistry	Member	Teacher representative	
8	<b>Dr. Ch.Swapna</b> Co-Ordinator, Research & Development	Member	Teacher representative	
9	<b>Mrs. M.Durga</b> HOD Dept. of Commerce	Member	Teacher representative	
10	<b>Mrs. K.Sirisha</b> HOD Dept. of Physics	Member	Teacher representative	
11	<b>Mrs. S.S.L.Sabari Kumari</b> HOD Dept. of Mathematics	Member	Teacher representative	
12	<b>Mrs. R.L.Syamala</b> HOD Dept. of Statistics	Member	Teacher representative	
13	<b>Smt. K. Jhansi Lakshmi</b> Lecturer, Dept of Computer Science	Member	Teacher representative	
14	<b>Mrs. P. Suneethamma</b> Physical Education	Member	Teacher representative	
15	<b>Mrs. M.Sirisha</b> Librarian	Member	Incharge of library	
16	<b>Sri P. Sri Rangam</b> <b>Correspondent</b>	Member	Management representative	
17	<b>Mrs. P.Ch.Kumari</b> Office Superintendent	Member	Senior administrative officer	
18	<b>Sri A. V. Subrahmanyam</b> Employer & Industrialist	Member	Nominee from Industrialists	
19	<b>Mrs. K.Vijaya Lakshmi</b> Member of Alumni	Member	Nominee from Alumni	
20	<b>Ms. M. Sravani,</b> III B.Sc (MSCs)	Member	Nominee from student	

## Resolutions:

1. It is resolved to take students to fish market as a part of an awareness programme
2. Resolved to visit "Elisha memorial home for the blind" to offer clothes, provisions and financial support.
3. The IQAC has decided to devise and implement enhanced strategies focused on student retention, aiming to reduce dropout rates and ensure sustained academic progression.
4. The IQAC acknowledges and supports the initiative to conduct departmental activities commemorating National Science Day. Each department is encouraged to plan and execute engaging programs, workshops, or seminars focusing on scientific awareness and innovation within their respective disciplines.

*S. Anulesha*

Signature of IQAC coordinator

*N. Srinivas*  
Signature of the Principal

Principal  
Sri C.R.Reddy College for Women  
ELURU

# INTERNAL QUALITY ASSURANCE CELL (IQAC)

## SIR C R REDDY COLLEGE FOR WOMEN

(Affiliated to Adikavi Nannaya University, Rajamahendravaram)

Vatluru(Post), Pedapadu Mandal, (A.P)

### MEETING-5

### NOTICE

**Date : 2<sup>nd</sup> March 2022**

This is to inform the members of IQAC, that there will be an IQAC meeting on 9<sup>th</sup> March 2022 at 1.30pm in the IQAC/NAAC hall. We look forward to your presence and suggestions for our quality assurance and improvement measures

#### **Agenda:**

1. To coordinate staff and student participation for the Platinum Jubilee at Sir C R R (A) College
2. To organize a guest lecture by the English Department on "National Grammar Day"
3. To facilitate a session by a gynecologist in honor of "International Women's Day"
4. To arrange a flash mob performance by students for International Women's Day
5. To participate in a 3k run at the police parade ground
6. To host a blood donation camp in collaboration with the Rotary Club and Red Cross Society.
7. To conduct written tests and interviews for the recruitment of vacancies for teaching staff.
8. To Review and assess the attainment of Course Outcomes across various courses departments.
9. Evaluate the attainment of Program Outcomes across different programs offered by the institution.



Signature of IQAC coordinator

## MEETING-5

9<sup>th</sup> March 2022

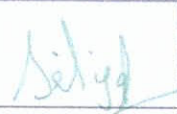
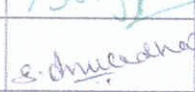
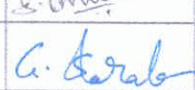
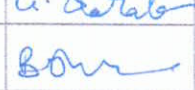
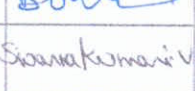
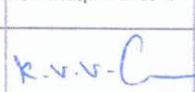
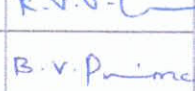

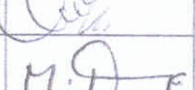
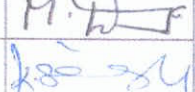
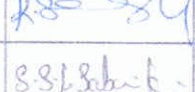
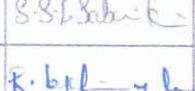
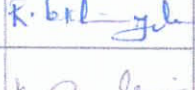
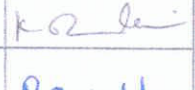
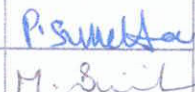
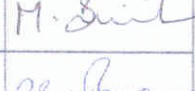
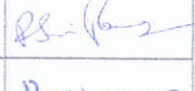
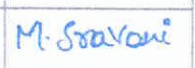
The IQAC meeting was convened at IQAC/NAAC hall on 9<sup>th</sup> March 2022 at 1.30pm under the chairmanship of the principal Smt. P.Sailaja.

### Agenda:

1. To coordinate staff and student participation for the Platinum Jubilee at Sir C R R (A) College
2. To organize a guest lecture by the English Department on "National Grammar Day"
3. To facilitate a session by a gynecologist in honor of "International Women's Day"
4. To arrange a flash mob performance by students for International Women's Day
5. To participate in a 3k run at the police parade ground
6. To host a blood donation camp in collaboration with the Rotary Club and Red Cross Society.
7. To conduct written tests and interviews for the recruitment of vacancies for teaching staff.
8. To Review and assess the attainment of Course Outcomes across various courses departments.
9. Evaluate the attainment of Program Outcomes across different programs offered by the institution.



## Members of IQAC attended for the meeting 2021-22

S.No	Name and Designation	Member type	Category	Signature
1	<b>Smt. P.Sailaja</b> Principal, Sir C.R.Reddy College for Women	Chairman of IQAC	Head of the Institution	
2	<b>Smt. S Anuradha</b> Vice Principal, Academic Coordinator	Coordinator, IQAC	Senior administrator	
3	<b>Smt. G Sarala</b> Vice Principal, Administrative Coordinator	Member	Senior administrator	
4	<b>Mrs. B. Tulasi Koteswari Bai,</b> Controller of Examinations	Member	Senior administrator	
5	<b>Mrs. V.Swarna Kumari</b> HOD Dept. of English	Member	Teacher representative	
6	<b>Mr. K.V.V.Srinivas</b> HOD Dept. of Computer Science	Member	Teacher representative	
7	<b>Dr. B. Valli Poornima</b> HOD P.G, Dept. of Chemistry	Member	Teacher representative	
8	<b>Dr. Ch.Swapna</b> Co-Ordinator, Research & Development	Member	Teacher representative	
9	<b>Mrs. M.Durga</b> HOD Dept. of Commerce	Member	Teacher representative	
10	<b>Mrs. K.Sirisha</b> HOD Dept. of Physics	Member	Teacher representative	
11	<b>Mrs. S.S.L.Sabari Kumari</b> HOD Dept. of Mathematics	Member	Teacher representative	
12	<b>Mrs. R.L.Syamala</b> HOD Dept. of Statistics	Member	Teacher representative	
13	<b>Smt. K. Jhansi Lakshmi</b> Lecturer, Dept of Computer Science	Member	Teacher representative	
14	<b>Mrs. P. Suneethamma</b> Physical Education	Member	Teacher representative	
15	<b>Mrs. M.Sirisha</b> Librarian	Member	Incharge of library	
16	<b>Sri P. Sri Rangam</b> <b>Correspondent</b>	Member	Management representative	
17	<b>Mrs. P.Ch.Kumari</b> Office Superintendent	Member	Senior administrative officer	
18	<b>Sri A. V. Subrahmanyam</b> Employer & Industrialist	Member	Nominee from Industrialists	
19	<b>Mrs. K.Vijaya Lakshmi</b> Member of Alumni	Member	Nominee from Alumni	
20	<b>Ms. M. Sravani,</b> III B.Sc (MSCs)	Member	Nominee from student	

## Resolutions:

1. The IQAC acknowledges the need for active involvement of staff and students in the Platinum Jubilee at Sir C R R (A) College, emphasizing coordination for a successful celebration.
2. It has been resolved to organize a guest lecture by the English Department on "National Grammar Day," aiming to enhance language awareness and proficiency among attendees.
3. The IQAC has committed to facilitating a session by a gynecologist in honor of "International Women's Day" to promote women's health and awareness among the college community.
4. It has been resolved to arrange a flash mob performance by students for International Women's Day, aiming to celebrate and honor the contributions of women in society.
5. The IQAC has decided to participate in a 3k run at the police parade ground to promote fitness and community engagement.
6. It has been resolved to host a blood donation camp in collaboration with the Rotary Club and Red Cross Society, promoting a culture of altruism and contributing to the welfare of society.
7. The IQAC has resolved to proceed with the organization of written tests and interviews as part of the recruitment process to fill the vacancies for teaching staff.
8. It has been resolved to conduct a comprehensive review and assessment of Course Outcomes across departments, aiming to identify areas for improvement and align teaching methodologies for better outcomes.
9. It has been resolved to evaluate Program Outcomes across various programs offered, ensuring alignment with institutional objectives, accrediting standards, and educational benchmarks for continuous enhancement.



Signature of IQAC coordinator



Signature of the Principal

Principal  
Sir C.R.Reddy College for Women  
ELURU



**SIR C R REDDY COLLEGE FOR WOMEN** (Estd : 1987)

Affiliated to ADIKAVI NANNAYA UNIVERSITY, Rajamahendravaram

Vatluru, Eluru - 534007

e-mail : [sircrrwomen.principal@gmail.com](mailto:sircrrwomen.principal@gmail.com)

Website : [www.sircrrwomen.ac.in](http://www.sircrrwomen.ac.in)

Phone : 08812-231192

**Minutes of Meeting**  
**of**  
**INTERNAL QUALITY ASSURANCE CELL**  
**(IQAC)**

**2020-2021**

# INTERNAL QUALITY ASSURANCE CELL (IQAC)

## SIR C R REDDY COLLEGE FOR WOMEN

(Affiliated to Adikavi Nannaya University, Rajamahendravaram)

Vatluru(Post), Pedapadu Mandal, (A.P)

### MEETING-1

### NOTICE

**Date : 2<sup>nd</sup> Dec 2020**

Please be informed that an IQAC meeting has been scheduled for December 7th, 2020, at 2:30 PM. The meeting will take place at the IQAC/NAAC hall. Your presence and valuable suggestions regarding our quality assurance and improvement measures are eagerly anticipated.

#### **Agenda:**

1. To implement offline classes in accordance with university instructions.
2. To adopt blended teaching methodologies for enhanced conceptual understanding.
3. To review the work conducted under the seven criteria outlined by NAAC.
4. To reassess the process of documenting activities as per the NAAC Proforma.
5. To arrange a guest lecture by the Physics and Electronics departments.
6. To organize a program in observance of National Girl Child Day.
7. To implement online admission procedures for 1st Degree students introduced by APSICHE.



Signature of IQAC coordinator

## MEETING-1

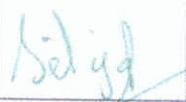




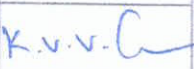


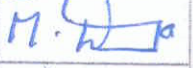

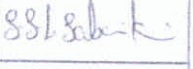
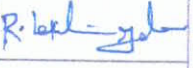
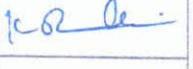
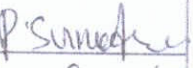
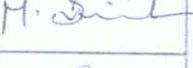



7<sup>th</sup> Dec 2020

The IQAC meeting was convened at the IQAC/NAAC hall on December 7th, 2020, at 2:30 PM under the chairmanship of Mrs. P. Sailaja with the following agenda.

### **Agenda:**


1. To implement offline classes in accordance with university instructions.
2. To adopt blended teaching methodologies for enhanced conceptual understanding.
3. To review the work conducted under the seven criteria outlined by NAAC.
4. To reassess the process of documenting activities as per the NAAC Proforma.
5. To arrange a guest lecture by the Physics and Electronics departments.
6. To organize a program in observance of National Girl Child Day.
7. To implement online admission procedures for 1st Degree students introduced by APSICHE.

## Members of IQAC attended for the meeting 2020-21

S.No	Name and Designation	Member type	Category	Signature
1	<b>Smt. P.Sailaja</b> Principal, Sir C.R.Reddy College for Women	Chairman of IQAC	Head of the Institution	
2	<b>Smt. S Anuradha</b> Vice Principal, Academic Coordinator	Coordinator, IQAC	Senior administrator	
3	<b>Smt. G Sarala</b> Vice Principal, Administrative Coordinator	Member	Senior administrator	
4	<b>Mrs. B. Tulasi Koteswari Bai,</b> Controller of Examinations	Member	Senior administrator	
5	<b>Mrs. V.Swarna Kumari</b> HOD Dept. of English	Member	Teacher representative	
6	<b>Mr. K.V.V.Srinivas</b> HOD Dept. of Computer Science	Member	Teacher representative	
7	<b>Dr. B. Valli Poornima</b> HOD P.G, Dept. of Chemistry	Member	Teacher representative	
8	<b>Dr. Ch.Swapna</b> Co-Ordinator, Research & Development	Member	Teacher representative	
9	<b>Mrs. M.Durga</b> HOD Dept. of Commerce	Member	Teacher representative	
10	<b>Mrs. K.Sirisha</b> HOD Dept. of Physics	Member	Teacher representative	
11	<b>Mrs. S.S.L.Sabari Kumari</b> HOD Dept. of Mathematics	Member	Teacher representative	
12	<b>Mrs. R.L.Syamala</b> HOD Dept. of Statistics	Member	Teacher representative	
13	<b>Smt. K. Jhansi Lakshmi</b> Lecturer, Dept of Computer Science	Member	Teacher representative	
14	<b>Mrs. P. Suneethamma</b> Physical Education	Member	Teacher representative	
15	<b>Mrs. M.Sirisha</b> Librarian	Member	Incharge of library	
16	<b>Sri P. Sri Rangam</b> <b>Correspondent</b>	Member	Management representative	
17	<b>Mrs. P.Ch.Kumari</b> Office Superintendent	Member	Senior administrative officer	
18	<b>Sri A. V. Subrahmanyam</b> Employer & Industrialist	Member	Nominee from Industrialists	
19	<b>Mrs. K.Vijaya Lakshmi</b> Member of Alumni	Member	Nominee from Alumni	
20	<b>Ms. Shaik Dineesha Begam,</b> III B.Sc (CBZ)	Member	Nominee from student	

## Resolutions:

1. It was resolved to commence offline classes in strict adherence to the guidelines provided by the university. The concerned departments will initiate the necessary arrangements and communicate the schedule accordingly.
2. A decision was made to adopt blended teaching methodologies across departments to augment students' understanding of concepts. Faculty members will be encouraged to integrate diverse teaching approaches to achieve this objective.
3. It was agreed to conduct a comprehensive review of the work completed in alignment with the seven criteria specified by NAAC. This assessment will involve the respective committees, ensuring compliance and enhancement of quality standards.
4. A resolution was passed to reevaluate and refine the process of documenting activities according to the NAAC Proforma. The responsible personnel will collaborate to streamline this procedure for accuracy and completeness.
5. The Physics and Electronics departments are tasked with organizing a guest lecture. The respective heads will coordinate to invite suitable speakers and schedule the session for the benefit of students and faculty.
6. It was determined to arrange a program commemorating National Girl Child Day. The organizing committee will formulate a plan and execute activities in alignment with the significance of this observance.
7. The implementation of online admission procedures for 1st Degree students, as introduced by APSCHE, was approved. Concerned administrative bodies will coordinate to facilitate a seamless transition to the new admission process.



Signature of IQAC coordinator

  
Signature of the Principal

**Principal**  
**Sir C.R.Reddy College for Women**  
ELURU

# INTERNAL QUALITY ASSURANCE CELL (IQAC)

## SIR C R REDDY COLLEGE FOR WOMEN

(Affiliated to Adikavi Nannaya University, Rajamahendravaram)

Vatluru(Post), Pedapadu Mandal, (A.P)

### MEETING-2

### NOTICE

Date : 4<sup>th</sup> Feb 2021

Please be informed that an IQAC meeting has been scheduled for 8<sup>th</sup> Feb 2021 at 2:30 PM. The meeting will take place at the IQAC/NAAC hall. Your presence and valuable suggestions regarding our quality assurance and improvement measures are eagerly anticipated.

#### **Agenda:**

1. To identify advanced learners in each class and initiate measures to enrich their knowledge and learning experience.
2. To organize a four-day workshop for the "Global Campus Bird Count."
3. To conduct a seminar commemorating the "International Telugu Language Day."
4. To arrange an awareness program on cyber security conducted by the Computer Department.
5. To celebrate National Grammar Day and National Women's Day.



Signature of IQAC coordinator



## MEETING-2


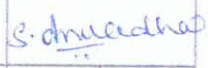


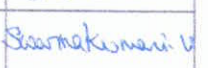
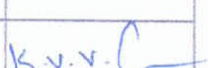
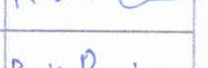
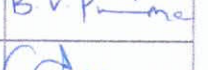






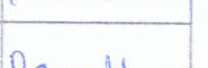
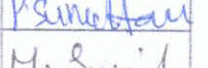



8<sup>th</sup> Feb 2021

The IQAC meeting was convened at the IQAC/NAAC hall on 8<sup>th</sup> Feb2021, at 2:30 PM under the chairmanship of Mrs. P. Sailaja with the following agenda.

### **Agenda:**

1. To identify advanced learners in each class and initiate measures to enrich their knowledge and learning experience.
2. To organize a four-day workshop for the "Global Campus Bird Count."
3. To conduct a seminar commemorating the "International Telugu Language Day."
4. To arrange an awareness program on cyber security conducted by the Computer Department.
5. To celebrate National Grammar Day and National Women's Day.

## Members of IQAC attended for the meeting 2020-21

S.No	Name and Designation	Member type	Category	Signature
1	<b>Smt. P.Sailaja</b> Principal, Sir C.R.Reddy College for Women	Chairman of IQAC	Head of the Institution	
2	<b>Smt. S Anuradha</b> Vice Principal, Academic Coordinator	Coordinator, IQAC	Senior administrator	
3	<b>Smt. G Sarala</b> Vice Principal, Administrative Coordinator	Member	Senior administrator	
4	<b>Mrs. B. Tulasi Koteswari Bai,</b> Controller of Examinations	Member	Senior administrator	
5	<b>Mrs. V.Swarna Kumari</b> HOD Dept. of English	Member	Teacher representative	
6	<b>Mr. K.V.V.Srinivas</b> HOD Dept. of Computer Science	Member	Teacher representative	
7	<b>Dr. B. Valli Poornima</b> HOD P.G, Dept. of Chemistry	Member	Teacher representative	
8	<b>Dr. Ch.Swapna</b> Co-Ordinator, Research & Development	Member	Teacher representative	
9	<b>Mrs. M.Durga</b> HOD Dept. of Commerce	Member	Teacher representative	
10	<b>Mrs. K.Sirisha</b> HOD Dept. of Physics	Member	Teacher representative	
11	<b>Mrs. S.S.L.Sabari Kumari</b> HOD Dept. of Mathematics	Member	Teacher representative	
12	<b>Mrs. R.L.Syamala</b> HOD Dept. of Statistics	Member	Teacher representative	
13	<b>Smt. K. Jhansi Lakshmi</b> Lecturer, Dept of Computer Science	Member	Teacher representative	
14	<b>Mrs. P. Suneethamma</b> Physical Education	Member	Teacher representative	
15	<b>Mrs. M.Sirisha</b> Librarian	Member	Incharge of library	
16	<b>Sri P. Sri Rangam</b> <b>Correspondent</b>	Member	Management representative	
17	<b>Mrs. P.Ch.Kumari</b> Office Superintendent	Member	Senior administrative officer	
18	<b>Sri A. V. Subrahmanyam</b> Employer & Industrialist	Member	Nominee from Industrialists	
19	<b>Mrs. K.Vijaya Lakshmi</b> Member of Alumni	Member	Nominee from Alumni	
20	<b>Ms. Shaik Dineesha Begam,</b> III B.Sc (CBZ)	Member	Nominee from student	

## Resolutions:

1. It has been resolved to implement a system to identify advanced learners in every class. Tailored measures and enrichment programs will be initiated to enhance their educational experience and knowledge acquisition.
2. An organized four-day workshop dedicated to the "Global Campus Bird Count" will be conducted by the LifeScience department. The event will involve students and faculty members, aiming to contribute to the global initiative and foster environmental awareness.
3. It has been resolved to arrange A seminar honoring the "International Telugu Language Day", encompassing various linguistic activities and discussions to celebrate and promote the significance of the Telugu language.
4. It has been resolved to conduct an awareness program on cyber security, facilitated by the Computer Department. The session will aim to educate students and faculty about cyber threats, safety measures, and responsible online behavior.
5. It has been resolved to celebrate both National Grammar Day and National Women's Day through various activities and events to acknowledge their significance and promote awareness among students and staff.



Signature of IQAC coordinator

  
Signature of the Principal

**Principal**  
**Sir C.R.Reddy College for Women**  
**ELURU**

# INTERNAL QUALITY ASSURANCE CELL (IQAC)

## SIR C R REDDY COLLEGE FOR WOMEN

(Affiliated to Adikavi Nannaya University, Rajamahendravaram)

Vatluru(Post), Pedapadu Mandal, (A.P)

### MEETING-3

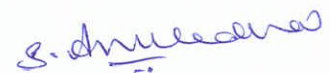
### NOTICE

**Date : 29th Apr 2021**

This is to inform the members of IQAC, that there will be an IQAC meeting on 10th May 2021 at 2.30pm through ZOOM App. We look forward to your presence and suggestions for our quality assurance and improvement measures.

#### **Agenda:**

1. To conduct online classes in response to the ongoing pandemic situation.
2. To facilitate doubt clarification sessions using the Zoom application.
3. To organize Yoga Day activities through Zoom and YouTube live streaming platforms.
4. To instruct the staff to complete their NAAC-related tasks while working from home.



Signature of IQAC coordinator

## MEETING-3

10<sup>th</sup> May 2021

IQAC meeting was convened in the online mode on 10<sup>th</sup> May 2021 at 2.30pm am in zoom App Under the chairmanship of Mrs. P.Sailaja, the following agenda was framed

### **Agenda:**

1. To conduct online classes in response to the ongoing pandemic situation.
2. To facilitate doubt clarification sessions using the Zoom application.
3. To organize Yoga Day activities through Zoom and YouTube live streaming platforms.
4. To instruct the staff to complete their NAAC-related tasks while working from home.

## Members of IQAC attended for the meeting 2020-21

S.No	Name and Designation	Member type	Category	Signature
1	<b>Smt. P.Sailaja</b> Principal, Sir C.R.Reddy College for Women	Chairman of IQAC	Head of the Institution	
2	<b>Smt. S Anuradha</b> Vice Principal, Academic Coordinator	Coordinator, IQAC	Senior administrator	
3	<b>Smt. G Sarala</b> Vice Principal, Administrative Coordinator	Member	Senior administrator	
4	<b>Mrs. B. Tulasi Koteswari Bai,</b> Controller of Examinations	Member	Senior administrator	
5	<b>Mrs. V.Swarna Kumari</b> HOD Dept. of English	Member	Teacher representative	
6	<b>Mr. K.V.V.Srinivas</b> HOD Dept. of Computer Science	Member	Teacher representative	
7	<b>Dr. B. Valli Poornima</b> HOD P.G, Dept. of Chemistry	Member	Teacher representative	
8	<b>Dr. Ch.Swapna</b> Co-Ordinator, Research & Development	Member	Teacher representative	
9	<b>Mrs. M.Durga</b> HOD Dept. of Commerce	Member	Teacher representative	
10	<b>Mrs. K.Sirisha</b> HOD Dept. of Physics	Member	Teacher representative	
11	<b>Mrs. S.S.L.Sabari Kumari</b> HOD Dept. of Mathematics	Member	Teacher representative	
12	<b>Mrs. R.L.Syamala</b> HOD Dept. of Statistics	Member	Teacher representative	
13	<b>Smt. K. Jhansi Lakshmi</b> Lecturer, Dept of Computer Science	Member	Teacher representative	
14	<b>Mrs. P. Suneethamma</b> Physical Education	Member	Teacher representative	
15	<b>Mrs. M.Sirisha</b> Librarian	Member	Incharge of library	
16	<b>Sri P. Sri Rangam</b> Correspondent	Member	Management representative	
17	<b>Mrs. P.Ch.Kumari</b> Office Superintendent	Member	Senior administrative officer	
18	<b>Sri A. V. Subrahmanyam</b> Employer & Industrialist	Member	Nominee from Industrialists	
19	<b>Mrs. K.Vijaya Lakshmi</b> Member of Alumni	Member	Nominee from Alumni	
20	<b>Ms. Shaik Dineesha Begam,</b> III B.Sc (CBZ)	Member	Nominee from student	

## Resolutions:

1. It has been resolved to conduct online classes in response to the ongoing pandemic situation. The necessary infrastructure and support systems will be established to ensure the continuity of education while prioritizing the safety and well-being of both students and faculty.
2. It has been decided to facilitate doubt clarification sessions using the Zoom application. Faculty members will organize regular sessions to address students' queries and provide academic support effectively through the designated platform.
3. It has been resolved to organize Yoga Day activities via Zoom and YouTube live streaming platforms. The event coordination team will arrange and publicize the sessions to encourage participation among students, faculty, and staff.
4. It has been decided to instruct the staff to complete their NAAC-related tasks while working from home. Clear guidelines and support systems will be provided to ensure the timely completion of NAAC tasks, maintaining the quality standards expected by the institution.



Signature of IQAC coordinator

  
Signature of the Principal

Principal  
Sir C.R.Reddy College for Women  
ELURU



**SIR C R REDDY COLLEGE FOR WOMEN** (Estd : 1987)

Affiliated to ADIKAVI NANNAYA UNIVERSITY, Rajamahendravaram

Vatluru, Eluru - 534007

e-mail : [sircrrwomen.principal@gmail.com](mailto:sircrrwomen.principal@gmail.com)

Website : [www.sircrrwomen.ac.in](http://www.sircrrwomen.ac.in)

Phone : 08812-231192

**Minutes of Meeting**  
**of**  
**INTERNAL QUALITY ASSURANCE CELL**  
**(IQAC)**

**2019-2020**



# INTERNAL QUALITY ASSURANCE CELL (IQAC)

## SIR C R REDDY COLLEGE FOR WOMEN

(Affiliated to Adikavi Nannaya University, Rajamahendravaram)

Vatluru(Post), Pedapadu Mandal, (A.P)

### MEETING-1


#### NOTICE

**Date: 5<sup>th</sup> Jun 2019**

This is to inform the members of IQAC, that there will be an IQAC meeting on 10<sup>th</sup> June 2019 at 1.30pm in the principal's chamber . We look forward to your presence and suggestions for our quality assurance and improvement measures.

#### **Agenda:**

1. To prepare Academic Annual plan for the year 2019-20.
2. To frame Mission, Vision, and Core Values for the Institution and each Department.
3. To focus on improving Teaching-Learning skills of the faculties.
4. To arrange a program on motivational skills.
5. To devise an Action plan for the academic year 2019-20.
6. To organize Yoga Day.
7. To prepare Annual Curricular Plans.
8. Review and Continuation of NAAC-related Initiatives from Previous Academic Year by Criteria and Cell Members.



Signature of IQAC coordinator

## **MEETING-1**

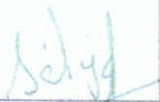
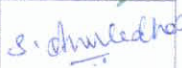


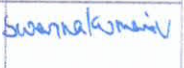
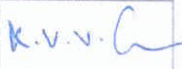
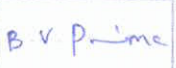




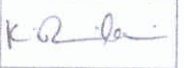

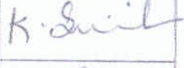



**10<sup>th</sup> Jun 2019**

The IQAC meeting was convened at principal's chamber on 10<sup>th</sup> Jun 2019 at 1.30pm under the chairmanship of the principal Smt. P. Sailaja.

### **Agenda:**

1. To prepare Academic annual plan for the year 2019-20
2. To frame Mission, Vision, and Core Values for the Institution and each Department.
3. To focus on improving Teaching-Learning skills of the faculties.
4. To arrange a program on motivational skills.
5. To devise an Action plan for the academic year 2019-20.
6. To organize Yoga Day.
7. To prepare Annual Curricular Plans for the academic year 2019-20
8. Review and Continuation of NAAC-related Initiatives from Previous Academic Year by Criteria and Cell Members

## Members of IQAC attended for the meeting 2019-20

S.No.	Name and Designation	Member type	Category	Signature
1	<b>Smt. P.Sailaja</b> Principal, Sir C.R.Reddy College for Women	Chairman of IQAC	Head of the Institution	
2	<b>Smt. S Anuradha</b> Vice Principal, Academic Coordinator	Coordinator, IQAC	Senior administrator	
3	<b>Smt. G Sarala</b> Vice Principal, Administrative Coordinator	Member	Senior administrator	
4	<b>Mrs. B. Tulasi Koteswari Bai,</b> Controller of Examinations	Member	Senior administrator	
5	<b>Mrs. V.Swarna Kumari</b> HOD Dept. of English	Member	Teacher representative	
6	<b>Mr. K.V.V.Srinivas</b> HOD Dept. of Computer Science	Member	Teacher representative	
7	<b>Dr. B. Valli Poornima</b> HOD P.G, Dept. of Chemistry	Member	Teacher representative	
8	<b>Dr. Ch.Swapna</b> Co-Ordinator, Research & Development	Member	Teacher representative	
9	<b>Mrs. M.Durga</b> HOD Dept. of Commerce	Member	Teacher representative	
10	<b>Mrs. K.Sirisha</b> HOD Dept. of Physics	Member	Teacher representative	
11	<b>Mrs. V.D.Ratna Kumari</b> HOD Dept. of Mathematics	Member	Teacher representative	
12	<b>Mrs. R.L.Syamala</b> HOD Dept. of Statistics	Member	Teacher representative	
13	<b>Smt. K. Jhansi Lakshmi</b> Lecturer, Dept of Computer Science	Member	Teacher representative	
14	<b>Mrs. P. Suneethamma</b> Physical Education	Member	Teacher representative	
15	<b>Mrs. K.Sirisha</b> Librarian	Member	Incharge of library	
16	<b>Sri P. Sri Rangam</b> <b>Correspondent</b>	Member	Management representative	
17	<b>Mrs. P.Ch.Kumari</b> Office Superintendent	Member	Senior administrative officer	
18	<b>Sri A. V. Subrahmanyam</b> Employer & Industrialist	Member	Nominee from Industrialists	
19	<b>Mrs. K.Vijaya Lakshmi</b> Member of Alumni	Member	Nominee from Alumni	
20	<b>Ms. K. Sahithi,</b> III B.Com(CA)	Member	Nominee from student	

## Resolutions:

1. It has been resolved to establish a committee comprising representatives from different departments responsible for formulating the Academic Annual Plan for the year 2019-20. This committee will be tasked with drafting the plan, encompassing academic activities, events, and administrative schedules in alignment with the institution's objectives and academic calendar. The committee is expected to present a detailed draft for review and approval in the subsequent IQAC meeting scheduled within the next month.
2. It has been resolved to form a committee comprising representatives from various departments to collaboratively frame the Mission, Vision, and Core Values for the Institution and individual departments. The committee will present their proposals for finalization in the subsequent meeting.
3. It has been resolved to initiate comprehensive faculty development programs aimed at enhancing Teaching-Learning skills, encompassing workshops, seminars, and peer-to-peer mentoring sessions, to be conducted within the ongoing academic semester.
4. It has been resolved to organize a motivational skills program by inviting specialized speakers or trainers within the next month, catering to both faculty and students, to enhance motivation and productivity.
5. It has been resolved to create a detailed action plan for the academic year 2019-20, encompassing academic, administrative, and extracurricular activities. This plan will be presented for review and approval in the upcoming meeting scheduled next month.
6. It has been decided to coordinate and celebrate Yoga Day, involving faculty, staff, and students to promote holistic well-being within the institution.
7. It has been resolved to establish a committee responsible for drafting and finalizing the Annual Curricular Plans for all departments within the next week, ensuring alignment with institutional objectives and academic standards.
8. It has been decided to pursue the work done by the criteria members and cell members in the previous academic year.

Signature of IQAC coordinator

Principal  
Sir C.R.Reddy College for Women  
ELURU

# INTERNAL QUALITY ASSURANCE CELL (IQAC)

## SIR C R REDDY COLLEGE FOR WOMEN

(Affiliated to Adikavi Nannaya University, Rajamahendravaram)  
Vatluru(Post), Pedapadu Mandal, (A.P)

### MEETING-2

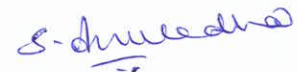
### NOTICE

**Date: 19<sup>th</sup> Jul 2019**

This is to inform the members of IQAC, that there will be an IQAC meeting on 25<sup>th</sup> Jul 2019 at 2.30pm in the IQAC/NAAC hall. We eagerly anticipate your attendance and valuable input towards enhancing our quality assurance and improvement initiatives.

#### **Agenda:**

1. To Encourage Staff and Students to Engage with MOOCs for Knowledge Enrichment.
2. To Prepare Feedback Forms on Curriculum for the Academic Year.
3. To Review and Enhance Teaching Diaries and Departmental Registers in Accordance with NAAC Proforma.
4. To Arrange a Programme on Motivational Skills.
5. To Conduct a Programme on "First Aid" Training.
6. To Conduct Various Departmental Activities.



Signature of IQAC coordinator

## MEETING-2

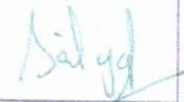
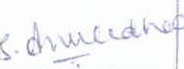





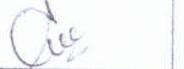





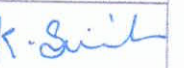

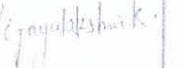
25<sup>th</sup> Jul 2019

The IQAC meeting was convened at IQAC/NAAC hall on 25<sup>th</sup> Jul 2019 at 2.30pm under the chairmanship of Principal Smt P.Sailaja.

### Agenda:

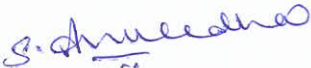
1. To Encourage Staff and Students to Engage with MOOCs for Knowledge Enrichment.
2. To Prepare Feedback Forms on Curriculum for the Academic Year.
3. To Review and Enhance Teaching Diaries and Departmental Registers in Accordance with NAAC Proforma.
4. To Arrange a Programme on Motivational Skills.
5. To Conduct a Programme on "First Aid" Training.
6. To Conduct Various Departmental Activities.


## Members of IQAC attended for the meeting 2019-20

S.No.	Name and Designation	Member type	Category	Signature
1	<b>Smt. P.Sailaja</b> Principal, Sir C.R.Reddy College for Women	Chairman of IQAC	Head of the Institution	
2	<b>Smt. S Anuradha</b> Vice Principal, Academic Coordinator	Coordinator, IQAC	Senior administrator	
3	<b>Smt. G Sarala</b> Vice Principal, Administrative Coordinator	Member	Senior administrator	
4	<b>Mrs. B. Tulasi Koteswari Bai,</b> Controller of Examinations	Member	Senior administrator	
5	<b>Mrs. V.Swarna Kumari</b> HOD Dept. of English	Member	Teacher representative	
6	<b>Mr. K.V.V.Srinivas</b> HOD Dept. of Computer Science	Member	Teacher representative	
7	<b>Dr. B. Valli Poornima</b> HOD P.G, Dept. of Chemistry	Member	Teacher representative	
8	<b>Dr. Ch.Swapna</b> Co-Ordinator, Research & Development	Member	Teacher representative	
9	<b>Mrs. M.Durga</b> HOD Dept. of Commerce	Member	Teacher representative	
10	<b>Mrs. K.Sirisha</b> HOD Dept. of Physics	Member	Teacher representative	
11	<b>Mrs. V.D.Ratna Kumari</b> HOD Dept. of Mathematics	Member	Teacher representative	
12	<b>Mrs. R.L.Syamala</b> HOD Dept. of Statistics	Member	Teacher representative	
13	<b>Smt. K. Jhansi Lakshmi</b> Lecturer, Dept of Computer Science	Member	Teacher representative	
14	<b>Mrs. P. Suneethamma</b> Physical Education	Member	Teacher representative	
15	<b>Mrs. K.Sirisha</b> Librarian	Member	Incharge of library	
16	<b>Sri P. Sri Rangam</b> <b>Correspondent</b>	Member	Management representative	
17	<b>Mrs. P.Ch.Kumari</b> Office Superintendent	Member	Senior administrative officer	
18	<b>Sri A. V. Subrahmanyam</b> Employer & Industrialist	Member	Nominee from Industrialists	
19	<b>Mrs. K.Vijaya Lakshmi</b> Member of Alumni	Member	Nominee from Alumni	
20	<b>Ms. K. Sahithi,</b> III B.Com(CA)	Member	Nominee from student	

## Resolutions:

1. It has been resolved to create awareness among both staff and students regarding the benefits and opportunities offered by MOOCs (Massive Open Online Courses) to enrich their knowledge. This initiative aims to organize workshops, seminars, and informational sessions on utilizing MOOCs effectively for learning and professional development.
2. It has been decided to develop comprehensive feedback forms to gather input on the curriculum for the current academic year from both faculty members and students. These forms will encompass various aspects of the curriculum such as content relevance, teaching methodologies, assessment techniques, and suggestions for improvement.
3. It has been resolved to form a committee comprising department heads and faculty members responsible for reviewing and aligning teaching diaries and departmental registers with the NAAC proforma. This committee will assess the current formats, make necessary modifications to meet NAAC standards, conduct training sessions for faculty on effective usage, and ensure regular maintenance and documentation.
4. It has been resolved to organize a series of workshops and seminars dedicated to enhancing motivational skills among both staff and students.
5. It has been resolved to conduct comprehensive First Aid Training sessions for faculty, staff, and students.
6. It has been resolved to initiate and execute a range of departmental activities encompassing academic, extracurricular, and administrative domains. These activities aim to promote departmental engagement, collaborative initiatives, and skill development among faculty and students, contributing to the overall enhancement of departmental effectiveness and synergy.

  
Signature of IQAC coordinator

  
Signature of the Principal  
Principal  
Sir C.R.Reddy College for Women  
ELURU



# INTERNAL QUALITY ASSURANCE CELL (IQAC)

## SIR C R REDDY COLLEGE FOR WOMEN

(Affiliated to Adikavi Nannaya University, Rajahmohendravaram)  
Vatluru(Post), Pedapadu Mandal, (A.P)

### MEETING-3

### NOTICE

**Date: 17<sup>th</sup> Oct 2019**

This is to inform the members of IQAC, that there will be an IQAC meeting on 22<sup>nd</sup> Oct 2019 at 2.30pm in the principal's chamber. Your attendance and valuable insights pertaining to our quality assurance and enhancement strategies are greatly anticipated.

#### **Agenda:**

1. To Identify Underperforming Students and Conduct Remedial Classes.
2. To Organize a Faculty Development Program (FDP) by the Computer Science Department.
3. To Conduct a Legal Awareness Programme.
4. To Host an Animal Rights Programme.
5. To Arrange CRT Classes & Soft Skills Training Program by APSSDC for III Year Students.
6. To Hold a Seminar on "Space Research."
7. To Organize a Programme on Safety Measures for Women.
8. To Host a Programme on "Suradesi Jagaran Manch."
9. To Conduct a Programme on Intellectual Property Rights.
10. To Organize an Awareness Programme on Cyber Crimes.
11. To Arrange an Interactive Session with an Entrepreneur.



Signature of IQAC coordinator

## MEETING-3

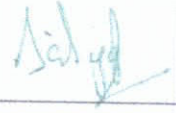

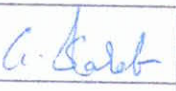

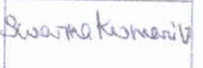
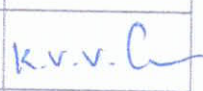
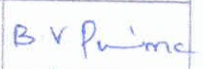


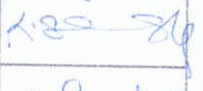
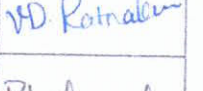
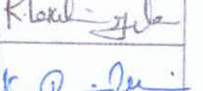
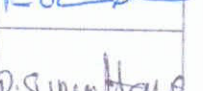
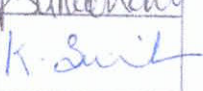

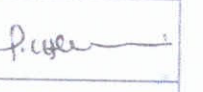

22<sup>nd</sup> Oct 2019

The IQAC meeting was convened at principal chamber on 22<sup>nd</sup> Oct 2019 at 2:30pm under the chairmanship of Principal Smt. P.Sailaja.

### **Agenda:**

1. To Identify Underperforming Students and Conduct Remedial Classes.
2. To Organize a Faculty Development Program (FDP) by the Computer Science Department.
3. To Conduct a Legal Awareness Programme.
4. To Host an Animal Rights Programme.
5. To Arrange CRT Classes & Soft Skills Training Program by APSSDC for III Year Students.
6. To Hold a Seminar on "Space Research."
7. To Organize a Programme on Safety Measures for Women.
8. To Host a Programme on "Suradesi Jagaran Manch."
9. To Conduct a Programme on Intellectual Property Rights.
10. To Organize an Awareness Programme on Cyber Crimes.
11. To Arrange an Interactive Session with an Entrepreneur.

## Members of IQAC attended for the meeting 2019-20

S.No.	Name and Designation	Member type	Category	Signature
1	<b>Smt. P.Sailaja</b> Principal, Sir C.R.Reddy College for Women	Chairman of IQAC	Head of the Institution	
2	<b>Smt. S Anuradha</b> Vice Principal, Academic Coordinator	Coordinator, IQAC	Senior administrator	
3	<b>Smt. G Sarala</b> Vice Principal, Administrative Coordinator	Member	Senior administrator	
4	<b>Mrs. B. Tulasi Koteswari Bai,</b> Controller of Examinations	Member	Senior administrator	
5	<b>Mrs. V.Swarna Kumari</b> HOD Dept. of English	Member	Teacher representative	
6	<b>Mr. K.V.V.Srinivas</b> HOD Dept. of Computer Science	Member	Teacher representative	
7	<b>Dr. B. Valli Poornima</b> HOD P.G, Dept. of Chemistry	Member	Teacher representative	
8	<b>Dr. Ch.Swapna</b> Co-Ordinator, Research & Development	Member	Teacher representative	
9	<b>Mrs. M.Durga</b> HOD Dept. of Commerce	Member	Teacher representative	
10	<b>Mrs. K.Sirisha</b> HOD Dept. of Physics	Member	Teacher representative	
11	<b>Mrs. V.D.Ratna Kumari</b> HOD Dept. of Mathematics	Member	Teacher representative	
12	<b>Mrs. R.L.Syamala</b> HOD Dept. of Statistics	Member	Teacher representative	
13	<b>Smt. K. Jhansi Lakshmi</b> Lecturer, Dept of Computer Science	Member	Teacher representative	
14	<b>Mrs. P. Suneethamma</b> Physical Education	Member	Teacher representative	
15	<b>Mrs. K.Sirisha</b> Librarian	Member	Incharge of library	
16	<b>Sri P. Sri Rangam</b> <b>Correspondent</b>	Member	Management representative	
17	<b>Mrs. P.Ch.Kumari</b> Office Superintendent	Member	Senior administrative officer	
18	<b>Sri A. V. Subrahmanyam</b> Employer & Industrialist	Member	Nominee from Industrialists	
19	<b>Mrs. K.Vijaya Lakshmi</b> Member of Alumni	Member	Nominee from Alumni	
20	<b>Ms. K. Sahithi,</b> III B.Com(CA)	Member	Nominee from student	

## Resolutions:

1. The committee resolved to identify students requiring additional academic support and implement remedial classes to assist in their academic progress.
2. The committee resolved to conduct a Faculty Development Program (FDP) within the Computer Science Department for both teaching and non-teaching staff. This program aims to improve their skills related to filing NAAC work.
3. The committee decided to conduct a Legal Awareness Programme to educate both students and faculty on legal rights and obligations.
4. It was resolved to organize an Animal Rights Programme aimed at promoting awareness and advocacy for animal welfare within the campus community.
5. The decision was made to arrange CRT Classes & Soft Skills Training Program by APSSDC for third-year students to enhance their employability skills.
6. It was decided to host a Seminar on "Space Research" to provide insights into current advancements and opportunities in the field.
7. The committee resolved to organize a Programme focusing on Safety Measures for Women to promote awareness and ensure a secure environment.
8. The decision was made to host a Programme on "Suradesi Jagaran Manch" aiming to promote cultural understanding and inclusivity.
9. It was resolved to conduct a Programme on Intellectual Property Rights to educate students and faculty on its importance and application.
10. The committee decided to organize an Awareness Programme on Cyber Crimes to raise awareness and promote safe online practices.
11. It was resolved to arrange an Interactive Session with an Entrepreneur to inspire and educate students about entrepreneurship and innovation.



Signature of IQAC coordinator

  
Signature of the Principal

**Principal**  
**Sr C.R.Reddy College for Women**  
**ELURU**

# INTERNAL QUALITY ASSURANCE CELL (IQAC)

## SIR C R REDDY COLLEGE FOR WOMEN

(Affiliated to Adikavi Nannaya University, Rajamahendravaram)

Vatluru(Post), Pedapadu Mandal, (A.P)

### MEETING-4

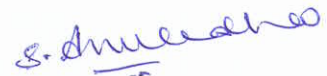
### NOTICE

**Date: 26<sup>th</sup> Dec 2019**

This is to inform the members of IQAC, that there will be an IQAC meeting on 1<sup>st</sup> Jan 2020 at 2.30pm in the IQAC/NAAC hall. Your attendance and valuable insights pertaining to our quality assurance and enhancement strategies are greatly anticipated.

#### **Agenda:**

1. To Arrange a Guest Lecture on "UV-VS Spectroscopy."
2. To Organize a Workshop on "MEAN STACK Technologies."
3. To Collaborate with IGNOU to Facilitate a Certificate Course in the College.
4. To Plan a Visit to IIOPR.
5. To Organize a Botanical Tour.
6. To Conduct a Field Trip to Pedavegi.
7. To Arrange a Visit to Vijjeswaram Power Plant.
8. To Organize a Visit to Doordashan Kendra.
9. To Plan a Visit to DEEPAK NEXGEN Company.
10. To Conduct a Workshop on Cloud Computing.
11. To Arrange the College Annual Day Programme.
12. To Celebrate Women's Day.



Signature of IQAC coordinator

## MEETING-4


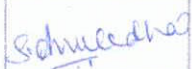



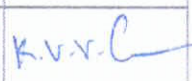
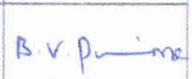


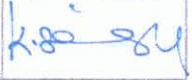
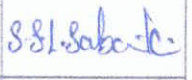
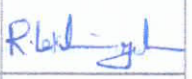
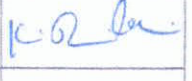
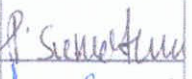


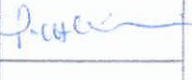


1<sup>st</sup> Jan 2020

The IQAC meeting was convened at principal chamber on 1<sup>st</sup> Jan 2020 at 2:30pm under the chairmanship of Principal Smt. P.Sailaja.

### Agenda:

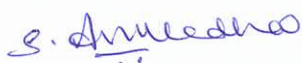
1. To Arrange a Guest Lecture on "UV-VS Spectroscopy."
2. To Organize a Workshop on "MEAN STACK Technologies."
3. To Collaborate with IGNOU to Facilitate a Certificate Course in the College.
4. To Plan a Visit to IIOPR.
5. To Organize a Botanical Tour.
6. To Conduct a Field Trip to Pedavegi.
7. To Arrange a Visit to Vijjeswaram Power Plant.
8. To Organize a Visit to Doordashan Kendra.
9. To Plan a Visit to DEEPAK NEXGEN Company.
10. To Conduct a Workshop on Cloud Computing.
11. To Arrange the College Annual Day Programme.
12. To Celebrate Women's Day.

## Members of IQAC attended for the meeting 2019-20

S.No.	Name and Designation	Member type	Category	Signature
1	<b>Smt. P.Sailaja</b> Principal, Sir C.R.Reddy College for Women	Chairman of IQAC	Head of the Institution	
2	<b>Smt. S Anuradha</b> Vice Principal, Academic Coordinator	Coordinator, IQAC	Senior administrator	
3	<b>Smt. G Sarala</b> Vice Principal, Administrative Coordinator	Member	Senior administrator	
4	<b>Mrs. B. Tulasi Koteswari Bai,</b> Controller of Examinations	Member	Senior administrator	
5	<b>Mrs. V.Swarna Kumari</b> HOD Dept. of English	Member	Teacher representative	
6	<b>Mr. K.V.V.Srinivas</b> HOD Dept. of Computer Science	Member	Teacher representative	
7	<b>Dr. B. Valli Poornima</b> HOD P.G, Dept. of Chemistry	Member	Teacher representative	
8	<b>Dr. Ch.Swapna</b> Co-Ordinator, Research & Development	Member	Teacher representative	
9	<b>Mrs. M.Durga</b> HOD Dept. of Commerce	Member	Teacher representative	
10	<b>Mrs. K.Sirisha</b> HOD Dept. of Physics	Member	Teacher representative	
11	<b>Mrs. S.S.L.Sabari Kumari</b> HOD Dept. of Mathematics	Member	Teacher representative	
12	<b>Mrs. R.L.Syamala</b> HOD Dept. of Statistics	Member	Teacher representative	
13	<b>Smt. K. Jhansi Lakshmi</b> Lecturer, Dept of Computer Science	Member	Teacher representative	
14	<b>Mrs. P. Suneethamma</b> Physical Education	Member	Teacher representative	
15	<b>Mrs. K.Sirisha</b> Librarian	Member	Incharge of library	
16	<b>Sri P. Sri Rangam</b> <b>Correspondent</b>	Member	Management representative	
17	<b>Mrs. P.Ch.Kumari</b> Office Superintendent	Member	Senior administrative officer	
18	<b>Sri A. V. Subrahmanyam</b> Employer & Industrialist	Member	Nominee from Industrialists	
19	<b>Mrs. K.Vijaya Lakshmi</b> Member of Alumni	Member	Nominee from Alumni	
20	<b>Ms. K. Sahithi,</b> III B.Com(CA)	Member	Nominee from student	

## Resolutions:

1. It was agreed to invite an expert for a Guest Lecture on "UV-VS Spectroscopy" to enhance students' understanding in the field.
2. The decision was made to conduct a Workshop on "MEAN STACK Technologies" to upgrade the technical knowledge of students and faculty.
3. The committee will collaborate with IGNOU to introduce a Certificate Course in the College to diversify educational opportunities.
4. Plans were finalized to arrange a visit to IOPR to facilitate learning and practical exposure for students.
5. An Organized Botanical Tour was agreed upon to broaden students' knowledge in botanical studies.
6. A Field Trip to Pedavegi was approved to provide practical insights and exposure for students.
7. An arranged Visit to Vijjeswaram Power Plant was agreed upon to offer students a practical understanding of power generation.
8. Plans were made to organize a Visit to Doordashan Kendra to familiarize students with media operations.
9. A visit to DEEPAK NEXGEN Company was scheduled to provide students with industry insights and practical knowledge.
10. The decision was made to conduct a Workshop on Cloud Computing to enhance students' technical skills.
11. The committee agreed to Arrange the College Annual Day Programme to celebrate and showcase students' talents and achievements.
12. It was agreed to Celebrate Women's Day to honor and appreciate the contributions of women in the institution and society.



Signature of IQAC coordinator

  
Signature of the Principal

**Principal**  
**Sir C.R.Reddy College for Women**  
**ELURU**



# INTERNAL QUALITY ASSURANCE CELL (IQAC)

## SIR C R REDDY COLLEGE FOR WOMEN

(Affiliated to Adikavi Nannaya University, Rajamahendravaram)  
Vatluru(Post), Pedapadu Mandal, (A.P)

### MEETING-5

### NOTICE

**Date: 27<sup>th</sup> May 2020**

This is to inform the members of IQAC, that there will be an IQAC meeting on 1<sup>st</sup> June 2020 at 10:30 pm through ZOOM APP. Your attendance and valuable insights pertaining to our quality assurance and enhancement strategies are greatly anticipated.

#### **Agenda:**

1. To Implement Online Mode of Teaching Methodologies Due to COVID-19.
2. To Conduct a Training Program on Creating Video Classes.
3. To Maintain a YouTube Channel for Uploading Videos.
4. To Review the Progress of Completion of NAAC Works.
5. To Enroll Staff in NPTEL/SWAYAM Courses.
6. To Participate in Webinars for Upgrading Lectures in Online Teaching.
7. To process 2f application



Signature of IQAC coordinator

## **MEETING-5**

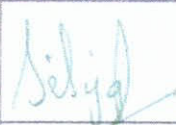
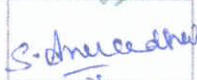
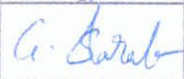
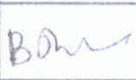
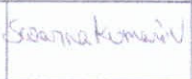
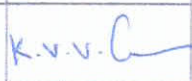
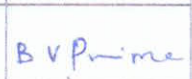





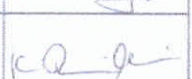

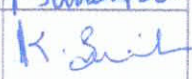

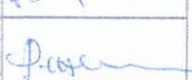
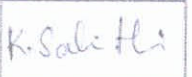
**1<sup>st</sup> June 2020**

The IQAC meeting was convened through ZOOM app on 1<sup>st</sup> June 2020 at 10:30Am under the chairmanship of Principal Smt. P.Sailaja.

### **Agenda:**

1. To Implement Online Mode of Teaching Methodologies Due to COVID-19.
2. To Conduct a Training Program on Creating Video Classes.
3. To Maintain a YouTube Channel for Uploading Videos.
4. To Review the Progress of Completion of NAAC Works.
5. To Enroll Staff in NPTEL/SWAYAM Courses.
6. To Participate in Webinars for Upgrading Lectures in Online Teaching.
7. To process 2f application

## Members of IQAC attended for the meeting 2019-20

S.No.	Name and Designation	Member type	Category	Signature
1	<b>Smt. P.Sailaja</b> Principal, Sir C.R.Reddy College for Women	Chairman of IQAC	Head of the Institution	
2	<b>Smt. S Anuradha</b> Vice Principal, Academic Coordinator	Coordinator, IQAC	Senior administrator	
3	<b>Smt. G Sarala</b> Vice Principal, Administrative Coordinator	Member	Senior administrator	
4	<b>Mrs. B. Tulasi Koteswari Bai,</b> Controller of Examinations	Member	Senior administrator	
5	<b>Mrs. V.Swarna Kumari</b> HOD Dept. of English	Member	Teacher representative	
6	<b>Mr. K.V.V.Srinivas</b> HOD Dept. of Computer Science	Member	Teacher representative	
7	<b>Dr. B. Valli Poornima</b> HOD P.G, Dept. of Chemistry	Member	Teacher representative	
8	<b>Dr. Ch.Swapna</b> Co-Ordinator, Research & Development	Member	Teacher representative	
9	<b>Mrs. M.Durga</b> HOD Dept. of Commerce	Member	Teacher representative	
10	<b>Mrs. K.Sirisha</b> HOD Dept. of Physics	Member	Teacher representative	
11	<b>Mrs. S.S.L.Sabari Kumari</b> HOD Dept. of Mathematics	Member	Teacher representative	
12	<b>Mrs. R.L.Syamala</b> HOD Dept. of Statistics	Member	Teacher representative	
13	<b>Smt. K. Jhansi Lakshmi</b> Lecturer, Dept of Computer Science	Member	Teacher representative	
14	<b>Mrs. P. Suneethamma</b> Physical Education	Member	Teacher representative	
15	<b>Mrs. K.Sirisha</b> Librarian	Member	Incharge of library	
16	<b>Sri P. Sri Rangam</b> <b>Correspondent</b>	Member	Management representative	
17	<b>Mrs. P.Ch.Kumari</b> Office Superintendent	Member	Senior administrative officer	
18	<b>Sri A. V. Subrahmanyam</b> Employer & Industrialist	Member	Nominee from Industrialists	
19	<b>Mrs. K.Vijaya Lakshmi</b> Member of Alumni	Member	Nominee from Alumni	
20	<b>Ms. K. Sahithi,</b> III B.Com(CA)	Member	Nominee from student	

## Resolutions:

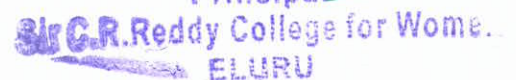
1. As per the instruction from AKNU The committee agreed to swiftly implement online teaching methodologies due to COVID-19, ensuring continuity in education and the safety of students and faculty.
2. It was decided to conduct a comprehensive training program focusing on creating video classes by Mr.K.V.V.Srinivas HOD Computer science to equip faculty with the necessary skills for effective online instruction.
3. The decision was made to establish and maintain a dedicated YouTube channel for the purpose of uploading educational videos to facilitate learning resources.
4. It was agreed upon to regularly review and assess the progress of NAAC works, ensuring timely completion and adherence to quality standards.
5. The committee resolved to encourage and enroll staff members in NPTEL/SWAYAM Courses to enhance their skills and knowledge through online learning platforms.
6. It was unanimously agreed to encourage and facilitate participation in webinars aimed at upgrading lectures for online teaching. Faculty members will be encouraged to actively engage in relevant webinars and workshops to enhance their proficiency in online teaching methodologies. The administration will support and provide necessary resources to enable their participation in these educational programs.
7. The committee resolved to expedite and diligently process the 2F application for timely approval and compliance.



Signature of IQAC coordinator

  
Signature of the Principal

Principal

  
Sir C.R.Reddy College for Wome.  
ELURU



**SIR C R REDDY COLLEGE FOR WOMEN** (Estd : 1987)

Affiliated to ADIKAVI NANNAYA UNIVERSITY, Rajamahendravaram

Vatluru, Eluru - 534007

e-mail : [sircrrwomen.principal@gmail.com](mailto:sircrrwomen.principal@gmail.com)

Website : [www.sircrrwomen.ac.in](http://www.sircrrwomen.ac.in)

Phone : 08812-231192

**Minutes of Meeting**  
**of**  
**INTERNAL QUALITY ASSURANCE CELL**  
**(IQAC)**

**2018-2019**

# INTERNAL QUALITY ASSURANCE CELL (IQAC)

## SIR C R REDDY COLLEGE FOR WOMEN

(Affiliated to Adikavi Nannaya University, Rajamahendravaram)

Vatluru(Post), Pedapadu Mandal, (A.P)

### MEETING-1

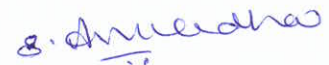
#### NOTICE

**Date:10<sup>th</sup> Sep 2018**

This is to inform the members of IQAC, that there will be an IQAC meeting on 14<sup>th</sup> Sept 2018 at 1.30pm in the IQAC/NAAC hall. We look forward to your presence and suggestions for our quality assurance and improvement measures.

#### **Agenda:**

1. To establish the IQAC committee.
2. To delegate responsibilities to senior faculty aligning with NAAC criteria.
3. To designate staff members to each criterion.
4. To arrange a medical camp for conducting staff laboratory tests by Medal Lab.
5. To administer the second mid-semester examinations.
6. Discussion of additional matters, contingent upon the chair's approval.



Signature of IQAC coordinator

## **MEETING-1**

**14<sup>th</sup>Sept 2018**

The IQAC meeting was convened at IQAC/NAAC hall on 14<sup>th</sup> September at 1.30pm under the chairmanship of the principal Smt. P.Sailaja.

### **Agenda:**

1. To establish the IQAC committee.
2. To delegate responsibilities to senior faculty aligning with NAAC criteria.
3. To designate staff members to each criterion.
4. To arrange a medical camp for conducting staff laboratory tests by Medal Lab.
5. To administer the second mid-semester examinations.
6. Discussion of additional matters, contingent upon the chair's approval.

## Members of IQAC attended for the meeting 2018-19

S.No	Name and Designation	Member type	Category	Signature
1	<b>Smt. P.Sailaja</b> Principal, Sir C.R.Reddy College for Women	Chairman of IQAC	Head of the Institution	<i>Sailaja</i>
2	<b>Smt. S Anuradha</b> Vice Principal, Academic Coordinator	Coordinator, IQAC	Senior administrator	<i>S. Anuradha</i>
3	<b>Smt. G Sarala</b> Vice Principal, Administrative Coordinator	Member	Senior administrator	<i>G. Sarala</i>
4	<b>Mrs. B. Tulasi Koteswari Bai,</b> Controller of Examinations	Member	Senior administrator	<i>B. Tulasi</i>
5	<b>Mrs. V.Swarna Kumari</b> HOD Dept. of English	Member	Teacher representative	<i>V. Swarna Kumari</i>
6	<b>Mr. K.V.V.Srinivas</b> HOD Dept. of Computer Science	Member	Teacher representative	<i>K.V.V.Srinivas</i>
7	<b>Dr. B. Valli Poornima</b> HOD P.G, Dept. of Chemistry	Member	Teacher representative	<i>B. Valli Poornima</i>
8	<b>Dr. Ch.Swapna</b> Co-Ordinator, Research & Development	Member	Teacher representative	<i>Ch. Swapna</i>
9	<b>Mrs. M.Durga</b> HOD Dept. of Commerce	Member	Teacher representative	<i>M. Durga</i>
10	<b>Mrs. K.Sirisha</b> HOD Dept. of Physics	Member	Teacher representative	<i>K. Sirisha</i>
11	<b>Mrs. V.D.Ratna Kumari</b> HOD Dept. of Mathematics	Member	Teacher representative	<i>V.D. Ratna Kumari</i>
12	<b>Mrs. R.L.Syamala</b> HOD Dept. of Statistics	Member	Teacher representative	<i>R. Lakshmi</i>
13	<b>Smt. K. Jhansi Lakshmi</b> Lecturer, Dept of Computer Science	Member	Teacher representative	<i>K. Jhansi Lakshmi</i>
14	<b>Mrs. K.Sirisha</b> Librarian	Member	Incharge of library	<i>K. Sirisha</i>
15	<b>Sri Ch. Viswanadha Rao</b> <b>Correspondent</b>	Member	Management representative	<i>Ch. Viswanadha Rao</i>
16	<b>Mrs. P.Ch.Kumari</b> Office Superintendent	Member	Senior administrative officer	<i>P. Ch. Kumari</i>
17	<b>Sri A. V. Subrahmanyam</b> Employer & Industrialist	Member	Nominee from Industrialists	
18	<b>Mrs. K.Vijaya Lakshmi</b> Member of Alumni	Member	Nominee from Alumni	<i>Vijaya Lakshmi K.</i>
19	<b>Ms. A. Geetha,</b> III B.Sc (MPC)	Member	Nominee from student	<i>A. Geetha</i>



## Resolutions:

1. The IQAC committee has been formed, and respective duties have been allocated to its members.
2. Seven criteria were thoroughly discussed, and criterion in charges have been appointed.
3. Staff members have been assigned to each criterion for effective implementation.
4. A resolution has been passed to organize a medical camp, facilitating laboratory tests by Medal Labs for the staff.
5. A resolution has been made to conduct the second mid-semester examinations.
6. It has been resolved to focus efforts on supporting academically struggling students.

*S. Anuradha*

Signature of IQAC coordinator

*S. S. S. S.*

Signature of the Principal

**Principal**  
**Sir C.R.Reddy College for Women**  
**ELURU**

# INTERNAL QUALITY ASSURANCE CELL (IQAC)

## SIR C R REDDY COLLEGE FOR WOMEN

(Affiliated to Adikavi Nannaya University, Rajahmendravaram)

Vatluru(Post), Pedapadu Mandal, (A.P)

### MEETING-2

#### NOTICE

Date:26<sup>th</sup>Nov 2018

This is to inform the members of IQAC, that there will be an IQAC meeting on 30<sup>th</sup> Nov 2018 at 2.30pm in the IQAC/NAAC hall. We eagerly anticipate your attendance and valuable input towards enhancing our quality assurance and improvement initiatives.

#### **Agenda:**

1. Discussion on Potential Collaborations with Industries, Institutions, or Organizations.
2. To organize Cultural Week celebrations for staff and students
3. To Arrange a Valedictory ceremony for prize winners
4. To Develop the Annual Curricular Plan for the even semester
5. To Establish Teaching Diaries for the even semester
6. To Strategize activities under all departments
7. To Discuss any other matters, subject to the Chair's permission
8. To Conduct an Awareness program by AP Women and Child welfare Association



Signature of IQAC coordinator

## MEETING-2

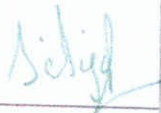
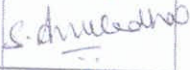


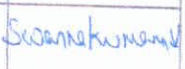
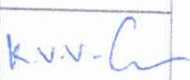
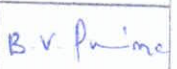

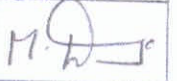
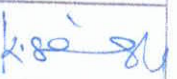
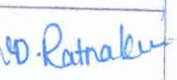
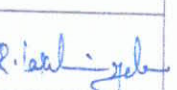
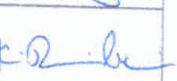
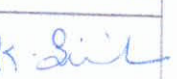

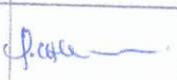

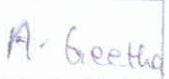
30<sup>th</sup> Nov 2018

The IQAC meeting was convened at IQAC/NAAC hall on 30<sup>th</sup> Nov 2018 at 2.30pm under the chairmanship of Principal Smt P.Sailaja.

### **Agenda:**

1. Discussion on Potential Collaborations with Industries, Institutions, or Organizations.
2. To organize Cultural Week celebrations for staff and students
3. To Arrange a Valedictory ceremony for prize winners
4. To Develop the Annual Curricular Plan for the even semester
5. To Establish Teaching Diaries for the even semester
6. To Strategize activities under all departments
7. To Discuss any other matters, subject to the Chair's permission
8. To Conduct an Awareness program by AP Women and Child welfare Association

## Members of IQAC attended for the meeting 2018-19

S.No	Name and Designation	Member type	Category	Signature
1	<b>Smt. P.Sailaja</b> Principal, Sir C.R.Reddy College for Women	Chairman of IQAC	Head of the Institution	
2	<b>Smt. S Anuradha</b> Vice Principal, Academic Coordinator	Coordinator, IQAC	Senior administrator	
3	<b>Smt. G Sarala</b> Vice Principal, Administrative Coordinator	Member	Senior administrator	
4	<b>Mrs. B. Tulasi Koteswari Bai,</b> Controller of Examinations	Member	Senior administrator	
5	<b>Mrs. V.Swarna Kumari</b> HOD Dept. of English	Member	Teacher representative	
6	<b>Mr. K.V.V.Srinivas</b> HOD Dept. of Computer Science	Member	Teacher representative	
7	<b>Dr. B. Valli Poornima</b> HOD P.G, Dept. of Chemistry	Member	Teacher representative	
8	<b>Dr. Ch.Swapna</b> Co-Ordinator, Research & Development	Member	Teacher representative	
9	<b>Mrs. M.Durga</b> HOD Dept. of Commerce	Member	Teacher representative	
10	<b>Mrs. K.Sirisha</b> HOD Dept. of Physics	Member	Teacher representative	
11	<b>Mrs. V.D.Ratna Kumari</b> HOD Dept. of Mathematics	Member	Teacher representative	
12	<b>Mrs. R.L.Syamala</b> HOD Dept. of Statistics	Member	Teacher representative	
13	<b>Smt. K. Jhansi Lakshmi</b> Lecturer, Dept of Computer Science	Member	Teacher representative	
14	<b>Mrs. K.Sirisha</b> Librarian	Member	Incharge of library	
15	<b>Sri Ch. Viswanadha Rao</b> <b>Correspondent</b>	Member	Management representative	
16	<b>Mrs. P.Ch.Kumari</b> Office Superintendent	Member	Senior administrative officer	
17	<b>Sri A. V. Subrahmanyam</b> Employer & Industrialist	Member	Nominee from Industrialists	
18	<b>Mrs. K.Vijaya Lakshmi</b> Member of Alumni	Member	Nominee from Alumni	
19	<b>Ms. A. Geetha,</b> III B.Sc (MPC)	Member	Nominee from student	

## Resolutions:

1. We've decided to create a special team to explore potential collaborations with industries, institutions, or organizations. They'll study possible partnerships, see how they can benefit us, and present their findings and suggestions in a detailed report within two months for us to consider.
2. A unanimous resolution has been passed to enthusiastically celebrate a Cultural Week dedicated to fostering cultural exchange and engagement among the staff and student community.
3. A resolution has been made to organize and conduct a formal valedictory function dedicated to honoring the achievements of prize-winning individuals within the institution.
4. It has been resolved to meticulously devise and structure the curricular plan for the upcoming even semester in alignment with institutional objectives.
5. A resolution has been passed to commence the practice of maintaining teaching diaries for faculty members to effectively organize their teaching methodologies and strategies.
6. It has been resolved to collaboratively strategize and plan diverse academic, extracurricular, and administrative activities across all departments to enhance institutional engagement.
7. A resolution has been made to conduct a rally on AIDS Day, aiming to raise awareness and promote understanding about AIDS-related issues within the community.
8. It has been decided to partner with AP Women and Child Welfare Association to host and execute an awareness program focused on crucial topics regarding the welfare of women and children within the community.



Signature of IQAC coordinator

  
Signature of the Principal

Principal

Sir C.R.Reddy College for Women  
ELURU

# INTERNAL QUALITY ASSURANCE CELL (IQAC)

## SIR C R REDDY COLLEGE FOR WOMEN

(Affiliated to Adikavi Nannaya University, Rajahmohendravaram)  
Vatluru(Post), Pedapadu Mandal, (A.P)

### MEETING-3

#### NOTICE

**Date: 1<sup>st</sup> Feb 2019**

This is to inform the members of IQAC, that there will be an IQAC meeting on 5th Feb 2019 at 1.30pm in the IQAC/NAAC hall. Your attendance and valuable insights pertaining to our quality assurance and enhancement strategies are greatly anticipated.

#### **Agenda:**

1. Discussion on Implementing and Streamlining Activities Filing Procedures for NAAC Compliance
2. To organize the College Annual Day
3. To Arrange an Awareness Program on "Road Safety" by the Road and Transport Department
4. To Organize a Driving License Mela in the College Campus
5. To Conduct a Seminar on "Android and Python"
6. To Arrange a Guest Lecture on Vedic Maths
7. Preparation for Even Semester Examinations
8. To Review and Confirm the Minutes of the Previous Meeting
9. Any Other Matters



Signature of IQAC coordinator

## MEETING-3

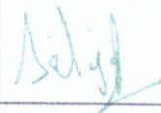
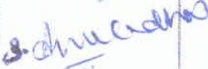
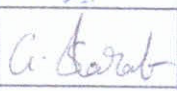

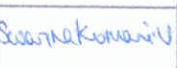
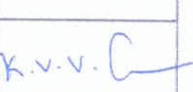
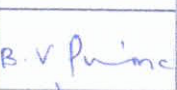


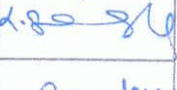
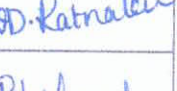
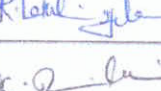
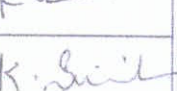


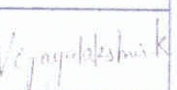

5<sup>th</sup> Feb 2019

The IQAC meeting was convened at IQAC/NAAC hall on 5<sup>th</sup> February at 1.30pm under the chairmanship of Principal Smt P.Sailaja.

### Agenda:

1. Discussion on Implementing and Streamlining Activities Filing Procedures for NAAC Compliance
2. To organize the College Annual Day
3. To Arrange an Awareness Program on "Road Safety" by the Road and Transport Department
4. To Organize a Driving License Mela in the College Campus
5. To Conduct a Seminar on "Android and Python"
6. To Arrange a Guest Lecture on Vedic Maths
7. Preparation for Even Semester Examinations
8. To Review and Confirm the Minutes of the Previous Meeting
9. Any Other Matters

## Members of IQAC attended for the meeting 2018-19

S.No	Name and Designation	Member type	Category	Signature
1	<b>Smt. P.Sailaja</b> Principal, Sir C.R.Reddy College for Women	Chairman of IQAC	Head of the Institution	
2	<b>Smt. S Anuradha</b> Vice Principal, Academic Coordinator	Coordinator, IQAC	Senior administrator	
3	<b>Smt. G Sarala</b> Vice Principal, Administrative Coordinator	Member	Senior administrator	
4	<b>Mrs. B. Tulasi Koteswari Bai,</b> Controller of Examinations	Member	Senior administrator	
5	<b>Mrs. V.Swarna Kumari</b> HOD Dept. of English	Member	Teacher representative	
6	<b>Mr. K.V.V.Srinivas</b> HOD Dept. of Computer Science	Member	Teacher representative	
7	<b>Dr. B. Valli Poornima</b> HOD P.G, Dept. of Chemistry	Member	Teacher representative	
8	<b>Dr. Ch.Swapna</b> Co-Ordinator, Research & Development	Member	Teacher representative	
9	<b>Mrs. M.Durga</b> HOD Dept. of Commerce	Member	Teacher representative	
10	<b>Mrs. K.Sirisha</b> HOD Dept. of Physics	Member	Teacher representative	
11	<b>Mrs. V.D.Ratna Kumari</b> HOD Dept. of Mathematics	Member	Teacher representative	
12	<b>Mrs. R.L.Syamala</b> HOD Dept. of Statistics	Member	Teacher representative	
13	<b>Smt. K. Jhansi Lakshmi</b> Lecturer, Dept of Computer Science	Member	Teacher representative	
14	<b>Mrs. K.Sirisha</b> Librarian	Member	Incharge of library	
15	<b>Sri Ch. Viswanadha Rao</b> <b>Correspondent</b>	Member	Management representative	
16	<b>Mrs. P.Ch.Kumari</b> Office Superintendent	Member	Senior administrative officer	
17	<b>Sri A. V. Subrahmanyam</b> Employer & Industrialist	Member	Nominee from Industrialists	
18	<b>Mrs. K.Vijaya Lakshmi</b> Member of Alumni	Member	Nominee from Alumni	
19	<b>Ms. A. Geetha,</b> III B.Sc (MPC)	Member	Nominee from student	



## Resolutions:

1. The committee has unanimously agreed to form a task force comprising representatives from various departments. This task force will evaluate current filing procedures, identify areas for enhancement, and propose a structured framework aligned with NAAC standards within the next month. The task force will regularly report its progress and findings to the IQAC for further review and implementation guidance.
2. The decision is made to actively plan, organize, and execute the College Annual Day event to commemorate achievements and celebrate the academic and extracurricular successes of the institution.
3. It is resolved to collaborate with the Road and Transport Department to conduct an impactful awareness program focused on road safety within the community.
4. The decision is made to facilitate and conduct a Driving License Mela within the college premises to assist and streamline the process of obtaining driving licenses for students and staff.
5. It is resolved to conduct a seminar addressing the topics of Android and Python, aiming to enhance knowledge and skills in these technological domains.
6. The decision is made to organize and host a guest lecture session dedicated to exploring and understanding Vedic Mathematics, enriching the academic discourse within the institution.
7. It is resolved to diligently prepare and equip students, faculty, and staff for the forthcoming even semester examinations through systematic planning and preparation.
8. The decision is made to review, verify, and confirm the accuracy of the minutes documented from the previous meeting, ensuring the correct recording of discussions and decisions.
9. An acknowledgment is made to entertain any additional topics or matters that may arise for discussion during the meeting, allowing flexibility to address diverse concerns or ideas.



Signature of IQAC coordinator

  
Signature of the Principal

**Principal**  
**Sir C.R.Reddy College for Women**  
**ELURU**